

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting Agenda**  
**Winslow Township Middle School – Cafeteria**  
**Wednesday, December 14, 2022**  
**7:00 p.m.**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **08/25/2022**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

**II. MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Larry Blake  
Lorraine Dredden  
Rita Martin  
Cynthia Moore  
Rebecca Nieves  
John Shaw, Jr.  
Kelly Thomas

Julie A. Peterson, Vice President  
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Admin./Board Secretary  
Howard Long, Jr. Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. 2022-2023 DISTRICT GOALS**

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
  - a. Ensuring articulation at all grade levels throughout the district
  - b. Focus on innovative classroom instruction at all grade levels
  - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
  - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
  - e. Accountability of all district staff
2. Continue to foster a safe and positive school environment that is conducive to teaching and learning:
  - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
    1. Promote communication and feedback opportunities
  - b. Emphasis on collaboration with all district stakeholders
  - c. Promote an inclusive, diverse, and compassionate learning environment
3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/ caregiver/ community support:
  - a. Continue with our public relations/marketing plan
  - b. Continue to work with the various advisory committees in the district
  - c. Focus on refining our communication methods to better market our school district

**VI. AWARDS/PRESENTATIONS**

1. School No. 3 Presentation

**VII. CORRESPONDENCE**

**VIII. MINUTES**

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting      Tuesday, November 22, 2022                      Open Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

**IX. BOARD COMMITTEE REPORTS**

**X. SUPERINTENDENT’S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations                      **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations      **None at this time.**
3. Security/Fire Drill

Approve the Security/Fire Drill Report, for the month of November 2022, as presented below:

<i>School</i>	<i>Date</i>	<i>Elapsed Time</i>	<i>Type of Drill</i>	<i>A.M./P.M.</i>
School #1	11/18/22	6 min. 41 sec.	Lockdown Drill	11:00 AM
	11/23/22	3 min.	Fire	7:48 AM
School #2	11/7/22	5 min. 12 sec.	Fire	2:06 PM
	11/28/22	6 min. 45 sec.	Non-Fire Evacuation Drill	2:22 PM
School #3	11/29/22	5 min.	Fire	2:15 PM
	11/30/22	6 min.	Shelter in Place	1:39 PM
School #4	11/7/22	6 min. 26 sec.	Fire	2:54 PM
	11/23/22	9 min. 51 sec.	Lockdown Drill	9:36 AM
School #5	11/29/22	7 min.	Lock Out Drill	1:17 PM
	11/7/22	5 min. 5 sec.	Fire	9:17 AM
School #6	11/22/22	5 min. 13 sec.	Fire	2:07 PM
	11/29/22	6 min.	Shelter in Place	1:10 PM
Winslow Twp. M.S.	11/17/22	25 min.	Fire	7:52 AM
	11/22/22	12 min.	Fire	1:03 PM
Winslow Twp. H.S.	11/7/22	7 min.	Fire	12:58 PM
	11/23/22	20 min.	Lock Out Drill	12:15 PM

4. Professional Development/Workshops & Conferences **Exhibit X A: 4**  
Approve Professional Development/Workshops & Conferences as listed in the attached exhibit.
5. Field Trip(s) **Exhibit X A: 5**  
Approve Field Trips as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**  
Approve Out of District Tuition Students for the 2022/2023 school year as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A:7**  
Approve to Terminate Out-of-District Placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit X A:8**  
Approve the placement of Homeless students as listed in the attached exhibit.
9. Division of Child Protection & Permanency (DCP&P) **Exhibit X A: 9**  
Approve the placement of DCP&P students as listed in the attached exhibit.
10. Fundraiser(s) **Exhibit X A: 10**  
Approve Fundraisers as listed below and in the attached exhibit:  
  
School 6
  - Scholastic Book Fair, (1/13/23-1/20/23), H.S.A.
  - Scholastic Book Fair Family Night, (1/13/23), H.S.A.  
High School
  - Smencil Sales, (2022-2023 School Year), Environmental Club
  - Sports Paradise Team Apparel Sales, (Dec. 2022-Jan 2023), Boys Lacrosse Team
  - Coupon Book Sale, (1/16/23-1/30/23), Marching Band
11. School 2 – Giving Tree  
Approval requested for School 2 to participate a Giving Tree activity to benefits students and local community. This would consist of putting up a “tree” with names and gift requests which will be donated by staff members to School 2 families and community.

12. School 4 – Story Time w/Santa

Approval requested for School 4 to host Story Time w/Santa on Monday, December 19, 2022 from 6:00 p.m. to 7:30 p.m. for PK and K students at no cost to the district or school.

13. School 4 – Grant Applications

Approval requested for School 4 to apply for a grant for the Hess Corporation and Baylor College of Medicine's STEM Educational Outreach program, which will offer FREE learning kits for students grades K-8, which include Hess Toy Trucks along with a STEM curriculum that demonstrates how the toys can be used as learning tools. These toys/tools will be used by students in our lower and upper elementary schools during our summer enrichment program. A STEM Kit includes twelve 2022 Hess Toy Trucks to be used with a free downloadable 2022 Hess toy truck STEM curriculum guide. Applications will be accepted through December 31, 2022. There is no cost to the district.

14. School 5 – Jump Rope for Heart

Approval requested for School 5 to host Jump Rope for Heart on Tuesday, February 14, 2023 during school hours.

15. School 5 – Family Fun Night

Approval requested for School 5 to host Family Fun Night on Thursday, March 23, 2023 from 7:15 – 8:15 PM.

16. High School Book Club Advisor

Approval requested for Emily Reilly, High School After School Book Club Advisor, to be paid from Account #:11-000-221-110-000-20 for the 2022-2023 school year.

17. High School Guest Speaker

Approval is requested for WTHS to have guest speaker Amanda Marcks from Rowan University speak to Science Classes on Monday, January 9, 2023 about scientific careers and majors.

18. High School Spanish Honor Society Induction

Approval is requested for WTHS to hold its Spanish Honor Society Induction Ceremony on Thursday, January 26, 2023 in the HS Auditorium from 6:00 p.m. to 8:00 p.m.

19. School Nurses CPR Training

Ratify the Winslow Township EMS Foundation to conduct CPR Training for District Nurses on Thursday, December 8, 2022 at a cost of \$50 pp for a total off \$500. (Acct #20-273-200-300-000-00, Title II.)

20. Staff Professional Development

Approval requested for Integrated Care Concepts and Consultation to provide Professional Development to staff on February 17, 2023, on the topic of strategies for wellness and mindfulness. Cost of \$6,200.00 to be paid from the Title II Account: 20-273-200-300-000-00.

21. School Nurse Professional Development Presentation

Approve the following Nursing Professional Development presentations, to be given to District Nurses and any other pertinent District personnel:

- Ann Marie Powel (a representative of the glucagon injection company Gvoke) to provide a professional development on February 17, 2023 at 8:00 AM on the topic of low blood sugar and the administration of a glucagon injection device. There is no cost to the district.
- Rutgers University RU RIOT (Rutgers Interdisciplinary Opioid Trainers) to present a virtual professional development presentation on February 17, 2023 at 9:00 AM on opioids and the science of addiction and the brain. There is no cost to the district.
- School Based Youth Services to host a presentation on the administration of naloxone on February 17, 2023 at 10:00 AM. Narcan kits will be provided to the district after successful completion of the virtual presentation. There is no cost to the district.

22. Professional Development: South Jersey Christian Academy

Approval requested for South Jersey Christian Academy to have two staff members, LeighAnn Harris and Beth Parks, to attend the Wilson Language Foundations Level 1 Virtual Training on December 15, 2022. Cost of \$299.00 per staff member for a total of \$598.00 to be paid out of the 2022-2023 ESSA Grant – Title II funds, Account #20-273-200-500-000-75.

23. South Jersey Christian Academy Paraprofessional

Approve Kathleen Mary Todaro as a paraprofessional to work with South Jersey Christian Academy for the 2022-2023 school year. Cost not to exceed \$978.00 per student for the 2022-2023 school year, paid through ESSA – Title I, Account #: 20-232-100-300-000-75. Certificate on file for above non-public tutor.

24. Out of District Students

Approve the following Out of District students to be applied to the IDEA Grant for the 2022-2023 school year. Account #20-254-100-500-000-00.

Student #	School	Tuition	ESY	Notes
3071	Larc	\$ 38,790.18	\$ -	New placement
3008	Durand	\$ 46,946.25	\$ -	New placement

25. Professional Development – AtlantiCare

- Approval is requested for Christine Guzman, AtlantiCare Supervisor of School Health Specialist, to provide professional development sessions for district staff on February 17, 2023 on the topic of wellness at no cost to the district.
- Approval is requested to accept the offer from Christine Guzman, AtlantiCare Supervisor of School Health Specialist, to provide two (2) wellness baskets and a few WaWa gift cards (to be raffled off to staff) for the February 17, 2023 in-service day.
- Approval is requested to accept the offer from Christine Guzman, AtlantiCare Supervisor of School Health Specialist, to provide a gift card in the amount of \$200 to purchase food for the February 17, 2023 in-service day.

26. WTHS Transitional Day Event

Approval is requested for the WTHS CST to host the Annual Transitional Day Event on February 16, 2023 (Snow Date: February 23, 2023) in the WTHS Auxiliary Gym. This event is held to meet the transitional goals of special education students. Invited guest to include students, parents, and vendors.

List of Participating Vendors: Camden County College, Rowan College, Gloucester County College, Gloucester County Institute of Technology, TD Bank, Lincoln Technical Institute, Division of Rehabilitation Services, Ability Center, Philadelphia Art Institute, Atlantic Cape Community College, Full Sail University, Berkely College, Mortuary Services, Junior Reserve Officer Training Corps, Winslow Township Police Department, and realtor representatives.

27. WTHS Eagles Landing – Annual Peer Leadership Conference

Approval is requested for WTHS Eagles Landing to take six (6) students and two staff to the NJ Elks 34<sup>th</sup> Annual Peer Leadership Conference from February 3 through February 5, 2023. This overnight conference will be held at the Ocean Place Resort and Spa in Long, Branch, NJ and the theme is “Elks and Youth: Promoting Wellness in Our Communities.” The total cost for students and staff is \$3,430. (Acct. #20-291-200-300-000-00)

28. Middle School – Environmental STEM

Approval is requested for WTMS 7<sup>th</sup> and 8<sup>th</sup> Grade Environmental STEM students to participate in the Panasonic Student Eco Citizenship Project-Eco Diary Competition, sponsored by the Foundation for Impact on Literacy and Learning, from January 3, 2023 to May 12, 2023. Students will be asked to define environmental issues, create actions to solve the issues, apply the actions in their community to help solve the problem, and lastly evaluate their actions conducted and share their results. Students complete an Eco Diary to document their environmental action plan and results. There is no cost for participate in the program.

29. School 1 – Great Kindness Challenge Week

Approval is requested for School 1 to participate in the following activities during Great Kindness Challenge Week (January 23-27, 2023):

- Monday–Warm up your school with Kindness: Wear your sunshine/wear yellow
- Tuesday–Workout your problems with Kindness: Wear your favorite workout gear
- Wednesday – Light Up someone’s day with Kindness: Wear bright neon clothing
- Thursday–Make Kindness a pattern: Wear a pattern (stripes, plaid, dots)
- Friday–Powered by Kindness: Dress as your favorite Super Hero

30. School 1 – The Crisis/Response Canines Team Visit

Approval is requested for The Crisis /Response Canines Team to visit Ms. Grubb’s first grade class on Tuesday, December 20, 2022 at 10:00 a.m. The team will read to the children, and the children will have an opportunity to meet the K-9 unit and their dogs. There is no cost to the district.

31. WTHS – Winter Athletic Schedule

**Exhibit X A: 31**

Approval is requested for the WTHS 2022/2023 Winter Athletic schedule.

**B. Principal’s Update**

- |   |                       |
|---|-----------------------|
| 1. Harassment, Intimidation & Bullying Report (11/16/22-11/30/2022) | <b>Exhibit X B: 1</b> |
| 2. Suspension Report  | <b>Exhibit X B: 2</b> |
| 3. Ethnicity Report   | <b>Exhibit X B: 3</b> |
| 4. School Highlights  | <b>Exhibit X B: 4</b> |

<b>On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.</b>	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

**XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A. REPORTS**

1. Aramark Update

**Exhibit XI A: 1**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line-Item Transfers

**Exhibit XI B: 1**

Approve the Line Item Transfers, for the month of October 2022, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report

**Exhibit XI B: 2**

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of October 2022. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

**Exhibit XI B: 3**

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of October 2022. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of October 2022.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

**Exhibit XI B: 6**

a. Approve the Vendor Bill List in the amount of \$2,608,145.94 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$8,095.35 as per attached exhibit.



7. Payroll

Approve Payroll, for the month of November 2022, as listed below:

- November 15, 2022                      \$2,500,965.32
- November 30, 2022                    \$2,632,447.87

8. Disposal of School Property

**Exhibit XI B: 8**

Approve the Disposal of School Property listed below:

Location	Department	Description
School 1	Technology	(3) iPad carts, 11 years, outdated (1) Title I Grant iPad cart, 11 years, outdated (1) Preschool Grant iPad cart, 11 years, outdated (3) ASUS CB C202S, 7 years, broken, end of life (1) Dell monitor, 10 years, broken, end of life (126) iPads model A1395, 11 years, outdated, incompatible (28) Title 1 Grant iPads model A1395, 11 years, outdated, incompatible (1) Title 1 Grant Dell CB P22T, 7 years, broken, end of life
School 2	Technology	(5) Smartboards, 5-6 years, outdated, not in use (1) HP LaserJet 4050N printer, 10+ years, outdated, does not work (1) HP CP2025 printer, 10+ years, outdated, does not work
School 3	Technology	(10) iPads, 12 years, does not work (1) iPad Title I 2010-2011, 12 years, does not work (4) Dell Optiplex 990, 12 years, does not work (1) Epson Powerlite 83+, 10 years, does not work (7) Dell Keyboards, 10 years, does not work (1) HP LaserJet 1012, 12 years, does not work (1) Dell E2013Hc monitor, 9 years, does not work (14) Dell P22T Chromebooks, 10 years, does not work (3) Dell Chromebook 11, 10 years, does not work
School 4	Technology	(2) Smartboard pen trays, 9 years, does not work (USB) (15) Samsung Chromebooks, 9 years, does not work (4) Dell P22T Chromebooks, 7 years, does not work (4) Dell Chromebooks 11 3180, 5 years, does not work (1) Xerox Phaser 3260 printer, 8 years, does not work
School 6	Technology	(1) HP LaserJet P2035, 12 years, does not work (1) HP DesignJet T790 poster printer, 10 years, does not work (1) HP LaserJet 1012, 12 years, does not work (1) Gateway E-4700S, 12 years, does not work (1) Gateway 17" monitor, 12 years, does not work (1) Dell E2013Hc monitor, 9 years, does not work (1) Dell 5330dn printer, 9 years, does not work (4) Epson Powerlite 83+projector, 13 years, does not work (1) NEC VT470 projector, 17 years, does not work (2) Dell Optiplex 980, 12 years, does not work (1) Rolling charging cart, 12 years, does not work (1) Rolling charging cart (large), 12 years, does not work (1) PC, 12 years, does not work (1) APC Netshelter rack, 10 years, broken (7) Dell Optiplex 960, 12 years, does not work

		<p>(1) Dell E2210Hc monitor, 12 years, does not work                  (1) Dell Optiplex 360, 16 years, does not work                  (6) iPad charging carts, 10 years, obsolete                  (105) iPads, 10 years, obsolete                  (2) Chromebooks, 10 years, obsolete                  (62) Samsung Chromebooks, 12 years, obsolete                  (1) Powerlite 95 projector, 10 years, does not work                  (140) iPads, 10 years, does not work                  (10) Dell Chromebook 11, 8 years, does not work                  (89) Samsung Chromebooks, 10 years old, does not work</p>
High School	Technology	<p>(3) Dukane film projector, 40 years, outdated                  (1) Recordex simplicity Cam, 20 years, outdated                  (1) Epson EMP projector, 15 years, broken/outdated                  (1) Sony 5-disc CD changer, 20 years, outdated                  (1) RCA CD player, 20 years, outdated                  (1) GoVideo VHS player, 25 years, outdated                  (1) Panasonic Camcorder, 25 years, outdated                  (1) Kramer HDMI distributor, 15 years, outdated                  (1) GoVideo VHS player, 20 years, outdated                  (2) Pioneer laserdisc players, 20 years, outdated                  (1) JVC AV selector, 20 years, outdated                  (1) Denon Cassette/CD player, 20 years, outdated                  (2) Elmo doc cam, 20 years, outdated                  (1) ARM computer monitor, 20 years, outdated                  (1) ELO monitor, 15 years, outdated                  (3) Panasonic DVD players, 20 years, outdated                  (4) Panasonic DVD players, 15 years, outdated                  (3) Panasonic VHS players, 25 years, outdated                  (3) Panasonic VHS players, 20 years, outdated                  (1) Panasonic VHS player, 15 years, outdated                  (1) RCA DVD player, 20 years, outdated                  (1) Magnavox VHS/DVD player, 15 years, outdated                  (1) Toshiba VHS player, 20 years, outdated                  (3) Zenith DVD players, 15 years, outdated                  (1) Emerson VHS player, 20 years, outdated                  (1) Roberts recorder, 25 years, outdated                  (1) Sharp cassette recorder, 25 years, outdated                  (1) Rane audio equalizer, 20 years, outdated                  (1) LTO audio compressor, 20 years, outdated                  (1) Numark CD player, 10 years, outdated                  (1) Samson audio crossover panel, 15 years, outdated                  (1) Ultra audio equalizer, 20 years, outdated                  (1) Eurorack audio equalizer, 15 years, outdated                  (1) Extron audio selector, 20 years, outdated                  (1) Sylvania VHS player, 25 years, outdated                  (1) Magnavox DVD/VHS player, 20 years, outdated                  (1) Samsung VHS player, 25 years, outdated                  (1) Omnivision VHS player, 15 years, outdated                  (2) Sony VHS player, 20 years, outdated                  (1) GoVideo DVD/VHS player, 20 years, outdated                  (4) HP Deskjet D4360 printer, 15 years, outdated                  (1) Dell PC monitor, 15 years, outdated</p>

9. Use of Facilities

Approve the following Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
School 3	Winslow Township Youth Soccer Association	January 6, 2023 to March 10, 2023	Monday, Tuesday, Wednesday, Thursday 6:00 p.m. – 9:00 p.m.	Gymnasium	\$25
School 6	Winslow Township Youth Soccer Association	January 6, 2023 to March 10, 2023	Friday 6:00 p.m.- 9:00 p.m.	Gymnasium	-0-

10. New Jersey School Boards Association – Professional Development Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts	Camden/Gloucester Hybrid/SBA	December 15, 2022	NC
Rebecca Nieves	Meeting		
Cynthia Moore			

11.

**New Jersey School Boards Association – Professional Development Professional Development/Board Members**

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

<b><u>Board Member Name</u></b>	<b><u>Program Name</u></b>	<b><u>Date</u></b>	<b><u>Event Cost</u></b>
Rebecca Nieves	Sussex County SBA Hybrid Meeting-Inflation and Budget	November 29, 2022	NC
Rebecca Nieves	Bergen County SBA Hybrid-School Security	November 30, 2022	NC
Cheryl Pitts	Southern Region's NJSBA 3Rs: Roles, Responsibilities and Resources	December 1, 2022	NC
Rebecca Nieves	Middlesex County SBA Hybrid-Perils of Being a School Board Member	December 1, 2022	NC
Rebecca Nieves	Essex County SBA Hybrid-Learning Loss	December 7, 2022	NC
Rebecca Nieves	Somerset County SBA Hybrid-Communication Tips for School Districts	December 8, 2022	NC
Rebecca Nieves	Legislative Committee Meeting	December 10, 2022	NC

12. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator / Board Secretary, and Ms. Regina Chico, Assistant Business Administrator, to attend the NJASBO workshop “Employment Issues” on January 24, 2022 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ. The total cost to the District is \$125 per person.

13. Purchase – HCESC Contract Vendor

Approve the following purchases, in the following amounts, from the following approved HCESC Contract vendor:

**Items charged to 11-000-261-420**

<u>McCloskey Mechanical Contractors, Inc. – HCESC-SER-21A</u>		
Paterson Kelly Parts Proposal	Clean, Repair, Maint #1	\$15,186.23
<u>McCloskey Mechanical Contractors, Inc. – HCESC-SER-21A</u>		
School 1 HVAC Supplies	Clean, Repair, Maint #1	\$878.94

**Items charged to 11-000-262-610**

<u>McCloskey Mechanical Contractors, Inc. HCESC-SER-21A</u>		
Motors for the District	General Supplies	\$883.11

**Items charged to 11-000-262-610**

<u>General Chemical and Supply – HCESC-CAT 19-02</u>		
Custodial Supplies	General Supplies	\$10,739.77

14. Purchase – Ed Data Vendor

Approve the following purchase, in the following amount, from the following approved Ed Data Vendor:

**Items charged to 20-218-100-600**

<u>Lakeshore Learning Material – Ed Data #11004</u>		
Preschool Items	Preschool Expansion-Supplies	\$6,463.80

15. Renewal – Bid 2021-18 - HVAC Filters

Approve a one-year renewal for Bid 2021-18 with Tri-Dim Filter Corporation for the 2022-2023 school year, to provide HVAC Filters to the District, at a total cost of \$48,862.88. Items are to be charged to account #11-000-262-610.

16. Parental Transportation Contract

Approve the Parental Transportation Contract for Juan and Michele Cuello to transport their child at a rate of \$90.00/day in accordance with the term as follows:

November 16, 2022 – June 30, 2023

The parent/legal guardian will provide to the Board Secretary evidence of a valid Driver’s license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage per occurrence.

17. Monmouth-Ocean Educational Services Commission 2022-2023 **Exhibit XI B: 17**

Approve the Monmouth-Ocean Educational Services Commission 2022-2023 contract to provide Special Education Transportation, Vocational Education Transportation and Non-Public transportation as needed during the 2022-2023 school year per the attached exhibit.

18. Gloucester County Special Services School District 2022-2023 **Exhibit XI B: 18**

Approve the Gloucester County Special Services School District contract to provide Cooperative Transportation Routing for Homeless, Non-public, Special Education, Vocational Education Transportation and Non-Public transportation as needed during the 2022-2023 school year per the attached exhibit.

19. Camden County Educational Services Commission (CCESC) Routes 2022-2023

Approve the following routes at the following rates through the Camden County Educational Services Commission for 2022-2023:

<u>Route</u>	<u>To</u>	<u>Per Diem Rate</u>
785Q	Brookfield Elementary	\$380.00
1012Q	Yale-Mullica Hill	\$502.95
1898	Orchard Friends	\$400.00
1918Q	Moorestown HS	\$409.98
2021Q	Winslow #5	\$379.00
2022Q	Virtua Castle Program	\$550.00
2031Q	Winslow #6	\$550.00
2139Q	Kingsway	\$475.00
2140Q	Katzenbach	\$555.00
2159Q	Kingsway	\$288.00
2942Q	CCTS-Sicklerville	\$420.00
3138Q	Winslow #1	\$409.00

20. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts, from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

**Items charged to 11-000-270-420**

Wolflington Body Co. Inc. – ESCNJ 21/22-23 #14

Bus #9 Engine Rebuild	Cleaning, Repair, Maintenance	\$28,648.79
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**Items charged to 11-000-270-615**

Wolflington Body Co. Inc. – ESCNJ 21/22-23 #14

Bus #8 and parts	Transportation Supplies	\$9,538.24
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21. Purchase - Perkins Grant

Approve the purchase of computers from SHI International Corp., a NJSBA TEC program vendor, procurement #E-8801-NJSBA ACES-CPS, in the amount of \$8,712.00. Items are to be charged to the Perkins Grant, account #20-376-100-600.

22. Purchases - CRRSA-ESSER II Grant

Approve the following purchases for the media centers at the elementary schools, in the following amounts from Demco Inc., an approved Ed Data Vendor, EDS bid #C80901. Items are be charged to the CRRSA-ESSER II Grant account #20-483-100-600.

School 1 Media Center	\$13,389.73
School 2 Media Center	\$1,722.86
School 3 Media Center	\$3,196.03
School 4 Media Center	\$2,214.93

23. Monmouth-Ocean Educational Commission Routes 2022-2023

Approve the following routes at the following rates through the Monmouth-Ocean Educational Services Commission for the 2022-2023:

<u>Route</u>	<u>To</u>	<u>Per Diem Rate</u>
SE1111	Winslow Twp High School	\$453.65
SE1085	Bancroft - Moorestown	\$525.39

<b>On a motion made by _____, seconded by _____, approval of Board Secretary's Report is granted.</b>	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

**XII. PERSONNEL**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. 2022/2023 New Hires

Approve the following New Hires for the 2022/2023 school year:

	Name	Location	Position	Pro- rated Salary	Effective
A	Bradshaw, Jill	Middle School	Music Teacher	\$76,095.00 BA, Step 11	2/16/2023
B	Christy, Michele	School No. 1	Health & PE Teacher	\$55,970.00 BA, Step 1	1/1/2023
C	Leve, Jennifer	School No. 2	Preschool Teacher	\$55,970.00 BA, Step 1	12/16/2022
D	Mathieu, Joseph	Transportation	Bus Driver	\$20,941.00 Step 3	12/16/2022
E	Mathis, Richman	High School	Social Studies Teacher	\$87,195.00 Ed.D., Step 12	1/1/2023
F	Riess, Taylor	School No. 4	Grade 1 Teacher	\$55,970.00 BA, Step 1	1/1/2023

\*Salary adjustment pending ratification of the WTEA contract

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	L.D.	FMLA *Extended Dates	1/1/2023	2/28/2023	Unpaid
B	J.F.	Medical	12/12/2022	1/6/2023	Paid
C	K.K.	FMLA	12/5/2022	12/9/2022	Unpaid
D	T.P.	Medical	11/21/2022	1/10/2023	Paid
E	T.Q.	Medical	12/23/2022	2/28/2023	Paid
F	K.R.	FMLA *Extended Dates	12/8/2022	2/28/2023	Unpaid
G	S.S.	Maternity	2/6/2023 3/29/2023	3/28/2023 6/30/2023	Paid Unpaid
H	T.S.	Medical *Extended Dates	12/16/2022	12/31/2022	Paid



3. Retirements

Approve the following Retirements for the 2022/2023 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>
A	Cropper, Roberta	Transportation	Bus Driver	12/1/2022
B	Cuneo, Monica	School No. 3	Health & PE Teacher	7/1/2023
C	Jenkins, Maggie	Middle School	Social Studies Teacher	7/1/2023
D	Jones, Charlotte	Middle School	Special Ed. Teacher	7/1/2023
E	May, Lisa	Middle School	Special Ed. Teacher	12/1/2022
F	Nwanguma, Stella	Middle School	Principal	7/1/2023
G	Savidge, Robin	High School	Special Ed. Teacher	7/1/2023
H	Van Zelst, Colleen	School No. 3	Kindergarten Teacher	7/1/2023
I	Zoccola, Libbi	High School	Mathematics Teacher	7/1/2023

4. Resignations

Approve the following Resignations for the 2022/2023 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>
A	Almeyda, Elizabeth	Transportation	Bus Driver	12/15/2022
B	Gicker, Valerie	School No. 3	Special Ed. Teacher	1/31/2023

5. Sixth Period Teacher Assignments- LOA

Approve to amend the following High School LOA Sixth Period Teaching Assignments, effective September 1, 2022- February 28, 2023:

	<b>Name</b>	<b>Position</b>	<b>Pro- rated Stipend</b>
A	Bobo, Ethan	Mathematics	\$8,489.00
B	Hoffman, Colleen	Mathematics	\$8,489.00

\*Stipend adjustment pending ratification of the WTEA contract

6. Seventh Period Teaching Assignments- LOA

Approve to amend the following High School LOA Seventh Period Teaching Assignments, effective September 1, 2022- February 28, 2023:

	<b>Name</b>	<b>Position</b>	<b>Pro-rated Stipend</b>
A	Bobo, Ethan	Mathematics	\$8,489.00
B	Smith, Chantel	Mathematics	\$8,489.00
C	Williams, Tony	Mathematics	\$8,489.00

\*Stipend adjustment pending ratification of the WTEA contract

7. 2022/2023 Club/Activity Advisors

- a. Approve to rescind the following 2022/2023 Middle School Club/Activity Advisor, effective December 31, 2022: (11-401-100-100-401-07)

	Name	Club/Activity	Stipend	Step
A	McNamara, Robert	Choir Advisor	\$5,085.00	2

- b. Approve to rescind the following 2022/2023 High School Club/Activity Advisor, effective December 31, 2022: (11-401-100-100-401-08)

	Name	Club/Activity	Stipend	Step
A	Shaw, Shelby	Co-Stage Manager	\$2,674.00 (split)	3
B	Shaw, Shelby	Asst. Drama Director	\$4,274.00	3

- c. Approve the following 2022/2023 Middle School Club/Activity Advisor, effective February 16, 2023: (11-401-100-100-401-07)

	Name	Club/Activity	Pro-Rated Stipend	Step
A	Bradshaw, Jill	Choir Advisor	\$4,934.00	1

\*Stipend adjustment pending ratification of the WTEA contract

- d. Approve to amend the following 2022/2023 High School Club/Activity Advisor, effective January 1, 2023: (11-401-100-100-401-080:

	Name	Club/Activity	Pro-Rated Stipend	Step
A	Heffner, Savanna	Stage Manager	\$5,348.00	3

\*Stipend adjustment pending ratification of the WTEA contract

8. 2022/2023 Curriculum Writing

Approve the following teachers to participate in curriculum writing, at a rate of \$43.73 per hour, **on an as needed basis**: (11-000-221-110-000-20)

	Name	Subject
A	Glatz, Jessica	Art
B	Perez, Debra	Gifted & Talented

\*Hourly rate adjustment pending ratification of the WTEA contract

9. 2022/2023 Home Instruction Tutors

Approve the following Home Instruction Tutors for the 2022/2023 school year, **on an as needed basis**, at a rate of \$43.73 per hour: (11-219-100-101-000-98)

	Name	Subject Area
A	Kirk, Joseph	Special Education
B	Olson, Courtney	Special Education
C	Robinson-Taylor, Kimberly	Special Education
D	Stewart-Dixon, Cynthia	Special Education

\*Hourly rate adjustment pending ratification of the WTEA contract

10. Practicum Placement

Approve the following 2022/2023 Practicum Placement:

	University	Student	Cooperating Teacher	School	Dates
A	Jefferson	Carey, Kaitlyn	Taylor, LaToya Speech Language Specialist	Middle School	1/9/2023 to 4/28/2023

11. Professional Development

Approve Dion M. Davis, Human Resources Director, to attend the NJASBO workshop “Employment & Benefit Issues” on January 24, 2023 from 9:00 am to 12:00 pm. The workshop will be held in person in Mt. Laurel, NJ and the total cost to the District is \$175.

<p><b>On a motion made by _____, seconded by _____, approval of Personnel Report is granted.</b></p> <p><b>Exceptions:</b> _____</p> <p><i>Roll Call:</i></p> <table> <tr> <td>_____ Mr. Blake</td> <td>_____ Ms. Nieves</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Mr. Shaw</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. Moore</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td></td> <td>_____ Ms. Pitts</td> </tr> </table>	_____ Mr. Blake	_____ Ms. Nieves	_____ Ms. Dredden	_____ Mr. Shaw	_____ Ms. Martin	_____ Ms. Thomas	_____ Ms. Moore	_____ Ms. Peterson		_____ Ms. Pitts
_____ Mr. Blake	_____ Ms. Nieves									
_____ Ms. Dredden	_____ Mr. Shaw									
_____ Ms. Martin	_____ Ms. Thomas									
_____ Ms. Moore	_____ Ms. Peterson									
	_____ Ms. Pitts									

**XIII. ADDENDUM**

**XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST**

1. The Winslow Board of Education responded to the following OPRA Request between November 18, 2022 and December 8, 2022:

Received	Requested by	Document Requested	Approved	Denied
1	Farah Gul OneScreen Solutions	An FOIA request for the following: <ul style="list-style-type: none"> <li>• Bid Tabulation</li> <li>• Digital copies of all submitted proposals by participating vendors</li> </ul>	✓  RFP 2023-06	

**XV. OLD BUSINESS**

**XVI. NEW BUSINESS**

**XVII. INFORMATIONAL ITEMS**

**XVIII. PUBLIC COMMENTS (Time Limited)**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted.  <b>Exceptions:</b> _____  <i>Voice Vote:</i> _____</p>
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**XIX. ADJOURNMENT OF PUBLIC COMMENTS**

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.  <b>Exceptions:</b> _____  <i>Voice Vote:</i> _____</p>
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**XX. EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on December 14, 2022 at \_\_\_ p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and \_\_\_\_\_;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are \_\_\_\_\_ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: \_\_\_\_\_;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

**WHEREAS**, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

**XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: \_\_\_\_\_**

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____
<i>Voice Vote:</i> _____

**XXII. ADJOURNMENT Time: \_\_\_\_\_**

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____
<i>Voice Vote:</i> _____