WINSLOW TOWNSHIP BOARD OF EDUCATION

Regular Board of Education Meeting Winslow Township Middle School - Cafeteria Wednesday, December 22, 2021 7:00 p.m. Minutes

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in notices dated 08/27/2021. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Present: Larry Blake Cynthia Moore

Lorraine Dredden John M. Shaw, Jr.

Rita Martin Julie Peterson, Vice President

Abena McClendon Cheryl Pitts, President

Absent: Kelly Thomas

Also Present: H. Major Poteat, Ed.D., Superintendent

Tyra McCoy-Boyle, Business Administrator/Board Secretary

Howard Long, Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2021-2022 DISTRICT GOALS

(Mr. Shaw)

- 1. Student Achievement Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
- 2. Continue to foster a positive school environment that is conducive to teaching and learning
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment

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- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Examine communication methods utilized by district

VI. AWARDS/PRESENTATIONS

1. WTHS Chorus- Mr. Doheny

Dr. Poteat introduced Mr. Doheny and shared that six students being selected for the South Jersey Chorus is the most Winslow Township has had selected at a single time. Mr. Doheny presented five of the new members: Sophia DiCicco, Jordyn Storck, Alyvia Janicki, Gavin Sherzer and Shilo Garnett. Mr. Doheny also presented an additional four students. Together they performed several holiday songs for the Board.

Dr. Poteat shared two more acknowledgements. He explained that several schools competed in the Climate Change Challenge. The Climate Change Challenge is a challenge that offers local solutions to the issue of climate change. Students were asked to submit videos and presentations of their projects. He shared that the Winslow Township High School took 1st Place in the High School Category. In the Middle School Category, the Winslow Township Middle School took 2nd Place and School #5 took 3rd Place. Dr. Poteat will ask the schools to attend and share their winning projects at the next Regular Board Meeting.

Dr. Poteat also publicly shared that Mr. John Mills has completed his Doctoral requirements from Holy Family University. He received his Doctor of Education in Educational Leadership. Congratulations Dr. Mills!

VII. CORRESPONDENCE

None at this time.

VIII. MINUTES

1. Approve the following Meeting Minutes of the Board of Education:

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve the minutes of the following meeting:

Regular Meet	ing	December 8, 2021	Open Session
Roll Call:			
Mr. Blake Ms. Dredden Ms. Martin Ms. McClendon	Yes Yes Yes Yes	Ms. Moore Mr. Shaw Ms. Thomas Ms. Peterson Ms. Pitts	Yes Yes Absent Yes Yes
Motion Carried			

Winslow Township Board of Education

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A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve the minutes of the following meeting:

Regular Meeting		December 8, 2021	Closed Session
Roll Call:			
Mr. Blake Ms. Dredden Ms. Martin	Yes Yes Yes	Ms. Moore Mr. Shaw Ms. Thomas	Yes Yes Absent
Ms. McClendon	Yes	Ms. Peterson Ms. Pitts	Yes Yes
Motion Carried			

IX. BOARD COMMITTEE REPORTS

Athletic Committee – Mr. Shaw – The Athletic Committee did not have an official meeting, but Mr. Shaw provided an update on the Athletic Teams. The update is attached.

Education Committee - Ms. Peterson - None at this time.

Marketing Committee – Ms. McClendon – The minutes for December 1, 2021 and December 10, 2021 are attached. The Marketing Committee also met on Wednesday, December 22, 2021 at 6:00 p.m. to discuss the Community Pep Rally on December 12, 2021. Ms. McClendon thanked everyone for their contributions and support. The meeting included a brief discussion about hosting a STEM Spring Fair with all of the schools during the springtime. Finally, Ms. McClendon thanked the Marketing Team for a great year. The next meeting will be determined in January.

Mr. Shaw thanked Ms. McClendon for doing a great job with the Marketing Committee.

Operations Committee - Ms. Dredden - None at this time.

Policy Committee – Ms. Pitts – Minutes are attached. The next Policy Committee meeting will be determined at a later date.

Citizens Advisory Committee - Ms. Martin - A report will be made during Public Comments.

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X. SUPERINTENDENT'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations

Exhibit X A: 1

Approve the First Reading of Board Policies and Regulations as listed below and in the attached exhibit.

Policy/ Regulation	Policy/Regulation Title
P1648.13	School Employee Vaccination Requirements
P2425	Emergency Virtual or Remote Instruction Program
P&R5751	Sexual Harassment of Students

- 2. Second Reading & Adoption of Board Policies & Regulations None at this time.
- 3. <u>Security/Fire Drill Report</u>

Approve the Security/Fire Drill Report, for the month of November 2021, as listed below:

	DCIOW.			
School	Date	Elapsed Time	Type of Drill	A.M./P.M.
	11/22/21	3 min. 7 sec.	Fire Drill	10:06 PM
School #1	11/23/21	4 min. 54 sec.	Lockdown Drill	2:48 PM
	11/10/21	8 min. 34 sec.	Bomb Threat Drill	2:56 PM
School #2	11/17/21	3 min. 58 sec.	Fire Drill	11:32 AM
	11/18/21	10 min.	Fire Drill	10:55 AM
School #3	11/30/21	6 min.	Shelter in Place	9:55 AM
	11/10/21	7 in. 46 sec.	Fire Drill	11:54 AM
School #4	11/18/21	7 min. 52 sec.	Non-fire Evacuation	2:05 PM
	11/29/21	7 min.	Shelter in Place	2:16 PM
School #5	11/22/21	4 min. 15 sec.	Fire Drill	1:37 PM
	11/12/21	12 min. 3 sec.	Fire Drill	10:52 AM
School #6	11/29/21	4 min. 1 sec.	Lock Out Drill	2:01 PM
Winslow	11/12/21	7 min.	Fire Drill	9:39 AM
Twp. M.S.	11/22/21	7 min.	Shelter in Place Drill	9:38 AM
Winslow	11/10/21	11 min.	Shelter in Place Drill	12:58 PM
Twp. H.S.	11/15/21	12 min.	Fire Drill	9:55 AM

4. Professional Development/Workshops & Conferences

Exhibit X A: 4

Approve Professional Development as presented in the attached exhibit.

5. Field Trip(s)

None at this time.

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6. <u>Tuition Students</u>

Exhibit X A: 6

Approve the placement of Tuition Students, for the 2021-2022 school year, as listed in the attached exhibit.

7. <u>Terminate Out-of-District Placement(s)</u>

Exhibit X A: 7

Approve to Terminate Out-of-District Student placements as listed in the attached exhibit.

8. Homeless Student(s)

None at this time.

9. <u>Division of Child Protection & Permanency (DCP&P)</u>

None at this time.

10. Fundraiser(s)

Exhibit X A: 10

Approve the following Fundraisers for the 2021-2022 school year:

School No. 6

o Scholastic Book Fair (1/18/22-1/21/22), H.S.A.

High School

o California Tortilla (1/19/22 & 3/22/22), Spanish Honor Society

11. School 1: Great Kindness Challenge

Approval requested for School 1 to celebrate the Great Kindness Challenge with theme days and other fun activities during the week of January 24th. The Winslow Fire Department, Police Department, and EMS have been invited to participate.

12. School 1: Check Acceptance

Approval requested for School 1 to accept a check for \$125.00 from November 2021, from The Alliance to Save Energy. The check will be used for supplies for the NJ Sustainable School projects.

13. <u>School 2: Check Acceptance</u>

Approval requested for School 2 to accept a check in the amount of \$125.00 from The Alliance to Save Energy.

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14. School 5: Battle of the Books Competition

Approval requested for School 5 to participate in the Battle of the Books Competition on the following dates and locations:

- 4th grade: May 16, 2022 at Haddonfield Central School, Haddonfield, NJ
- 5th/6th grade: May 17, 2022 at Rohrer Middle School, Haddon Township, NJ

Bussing will be provided to both events with 2 advisors and 16 students each day.

15. School 5: Jump Rope for Heart

Approval requested for School 5 to host Jump Rope for Heart on Tuesday, February 15, 2022 during school hours.

16. High School: Air Force Visit

Approval requested to have Air Force Recruiter Sergeant Andrew Schmitz come in and speak with students on January 24, 2022 during lunch periods.

17. <u>High School: Grant Acceptance</u>

Approval requested for Winslow Township High School to accept the grant of \$2,500 for its first place finish in the 2020-2021 New Jersey Student Climate Challenge. The Climate Challenge was administered by the Drumthwacket Foundation and Sustainable Jersey, and sponsored by Atlantic City Electric and Exelon.

18. High School: Hugh O'Brian Youth (HOBY) Leadership Seminar

Approval requested for student Favour Nyanjoh to attend the Hugh O'Brian Youth Leadership (HOBY) Seminar from June 10, 2022 – June 12, 2022 at Kean University in Union, New Jersey. The Hugh O'Brian Youth Leadership (HOBY) Seminar is a program that empowers High School Sophomores to develop their leadership talents to become the leaders of their communities. The cost of the seminar is \$250 which includes the school registration fee plus all expenses for meals, lodging, and training material for the entire seminar weekend. The seminar will be paid for out of account 11-000-218-800-153-08.

19. Frontline IEP Training

Approval requested for Frontline to provide an IEP training session to CST staff on February 25, 2022. The training will be held remotely. Total cost of \$400 will be funded by account number 11-000-219-500-000-10.

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20. <u>Donation</u>

Approve the acceptance of five \$25.00 holiday gift cards for needy students from the Physical and Mental Health Committee of the New Jersey Garden City Alumnae Chapter of Delta Sigma Theta Sorority, Inc.

21. Plan Submission

Exhibit X A: 21

Exhibit XI B: 1

Approve the resubmission of the Comprehensive Corrective Action Plan, for the Consolidated Monitoring of April, 2021.

22. Out of District Student

Approve the following Out of District student to be applied to the IDEA Grant for the 2021-2022 school year.

Account No. 20-252-100-500-000-00 (IDEA Basic)

Student #	School	·	Tuition	
2783	Archbishop/St.Jol	hn Damiano	\$32,185.68	

B. <u>Principal's Update</u>

Harassment, Intimidation & Bullying Report (December 1-15, 2021)
 Suspension Report
 Ethnicity Report
 School Highlights

Exhibit X B: 1
Exhibit X B: 3
Exhibit X B: 3
Exhibit X B: 4

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve A. & B. as recommended the Business Administrator/Board Secretary.

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. <u>Line Item Transfers</u>

Approve the Line Item Transfers, for the month of October 2021, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

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2. <u>Board Secretary's Report</u>

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of October 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

Exhibit XI B: 3

Exhibit XI B: 2

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of October 2021. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of October 2021.

4. <u>Board Secretary's Certification</u>

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. <u>Boards' Certification</u>

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

6. Bill List Exhibit XI B: 6

- a. Approve the Vendor Bill List in the amount of \$1,600,410.61 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$881,478.73 as per attached exhibit.

7. Payroll None at this time.

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8. <u>Disposal of School Property</u>

Approve the Disposal of School Property listed below:

Exhibit XI B: 8

Location	Department	Description
School 1	Kitchen	(1) Deli slicer, tag #0116, 15 years old
School 2	Kitchen	(1) Deli slicer, tag #003009 000332, 15 years old
School 3	Kitchen	(1) Deli slicer, tag #002804 0655, 15 years old
School 3	Library	(3000+) Outdated library books, 20+ years old,
	-	damaged/pages missing
School 4	Kitchen	(1) Deli slicer, tag #000280 005588
School 5	Kitchen	(1) Deli slicer, tag #002004 000115
School 6	Kitchen	(1) Deli slicer, tag #000095
Middle School	Kitchen	(1) Cold food table, tag #08/01-206009, (1) 2 door refrigerator, tag #001-396 000036, (1) hot food table, tag #005-270, (1) hot food table, tag #005275, (1)
		warming cabinet, tag #001-394 000038, (1) 2 door glass refrigerator, tag #000037 – all 15 years old

9. <u>Use of Facilities</u>

Approve the Use of Facilities application as listed below:

School	Organization	Dates	Day/Time	Room	Fee
School #3	Winslow Township Youth Soccer Association	January 4, 2022 – March 31, 2022	Tuesday – Thursday 7:00 pm – 9:00 pm	Cafeteria	\$25.00
School #5	Omega Track Club	REVISED December 14, 2021 – March 10, 2022	Tuesday and Thursday 6:45 pm – 8:00 pm	Cafeteria	\$25.00
School #5	Winslow Township Youth Soccer Association	January 3, 2022 – March 30, 2022	Monday, Wednesday and Friday 7:00 pm – 9:00 pm	Cafeteria	-0-
School #6	Winslow Township Youth Soccer Association	January 7, 2022 – March 25, 2022	Friday 6:30 pm – 9:30 pm	Gymnasium	-0-

10. Transportation Contract – Department of Children and Families

Approve a student transportation contract for the 2021-2022 school year with the New Jersey Department of Children and Families (DCF) to transport a student from a group home in Winslow Township to the Office of Education Regional School in Cherry Hill at a rate of \$45.00 per day.

11. Grant Acceptance - High School

Approve to accept the Drumthwacket Foundation Grant for the Winslow Township High School in the amount of \$2,500 for its first-place finish in the 2020-2021 New Jersey Student Climate Challenge. Funds will be used to support climate education initiatives within the school's science classes.

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12. <u>Grant Acceptance – Middle School</u>

Approve to accept the Drumthwacket Foundation Grant for the Winslow Township Middle School in the amount of \$1,000 for its second-place finish in the 2020-2021 New Jersey Student Climate Challenge. Funds will be used to support climate education initiatives within the school's science club.

13. Grant Acceptance – School 5

Approve to accept the Drumthwacket Foundation Grant to School #5 in the amount of \$500 for its third-place finish in the 2020-2021 New Jersey Student Climate Challenge. Funds will be used to support climate education initiatives within the school's science classes.

14. <u>National School Boards Association – Professional Development Professional</u> Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at *the following NSBA training program and informational event:*

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Board Member Name Program Name Date Event Cost

Rita Martin NSBA Equity Symposium – January 22, 2022 \$225.00 Registration Fee

Washington D.C. per person, plus hotel, meals, travels &

incidentals

Advocacy Institute –

Rita Martin Washington D.C. January 23-25, 2022 \$695.00 Registration Fee per person, plus

hotel, meals, travels & incidentals

15. Quote 2022-04 – Project Monitoring and Air Quality Testing – Middle School

Approve the award for Project Monitoring and Air Quality Testing – Middle School to Epic Environmental Services, LLC, the low quote vendor (Q2022-04), in the amount of \$2,852.00. Services are to be charged to account #11-000-251-340.

16. Alliance for Competitive Energy Services (ACES) Program

Approve the Winslow Township School District to participate in the ACES program, offered through the New Jersey School Boards Association, for the procurement of electricity and natural gas.

Roll Call:				
Mr. Blake	Yes	Ms. Moore	Yes	
Ms. Dredden	Yes	Mr. Shaw	Yes	
Ms. Martin	Abstain	Ms. Thomas	Absent	
Ms. McClendon	Yes	Ms. Peterson	Yes	
		Ms. Pitts	Yes	
Motion Carried				

XII. PERSONNEL

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve items on the Personnel Report as recommended by the Superintendent.

A. <u>THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS</u>:

1. 2021/2022 New Hires

Approve the following New Hires for the 2021/2022 school year:

	Name	Location	Position	Salary	Effective
Α	Campisi, Cynthia	School No. 4	Grade One Teacher	\$75,195.00 (pro-rated) MA+45, Step 10	1/1/2022
В	Falciani, Michael	BOE	District Technology Network Supervisor	\$68,000.00 (pro-rated)	1/1/2022

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2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	То	Paid/Unpaid
Α	P.A.	Medical	12/9/2021	1/7/2022	Paid
В	K.D.	FMLA *Intermittent	1/1/2022	12/31/2022	Unpaid

3. Resignations

Approve the following Resignations for the 2021/2022 school year:

	Name	Position	Location	Effective
Α	Collins, Daniel	Mathematics Teacher	High School	2/11/2022
В	Lalli, Nina	Kindergarten Teacher	School No. 4	1/31/2022

4. Termination

Approve to terminate the following employee, effective December 23, 2021:

Name Rationale		Rationale
Α	T.S.	Chronic Absenteeism

5. 2021/2022 Sixth Period Assignments

Approve the following Middle School Sixth Period Teacher Assignments:

	Name	Position	Stipend
Α	Cruz, Ross	Science 1/1/2022-5/13/2022	\$8,489.00 (pro-rated)
В	Fernicola, Rachel	Science 1/1/2022-5/13/2022	\$8,489.00 (pro-rated)
С	Medina, Michelle	Science 1/1/2022-5/13/2022	\$8,489.00 (pro-rated)
D	Sinatra, Allyson	Science 1/1/2022-5/13/2022	\$8,489.00 (pro-rated)

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6. 2021/2022 Homebound Instruction Tutors

Approve the following Homebound Instruction Tutors for the 2021/2022 school year, on an as needed basis, at a rate of \$43.73 per hour: (11-150-100-101-000-98 & 11-219-100-101-000-98)

	Name	Subject Area
Α	Connor, Traci	Social Studies
В	Ferrara, Franklin	Science
С	Guzman, Jeovanni	Mathematics
D	McGunnigle, Shelby	English
Е	Ovalle, Vanessa	English

Roll Call:				
Mr. Blake	Yes	Ms. Moore	Yes	
Ms. Dredden	Yes	Mr. Shaw	Yes	
Ms. Martin	Yes	Ms. Thomas	Absent	
Ms. McClendon	Yes	Ms. Peterson	Yes	
		Ms. Pitts	Yes	
Motion Carried				

XIII. ADDENDUM

I. <u>SUPERINTENDENT'S REPORT</u>

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve A. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. <u>Textbook Purcha</u>se

Approve the purchase of the textbook, Inspire Science, 2020, McGraw Hill. Purchase not to exceed \$80,000.

2. Tuition Students

Exhibit 1 A: 2

Approve the placement of Tuition Student(s), for the 2021-2022 school year, as listed in the attached exhibit.

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

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II. PERSONNEL REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve items on the Personnel Report as recommended by the Superintendent.

A. <u>THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION</u> ITEMS:

1. <u>Interim Assistant Principal- High School</u>

Approve Willie H. Maddox, Jr., Ed.D. to serve as Interim Assistant Principal at the High School, at a rate of \$450.00 per day, effective January 3, 2022.

2. <u>Leave of Absence Requests</u>

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	То	Paid/Unpaid
Α	L.B.	Maternity	3/14/2022	4/22/2022	Paid
			4/23/2022	9/15/2022	Unpaid
В	A.H.	Medical	12/20/2021	1/14/2022	Paid
С	L.M.	Medical	12/15/2021	12/23/2021	Paid

3. 2021/2022 Homebound Instruction Tutors

Approve the following Homebound Instruction Tutors for the 2021/2022 school year, on an as needed basis, at a rate of \$43.73 per hour:

(11-150-100-101-000-98 & 11-219-100-101-000-98)

	Name	Subject Area
Α	Cathie, Linda	Special Education
В	DeShazior, Wanda	Special Education
С	Stewart-Dixon, Cynthia	Special Education

4. Resignation

Approve the following Resignation for the 2021/2022 school year:

	Name	Position	Location	Effective
Α	Desir, Marc	Bus Driver	Transportation	12/31/2021

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5. 2021/2022 Substitute Bus Driver

Approve the following 2021/2022 Substitute Bus Driver, at a rate of \$18.00 per run, effective January 1, 2022:

	Name	
Α	Desir, Marc	

Roll Call:				
Mr. Blake	Yes	Ms. Moore	Yes	
Ms. Dredden	Yes	Mr. Shaw	Yes	
Ms. Martin	Yes	Ms. Thomas	Absent	
Ms. McClendon	Yes	Ms. Peterson	Yes	
		Ms. Pitts	Yes	
Motion Carried				

III. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve A. as recommended by the Business Administrator/Board Secretary.

A. <u>THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL</u> OF THE FOLLOWING ACTION ITEMS:

1. Bill List Exhibit III A: 1

Approve the Vendor Bill List in the amount of \$522,127.30 as per the attached exhibit.

2. Use of Facilities

Approve the Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
High School	Winslow Elite	January 5, 2022 –	Monday and	J Circle Hall	\$25.00
	Track and Field	February 23, 2022	Wednesday		
			6:30 pm – 8:00 pm		

3. <u>Maintenance of Equity – American Rescue Plan</u>

Approve the submission of the Certification of Exception form Local Maintenance of Equity Requirements to the New Jersey Department of Education per the attached exhibit. This exception is for Districts not facing overall budget reductions in combined State and local per-pupil funding in School year 2021-2022 relative to School year 2020-2021.

Exhibit III A: 3

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Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between December 3, 2021 and December 16, 2021.

Received	Requested by	Document Requested	Approved	Denied
1	Gloria Berwick	District use of Covid-19 funding	√	

XV. OLD BUSINESS

None at this time.

XVI. NEW BUSINESS

Ms. Pitts

Ms. Pitts congratulated Ms. Peterson on receiving her pin for 10 years of service with NJSBA and her certification. She also congratulated Mr. Shaw for becoming a certified Master School Board Member.

Ms. Pitts also reminded all of the Board Members to complete the Board Self-Evaluation before December 31, 2021.

Ms. Moore

Ms. Moore shared that Ms. Pitts was also recognized for 15 years on the Board.

XVII. INFORMATIONAL ITEMS

Dr. Poteat

Dr. Poteat shared with the Board the survey results regarding the Uniform Dress Code Policy. Parents were asked to vote on whether or not they want to continue with uniforms in the 2022-2023 school year. There were 1,711 votes cast. There were 675 "yes" votes (39.5%), 954 "no" votes (55.7%) and 82 "neutral" votes (4.8%). The survey results will be posted on the website tomorrow.

Ms. McClendon asked if the number of votes cast was a significant number of parents in the District. Dr. Poteat replied that 1,711 votes is roughly 50% of the parent population.

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Nurses.

Dr. Poteat wanted to share a travel reminder with parents and staff that any unvaccinated individual that travels outside of New Jersey, New York, Pennsylvania, and Delaware will be required to quarantine upon return. The District has modified the quarantine requirements per the recommendation of the New Jersey Department of Health and CDC. Quarantine is now 10 day or 7 days with a negative test result that was collected at 5-7 days of contact. The individual may return on the eight day without symptoms. The Department of Education and New Jersey Department of Health are trying to keep students in the schools as much as possible. Dr. Poteat has revised the Safe Return Plan and it is available on the website. It has also been provided to the Building Principals and

Mr. Blake inquired about switching to remote learning after the Winter Break if cases continue to rise. Dr. Poteat explained that the New Jersey Department of Education made it clear that we do not have the authority to close the schools for remote learning unless they have made the recommendation. Governor Murphy has maintained the mask mandate but has not closed the schools. Dr. Poteat shared that the entire state is in a "high" range and that Omicron variant is more contagious and spreading like wildfire. We should anticipate another spike in cases two weeks after the holidays.

Dr. Poteat also shared that last year the District administered the Start Strong Assessment and the results are available. We will be mailing the results to parents in mid-January and a presentation will likely be hosted at the first Board meeting in February. Schools 5, 6, the Middle School and the High School were part of the Start Strong Assessment. The results will help us understand if there is any learning loss and what steps we need to take for the students. The New Jersey State Assessment will be administered this spring.

The Principals Honor Roll was posted to the Facebook page. We will continue to post this information for the parents to see.

Dr. Poteat wanted to wish everyone Happy Holidays and to please be safe. The variants are out there and we are experiencing the highest case numbers since last January.

XVIII. PUBLIC COMMENTS (Time Limited)

A motion was made Ms. Peterson, seconded by Ms. Dredden, to open the meeting for Public Comments at 8:17 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

- 1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
- 2. State your full name and address.
- 3. Please limit your comments to *four minutes*.
- 4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
- 5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

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lan Moran

Mr. Moran thanked the Board for all of their hard work throughout the year. He also thanked Ms. McClendon and shared that she will be missed.

Mr. Moran is the Chair of the Citizens Advisory Committee. He explained that at the most recent meeting the members of the committee were surveyed to ask what went well and what could be better. The responses were generally positive but the members shared that ideas or suggestions that are brought forward by the committee need more feedback. They also discussed ways to help parents that have trouble navigating the school system. It was suggested that a Winslow Parent Support Group be implemented to help parents. The group could consist of other parents that have already gone through the system that could act as mentors. The CAC would seek to recruit these parents, provide training for them, and have them available for anyone that needs assistance. The CAC would appreciate the support of the District to help with training recruits and would like to partner with the District so ensure its success.

Ms. Pitts reminded the community that the Board is looking for candidates that are interested in joining the Citizens Advisory Committee. Ms. Moore wanted to know if mailed or hand delivered applications would be delivered during Winter Break. Discussion was had about making sure the applications can be received.

Ms. Moore also thanked Ms. McClendon for her service and leadership.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made Ms. Peterson, seconded by Ms. Dredden, to close the meeting for Public Comments at 8:26 p.m.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve adoption of Executive Resolution and adjournment to Executive Session at 8:26 p.m.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on December 22, 2021 at 8:26 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:



"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: a special education matter and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is student privacy laws;

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government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is;
"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is;
"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and;
"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is;
"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is;
"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are andnature of the
discussion, described as specifically as possible without undermining the need for confidentiality is;
"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:
"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is;

WHEREAS, the length of the Executive Session is estimated to be 35 minutes after which the public meeting shall reconvene and immediately adjourn.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

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BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:				
Mr. Blake	Yes	Ms. Moore	Yes	
Ms. Dredden	Yes	Mr. Shaw	Yes	
Ms. Martin	Yes	Ms. Thomas	Absent	
Ms. McClendon	Yes	Ms. Peterson	Yes	
		Ms. Pitts	Yes	
Motion Carried				

XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to close the meeting of the Executive Session at 9:03 p.m.

Voice Vote: All in favor

XXII. ADJOURNMENT

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to adjourn the meeting at 9:04 p.m. *All Ayes.*

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary



WINTER SEASON SPORTS REVIEW 2021-2022

Girls Track and Field

The season is off to a fantastic start. The young ladies seem to have picked up where they left off two year ago, prior to covid-19. Below is a list of accomplishments so far in the Olympic Conference Meet:

1st place - 4x400 team of Kamryn Holness, Ava Millner, Celina Daniel and Alana Henry

1st place -Shuttle Hurdle team of Kamryn Holness, Janelle Marshall, Jaia James and Kya Robinson

1st place -Sprint Medley team of Jaia, James, Briyel Brown, Janelle Marshall and Victoria Campbell

When the young ladies traveled to New York, they had a very impressive showing.

The team finished 2nd in team competition.

Freshman Laila Henderson placed 7th in the 55-meter dash.

Freshman Ava Millner and Laila Robinson placed 3rd and 5th in the 300-meter run.

Freshman Laila Robinson placed 5th in the Long Jump.

Jaia James ran a personal best of 7.32 in the 55-meter dash to place 2nd

Briyel Brown placed 7th in the 55-meter dash and 8th in the 300-meter dash

The 4x200 team of Briyel Brown, Janelle Marshall, Kamryn Holness and Jaia James placed 1st running NJ #1 and US #12 time of 1:44.62.

Victoria Campbell placed 7th in the 1000-meter run.

Jordan James placed 2nd in the Triple Jump and 3rd in the Long Jump jumping a personal best of 16'6.

The 4x200 team and Jordan James all qualified for Nationals.

Boys Track and Field

During the Olympic conference meet this past Friday the boys had a great showing.

Jr. Ellis Oliver tossed the number one throw in Group III with a heave of 48ft 3 ½ inches. The team of Junior Fonkam, Dominc Bassey, Wayne McFadden and Uchechukwu Ajaegbulemh took 2nd place in the Distance Medley Relay and 1st place in the 4x800, while the same team, which replaced Uchechukwu with Alieu Manasary took 1st in the 4x400. The boys look to get back at it over the break when they return to Toms River on the 27th and 29th of December.

Girls Basketball

The girls are off to an 0-2 start. Young but talented, we lost to two teams that made the playoffs last year but single digits are just the beginning for this group. As they continue work in practice, their skill level and ability to work with each other will start to allow them to get those much-needed victories.

Boys Basketball

The season is off to a good start. Thus far, these young men are sitting at 1-1. Losing to a Shawnee team by 12 and defeating Timber Creek in overtime shows great promise for our team competing in a tough conference. These young men are working hard daily. Just like most teams, once they learn each other and they learn to gel together, they will give a lot of teams a hard time moving forward. Keep an eye out on them, they are athletic, fast and love the game.

Wrestling

The wrestling team looks good so far, although they are losing, they are losing because of the lack of participants in the school. However, from they guys that are playing, you might see three or four of them sitting in the top three at districts and the sectionals towards the end of the season. This past Saturday, Shawn Kirkley took 2nd overall in his weight class during the tournament. It's exciting to watch them work.

Middle School

Girls Basketball

WTMS girls' basketball season is off to a great start! We have a total of 16 awesome players. Practice is held Mon-Thurs immediately following school dismissal. We have had 3 games so far... 2 wins and 1 loss. Our next game is Wednesday 12/22 against Helen A. Fort Middle School in Pemberton, NJ.

Boys Basketball

WTMS boys have had a steady start to the 2021 basketball season. With one loss, we won our first game against Thomas E. Harrington Middle School, our season opener. Daily, we practice skill development and team work. We look forward to our next game against Helen Fort Middle School.

MS Wrestling

The Middle School wrestling season has started with a lot of eager participants. We have strong wrestlers that compete each match for a win. We will continue to work as we get stronger, and learn more techniques. Each match teaches us something new and pushes us to grow and get better as a team.

Winslow Township Board of Education Marketing Committee Community Pep Rally Minutes

December 1, 2021

Submitted by: Ms. McClendon – Chairperson

Meeting called to order at 7:05 p.m via Zoom

Attendees: Mr. Blake, Mr. Davis, Ms. Moore, Ms. McClendon

Guest: Coach Scott, Coach Brown, Coach Pino, Mr. Marella, Mr. Whitaker, Mr. Shaw, Ms. Lee, Mr. Parkhurst

I. New Business

A. Community Pep Rally - Invited all attendees to collaborate and participate in this event to celebrate the history-making Fall Season of our Students.

-Varsity Football Team, Marching Band, Girls Tennis, Girls Cross Country Track

- Suggested by Mr. Shaw that we include the Mullers Youth Football Team who also won a Winslow championship
- Proposed date by Marketing Team was Dec 18th, however it was determined that date was not good for athletes due to proposed date was Winter Season start date.
- After much discussion it was agreed on Sunday Dec 12th 3pm 5pm

Planning -

Music DJ - Coach Scott (confirmed Donnie Hill)

MC - Coach Scott - (suggested Chris Martin)

Invitations to Township committee – Ms. Moore

Sicklerville Sun Newspaper & Divine 9 - Ms. McClendon

News Media - Mr. Blake

Churches- everyone

Local Organizations- will assign to Mr. Joe Thomas (Rotary Club, Winslow Heart & Soul, Dot Org, etc...)

Coaches & Band Director will check with their athletes, and band members for attendance on 12/12/21 and report back to Mr. Whitaker asap.

<u>Next Meeting Date</u>- next week TBD <u>Meeting adjourned at 8:20 p.m.</u>

Winslow Township Board of Education Marketing Committee Community Pep Rally Minutes

December 10, 2021

Submitted by: Ms. McClendon – Chairperson

Meeting called to order at 6:05 p.m via Zoom

Attendees: Mr. Blake, Mr. Davis, Ms. Moore, Ms. McClendon

Guest: Coach Scott, Coach Hawn, Coach Pino, Mr. Whitaker, Mr. Shaw, Ms. Lee, Mr. Parkhurst,

Mr. Donnie Hill, Ms. Tamara Hill

I. Old Business

A. Community Pep Rally - Invited all attendees to collaborate and participate in this event to celebrate the history-making Fall Season of our Students.

*** Concession Stand will be open for snacks***

Added EFP Football to program

Program outline – 3:30pm (start time)

Welcome - Mr. Larry Blake

Star Spangled Banner - Miss Carly Jordan

Principal 's Message -Principal Kurt Marella

Dignitaires -Mr. Ray Watkins- Township Committeeman

- Dr. Poteat- Superintendent of Winslow Township School District

Introductions – Coaches will do their introductions

- Cross Country Team-. (Coach John Pino, Coach Shawnnika Brown)
- Tennis; Gabriella Robinson- (Coach Andrea Hawn)

Performance- Winslow Mullers Cheerleaders

Introductions

- Winslow Mullers Freshman –(Coach Khalil Glawd, Ms. Tamara Hill- Mullers Owner
- EFP Team- (Christina Harrison-President)
- Winslow Marching Band (Mr. David Parkhurst)

******Musical Interlude*****

Introduction

- Winslow Football Team- (Coach Kenny Scott)

Remarks -Ms. Cheryl Pitts – Winslow BOE President

-Ms. Abena McClendon – Winslow BOE Marketing Chair

Arrival Time-

Marketing Committee -1:30pm Set up DJ-2:00pm Set up Teams & Band - 2:30pm

Meeting adjourned at 7:15 p.m.

Winslow Township School District

Policy Committee Meeting

December 16, 2021

Minutes

The Policy Committee held a virtual meeting on December 16, 2021 at 4:00 p.m. to discuss and recommend three policies and 1 regulation for First Reading at the December 23,2021 Board of Education meeting.

Members present: Ms. Cheryl Pitts, Committee Chair, Ms. Lorraine Dredden, Ms. Rita Martin, Ms. Cynthia Moore, and Dr. Dorothy Carcamo

Policies/ Regulations discussed:

- Policy #1648.13 School Employee Vaccination requirements
- Policy #2425 Emergency Virtual Remote Instruction Program
- Policy & Regulation #5751 Sexual Harassment of students

All policies are mandated; Policies # 1648.13 and #2425 are new policies.

Policy #1648 – School Employee Vaccination Requirements.

- Policy# 1648 is a mandate to address Executive Order 253, signed on august 23, 2021 requiring all school employees to be fully vaccinated or submit to COVID-19 testing at a minimum of one to two times per week.
- Currently, approximately 92% of our staff is vaccinated.
- Testing is offered in district every Monday from 2-5 p.m. at the Board of Education Office.
- Weekly test results are forwarded to Dr. Carcamo.

Policy #2425 – Emergency Virtual Remote Instruction Program

- Policy 2425 reflects the revised statue that permits a district to implement an approved virtual
 or remote instruction program if the district is closed for three consecutive days due to a
 declared state of emergency, health emergency or a directive from a health agency. Closure
 during this time would count as part of the 180-day school requirement.
- The District's plan was approved on October 27,2021 and submitted shortly thereafter.

Policy/ Regulation #5751 - Sexual Harassment of Students

 Policy #5751 is an updated mandated policy that revises the definition of sexual harassment of students by school employees, other students, or third parties, and includes a procedure on how districts must respond to allegations of sexual harassment. This policy does not align with or replaces the New Jersey Anti-bullying Bill of Rights Act and must be addressed appropriately.

The meeting ended at approximately 4:18 p.m.