

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School – Cafeteria
Wednesday, February 23, 2022
7:00 p.m.
Minutes

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in notices Dated **01/06/2022**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Present:	Larry Blake	Rebecca Nieves
	Lorraine Dredden	Kelly Thomas
	Rita Martin	Julie Peterson, Vice President
	Cynthia Moore	Cheryl Pitts, President

Absent: John M. Shaw, Jr.

Also Present: H. Major Poteat, Ed.D., Superintendent
Regina Chico, Assistant Business Administrator
Howard Long, Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2021-2022 DISTRICT GOALS

(Ms. Moore)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff

2. Continue to foster a positive school environment that is conducive to teaching and learning
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment

- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Examine communication methods utilized by district

VI. AWARDS/PRESENTATIONS

- 1. 2020-2021 Annual Comprehensive Financial Report (ACFR), Auditor’s Management Report Report (AMR), and Summary of Audit Report Presentation

Dr. Poteat shared that the 2020-2021 Annual Comprehensive Financial Report (ACFR), the Auditor’s Management Report (AMR) and the Summary of Audit Report were all available and provided to the Board. Ms. Carol McAllister of Bowman & Company LLP presented the results of the 2020-2021 audit report. A period for questions and discussion was allotted.

VII. CORRESPONDENCE

Ms. Regina Chico read an email to Ms. Cynthia Moore from New Jersey School Boards Association congratulating her for completing New Board Member Boardmanship Certification through the NJSBA Board Member Academy.

VIII. MINUTES

- 1. Approve the following Meeting Minutes of the Board of Education:

A motion was made by Ms. Martin, seconded by Mr. Blake, to approve the minutes of the following meetings:

Regular Meeting	February 9, 2022	Open Session
Roll Call:		
Mr. Blake	Yes	Ms. Nieves Yes
Ms. Dredden	Yes	Mr. Shaw Absent
Ms. Martin	Yes	Ms. Thomas Abstain
Ms. Moore	Yes	Ms. Peterson Yes
		Ms. Pitts Yes
Motion Carried		

A motion was made by Ms. Martin, seconded by Mr. Blake, to approve the minutes of the following meetings:

Regular Meeting	February 9, 2022	Closed Session
Roll Call:		
Mr. Blake	Yes	Ms. Nieves Yes
Ms. Dredden	Yes	Mr. Shaw Absent
Ms. Martin	Yes	Ms. Thomas Abstain
Ms. Moore	Yes	Ms. Peterson Yes
		Ms. Pitts Yes
Motion Carried		

IX. BOARD COMMITTEE REPORTS

Education Committee – Ms. Peterson – None at this time. The Education Committee meeting had to be rescheduled.

Marketing Committee – Mr. Blake – None at this time. The next Marketing Committee meeting will be Monday, February 28, 2022 at 4:30 pm via WebEx.

Operations Committee – Ms. Dredde – None at this time. The next Operations Committee meeting will be February 24, 2022 at 5:30 pm.

Policy Committee – Ms. Pitts – None at this time. The next Policy Committee meeting will be February 24, 2022 at 4:00 pm via WebEx.

Citizens Advisory Committee – Ms. Martin – The C.A.C. met on February 17, 2022. The new members introduced themselves. The next meeting will be March 3, 2022 at 7:00 pm in person.

X. SUPERINTENDENT’S REPORT

A motion was made by Ms. Martin, seconded by Mr. Blake, to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill

Approve the Security/Fire Drill Report, for the month of January 2022, as listed below:

<i>School</i>	<i>Date</i>	<i>Elapsed Time</i>	<i>Type of Drill</i>	<i>A.M./P.M.</i>
School #1	1/19/22	13 min. 25 sec.	Shelter in Place	10:46 AM
	1/24/22	2 min. 42 sec.	Fire	9:33 AM
School #2	1/19/22	5 min. 45 sec.	Fire Drill	2:15 PM
	1/27/22	4 min. 7 sec.	Lockdown Drill	2:10 PM
School #3	1/27/22	5 minutes	Fire Drill	2:17 PM
	1/28/22	5 minutes	Lockdown Drill	2:04 PM
School #4	1/19/22	5 min. 13 sec.	Fire	1:52 PM
	1/26/22	5 min. 57 sec.	Lockdown Drill	12:58 PM
School #5	1/26/22	5 minutes	Lock Out Drill	12:06 PM
	1/19/22	4 min. 10 sec.	Fire	1:22 PM
School #6	1/25/22	4 min. 10 sec.	Fire	1:15 PM
	1/31/22	3 min. 3 sec.	Shelter in Place	12:38 PM
WTMS	1/25/22	8 minutes	Fire	1:43 PM
	1/21/22	11 minutes	Shelter in Place	12:57 PM
WTHS	1/18/22	7 minutes	Lock Out Drill	11:40 AM
	1/25/22	10 minutes	Fire	9:30 AM

4. Professional Development/Workshops & Conferences **Exhibit X A: 4**
Approve Professional Development/Workshops & Conferences as listed in the attached exhibit.
5. Field Trip(s) **Exhibit X A: 5**
Approve Field Trip(s) as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**
Approve Out of District Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **None at this time.**
8. Homeless Student(s) **Exhibit X A: 8**
Approve the placement of Homeless Students as listed in the attached exhibit.
9. Division of Child Protection & Permanency (DCP&P) **Exhibit X A: 9**
Approve the placement of DCP&P students as listed in the attached exhibit.
10. Fundraiser(s) **Exhibit X A: 10**
Approve the following Fundraisers for the 2021-2022 school year:
School 4
 - Kids Heart Challenge (2/21/22 – 4/11/22), Jump Rope for HeartHigh School
 - Flip Give Online Shopping (3/2022 – 6/2022), Class of 2024
11. School 1 – College Day
Approval requested for School 1 to have a “College Day” on March 6, 2022. Students would support their favorite college by wearing college apparel such as t-shirts, sweatshirts, socks, scarfs or hats.
12. School 1 – Read Across America Reading Challenge Reward
Approval requested for the winners of the School 1 “Read Across America Challenge” to receive a ride on the Winslow Township Fire Truck on Wednesday, March 30, 2022. The first, second, and third grade winners would each get a ride separately around the block of the school.

13. School 4 – Donation Acceptance

Approval requested for School 4 to accept a donation in the amount of approximately \$1200.00 from the Haddonfield Rotary Club and the Rotary District of NJ to purchase books for students, to facilitate children having books in hand and to help them to become excited about reading.

14. School 4 – Kids Heart Challenge

Approval requested for School 4 to partner with the American Heart Association for the Kids Heart Challenge. The Kids Heart Challenge will take place during physical education classes the week of March 21st and will involve all students in grades kindergarten through third grade.

15. School 4 – Art Show

Approval requested for School 4 to host a year-end Art Show on Thursday, May 26, 2022, from 5:00-7:00 PM. Families are invited to come out and see all of the hard work the students have been putting into their artwork all year. To help socially distance, we ask that grades K-1 join us from 5:00-6:00 PM, and grades 2-3 join us from 6:00-7:00 PM, and those with siblings will come from 5:30-6:30 PM.

16. Middle School – Peer Leadership Training

Approval requested for the Ceceilyn Miller Institute for Leadership and Diversity in America to provide Peer Leadership Training for middle school students on March 14, 2022 and March 15, 2022 from 8:30 AM – 1:45 PM at Camden County College, Blackwood campus. The training will focus on the values of leadership, critical intrapersonal and interpersonal skills for working effectively with groups, and participation in experiential activities that enhance self-knowledge, team building, and leadership awareness. Total fee for the training is \$4,000.00 and fees will be taken from the Middle School SBYSP grant, account #20-298-200-800-000-00.

17. High School – 2023 Prom

Approval requested from Winslow Township High School to host their prom at Lucien's Manor in Berlin, NJ on May 5, 2023 from 7:00 PM – 11:00 PM.

18. High School – Spring Musical Change of Dates

Approval requested for Winslow Township High School to revise the spring play dates. The spring musical, ***The Addams Family; Book by Marshall Brickman*** will be performed on the following dates and times:

- Wednesday, May 18, 2022 at 9:00 AM (Middle School performance)
- Thursday, May 19, 2022 at 7:00 PM (student night)
- Friday, May 20, 2022 at 7:00 PM
- Saturday, May 21, 2022 at 2:00 PM and 7:00 PM.

19. High School – 8th Grade Orientation/Career and Technical Education Fair

Approval requested for Winslow Township High School to host their 8th grade Orientation/Career and Technical Education Fair on March 10, 2022 from 8:30 AM – 12:00 PM. Middle School 8th grade students will visit the High School.

20. High School – 8th Grade Parent Orientation/Open House Expo

Approval requested for Winslow Township High School to host an 8th grade Parent Orientation/Open House Expo on March 17, 2022 at 6:30 PM. The Open House presentation will provide parents of 8th grade students and community members with updates on the High School programs, course offerings, and extra-curricular activities.

21. High School – Project Graduation

Approval requested for Winslow Township High School and the Home and School Association to conduct Project Graduation on June 16th, 2022 on the Spirit of Philadelphia from 10:00 PM – 3:00 AM. This event is sponsored by the H.S.A. and is being offered to 100 students as a drug and alcohol-free choice for the graduating senior class. There will be 6 chaperones to accompany students.

22. Tuition Cost – CTE Students

Approve the tuition cost of \$150.00, for 20 selected Winslow High School Career and Technical Education (CTE) students for 3 credits for Dual Credit Completion with Rowan College South Jersey. Total cost of \$3,000 to be paid out of the 2021-2022 Carl D. Perkins Grant, Account #20-373-100-500-000-00.

23. Virtual Assemblies

Approve Winceyco to provide a virtual assembly for Winslow Township Elementary School 3 and a virtual assembly for Winslow Township Middle School on February 9, 2022. Total cost will be \$900.00 for Winslow School 3 and \$1,000.00 for Winslow Township Middle School, and will be paid from the 2021-2022 ESSER II Grant, account #20-485-200-300-000-00.

24. Revised Contract for Equipment

Approve the revised contract of Kingsway Learning Center for the cost of purchasing Augmentative and Alternative Communication (AAC) equipment for a Winslow student attending the OOD school. In return to be reimbursed by Winslow Township School District. Cost of \$1,041.81 to be paid from account #11-212-100-610-000-10.

25. Early Childhood Plan

Approve the submission of the Early Childhood Program Aid 5 Year Preschool Program Operational Plan.

26. Course of Studies

Approve the Winslow Township High School 2022-2023 Program of Studies.

B. Principal's Update

- | | |
|---|-----------------------|
| 1. Harassment, Intimidation & Bullying Report (February 1-15, 2022) | Exhibit X B: 1 |
| 2. Suspension Report | Exhibit X B: 2 |
| 3. Ethnicity Report | Exhibit X B: 3 |
| 4. School Highlights | Exhibit X B: 4 |

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Absent
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Martin, seconded by Mr. Blake, to approve A. & B. as recommended the Business Administrator/Board Secretary.

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|-------------------------------|------------------------|
| 1. <u>Line Item Transfers</u> | Exhibit XI B: 1 |
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Approve the Line Item Transfers, for the month of December 2021, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

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|------------------------------------|------------------------|
| 2. <u>Board Secretary's Report</u> | Exhibit XI B: 2 |
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Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of December 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

Exhibit XI B: 3

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of December 2021. The Reconciliation Reports and Board Secretary’s Reports are in agreement for the month of December 2021.

4. Board Secretary’s Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards’ Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary’s Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XI B: 6

- a. Approve the Vendor Bill List in the amount of \$1,693,346.59 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$34,185.17 as per attached exhibit.

7. Payroll

None at this time.

8. Disposal of School Property

Exhibit XI B: 8

Approve the Disposal of School Property as listed below and in the attached exhibits.

Location	Department	Description
High School	Facilities	(1) Frigidaire 4 burner stove, 15 years old, damaged (1) Maytag Legacy Washer, 15 years old, damaged
District	Transportation	(20) School Buses, 13-21 years old, beyond repair and/or mandatory retirement (3) Maintenance Vehicles, 14-20 years old, worn out body rot

9. Use of Facilities

Approve the Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
School #4	Township of Winslow	Election Dates June 7, 2022 & November 8, 2022	Tuesday Full Day	TBD	No Fee

10. Upper Township Board of Education – Joint Transportation Agreement 2021-2022

Exhibit XI B: 10

Approve the 2021-2022 Joint Transportation Agreement between Winslow Township Board of Education (host district) and the Upper Township Board of Education (joiner district) to transport a student to Durand School from November 1, 2021 to June 30, 2022 in the per diem amount of \$63.98.

11. South Plainfield Board of Education – Joint Transportation Agreement 2021-2022

Exhibit XI B: 11

Approve the 2021-2022 Joint Transportation Agreement between Winslow Township Board of Education (host district) and the South Plainfield Board of Education (joiner district) to transport a student to Archway School from September 1, 2021 to June 30, 2022 in the per diem amount of \$32.66.

12. North Brunswick Board of Education – Joint Transportation Agreement 2021-2022

Exhibit XI B: 12

Approve the 2021-2022 Joint Transportation Agreement between Winslow Township Board of Education (host district) and the North Brunswick Board of Education (joiner district) to transport a student to Winslow Township School #5 from November 29, 2021 to June 30, 2022 in the per diem amount of \$1.83.

13. Bid #2022-06 Three (3) 2022 Type C 24 Passenger School Bus – Gasoline

a. Approve the record of Bid #2022-06 Three (3) 2022 Type C 24 Passenger School Bus – Gasoline, opened in public on Tuesday, February 8, 2022.

Name of Vendor	Unit Price Per Bus	Total Price
Wolfington Body Co., Inc.	\$103,100.00	\$309,300.00

b. Approve the award of Bid #2022-06 Three (3) 2022 Type C 24 Passenger School Bus – Gasoline to Wolfington Body Co., Inc. in the amount of \$309,300.00. The three buses included two new budgeted vehicles and one replacement vehicle which will be reimbursed by the insurance carrier. Items are to be charged to 12-000-270-734 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this bid.

Tyra McCoy-Boyle

14. Professional Development

Approve Ms. Tammy Wall, Assistant Director of Transportation, to attend the 52nd Annual New Jersey Pupil Transportation Conference on Thursday, March 24, 2022 and Friday, March 25, 2022, at a cost of \$350.

15. Purchase – Educational Services Commission of New Jersey (ESCNJ)

Approve Commercial Interiors Direct, Inc., an approved ESCNJ vendor, to replace the carpet in Rooms 3 & 4 at School #3 in the amount of \$33,372.90. Bid #ESCNJ 19/20-05. Services are to be charged to account #11-000-261-420.

16. Approve Ed Data Vendor

Approve, authorize and ratify Northeast Plumbing Services, LLC , an approved Ed Data vendor, bid award 10881, to provide all labor and materials to repair a gas leaks in the Boiler Room at School #3 at a cost of \$6,715.00. Services are to be charged to account #11-000-261-420.

17. Quote 2022-05 – Asbestos Testing

Approve the award for Asbestos Testing – High School Auditorium Stage to Epic Environmental Services, LLC., the low quote vendor (Q2022-05), in the amount of \$452.00. Services are to be charged to account #11-000-251-340.

18. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

Items charged to 12-000-266-730

CDW Government – ESCNJ Contract #18/19-03

Elevator Cameras	Schools 5, 6, & HS	\$29,831.42
Ruckus Renewal	Districtwide	\$11,498.58

19. Purchases – State Contract Vendors

Approve the following purchases, in the following amounts, from the following approved State Contract Vendors:

Items charged to 11-000-270-615

Wolfington Body Co., Inc. – NJ State Contract #A42076

Fleet Supplies	Transportation	\$2,875.73
Sensor, Injectors	Transportation	\$3,412.05
Brake Control Unit	Transportation	\$4,446.21

Items charged to 11-000-262-610

W. W. Grainger, Inc. – NJ State Contract Vendor #19-FLEET-00566

Maintenance Supplies	District	\$3,017.04
Maintenance Supplies	District	\$6,420.79

20. Purchases – HCESC Contract Vendor

Approve the following purchases, in the following amounts, from the following approved HCESC Contract Vendor:

Items charged to 11-000-262-610

General Chemical and Supply – HCESC-CAT 19-02

Custodial Supplies	District	\$18,284.02
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21. Low Quote Vendor

Approve the purchase of Disinfectant Wipes for the District from General Chemical and Supply (HCESC-CAT 19-02), the low quote vendor, in the amount of \$6,332.04. The purchase will be charged to account #11-000-262-610 and account #12-477-200-600.

22. Approve Bus Transmission Replacement

Approve Wolfington Body Co., Inc. to replace the transmission on Bus 64 at a cost of \$8,860.32. Wolfington Body Co., Inc. was the successful vendor of the District's bid for Maintenance and Repairs to District's Large School Buses. Costs of the replacement are to be charged to account #11-000-270-420.

23. Alyssa's Law Compliance and School Security Grant – Approve to Accept

Approve to accept the Alyssa's Law Compliance and School Security Grant in the amount of \$259,306.00.

24. Continuing Disclosure Agent Service

Exhibit XI B: 24

Approve Phoenix Advisors to perform continuing disclosure and independent registered municipal advisor services for the Winslow Township School District for the 2021-2022 fiscal year as outlined in the Continuing Disclosure and Independent Registered Municipal Advisor Services agreement. Costs of services are a base fee of \$1,000.00 plus a setup fee of \$200.00 or \$450.00 for a new long-term obligation \$250.00 for each new bond issue in 2021-2022. The agreement will be in effect until fiscal year-end and is subject to annual reappointment. Services are to be charged to 11-000-251-330.

25. Acceptance of the 2020-2021 Annual Comprehensive Financial Report (ACFR), Auditor's Management Report (AMR) and Summary of Audit Report **Exhibits XI B: 25 a/b**

WHEREAS the Winslow Township Board of Education in accordance with NJSA 18A:23-1 must have a certified External Audit of the district's account and financial transactions; and

WHEREAS the Winslow Township Board of Education received the audit performed by Bowman and Company LLP and discussed said audit at its public meeting held on February 23, 2022; now

BE IT RESOLVED that the Board of Education accepts the audit for the 2020-2021 school year, fiscal year ending June 30, 2021 and approves the Corrective Action Plan (CAP) as follows:

Finding Number 2021-001

The School District's Food Service Fund net cash resources exceeded three months average expenditures.

Recommendation Number: 2021-001

The School District will continue to monitor the finances of its Food Service fund and follow up on its plan to reduce the net cash resources below its three-month average expenditures.

Finding Number 2021-002

The School District's workpapers and corresponding documentation did not agree to the A.S.S.A. report

Recommendation Number: 2021-002

The School District will maintain workpapers and corresponding documents to support student counts on each enrollment grade and enrollment category on the submitted A.S.S.A report.

The audit summary has been made available for public distribution.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Absent
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XII. PERSONNEL

A motion was made by Ms. Martin, seconded by Mr. Blake, to approve items on the Personnel Report as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2021/2022 New Hire

Approve the following New Hire for the 2021/2022 school year:

	Name	Location	Position	Pro-rated Salary	Effective
A	Desir, Marc	Transportation	Bus Driver	\$21,241.00 Step 4	2/16/2022

2. Leave of Absence Request

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	P.C.	FMLA *Intermittent	2/3/2022	1/31/2023	Unpaid

3. Retirement

Approve the following Retirement for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Bogert, Catherine	Sixth Grade Teacher	School No. 5	7/1/2022

4. 2021/2022 Practicum Placements

Approve the following 2021/2022 revised Practicum Placements:

	College	Student	Cooperating Teacher	School	Dates
A	Camden County	Chester, Linda	Evangelist, Dana	School No. 2	2/24/2022- 5/31/2022 (15 hours)
B	Camden County	King, Shelby	Donohue, Carol	Middle School	2/24/2022- 5/31/2022 (15 hours)
C	Camden County	Ramirez, Sofia	Smith, Chantel	High School	2/24/2022- 5/31/2022 (15 hours)

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Absent
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XIII. ADDENDUM

I. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Ms. Martin, seconded by Mr. Blake, to approve A. as recommended by the Business Administrator/Board Secretary.

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Bill List

Exhibit I A: 1

Approve the Vendor Bill List in the amount of \$569,152.06 as per the attached exhibit.

2. Bid #2022-08 Eight (8) Ride On Floor Scrubbers

- a. Approve the record of Bid #2022-08, Eight (8) Ride On Floor Scrubbers, opened in public on February 18, 2022.

Name of Vendor	Total Bid
General Chemical & Supply, Inc.	\$121,355.04
HD Supply Facilities Maintenance LTD	\$133,217.50
RJP Hotsy, LLC	\$132,520.00

- b. Approve the award of Bid #2022-08, Eight (8) Ride On Floor Scrubbers, to General Chemical & Supply, Inc. in the amount of \$121,355.04. Items are to be charged to account #60-910-310-730 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this bid.

Tyra McCoy-Boyle

3. Low Quote Vendor

Approve Lee M. Fox LLC, the low quote vendor, to perform seat repairs to District buses and vehicles in the amounts of \$1,072.00 and \$6,357.00. Services to be charged to account #11-000-270-420.

4. Approve Mini Bus Repair

Approve Wolfington Body Co., Inc. to repair the front end of Mini Bus 23 at a cost of \$14,782.63. Wolfington Body Co., Inc. was the successful vendor of the District's bid for Maintenance and Repairs to District's Large School Buses. Costs of the replacement are to be charged to account #11-000-270-420.

5. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rebecca Nieves	Wind Down: Empowerment Series	February 23, 2022	NC

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Absent
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

None at this time.

XV. OLD BUSINESS

Dr. Poteat

Dr. Poteat reminded the Board that Governor Murphy will be lifting the mask mandate for schools on March 7, 2022 and this will be the last Board meeting before then. Dr. Poteat recommended that mask wearing be optional for students and staff. He also shared that the District received new guidelines from the Department of Health today and he wanted to briefly share those guidelines to help make a decision. He explained that social distancing will still be maintained and that we have a high percentage of staff that are fully vaccinated.

The new guidelines state that schools that do not implement a mask policy should still require a mask in certain circumstances, including during periods of elevated community transmission, during an active outbreak, for individuals returning from quarantine or isolation, and also if a person tests positive they must wear a mask upon returning to school. Also, it is federally mandated that masks must be worn on buses, including school buses, regardless of vaccination status. The only exceptions are children under the age of 2 or for people that cannot safely wear a mask for health purposes.

Dr. Poteat recommends that starting March 7, 2022 masks be optional to students and staff except during times listed above and on school buses.

Mr. Long supplemented to the Board that several other schools have already implemented resolutions in anticipation of this mandate life. He also commented that Governor Murphy delayed lifting the mandate to allow time for Districts and Boards to ask questions and for the State to implement guidelines.

Dr. Poteat also wanted to be clear that if a student decides to wear a mask they should be allowed to without any issues or pushback, as well as students that choose not to wear a mask.

Ms. Pitts asked for a motion on whether the Board accepts Dr. Poteat’s recommendation on wearing the masks be optional.

A motion was made by Ms. Martin, seconded by Ms. Dredden, to accept the recommendation from Dr. Poteat to make masks optional as of March 7, 2022.

Roll Call:			
Mr. Blake	No	Ms. Nieves	Abstain
Ms. Dredden	Yes	Mr. Shaw	Absent
Ms. Martin	Yes	Ms. Thomas	Abstain
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XVI. NEW BUSINESS

1. New Jersey Quality Single Accountability Continuum (NJ QSAC) Interim Review – Dr. Poteat

Dr. Poteat shared that the Board Members received the NJ QSAC Interim Review. He explained that the Superintendent is required to provide this report. The only areas we have to provide a corrective action plan is the instructional program. We will continue to take the actions indicated in our corrective action plan to improve this area.

XVII. INFORMATIONAL ITEMS

Dr. Poteat

Dr. Poteat shared that we are currently in the process of collecting the students' Chromebooks and encouraged parents to support the collection efforts. The Chromebooks are due back Friday, February 25, 2022. There has been some difficulty in getting the Chromebooks back and this is part of the reason we started to collect them so early.

Ms. Moore shared that a parent asked what the procedures were to return the Chromebooks. Dr. Poteat explained that each school sent out detailed information about this, but that parents should be able to return them during the school day. Evening hours have also been set up to accommodate parents.

Ms. Nieves

In response to Dr. Poteat's presentation on the Strong Start Assessment, Ms. Nieves shared several suggestions to help the students become engaged again. She suggested peer-peer and parent-peer programs, Town Halls at the school level including principals, having staff put out RFPs in order to engage our parents, being mindful that everyone has personal situations in their individual households, and that we could be looking in the mirror to see what we could be doing better. Ms. Pitts asked that Ms. Nieves email her list to all Board Members.

XVIII. PUBLIC COMMENTS (Time Limited)

A motion was made Ms. Martin, seconded by Mr. Blake, to open the meeting for Public Comments at 7:39 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

No Public Comments.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made Ms. Martin, seconded by Mr. Blake, to close the meeting for Public Comments at 7:44 p.m.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

A motion was made by Ms. Martin, seconded by Mr. Blake, to approve adoption of Executive Resolution and adjournment to Executive Session at 7:45 p.m.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on February 23, 2022 at 7:45 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: confidentiality and privacy issues and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is a student matter;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are contract negotiations for the chief school administrator and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is the contract negotiations for the chief school administrator;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be one hour after which the public meeting shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Absent
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Martin, seconded by Mr. Blake, to close the meeting of the Executive Session at 10:23 p.m.

Voice Vote: All in favor

XXII. ADJOURNMENT

A motion was made by Ms. Martin, seconded by Mr. Blake, to adjourn the meeting at 10:25 p.m. *All Ayes.*

Respectfully Submitted,

Regina Chico
Assistant Business Administrator