

**STANDARD CERTIFICATION DECLARATION FOR AN EXTRAORDINARY
UNSPECIFIABLE SERVICE**

EXHIBIT NO. 11A:1

TO: Members of the Board of Education
FROM: Tyra McCoy-Boyle, Business Administrator/Board Secretary
DATE: August 22, 2022
SUBJECT: This is a contract for Insurance Coverage for Vision Benefits

This is to request your approval of a resolution authorizing a contract to be executed as follows:

Firm: Vision Service Plan (VSP)
Cost: \$106,435.00 Estimated Annual Premium
Duration: July 1, 2022 – June 30, 2023 with the option to renew (subject to appropriations)
Purpose: To provide the District with Vision Benefit Insurance

This is to request an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service [N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b)]. I do hereby certify to the following:

1. Provide a clear description of the nature of the work to be done:

VSP will provide District employees with Vision Benefits.

2. Describe in detail why the contract meets the provisions of the statute and rules:

In accordance with N.J.S.A. 18A:18A-5a(10), insurance coverage and insurance consultant services are exceptions to the requirement for advertising for bids as they are considered extraordinary unspecifiable services by law.

3. The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because:

N/A

4. Describe the informal solicitation of quotations:

Quotes were solicited by the District in conjunction with Conner Strong, the insurance broker.

5. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1 et seq. and certify that the proposed contract may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.

Respectfully,

Tyra McCoy-Boyle
Business Administrator/Board Secretary