

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School – Cafeteria
Wednesday, August 24, 2022
5:00 p.m. - Board Training/Goal Setting
7:00 p.m. - Regular Meeting
Minutes

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/06/2022 and 8/19/2022**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Present:	Larry Blake	John M. Shaw, Jr.
	Lorraine Dredden	Kelly Thomas
	Rita Martin	Julie Peterson, Vice President
	Rebecca Nieves	Cheryl Pitts, President

Absent: Cynthia Moore

Also Present: Dorothy Carcamo, Ed.D., Assistant Superintendent
Tyra McCoy-Boyle, Business Administrator/Board Secretary
John Wade, Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2021-2022 DISTRICT GOALS

(Ms. Peterson)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a positive school environment that is conducive to teaching and learning
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment

- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Examine communication methods utilized by district

VI. EXECUTIVE SESSION I

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve the adoption of Executive Resolution and adjournment to Executive Session at 5:14 p.m.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on August 24, 2022 at 5:14 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and _____;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____

_____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is to determine that there is no need for Executive Session I;

WHEREAS, the length of the Executive Session is estimated to be -- after which the public meeting shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Absent	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

VII. ADJOURNMENT OF EXECUTIVE SESSION I

A motion was made by Mr. Shaw, seconded by Mr. Blake, to close the meeting of Executive Session I at 5:17 p.m.

Voice Vote: All in favor

VIII. BOARD TRAINING/GOAL SETTING

5:18 p.m. – WTMS Media Center

1. Board Training/Goal Setting – NJSBA

The Board President, Ms. Cheryl Pitts, recognized Ms. Jacquelyn Lee, Committee person.

IX. AWARDS/PRESENTATIONS

7:05 p.m. – WTMS Cafeteria

1. New Jersey Student Learning Assessment (NJSLA) Presentation – Dr. Carcamo, Assistant Superintendent.

Dr. Carcamo provided results of the 2022 Preliminary New Jersey Student Learning Assessment (NJSLA). Dr. Poteat will give a detailed presentation of the assessment results at the September 14, 2022 Board Meeting.

X. CORRESPONDENCE

None at this time.

XI. MINUTES

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve the minutes of the following meeting:

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting Wednesday, August 10, 2022 Open Session

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Abstain	Ms. Thomas	Yes
Ms. Moore	Absent	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XII. BOARD COMMITTEE REPORTS

Athletic Committee – Mr. Shaw – None at this time.

Education Committee – Ms. Peterson – None at this time.

Diversity, Equity and Inclusion Committee – Ms. Thomas – None at this time.

Marketing Committee – Mr. Blake – Minutes are attached. Mr. Blake thanked all of those who donated to the community.

Operations Committee – Ms. Thomas – Minutes are attached.

Policy Committee – Ms. Pitts – Minutes are attached. Mr. Blake inquired about policies that were presented along with the policies that were changed. Ms. Pitts responded that the new policies that were reviewed will be presented at the September 14, 2022 Board Meeting.

Citizens Advisory Committee – Ms. Martin – None at this time.

XIII. SUPERINTENDENT’S REPORT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **Exhibit XIII A: 2**

Approve the Second Reading and Adoption of Board Policies and Regulations as listed below and in the attached exhibits:

Policy/Regulation	Policy/Regulation Title
P 0143.2	High School Student Representative to the Board of Education
P 0163	Quorum
P 1511	Board of Education Website Accessibility
P 2415	Every Student Succeeds Act
P 2415.04	Title I-District-Wide Parent and Family Engagement
P 2415.50	(School Name) Title I-School Parent and Family Engagement
P 3216	Dress and Grooming (Teaching Staff Members)
P 3270	Professional Responsibilities
R 3270	Lesson Plans and Plan Books
P 4216	Dress and Grooming (Support Staff Members)
P & R 5513	Care of School Property
P 5517	School District Issued Student Identification Cards
P 5722	Student Journalism

Abolished

Policy/Regulation	Policy/Regulation Title
P & R 2432	School Sponsored Publications

3. Security/Fire Drill

Approve the Security/Fire Drill Report, for the month of August 2022, as listed below:

School	Date	Elapsed Time	Type of Drill	A.M./P.M.
School #3	8/2/22	5 minutes	Fire	9:50 AM
	8/3/22	5 minutes	Shelter in Place	9:16 AM
School #6	8/4/22	2 min. 30 sec.	Fire	10:17 AM
	8/3/22	5 minutes	Shelter in Place	11:43 AM
WTMS.	8/2/22	5 minutes	Shelter in Place	11:17 AM
	8/4/22	6 minutes	Fire	10:10 AM

4. Professional Development/Workshops & Conferences **Exhibit XIII A: 4**
Approve Professional Development/Workshops & Conferences as listed in the attached exhibit.
5. Field Trip(s) **Exhibit XIII A: 5**
Approve Field Trips as listed in the attached exhibit.
6. Tuition Students **Exhibit XIII A: 6**
Approve Out of District Tuition Students for the 2022/2023 school year as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit XIII A: 7**
Approve to terminate out-of-district placements as listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **Exhibit XIII A: 10**
Approve Fundraisers as listed below and in the attached exhibit:
School 3
 - o Spiritwear Sale, (9/12/22 – 9/23/22, 10/24/22 – 11/3/22, 2/16/23 – 3/23/23), P.T.O.
 - o Scholastic Bookfair, (10/17/22 – 10/21/22), P.T.O.
 - o Scholastic Bookfair Family Night, (10/19/22), P.T.O.
 - o Trunk or Treat, (10/21/22), P.T.O.
 - o Holiday Shop, (12/12/22-12/16/22), P.T.O.
 - o Holiday Shop Family Night, (12/14/22), P.T.O.
 - o Scholastic Bookfair, (2/27/23-3/3/23), P.T.O.
 - o Scholastic Bookfair Family Night, (3/1/23), P.T.O.
 - o March Madness Coin Drive, (3/13/23-3/24/23), P.T.O.
 - o Pretzels for Autism Awareness, (3/31/23 – 4/6/23), P.T.O.
 - o Wooden Rose Sale, (5/1/23 – 5/11/23), P.T.O.
 - o Scholastic BOGO Book Fair, (5/15/23 – 5/19/23), P.T.O.
 - o Scholastic BOGO Book Fair Family Night, (5/17/23), P.T.O.
 - o Scentco Sales, (2022-2023 School Year), P.T.O.
11. School 1 – Back to School Night Table
Approval requested for the School 1 H.S.A. to have an informational table during Back-to-School night.

12. School 5 & 6 – Concert Dates

Approve the following dates for Schools 5 & 6 concerts for the 2022-2023 school year:

Winter Concerts:

- January 25, 2023: School 5 assembly at 9:30 AM
- January 26, 2023: School 6 assembly at 9:30 AM
- January 26, 2023: Evening concert: School 6 at 7:00 PM

Spring Concerts:

- May 24, 2023: School 6 assembly at 9:30 AM
- May 25, 2023: School 5 assembly at 9:30 AM
- May 25, 2023: Evening concert: School 5 at 7:00 PM

13. Middle School – Etiquette Classes

Approval requested for the South Jersey School of Etiquette to present four Etiquette workshops for the Eagles Nest fall 2022 afterschool groups. Four workshops will be held, at a total cost of \$1,200, to be paid out of account #20-292-200-300-000-07.

14. Middle School – Clinical Supervision Services

Approval requested for Family Therapy and Consultation Services (FTxCS) to provide nine hours of clinical supervision by a LCSW for the MS School Based Youth Services, Mental Health Provider for the 2022-2023 school year. Cost of \$990.00 to be paid out of account number 20-292-200-300-000-07.

15. Renewal – Digital Learning Systems and Services for Grades 3 to 12

Approve the final one-year renewal of Bid #2021-04 with McGraw Hill Education Achieve 3000, for the 2022-2023 school year, to provide the Achieve3000 Digital Learning Systems and services for Grades 3 to 12 at a total cost of \$138,360.00.

Cost: Items are to be charged to the following accounts: \$32,565.00 from Title I: 20-232-100-600; \$31,435.00 from Title II: 20-273-200-300; \$36,000.00 from Title IV: 20-286-100-600; and \$38,360.00 from General Fund: #11-190-100-610-000-20.

B. Principal’s Update

- | | |
|---|---------------------------|
| 1. Harassment, Intimidation & Bullying Report | None at this time. |
| 2. Suspension Report | None at this time. |
| 3. Ethnicity Report | None at this time. |
| 4. School Highlights | None at this time. |

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes (Abstain Item A2)
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Absent	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. Line Item Transfers **None at this time.**
- 2. Board Secretary’s Report **None at this time.**
- 3. Reconciliation Report **None at this time.**
- 4. Board Secretary’s Certification **None at this time.**
- 5. Boards’ Certification **None at this time.**
- 6. Bill List **Exhibit XIV B: 6**
 - a. Approve the Vendor Bill List in the amount of \$1,134,285.12 as per the attached exhibit.
 - b. Ratify the Manual Bill List in the amount of \$1,024,299.19 as per attached exhibit.
- 7. Payroll **None at this time.**
- 8. Disposal of School Property and Textbooks **Exhibit XIV B: 8**

Approve the Disposal of School Property listed below:

Location	Department	Description
School 1	Office	(1) Teacher desk, 20 years old, 2 broken legs (5) Wooden cubbies/coat hooks, 20 years old, do not need/no storage
School 2	Teacher’s Lounge	(1) Wooden shelf/cubby, years unknown, broken/not usable (2) High top tables, 5 years old, unstable, not in use. (16) High top stools, 5 years old, unstable, wobbly, not in use. (1) Reception room sofa, 15+ years old, not in use. (1) Reception room coffee table, 15+ years old, not in use
High School	Admin	(10) File Cabinets, old and broken
High School	Mathematics	(2) Metal Storage Closets, >10 years old, poor condition, lock broken

High School	Social Studies	(35) Prentice Hall United State History, 22 years old, not current. (49) McGraw Hill Street Law, 6 years old, new edition being used, outdated. (16) McGraw Hill Street Law, 6 years old, not in use. (19) Holt McDougal Economics, 11 years old, not in use (39) Holt McDougal Economics, 10 years old, out dated, using a different text. (14) Holt Psychology-Principles in Practice, 15 years old, not in use.
High School	Science	(35) Introduction to Anatomy and Physiology-Goodheart-Wilcox, 8 years old, out dated, being replaced. (50) Introduction to Anatomy and Physiology-Goodheart-Wilcox, 8 years old, out dated, being replaced. (13) Microbiology: An Introduction Study Guide 11 th ed., 9 years old, outdated, being replaced. (2) A natural Approach to Chemistry 2 nd ed., 6 years old, outdated, replaced. (2) Holdt Modern Chemistry Textbook, 13 years old, outdated, replaced.

9. Use of Facilities

None at this time

10. 2022 Board Meeting Dates

Approve the 2022 Board Meeting Dates as listed below:

<i>Regular Mtg.</i>	<i>Time</i>	<i>Location</i>	<i>Regular Mtg.</i>	<i>Time</i>	<i>Location</i>
Wed., September 14, 2022	7:00 p.m.	WTMS	Wed., September 28, 2022	7:00 p.m.	WTMS
Wed., October 12, 2022	7:00 p.m.	WTMS	Wed., October 26, 2022	7:00 p.m.	WTMS
Wed., November 9, 2022	7:00 p.m.	WTMS	Tues., November 22, 2022	7:00 p.m.	WTMS
Wed., December 14, 2022	7:00 p.m.	WTMS	-----	-----	-----
Wed., January 4, 2023 Reorganization Meeting	7:00 p.m.	WTMS	-----	-----	-----

11. Parental Transportation Contract

Approve, authorize and ratify the Parental Transportation Contract for Ms. Dorothy Beck to transport her child at a rate of \$90.00/day in accordance with the term as follows:

July 1, 2022 – August 31, 2022

The parent/legal guardian will provide to the Board Secretary evidence of a valid Driver's license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage per occurrence.

12. Parental Transportation Contract

Approve the Parental Transportation Contract for Ms. Dorothy Beck to transport her child at a rate of \$90.00/day in accordance with the term as follows:

September 1, 2022 – June 30, 2023

The parent/legal guardian will provide to the Board Secretary evidence of a valid Driver's license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage per occurrence.

13. Parental Transportation Contract

Approve the Parental Transportation Contract for Ms. Elizabeth Mathes to transport her child at a rate of \$90.00/day in accordance with the term as follows:

September 1, 2022 – June 30, 2023

The parent/legal guardian will provide to the Board Secretary evidence of a valid Driver's license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage per occurrence.

14. Parental Transportation Contract

Approve the Parental Transportation Contract for Ms. Jessica Nees to transport her child at a rate of \$90.00/day in accordance with the term as follows:

September 1, 2022 – June 30, 2023

The parent/legal guardian will provide to the Board Secretary evidence of a valid Driver's license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage per occurrence.

15. Approve Maintenance Agreement

Approve a maintenance agreement with Earthtrek Environmental Inc., to supply chemical and technical services for all hot water closed systems for all schools for the 2022-2023 school year in the amount of \$4,800.00. Services are to be charged to 11-000-261-420.

16. Purchase – State Contract Vendors

Approve, authorize and ratify the following purchases, in the following amounts from the following State Contract Vendors:

Items charged to 11-000-262-610

W.W. Grainger Inc. – State Contract #19-FLEET-00566
 Maintenance Supplies Maint/Oper \$4,119.20

W.W. Grainger Inc. – State Contract #19-FLEET-00566
 Refrigerant Maint/Oper \$1,424.56

Items charged to 11-000-270-615

Wolfington Body Co. Inc. – NJ State Contract #A42076
 Fleet Supplies Transportation \$5,891.47

Wolfington Body Co. Inc. – NJ State Contract #A42076
 Actuator Transportation \$1,149.65

Wolfington Body Co. Inc. – NJ State Contract #A42076
 Warning Lights Transportation \$1,676.72

Wolfington Body Co. Inc. – NJ State Contract #A42076
 Panels Transportation \$2,988.34

17. RFP 2023-02 – Blended Online Literacy Learning Program

a. Approve the record of RFP 2023-02 – Blended Online Literacy Learning Program, received and opened in public on Wednesday, August 17, 2022.

Name of Vendor	Total Bid
Houghton Mifflin Harcourt	\$35,000.00

b. Approve the award of RFP 2023-02 – Blended Online Literacy Learning Program, based on the evaluative criteria, to Houghton Mifflin Harcourt in the amount of \$35,000.00. Services are to be charged to account #11-000-217-320.

18. Rescind Award – RFP #2023-01 Elementary Handwriting Program

Approve to rescind the award for the Elementary Handwriting Program, which was awarded at the August 10, 2022 meeting, due to a material defect in the RFP requirements. An amended Request for Proposal (RFP) for these services will be reposted.

19. Amend Award for the Repair of a Conduit Pathway

Exhibit XIV B: 19

Approve to amend the June 8, 2022 award to New Jersey Business Systems to repair the conduit pathway under state contract #T289/88738 from \$30,568.00 to \$35,330.35, per the original proposal. See the attached exhibit.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes (Abstain Item B 6a., vendor 2027)
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Absent	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XV. PERSONNEL

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve Item A. as recommended by the Superintendent

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2022/2023 New Hires

Approve the following New Hires for the 2022/2023 school year:

	Name	Location	Position	Salary	Effective
A	*Barone, Christina	School No. 5	Speech Specialist	\$78,495.00 (pro-rated) Stipend \$593.00 (pro-rated) MA, Step 11	10/1/2022
B	*Coleman, Keosha	Transportation	Bus Driver	\$20,641.00 Step 2	9/1/2022
C	*Grzyb, Dana	School No. 5	School Counselor	\$58,370.00 MA, Step 1	9/1/2022
D	Harvey, Nakia	High School	Security Guard	\$40,000.00	9/1/2022
E	Speights, Brian	Middle School	Security Guard	\$40,000.00	9/1/2022

*Salary adjustment pending ratification of the WTEA contract

2. Resignations

Approve the following Resignations for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Murray, Allison	School No. 1	Preschool Teacher	8/31/2022 *Revised Date
B	Podwats, Nicole	School No. 6	Special Education Teacher	10/15/2022
C	Smith, Desiree	School No. 2	Kindergarten Teacher	8/31/2022
D	Welsh, Kelsey	School No. 5	Speech Language Specialist	9/30/2022

3. Leave of Absence Request

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	R.C.	FMLA	9/1/2022	11/30/2022	Unpaid

4. Sixth Period Teacher Assignments

a. Approve the following Middle School Sixth Period Teacher Assignments:

	Name	Position	Stipend
A	Griffin, Ayana	Science	\$8,489.00
B	Hallman, Francine	Science	\$8,489.00
C	Parzanese, Maria	English Language Arts	\$8,489.00
D	Stover, Kelsey	English Language Arts	\$8,489.00
E	Wittmer, Jeanette	Science	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

b. Approve to rescind the following High School LOA Sixth Period Teaching Assignment, effective September 1, 2022- November 25, 2022:

	Name	Position	Pro- rated Stipend
A	Boandl, Karen	Science	\$8,489.00

c. Approve the following High School LOA Sixth Period Teaching Assignment, effective September 1, 2022- November 25, 2022:

	Name	Position	Pro- rated Stipend
A	Munro, Scott	Science	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

5. 2022/2023 Lateral Movements

Approve the following Lateral Movement requests for the 2022/2023 school year, effective September 1, 2022:

	Name	School	From	Step	Salary	To	Step	Salary
A	Cuneo, Christopher	High School	BA	13	\$89,279.00	BA+15	13	\$89,999.00
B	Garonzik, Andrew	Middle School	BA	4	\$56,870.00	BA+15	4	\$57,670.00
C	Kirk, Joseph	High School	MA	6	\$59,870.00	MA+15	6	\$60,670.00
D	Lepre, Michelle	Middle School	BA+15	8	\$60,545.00	MA	8	\$62,145.00
E	Loughery, Krystle	School No. 2	BA+15	7	\$58,570.00	MA	7	\$60,170.00
F	McKnight, Maryetta	High School	BA+15	11	\$76,895.00	MA	11	\$78,495.00
G	Ovalle, Vanessa	High School	BA	7	\$57,770.00	MA	7	\$60,170.00
H	Serratore, Beth	School No. 6	BA+15	13	\$89,999.00	MA	13	\$91,679.00
I	Tagmire, Carolyn	High School	BA	13	\$89,279.00	MA	13	\$91,679.00

*Salary adjustment pending ratification of the WTEA contract

6. 2022/2023 Staff Reassignments

Approve the following Staff Reassignments for the 2022/2023 school year, effective September 1, 2022:

		From		To	
	Name	Position	Location	Position	Location
A	Gruber, Hannah	Reading Dev. Teacher-GF	School No. 5	Grade 5 Teacher	School No. 5
B	Saintilus, Jessica	Speech Language Specialist	School No. 3/ School No. 4	Speech Language Specialist	School No. 4
C	Spears, Kenneth	Security Guard	High School	Security Guard	Middle School

7. Title I - ESSA Grant for Fiscal Year 2022/2023

Approve the following employees to be charged to the Title I- ESSA Grant for fiscal year 2022/2023:

Name	Job Title	% of Salary	Total Salary	Amount to be Charged	Account Line
Collier-Laster, Catrina	Reading Specialist –MS	100%	\$91,679.00	\$91,679.00	20-232-100-100-000-07
Cox, Steven	Math Teacher – MS	100%	\$56,870.00	\$56,870.00	20-232-100-100-000-07
Gallagher, Alice	ELA Teacher – HS	100%	\$91,679.00	\$91,679.00	20-232-100-100-000-08
Griffiths, Ashley	Reading Dev. – Sch. 1	100%	\$57,870.00	\$57,870.00	20-232-100-100-000-01
Harvey, Nicolette	Reading Dev. – Sch. 2	100%	\$56,770.00	\$56,770.00	20-232-100-100-000-02
Hebbons, Crystal	Reading Specialist – Sch. 6	100%	\$85,595.00	\$85,595.00	20-232-100-100-000-06
Mailey, Lisa	Reading Dev. – Sch. 3	100%	\$72,795.00	\$72,795.00	20-232-100-100-000-03
Ripp, Roberta	Reading Specialist – Sch. 5	100%	\$91,679.00	\$91,679.00	20-232-100-100-000-05
Sawyer, Stephanie	Math Teacher – HS	100%	\$89,999.00	\$89,999.00	20-232-100-100-000-08
Zorzi, Lauren	Reading Dev. – Sch. 4	100%	\$72,795.00	\$72,795.00	20-232-100-100-000-04

*Salary adjustment pending ratification of the WTEA contract

8. Preschool Education Grant for Fiscal Year 2022/2023

Approve the following employees to be charged to the Preschool Education Grant for fiscal year 2022/2023:

Name	Job Title	% of Salary	Total Salary	Amount to be Charged	Account Line
Bombara, Joyce	Secretary, Curriculum and Instruction	51.97%	\$59,202.00	\$30,767.00	20-218-200-105-000-00
Brogan, Shannon	PK Teacher – Sch. 1	100%	\$56,270.00	\$56,270.00	20-218-100-101-000-01
Murray, Allison	PK Teacher – Sch. 1	100%	\$58,670.00	\$58,670.00	20-218-100-101-000-01
Rouse, Tangika	PK Teacher – Sch. 1	100%	\$62, 145.00	\$62, 145.00	20-218-100-101-000-01
DeAngelis, Kathleen	PK Teacher – Sch. 2	100%	\$65, 545.00	\$65, 545.00	20-218-100-101-000-02
Nauss, Kelly	PK Teacher – Sch. 2	100%	\$62, 145.00	\$62, 145.00	20-218-100-101-000-02
Kollar, Linda	PK Teacher – Sch. 3	100%	\$58, 770.00	\$58, 770.00	20-218-100-101-000-03
Potts, Tufeka	PK Teacher – Sch. 3	100%	\$62, 145.00	\$62, 145.00	20-218-100-101-000-03
Rapetti, Kristina	PK Teacher – Sch. 3	100%	\$60, 545.00	\$60, 545.00	20-218-100-101-000-03
Gavin, Candice	PK Teacher – Sch. 4	100%	\$56, 270.00	\$56, 270.00	20-218-100-101-000-04
McKechney, Erica	PK Teacher – Sch. 4	100%	\$59, 745.00	\$59, 745.00	20-218-100-101-000-04
Sorg, Alison	PK Teacher – Sch. 4	100%	\$64, 745.00	\$64, 745.00	20-218-100-101-000-04

*Salary adjustment pending ratification of the WTEA contract

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Absent	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XVI. ADDENDUM

I. SUPERINTENDENT’S REPORT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve A. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Back-to-School Night (Change in Date)

Approve to change the date of the Back-to-School Night for Schools 3 & 4 from September 14, 2022 to September 12, 2022 at 6:30 PM.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Absent	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

II. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve A. as recommended by the Business Administrator/Board Secretary.

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Vision Insurance Provider – EUS

Exhibit II A: 1

Extraordinary Unspecifiable Services (EUS) Request for Proposals (RFP) were received on July 19, 2022 at 11:00 a.m. for Vision Insurance Provider as recorded below:

	EyeMed Vision Care, LLC. * (Provider Disruption - 16%)		VSP Vision Care (Provider Disruption – NA)		National Vision Administrators, LLC. (Provider Disruption – 30%)	
	Annual Cost-2 Year	Annual Cost-3 Year	Annual Cost-2 Year	Annual Cost-3 Year	Annual Cost-2 Year	Annual Cost-3 Year
Year 1	\$87,459.84	\$87,459.84	\$106,435.00	\$109,746.00	\$95,140.80	\$95,140.80
Year 2	87,459.84	87,459.84	106,435.00	109,746.00	95,140.80	95,140.80
Year 3	---	87,459.84	---	109,746.00	---	95,140.80
Total	\$174,919.68	\$262,379.52	\$212,870.00	\$329,238.00	\$190,281.60	\$285,422.40

*The vendor retracted original letter – cannot provide equal to or better than coverage.

Approve VSP Vision Care to provide Vision Insurance coverage at an estimated annual premium of \$106,435.00 effective July 1, 2022 through June 30, 2023, with the option for a one (1) year renewal, subject to appropriations. Services are to be charged to 11-000-291-270. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable to contract with VSP Vision Care to provide coverage.

2. New Jersey School Boards Association – Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
John Shaw	Legislative Committee Meeting	September 17, 2022	N/A

3. Environmental Services – Potable Water

Approve McGowan Well Water Compliance Management, LLC as the Potable Water Licensed Operator for the well at School 1 at a monthly cost of \$225.00 for the 2022-2023 school year. The vendor will prepare Consumer Confidence Report/Water Quality Report at a cost of \$200.00. Total costs of annual services are \$2,900.00. Services are to be charged to 11-000-261-420.

4. Purchases – HCESC Contract Vendor

Approve the following purchases, in the following amounts from the following approved HCESC Contract vendor:

Items charged to 11-000-262-610

<u>General Chemical and Supply - HCESC-CAT 19-02</u>		
Custodial Supplies	BOE Maint/Oper	\$7,906.40

5. Follett – Hosted Library Services

Approve Follett Hosted Service for District Libraries for the 2022-2023 school year at a cost of \$9,029.04. Services are to be charged to account number 11-000-221-320.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Absent	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

III. PERSONNEL REPORT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve Item A. as recommended by the Superintendent, with corrections to item #4.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2022/2023 New Hires

a. Approve to rescind the following New Hire for the 2022/2023 school year:

	Name	Location	Position	Salary	Effective
A	Devard, Nalani	High School	Special Ed. Teacher	\$94,079.00 MA+45, Step 13	8/22/2022

b. Approve the following New Hires for the 2022/2023 school year:

	Name	Location	Position	Salary	Effective
A	*Clark, Kevin	School No. 4	Special Ed. Teacher	\$56,270.00 (pro-rated) BA, Step 2	10/20/2022
B	*Collins, Mackenzie	High School	School Counselor	\$58,370.00 MA, Step 1	9/1/2022
C	Crowe, Gary	High School	Youth Dev. Specialist	\$40,000.00 (pro-rated)	9/1/2022
D	*Roesch, Lauren	School No. 3/ School No. 4	Speech Specialist	\$62,145.00 (pro-rated) Stipend \$593.00 (pro-rated) MA, Step 8	11/1/2022
E	*Veneziani, Lauren	School No. 5	Special Ed. Teacher	\$86,395.00 (pro-rated) MA+45, Step 12	11/1/2022

*Salary adjustment pending ratification of the WTEA contract

2. Resignations

Approve the following Resignations for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Davis, Tricia	High School	Special Ed. Teacher	10/21/2022
B	Greer, Sarah	Middle School	ELA Teacher- Grade 8	8/31/2022
C	Tague, Jeffrey	Transportation	Substitute Bus Driver	9/2/2022

3. 2022/2023 Assistant Athletic Director

Approve the following Assistant Athletic Director for the 2022/2023 school year:
(11-402-100-100-402-08)

	Name	Position	Stipend	Step
A	Watson, Jeff	Assistant Athletic Director	\$2,419.00 (split)	1

*Stipend adjustment pending ratification of the WTEA contract

4. 2022/2023 CRRSA- ESSER II Grant

Approve the following employees to be charged to the CRRSA - ESSER II Federal Grant for the 2022/2023 school year: (20-483-100-100-000-00)

Name	Job Title	Total Salary	Federal % of Salary	Amount Charged to Federal
Baldwin, Karley	Grade Four Teacher	\$57,870.00	100%	\$57,580.00
Earlin, Chelsi	Reading Development Teacher	\$58,470.00	100%	\$58,470.00
Forry, McKenna	Math Teacher	\$56,270.00	100%	\$56,270.00
Gruber, Hannah	Grade Five Teacher	\$56,270.00	100%	\$56,270.00
Horner, Victoria	Grade Two Teacher	\$57,570.00	100%	\$57,570.00
Nicoletto, Tyler	English Teacher	\$58,670.00	100%	\$58,670.00
Pacheco, Blaire	Kindergarten Teacher	\$58,470.00	100%	\$58,470.00
Price, Madison	Reading Development Teacher	\$57,870.00	100%	\$57,870.00
Schwartz, Ashley	Grade One Teacher	\$56,770.00	100%	\$56,770.00
Warren, Molly	Grade Two Teacher	\$58,370.00	100%	\$58,370.00
Wittmer, Jeanette	Science Teacher	\$56,870.00	100%	\$56,870.00
Wright, Nicholas	Science Teacher	\$58,770.00	100%	\$58,770.00

*Salary adjustment pending ratification of the WTEA contract

5. 2022/2023 Announcers, Ticket Sellers & Collectors, Clock Operators, Bookkeepers for Football

Approve the following employee to work as an Announcer, Ticket Seller & Collector, Clock Operator, Bookkeeper for the 2022/2023 Football season, on an as needed basis, per game rate as listed: (11-402-100-100-402-08)

Fall/ Winter Seasons	
Position	Per Game
Announcer	\$100.00
Ticket Seller	\$100.00
Ticket Collector	\$100.00
Clock Operator	\$100.00
Bookkeeper	\$100.00

	Name	Location
A	Brown-Self, Shawnnika	High School

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Absent	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XVII. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Request between August 5, 2022 and August 18, 2022:

Received	Requested by	Document Requested	Approved	Denied
1	Janie Jordan, Data Research Partners LLC.	Data Research Partners LLC would like to request access to and a copy of a listing of all Winslow Township School District's employees' first and last names, e-mail addresses, title/position, and primary campus/department location.	✓	

XVIII. OLD BUSINESS

None at this time.

XIX. NEW BUSINESS

None at this time.

XX. INFORMATIONAL ITEMS

Dr. Carcamo informed Board Members that in their folders were copies of the welcome back letters that Dr. Poteat sent to families and staff. A copy of Emergency Procedures information was also included in their folders. All schools were provided with the same copies. Packets, including the Emergency Procedures information, will be mailed home this Friday, August 26, 2022 and students will receive information about their teachers, classes, and important forms that need to be returned to the school. On September 2, 2022, there will be a Pre-K and Kindergarten orientation at Schools #1 through #4 that will take place at 10:30 a.m.

XXI. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

A motion was made by Mr. Shaw, seconded by Mr. Blake, to open the meeting for Public Comments at 7:36 p.m.

Voice Vote: All in favor

Jacquelyn Lee

Ms. Lee informed Board Members that the Board of Health will have a table set up at the Winslow Township Family Day on Saturday, August 27, 2022. They would like to show appreciation to the teachers. She invited the teachers to stop by their table and pick up tokens of appreciation.

Abena McClendon

Ms. McClendon wanted to remind everyone that the Winslow Township Family Day is this Saturday, August 27, 2022 from 2:00 p.m. to 8:00 p.m. There will be plenty of vendors, food trucks and entertainment and encouraged the community to come out. Ms. McClendon discussed the Camden County teacher of the year and stated that Mr. Weppler's essay was phenomenal. Ms. McClendon wanted to thank Ms. Nwanguma on her recommendation letter for Mr. Weppler. Ms. Pitts asked if it would be possible to publicize Mr. Weppler's award winning essay. Dr. Carcamo responded that it would need to be discussed with Mr. Weppler first.

Joe Thomas

Mr. Thomas was not present.

XXII. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. Shaw, seconded by Mr. Blake, to close the meeting for Public Comments at 7:47 p.m.

Voice Vote: All in favor

XXIII. EXECUTIVE SESSION II

None at this time.

XXIV. ADJOURNMENT

A motion was made by Mr. Shaw, seconded by Mr. Blake, To adjourn the meeting at 7:48 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary