

**STANDARD CERTIFICATION DECLARATION FOR AN EXTRAORDINARY  
UNSPECIFIABLE SERVICE**

TO: Members of the Board of Education  
FROM: Tyra McCoy-Boyle, Business Administrator/Board Secretary  
DATE: Dec. 13, 2022  
SUBJECT: This is a contract for Insurance Coverage for Medical Benefits

This is to request your approval of a resolution authorizing a contract (renewal) to be executed as follows:

Firm: New Jersey School Employees Health Benefit Program (NJSEHBP)  
Cost: \$11,728,915.00 Annual Estimated Medical Gross Premiums  
Duration: January 1, 2023 – December 31, 2023  
Purpose: To provide the District employees with Medical Benefit Insurance

This is to request an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service [N.J.S.A 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b)]. I do hereby certify to the following:

- 1. Provide a clear description of the nature of the work to be done:**  
NJSEHBP will provide District employees with Medical Benefits.
- 2. Describe in detail why the contract meets the provisions of the statute and rules:**  
In accordance with N.J.S.A. 18A:18A-5a(10), insurance coverage and insurance consultant services are exceptions to the requirement for advertising for bids as they are considered extraordinary unspecifiable services by law.
- 3. The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because:**  
N/A
- 4. Describe the informal solicitation of quotations:**  
The estimated gross premiums of the New Jersey School Employees Health Benefit Program rates will be lower in 2022 than costs from private providers. Therefore the renewal was most advantageous to the District.
- 5. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1 et seq. and certify that the proposed contract may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.**

Respectfully,



Tyra McCoy-Boyle  
Business Administrator/Board Secretary

**STANDARD CERTIFICATION DECLARATION FOR AN EXTRAORDINARY  
UNSPECIFIABLE SERVICE**

TO: Members of the Board of Education  
FROM: Tyra McCoy-Boyle, Business Administrator/Board Secretary  
DATE: Dec. 13, 2022  
SUBJECT: Contract for Insurance Coverage for Prescription Drug Benefits

This is to request your approval of a resolution authorizing a contract to be executed as follows:

Firm: State Employee Health Benefit Plan  
Cost: \$1,855,320.00 Estimated Annual Prescription Drug Gross Premiums  
Duration: January 1, 2023 – December 31, 2023  
Purpose: To provide the District employees with Prescription Drug Benefit Insurance

This is to request an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service [N.J.S.A 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b)]. I do hereby certify to the following:

**1. Provide a clear description of the nature of the work to be done:**

The State Employee Health Benefit Plan will provide District employees with Prescription Drug Benefit insurance.

**2. Describe in detail why the contract meets the provisions of the statute and rules:**

In accordance with N.J.S.A. 18A:18A-5a(10), insurance coverage and insurance consultant services are exceptions to the requirement for advertising for bids as they are considered extraordinary unspecifiable services by law.

**3. The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because:**

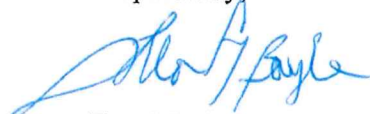
N/A

**4. Describe the informal solicitation of quotations:**

Solicitations for costs were made by Conner Strong, the District approved insurance broker. Estimated annual costs were lower through the State Employee Health Benefit Plan.

**5. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1 et seq. and certify that the proposed contract may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.**

Respectfully,



Tyra McCoy-Boyle  
Business Administrator/Board Secretary

Batch Number	2	Additional Payments	\$263,409.10	Batch Total
<b>1901</b>		<b>CONNER STRONG &amp; BUCKELEW CO. LLC</b>	<b>\$4,166.66</b>	<b>Vend Total</b>
	P.O. # 300214	PROFESSIONAL SERVICES	\$4,166.66 P	PO Total
<b>2059</b>		<b>DEC ELECTRICAL CONTRACTORS INC.</b>	<b>\$107,540.00</b>	<b>Vend Total</b>
	P.O. # 205448	FIRE ALARM SYSTEMS SCH #1-3	\$107,540.00 P	PO Total
<b>2094</b>		<b>DELTA DENTAL PLAN OF NJ</b>	<b>\$89,037.40</b>	<b>Vend Total</b>
	P.O. # 302154	DENTAL BENEFITS DEC-JUN	\$89,037.40 P	PO Total
<b>2826</b>		<b>HAWKINS; DIANE</b>	<b>\$199.09</b>	<b>Vend Total</b>
	P.O. # 302656	Mileage Reimburse for Nov 2022	\$199.09	PO Total
<b>I629</b>		<b>JOHNSON; ADRIAN</b>	<b>\$86.00</b>	<b>Vend Total</b>
	P.O. # 302698	BOYS SOCCER OFFICIAL	\$86.00	PO Total
<b>D457</b>		<b>LAN ASSOCIATES</b>	<b>\$50,890.15</b>	<b>Vend Total</b>
	P.O. # 201337	ARCH FEES SECURITY ALARM MS/HS	\$29,186.95 P	PO Total
	P.O. # 201338	ARC FEES FIRE ALARMS SCH #1-3	\$5,458.20 P	PO Total
	P.O. # 201339	ARCH FEES FIRE ALARMS #5 & #6	\$16,245.00 P	PO Total
<b>G863</b>		<b>MOORE; CYNTHIA</b>	<b>\$70.03</b>	<b>Vend Total</b>
	P.O. # 302753	NJSBA CONFERENCE, ATLCY NJ	\$70.03	PO Total
<b>W743</b>		<b>POLISANO; DEBORAH A.</b>	<b>\$85.00</b>	<b>Vend Total</b>
	P.O. # 302705	CDL/DOT PHYS REIMBURSEMENT	\$85.00	PO Total
<b>4553</b>		<b>RIVERSIDE ASSESSMENTS, LLC</b>	<b>\$1,533.40</b>	<b>Vend Total</b>
	P.O. # 302286	CST test & protocols for LDTC	\$1,533.40	PO Total
<b>5212</b>		<b>STS SCHOOL TRANSPORTATION OF NJ</b>	<b>\$125.00</b>	<b>Vend Total</b>
	P.O. # 302113	DIRECTOR DUES	\$125.00	PO Total
<b>0718</b>		<b>TREASURER, STATE OF NEW JERSEY</b>	<b>\$214.00</b>	<b>Vend Total</b>
	P.O. # 302363	BFCE REGISTRATION RENEWAL	\$214.00	PO Total
<b>5845</b>		<b>VISION SERVICE PLAN - (EA)</b>	<b>\$7,887.37</b>	<b>Vend Total</b>
	P.O. # 302153	VISION BENEFITS DEC-JUN	\$7,887.37 P	PO Total
<b>6065</b>		<b>WINSLOW TOWNSHIP</b>	<b>\$1,575.00</b>	<b>Vend Total</b>
	P.O. # 301682	POLICE SECURITY	\$1,575.00	PO Total
<b>Total for Report =</b>			<b>\$263,409.10</b>	

*12.12.22*



2042


Batch Count = 1

12/13/22 16:22

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Batch Number	16	Food Service Additional	\$31,515.30	Batch Total
<b>D457</b>	<b>LAN ASSOCIATES</b>		<b>\$3,514.25</b>	<b>Vend Total</b>
P.O. #	204804	ARCHIT/ENGIN SERVICES WALK-INS	\$3,514.25 P	PO Total
<b>F713</b>	<b>LEVY CONSTRUCTION COMPANY, INC.</b>		<b>\$28,001.05</b>	<b>Vend Total</b>
P.O. #	205870	FREEZERS SCHOOLS 3,4,5 & 6	\$28,001.05 P	PO Total
<b>Total for Report =</b>			<b>\$31,515.30</b>	

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12.13.22