

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School – Cafeteria
Wednesday, August 10, 2022
7:00 p.m.
Minutes

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/06/2022**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Present:	Larry Blake	John Shaw, Jr.
	Lorraine Dredden	Kelly Thomas
	Cynthia Moore	Julie Peterson, Vice President
	Rebecca Nieves	Cheryl Pitts, President

Absent: Rita Martin

Also Present: H. Major Poteat, Ed.D., Superintendent
Regina Chico/Assistant Business Administrator
Howard Long Jr., Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2021-2022 DISTRICT GOALS
(Ms. Peterson)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff

2. Continue to foster a positive school environment that is conducive to teaching and learning
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment

- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Examine communication methods utilized by district

VI. AWARDS/PRESENTATIONS None at this time.

VII. CORRESPONDENCE None at this time.

VIII. MINUTES

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve the minutes of the following meeting:

- 1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting Wednesday, July 13, 2022 Open Session

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Absent	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

IX. BOARD COMMITTEE REPORTS

Athletic Committee – Mr. Shaw – None at this time.

Education Committee – Ms. Thomas – Minutes are attached.

Equity Equality Committee – Ms. Thomas – None at this time.

Marketing Committee – Mr. Blake – Minutes are attached. Mr. Blake solicited Board Members to donate \$20.00 for snacks and an airpod drawing for the Winslow Family Day Event.

Operations Committee – Ms. Dredden – None at this time.

Policy Committee – Ms. Pitts – Minutes are attached. Ms. Moore requested again that the Board receive the same policies that the Policy Committee members receive. There is no indication of what has been changed. Ms. Pitts and Dr. Poteat responded and a discussion ensued.

Citizens Advisory Committee – The attached minutes were distributed and referenced in Ms. Martin’s absence by Ms. Pitts.

X. SUPERINTENDENT’S REPORT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **Exhibit X A: 1**

Approve the First Reading of Board Policies and Regulations as listed below and in the attached exhibits:

Policy/Regulation	Policy/Regulation Title
P 0143.2	High School Student Representative to the Board of Education
P 0163	Quorum
P 1511	Board of Education Website Accessibility
P 2415	Every Student Succeeds Act
P 2415.04	Title I-District-Wide Parent and Family Engagement
P 2415.50	(School Name) Title I-School Parent and Family Engagement
P 3216	Dress and Grooming (Teaching Staff Members)
P 3270	Professional Responsibilities
R 3270	Lesson Plans and Plan Books
P 4216	Dress and Grooming (Support Staff Members)
P & R 5513	Care of School Property
P 5517	School District Issued Student Identification Cards
P 5722	Student Journalism

Abolished

Policy/Regulation	Policy/Regulation Title
P & R 2432	School Sponsored Publications

2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill

Approve the Security/Fire Drill Report, for the month of July 2022, as listed below:

School	Date	Elapsed Time	Type of Drill	A.M./P.M.
School #3	7/25/22	4 min.	Lockout	10:00 AM
	7/28/22	4 min.	Fire	9:45 AM
School #6	7/27/22	2 min. 50 sec.	Fire	11:33 AM
	7/28/22	4 min.	Lockout	11:12 AM
Winslow Twp. M.S.	7/28/22	6 min.	Fire	10:00 AM
	7/26/22	2 min.	Shelter in Place	11:32 AM

4. Professional Development/Workshops & Conferences **Exhibit X A: 4**
Approve Professional Development/Workshops & Conferences as listed in the attached exhibit.
5. Field Trip(s) **Exhibit X A: 5**
Approve Field Trips as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**
 - a. Approve Out of District Tuition Students for the 2022/2023 school year as listed in the attached exhibit.
 - b. Approve Out of District Tuition Students for the 2021/2022 school year as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**
Approve to terminate out-of-district placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit X A:8**
Approve the placement of Homeless Students as listed in the attached exhibit.
9. Division of Child Protection & Permanency (DCP&P) **Exhibit X A: 9**
Approve the placement of DCP&P Students as listed in the attached exhibit.
10. Fundraiser(s) **Exhibit X A: 10**
Approve Fundraisers as listed below and in the attached exhibit:
School 2
 - Dine Out Fundraisers, (2022-2023 School Year), H.S.A.
 - Scholastic Book Fair Family Night, (10/3/22-10/7/22), H.S.A.
 - Trunk or Treat Family Night, (10/31/22, rain date 11/1/22), H.S.A.Middle School
 - Poppin Popcorn, (Sept. 2022 – Dec. 2022), 8th Grade Class of 2027
 - Fancloth.com Team Apparel Sales, (Sept. 2022 – Dec. 2022), 8th Grade Class of 2027
 - Little Ceasars Kits, (Sept. 2022 – Dec. 2022), 8th Grade Class of 2027

High School

- Snap Raise Online Fundraiser, (9/1/22 – 9/30/22), Fall Cheerleading
- Handmade Bracelets, (Sept. 2022 – May 2023), Spanish Honor Society
- Handmade Greeting Cards, (2022-2023 School Year), Art Club
- Birthday Shout Outs, (2022-2023 School Year), Art Club
- Face Painting, (2022-2023 School Year), Art Club
- Valentine's Day Roses, (2022-2023 School Year), Art Club
- Mother's Day Roses, (May 4, 2023 – May 6, 2023), Art Club
- Father's Day Slim Jims (June 6, 2023 – June 9, 2023), Art Club
- Pottery Sale, (2022-2023 School Year), Art Club
- Spirit Week T-Shirt Sales, (9/23/22 – 10/15/22), Class of 2023 S.G.A.
- Jibbitz Sale, (9/23/22 – 5/31/23), Class of 2023 S.G.A.
- Chocolate Covered Pretzel Rods, (11/7/22 – 3/31/23), Class of 2023 S.G.A.
- My Town Original Royalty Agreement, (2022-2023 School Year), National Honor Society
- Winslow Pride Lawn Signs, (Dec. 2022 – June 2023), National Honor Society
- NHS Member Polos, (2022-2023 School Year), National Honor Society
- DoubleGood Popcorn, (2022-2023 School Year), National Honor Society
- Winslow Clothing Sale for Staff, (Oct. 2022 – Dec. 2022), National Honor Society
- Pom Pom Sales, (2022-2023 School Year), National Honor Society

11. Organizational Chart

Exhibit X A: 11

Approve the Organizational Chart for the 2022-2023 School year as attached.

12. School 1 – Alliance to Save Energy

Approval requested to accept the Alliance to Save Energy in the amount of \$125.00, to be used to purchase supplies for the NJ Sustainable School projects.

13. School 2 – First Day of School DJ

Approval requested to have DJ Randy Smooth to entertain students upon arrival on the first day of school from 8 AM to 10 AM outside of the main entrance. Cost of \$250.00 to be paid by the Student Activity Account, 96-471-002

14. School 2 – Alliance to Save Energy

Approval requested to accept the Alliance to Save Energy year-end SJGPSS Stipend in the amount of \$125.00

15. Middle School – 8th Grade Semi-Formal Dance

Approval requested for the Winslow Township Middle School to hold its 8th Grade Semi-Formal Dance on Friday, June 2, 2023 at the Villa Manor, located at 55 Hall Street, Hammonton, NJ 08037. The dance will be from 7 PM to 10:30 PM with DJ Entertainment Unlimited. Ticket pricing will be \$45.00 per person.

16. Middle School – DJ Approval

Approval requested for Winslow Township Middle School to have Ty Chapel of Entertainment Unlimited DJ the Semi-Formal Dance on June 2, 2023 from 7 PM to 10:30 PM. Cost of \$350.00 to be charged to acct. #96-471-085

17. Middle School – 8th Grade Promotion Ceremony

Approval requested for Winslow Township Middle School to hold the 8th Grade Promotion Ceremony on Wednesday, June 14, 2023 from 6:00 PM to 8:00 PM at the Winslow High School Gymnasium.

18. Middle School – Alliance to Save Energy

Approval requested for the Winslow Township Middle School to accept a check from the Alliance to Save Energy in the amount of \$125.00 to be used for classroom supplies.

19. High School – Videographer

Approval requested for Mr. Norman Ingram to be the Winslow Township High School Videographer for school wide events for the 2022-2023 school year on an as needed basis. He will be paid out of acct. #: 11-401-100-100-401-08.

20. High School – CPR Instruction

Approve and ratify the Winslow Township Athletic Department to utilize the vendor Save A Life, Inc. to instruct 40 Winslow Township High School athletic coaches/teachers for CPR/AED recertification on July 26, 2022. Cost of \$2,800 to be paid from acct. #11-402-100-580-402-08.

21. High School – Fall Play

Approval requested to perform the 2022 fall play, *Little Women* adapted by Scott Davidson, on the following dates and times:

- Wednesday, November 16, 2022 at 9:00 AM (middle school performance)
- Thursday, November 17, 2022 at 7:00 PM
- Friday, November 18, 2022 at 7:00 PM
- Saturday, November 19, 2022 at 7:00 PM

22. High School – Spring Musical

Approval requested to perform the 2023 spring musical, *Legally Blonde*, book by Heather Hach, on the following dates and times:

- Wednesday, March 29, 2023 at 9:00 AM (middle school performance)
- Thursday, March 30, 2023 at 7:00 PM (student night)
- Friday, March 31, 2023 at 7:00 PM
- Saturday, April 1, 2023 at 7:00 PM

23. High School – Clinical Supervision Services

Approve a contract with Family Therapy and Consultation Services (FTxCS) to provide 9 hours (1 per month) of clinical supervision by a LCSW for the HS School Based Youth Services, Mental Health Provider for the 2022-2023 school year. The rate of \$110.00 per hour for 9 hours, for a total of \$990.00, to be paid by account #20-291-200-300-000-00.

24. High School – Music Department performances

Approval requested for the Winslow Township High School music department to perform the following concerts and recitals:

- Tuesday, December 20, 2022: Winter Concert, 6:00 PM, auditorium
- Thursday, April 20, 2023: Honors Recital, 6:00 PM, auditorium
- Tuesday, May 23, 2023: Spring Concert, 6:00 PM, auditorium
- Thursday, June 1, 2023: Small Ensemble Concert, 6:00 PM, cafeteria

25. High School – Winslow Township Drug Alliance Presentation

Approval requested for Winslow Township High School to present “What to Look For; Interactive Teenage Bedroom Seminar”. This presentation is a demonstration of teenager’s bedroom where families can walk through to observe signs of possible drug use and/or abuse. Law enforcement officers from the Winslow Township Police Department will provide information on the latest substance abuse trends, signs, and symptoms. A psychiatric mental health provider, Dr. Garbarino, will be available to speak to parents about mental health awareness. The presentation is being provided and paid for by the Winslow Township Drug Alliance and will be offered during the month of September 2022.

26. Carl D. Perkins Grant

Approval requested to accept the grant award for the 2022-2023 Carl D. Perkins Grant, in the total amount of \$80,005.00.

- Federal Secondary Award: \$35,966.00
- Federal Reserve Award: \$44,039.00

27. Handbooks

Exhibit: X A: 27

Approve the following student handbooks for the 2022-2023 school year as shown in the attached exhibits:

- 2022-2023 PK-6
- 2022-2023 Middle School
- 2022-2023 High School

28. Program of Studies

Approve the 2022-2023 Program of Studies for Winslow Township High School.

29. Medical Standing Orders

Exhibit: X A: 29

Approve the 2022-2023 Medical Standing Orders as shown in the attached exhibit.

30. Nursing Plan

Exhibit: X A: 30

Approve the 2022-2023 Nursing Plan as shown in the attached exhibit.

31. 2022-2023 Curriculum

Approve the revisions of the following curriculum:

- Mathematics
- English Language Arts
- Science
- Social Studies
- Health & Physical Education
- Visual/Performing Arts
- World Language

32. After School Tutoring Program

Approve to operate an After School Tutoring Program during the 2022-2023 school year at Winslow Schools 1-6. Sessions will be on Tuesdays and Wednesdays from October 11, 2022 – December 14, 2022 (session one) and February 28, 2023-May 5, 2023 (session two). Costs to be paid from the ESSA Grants Title I (20-232-100-100-000-00) and Title III (20-243-100-100-000-00).

33. Out of District Students (Rescind)

Approve to rescind the tuition contract charges for the following students from the 2022/2023 IDEA grant.

IDEA basic-Account No. 20-254-100-500-000-00

#	School	Tuition	ESY
2920	Larc School	\$50,965.20	\$8,494.20
2921	Larc School	\$50,965.20	\$8,494.20

IDEA Pre-school-Account No. 20-255-100-500-000-00-

2922	Larc School	\$50,965.20	\$8,494.20
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34. Out of District Students

Approve the Out of District students below to be applied to the IDEA Basic/Preschool and ARP IDEA Grant.

IDEA basic-Account No. 20-254-100-500-000-00

Student #	School	Tuition	Notes
2932	Archway	\$ 33,214.00	Chesilhurst/partial tuition

ARP IDEA-Account No. 20-223-100-500-000-00

Student #	School	ESY	Notes
2946	Archway	\$ 7,199.50	Partial tuition
2932	Archway	\$ 8,243.00	Chesilhurst/partial tuition

Preschool IDEA-Account No. 20-255-100-500-000-00

Student #	School	Tuition	ESY	Notes
2963	Kingsway Learning Center	\$ 57,764.60	\$ 9,749.40	Balance of tuition to general acct.

35. Back to School Nights

Approve the following dates and times for Back-to-School Nights:

- Schools 1 & 2: September 13, 2022 at 6:30 PM
- Schools 3 & 4: September 14, 2022 at 6:30 PM
- Schools 5 & 6: September 15, 2022 at 6:30 PM
- Middle School: September 20, 2022 at 6:30 PM
- High School: September 22, 2022 at 6:30 PM

36. Pre-School Aid Expansion Grant

Approve to submit and ratify the 2022-2023 Pre-School Aid Expansion Grant, developed in collaboration with Chesilhurst Board of Education.

37. Donation

Approve to accept a donation of a laminating machine from The Sign Company, 2000 White Horse Pike, Waterford, NJ. The value of the laminating machine is \$1,500.00.

38. CPR Training

Approve the Winslow Township Board of Education to utilize the vendor Save-A-Life, Inc. to instruct 25 Winslow Township Principals, Directors and Supervisors for CPR/AED recertification on August 24, 2022. Cost of \$ 1895.00 to be paid from acct. #11-000-221-390-000-20.

B. Principal's Update

- | | |
|---|---------------------------|
| 1. Harassment, Intimidation & Bullying Report | None at this time. |
| 2. Suspension Report | None at this time. |
| 3. Ethnicity Report | None at this time. |
| 4. School Highlights | None at this time. |

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes (Abstain Item A 1)
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Absent	Ms. Thomas	Yes
Ms. Moore	Yes (Abstain Item A 1)	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers (DRAFT) **Exhibit XI B: 1**

Approve the Line Item Transfers, for the month of June 2022 (DRAFT), in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report (DRAFT) **Exhibit XI B: 2**

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of June 2022 (DRAFT). The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report (DRAFT) **Exhibit XI B: 3**

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of June 2022 (DRAFT). The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of June 2022 (DRAFT).

4. Board Secretary's Certification (DRAFT)

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification (DRAFT)

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XI B: 6

- a. Approve the Vendor Bill List in the amount of \$1,023,970.23 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$3,271,884.45 as per attached exhibit.

7. Payroll

Approve Payroll, for the month of July 2022, as listed below:

- July 15, 2022 - \$509,809.43
- July 29, 2022 - \$462,253.94

8. Disposal of School Property and Textbooks

Exhibit XI B: 8

Approve the Disposal of School Property listed below:

Location	Department	Description
Middle School	Science	(1) White Refrigerator, +/- 10 years, broken seal
Middle School	Unified Arts	(2) tables, +/- 20 years, broken
Curriculum Office	Student Support Services	(1) Smart, keyboard communication, 10 years old, outdated (1) TOAL-3, Speech testing kit, 3 years old, outdated (1) TAPS-3, Speech testing kit, 3 years old, outdated (1) TOLD-14, Speech testing kit, 3 years old, outdated
Middle School	Science	(429) I-Science Leopard (student), 10 years old, new books purchased (18) Leopard Teacher Edition Vol. 1, 10 years old, new books purchase (21) Leopard Teacher Edition Vol. 2, 10 years old, new books purchased (348) I-Science Owl (student), 10 years old, new books purchased (16) I-Science Owl (student), 5 years old, new books purchased (27) Owl Teacher Edition Vol. 1, 10 years old, new books purchased (28) Owl Teacher Edition Vol. 2, 10 years old, new books purchased (23) Teacher Resource Kits, 10 years old, new books purchased

9. Use of Facilities

Approve, authorize and ratify the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
High School	Winslow Township Police Department	August 2, 2022	Tuesday 4:00 p.m.- 9:00 p.m.	Fields/Grounds	No Fee

10. 2022 Board Meeting Dates

Approve dates for the 2022/2023 Board Meetings:

<i>Regular Mtg.</i>	<i>Time</i>	<i>Location</i>	<i>Regular Mtg.</i>	<i>Time</i>	<i>Location</i>
Wed., September - TBD			Wed., September - TBD		
Wed., October - TBD			Wed., October - TBD		
Wed., November - TBD			Wed., November - TBD		
Wed., December - TBD			Wed., December - TBD		
Wed., January - TBD (Reorganization Mtg.)			-----	-----	-----

11. Renaissance Unemployment Insurance Consultants, Inc. (RUIC)

Approve Renaissance Unemployment Insurance Consultants, Inc. (RUIC) to manage and administrate the Winslow Township School District's unemployment services for an annual fee of \$3,200.00. Services are to be charged to 11-000-251-330.

12. Service Contract – Annual Renewal

Approve the annual renewal for the onsite service contract for the District's pressure seal machine to Privatizer Technologies, LLC at a cost of \$800.00. Services are to be charged to 11-000-251-592.

13. Service Contract – Annual Renewal

Approve the annual renewal for the District's automated messaging system to Intrado Interactive Services Corporations at a cost of \$6,010.00. Services are to be charged to 11-000-221-320.

14. Before and After School Workshop

Approve Save-A-Life Inc. to provide Adult, Child & Infant CPR, AED & First Aid Training along with a Disease Prevention Seminar to the Winslow Township School District, Before & After School Childcare Program Staff. The workshop will be held on Monday, August 29, 2022, and/or Tuesday, August 30, 2022 at a total cost of \$1,895.00.

15. Purchase – State Contract Vendors

Approve the following purchase, in the following amount from the following State Contract Vendors:

Items charged to 11-000-270-615

Wolfington Body Co. Inc. – State Contract #A42076

Fleet Supplies	Transportation	\$12,305.81
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David Weber Oil Inc.- State Contract #20-FLEET-01343

Motor Oil	Transportation	\$18,445.90
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Items charged to 11-000-263-420

Herc Rentals Inc. – State Contract #19-GNSV2-00854

Truck Rentals	Maint/Oper	\$15,812.00
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16. Purchases – Ed Data Vendors

Approve the following purchase, in the following amount from the following approved Ed Data vendors:

Items charged to 12-402-100-730

School Health Corporation – Ed Data #11006

Ice Machine	HS Athletics	\$13,022.18
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17. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

Items charged to 11-402-100-600

All American Sports Corp. – ESCNJ Bid #21/22-10

Football Equipment	HS Athletics	\$8,178.95
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18. Renewal - District Wide Annual Kitchen Cleaning Services

Approve a one-year renewal with Advanced Restaurant Technologies, LLC to provide District Wide Annual Kitchen Cleaning Services at a cost of \$12,648.00. Terms and conditions will remain the same as Q2021-01. Services are to be charged to account #60-910-310-420.

19. Dual Use and Toilet Rooms for 2022-2023 School Year

Exhibit XI B: 19

Approve, authorize and ratify the submission of the applications/reports for the Dual Use and Toilet Rooms that were sent to the County Office on July 15, 2022 per the attached exhibits.

20. IDEA Grant 2022-23

Approve the following employee to be charge to the IDEA Grant for the 2022-23 School year as follows:

Name	Job Title	Total Salary	Federal % of Salary	Amount Charged to Federal	Account Charged
Coleman, Marchelle	Special Education Supervisor	\$110,000.00	100%	\$110,000.00	20-254-200-100

*Salary adjustment pending ratification of the WTAA contract

21. Donation – School 3

Approve to accept a donation in the amount of \$865.00 to be used to help pay for technology fines for the Winslow Township School #3 students.

22. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at *the following NJSBA training program and informational event:*

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rebecca Nieves	School Safety: The Role of the Student Voice	August 2, 2022	N/A

Approved but did not attend.

23. State Contract Vendors – 2022-2023

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2022-2023 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2022 to June 30, 2023.

Date Approved

Business Administrator/Board Secretary

Referenced State Contract Vendors

Commodity/Service	Vendor Name	State Contract Number
COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES	HP COMPANY	A89974
COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES	CDW GOVERNMENT LLC (Authorized Dealer)	A89974
COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES	DELL MARKETING L.P.	19-TELE-00656
COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES	CDW GOVERNMENT LLC (Authorized Dealer)	19-TELE-00656

24. School District Official

Approve the following School District Official for the 2022-2023 school year as follows:

- Accountability Officer NCLB Grant – Mr. John Innocenzo

25. Individuals with Disabilities Education Act (IDEA) 2022-2023 – Approval to Accept

Approve to accept the IDEA award for the 2022-2023 school year in the following amounts:

- | | |
|---------------------------|-------------|
| • Basic | \$1,293,240 |
| • Nonpublic Basic | 12,693 |
| • Preschool | 67,514 |
| • Basic - Chesilhurst | 33,214 |
| • Preschool – Chesilhurst | 2,182 |

26. Professional Development

Approve Mr. Dion Davis, Director of Human Resources, to attend NJSBA's Virtual Labor and Employment Summit on September 28, 2022 from 9:00 a.m. to 2:30 p.m. The total cost to the District is \$99.

27. Parental Transportation Contract

Approve, authorize and ratify the Parental Transportation Contract for Ms. Tracy Visciano to transport her child at a rate of \$90.00/day in accordance with the term as follows:

July 1, 2022 – August 31, 2021

The parent/legal guardian will provide to the Board Secretary evidence of a valid Driver's license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage per occurrence.

28. Parental Transportation Contract

Approve the Parental Transportation Contract for Ms. Tracy Visciano to transport her child at a rate of \$90.00/day in accordance with the term as follows:

September 1, 2022 – June 30, 2023

The parent/legal guardian will provide to the Board Secretary evidence of a valid Driver's license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage per occurrence.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Absent	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XII. PERSONNEL

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve Item A. as recommended by the Superintendent

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2022/2023 New Hires

a. Approve the following New Hires for the 2022/2023 school year:

	Name	Location	Position	Pro-rated Salary	Effective
A	Upsey, Dominique	Middle School	Assistant Principal	\$96,679.00	8/16/2022
B	Wright, Daron	Middle School	Assistant Principal	\$96,679.00	9/16/2022

b. Approve the following New Hires for the 2022/2023 school year:

	Name	Location	Position	Salary	Effective
A	Caldwell, Nathan	School No. 6	Grade 4 Teacher	\$58,370.00 MA, Step 1	9/1/2022
B	Downing, Steven	High School	Security Guard	\$40,000.00	9/1/2022
C	Farrell, Kristen	School No. 6	Grade 5 Teacher	\$55,970.00 BA, Step 1	9/1/2022
D	Ferrari, Sarah	Middle School	ELA Teacher- Grade 7	\$83,195.00 BA+30, Step 12	9/1/2022
E	Fioravanti, Peter	Transportation	Bus Driver	\$20,941.00 Step 3	9/1/2022
F	Heller, Kirstyn	Middle School	ELA Teacher- Grade 8	\$58,770.00 BA+30, Step 5	9/1/2022
G	Kerr, Daniel	School No. 3	Art Teacher	\$57,470.00 (Pro-rated) BA, Step 6	10/16/2022
H	Muller, Kristin	Transportation	Bus Driver	\$20,341.00 Step 1	9/1/2022
I	Munro, Scott	High School	Science Teacher	\$92,479.00 MA+15, Step 13	9/1/2022
J	Sirag, Merna	School No. 4	Social Worker	\$58,370.00 Stipend \$593.00 MA, Step 1	9/1/2022
K	Spears, Kenneth	High School	Security Guard	\$40,000.00	9/1/2022

L	Trefz, Christopher	High School	Science Teacher	\$89,279.00 BA, Step 13	9/1/2022
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*Salary adjustment pending ratification of the WTEA contract

c. Rescind the following New Hire for the 2022/2023 school year:

	Name	Location	Position	Salary	Effective
A	Pray, Marques	Middle School	ELA Teacher- Grade 8	\$57,770.00 BA, Step 7	8/1/2022

2. Resignations

Approve the following Resignations for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Downing, Lauren	School No. 5	Grade 5 Teacher	9/23/2022
B	Guzman, Marcelina	School No. 5	School Counselor	7/8/2022
C	Leto, Gianna	School No. 4	Preschool Teacher	7/29/2022
D	Maldonado, Simone	High School	School Counselor	7/29/2022
E	Murray, Allison	School No. 1	Preschool Teacher	9/30/2022
F	Persiano, Joanna	School No. 6	Grade 5 Teacher	7/15/2022
G	Rosa, Lauren	School No. 3	Grade 1 Teacher	7/20/2022
H	Rubin, Shane	Middle School	Assistant Principal	8/31/2022
I	Ruff, Erika	School No. 5	Special Education Teacher	9/23/2022
J	Vazquez, Wanda	School No. 4	Speech Language Specialist	8/31/2022

3. 2022/2023 Staff Reassignments

Approve the following Staff Reassignments for the 2022/2023 school year, effective September 1, 2022:

	Name	From Position	From Location	To Position	To Location
A	DeFrancisco, Brooke	Grade 8- ELA Teacher	Middle School	Grade 7- ELA Teacher	Middle School
B	Ellis, Rashada	Social Worker	School No. 4	Social Worker	School No. 1/ School No. 2
C	Feller, Alexis	ISS Teacher	School No. 6	Grade 5 Teacher	School No. 6
D	Gavin, Candice	Reading Dev. Teacher- GF	School No. 4	Preschool Teacher	School No. 4
E	King, Jenene	Social Worker	School No. 1/ School No. 2	Social Worker	School No. 3
F	Pacheco, Blaire	Reading Dev. Teacher- GF	School No. 4	Kindergarten Teacher	School No. 4
G	Schwartz, Ashley	Grade 2 Teacher	School No. 3	Grade 1 Teacher	School No. 3
H	Wames, Kimberly	Kindergarten Teacher	School No. 4	Reading Dev. Teacher- L	School No. 4

4. Retirement

Approve the following Retirement for the 2022/2023 school year.

	Name	Position	Location	Effective
A	Whittaker, Mark	Athletic Director	High School	1/1/2023

5. Leave of Absence Request

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	A.K.	Maternity	11/14/2022	1/15/2023	Paid
			1/16/2023	4/15/2023	Unpaid
B	S.M.	Maternity	10/17/2022	12/16/2022	Paid
			12/17/2022	3/17/2023	Unpaid

6. 2022/2023 Fall Coaches

- a. Approve to rescind the following High School Fall Coach for the 2022/2023 school year: (11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Belton, William	Assistant Football Coach	\$5,709.00	3

- b. Approve the following High School Fall Coaches for the 2022/2023 school year: (11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Belton, William	Head Football Coach	\$8,683.00	1
B	Hastie, Stephen	Assistant Football Coach	\$5,277.00	1

*Stipend adjustment pending ratification of the WTEA contract

7. 2022/2023 Club/Activity Advisors

Approve the following 2022/2023 High School Club/Activity Advisors:
(11-401-100-330-401-08)

	Advisor	Club/Activity	Stipend	Step
A	Dixon, Jessica	Band Front Coordinator	\$5,247.00	3
B	Merce, Karshena	Assistant Band Director	\$4,365.00	3

*Stipend adjustment pending ratification of the WTEA contract

8. Sixth Period Teacher Assignments

a. Approve the following Middle School Sixth Period Teacher Assignments:

	Name	Position	Stipend
A	Carnevale, Amy	Special Education	\$8,489.00
B	Dickinson, Carleen	Special Education	\$8,489.00
C	Fernicola, Rachel	Special Education	\$8,489.00
D	Gramigna-Palladino, Elizabeth	Special Education	\$8,489.00
E	Hill, Sarah	Special Education	\$8,489.00
F	Neff, Elaine	Special Education	\$8,489.00
G	Rankin, Kecia	Special Education	\$8,489.00
H	Richter, Heidi	Special Education	\$8,489.00
I	Sauter, Alfred	Special Education	\$8,489.00
J	Seeberger, Alexandra	Special Education	\$8,489.00
K	Smith, Marcella	English Language Arts	\$8,489.00
L	Stallard, Nicole	Special Education	\$8,489.00
M	Steiner, Eric	Special Education	\$8,489.00
N	Veale, Kathy	Special Education	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

b. Approve the following High School Sixth Period Teacher Assignments:

	Name	Position	Stipend
A	Coley, Patricia	Special Education	\$8,489.00
B	Cottle, TaraRuth	In School Suspension	\$8,489.00
C	Davis, Tricia	Special Education	\$8,489.00
D	DeShazor, Wanda	Special Education	\$8,489.00
E	Diggs, Carmen	Special Education	\$8,489.00
F	Fiala, James	Special Education	\$8,489.00
G	Gomez, Michelle	World Language	\$8,489.00
H	Guzman, Jeovanni	Mathematics	\$8,489.00
I	Hegeman, Nancy	Science Lab 4/5	\$6,791.00
J	Langhorne, Cryhten	Special Education	\$8,489.00
K	Lewellen, Melanie	World Language	\$8,489.00
L	McGuirl, Jamie	History	\$8,489.00
M	Moran, Denise	In School Suspension	\$8,489.00
N	Robinson-Taylor, Kimberly	Special Education	\$8,489.00
O	Santamaria, Solimar	World Language	\$8,489.00
P	Savio, Amber	Mathematics	\$8,489.00
Q	Smith, Chantel	Mathematics	\$8,489.00
R	Snyder, William	World Language	\$8,489.00
S	Tagmire, Carolyn	Science Lab 4/5	\$6,791.00
T	Torres, Melissa	Mathematics	\$8,489.00
U	Voss, Mark	In School Suspension	\$8,489.00
V	Williams, Tony	Mathematics	\$8,489.00
W	Zoccola, Libbi	Mathematics	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

- c. Approve the following LOA Sixth Period Teaching Assignments, effective September 1, 2022- November 25, 2022:

	Name	Position	Pro- rated Stipend
A	Alegret, Annette	Science	\$8,489.00
B	Boandl, Karen	Science	\$8,489.00
C	Lewinski, Maureen	Science	\$8,489.00
D	Mullin, Erica	Science	\$8,489.00
E	Perry, Alexandra	Science	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

9. Seventh Period Teaching Assignment

Approve the following High School Seventh Period Teaching Assignment:

	Name	Position	Stipend
A	Langhorne, Cryhten	In School Suspension	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Absent	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XIII. ADDENDUM

I. SUPERINTENDENT'S REPORT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve A. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2022-2023 District Mentoring Plan

Exhibit I A: 1

Approve the District Mentoring Plan for the 2022-2023 school year as attached.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Absent	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

II. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve A. as recommended by the Business Administrator/Board Secretary.

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Bill List

Exhibit II A: 1

- a. Approve the Vendor Bill List in the amount of \$282,389.21 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$85.00 as per attached exhibit.

2. Low Quote Vendor - Project Monitoring and Air Quality Testing at the Middle School – Quote 2023-01

Quotes for project monitoring and air quality testing at the Middle School (Q2023-01) were received on Tuesday, August 9, 2022. EPIC Environmental Services, LLC. was the sole responder. Approve to award Project Monitoring and Air Quality Testing at the Middle School to EPIC Environmental Services, LLC. in the amount of \$2,292.00. Services will be charged to 11-000-251-340.

3. RFP 2023-01 – Elementary Handwriting Program

- a. Requests for Proposals (RFP) were received and read in the Board Office on August 10, 2022 for RFP 2023-01 Elementary Handwriting Program. The following vendor responded:

Name of Vendor	Total Cost
Zaner-Bloser, Inc.	\$33,228.65

- b. Approve the award for Elementary Handwriting Program for the 2022-2023 school year to Zaner-Bloser, Inc. Services are to be charged to account #11-190-100-610.

4. Purchase – NJSBA-Tech Contract Vendor

Approve the following purchases, in the following amounts from the following approved NJSBA-Tech Contract vendor:

Items charged to 11-190-100-610

SHI International Corp. NJSBA-Tech Contract # E-8801-ACESCPS		
Antivirus Software	District	\$17,600.00
Firewalls Hardware	District	\$20,486.40

5. Purchases – HCESC Contract Vendor

Approve the following purchase, in the following amount from the following approved HCESC Contract vendor:

Items charged to 11-000-262-610

General Chemical and Supply – HCESC-CAT 19-02		
Custodial Supplies	Maint/Oper	\$25,223.29
McCloskey Mechanical Contractors, Inc. – HCESC-SER-21A		
HVAC Parts Quotes	Maint/Oper	\$2,944.68
McCloskey Mechanical Contractors, Inc. – HCESC-SER-21A		
HVAC Parts	Maint/Oper	\$3,610.10

6. Purchases – Ed Data Vendors

Approve the following purchase, in the following amount from the following approved Ed Data vendors:

Items charged to 11-000-261-420

Mac’s Security Systems, Inc. – Ed Data #10405		
MS Fire Doors	Maint/Oper	\$5,532.00

Items charged to 11-000-240-600

Staples Contract & Commercial LLC. – Ed Data #11392		
HS Office Supplies	High School	\$5,623.52

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Absent	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

III. PERSONNEL REPORT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve A. on the Personnel Report as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2022/2023 New Hires

Approve to rescind the following New Hire for the 2022/2023 school year:

	Name	Location	Position	Salary	Effective
A	Bruge, Laurence	Transportation	Bus Driver	\$20,341.00 Step 1	8/10/2022

2. Resignations

Approve the following Resignation for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Connolly, Fawn	High School	Secretary	9/8/2022

3. 2022/2023 Substitute Bus Drivers

Approve the following 2022/2023 Substitute Bus Driver, on an as needed basis, at a rate of \$18.00 per run:

	Name
A	Bruge, Laurence

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Absent	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between June 3, 2022 and August 4, 2022:

Received	Requested by	Document Requested	Approved	Denied
1	Patricia Manarin, Delttek, Inc.	Delttek would like to request an electronic copy of the specifications or any other documents associated with this project. Project Title: Elementary Handwriting Program. Bid Number: 2023-01 Posting date: 7/27/2022	✓	
2	Charles Rudolf, SmartProcure	SmartProcure would like to request "1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor ID number, name, address, contact person and their email address."	✓	
3	Patricia Manarin, Delttek, Inc.	Delttek would like to request an electronic copy of the specifications or any other documents associated with this project: Project Title: Blended Online Literacy Learning Program Bid Number: 2023-02 Posting Date: 7/29/2022	✓	

XV. OLD BUSINESS

Ms. Pitts inquired if there was an update with the Ad Hoc Technology Committee. Ms. Nieves stated they will be meeting after the Board Retreat. Ms. Pitts reminded the Board about the retreat and asked if there is anything they would like to discuss. Ms. Peterson mentioned that prior to Covid, the New Jersey School Board Association (NJSBA) inquired if the District would be interested in presenting at a NJSBA Conference. She suggested that this could be discussed at the retreat.

Ms. Nieves asked Dr. Poteat about the Pre-School Program. She informed him that parents still have not been notified if they have been accepted yet. Dr. Poteat discussed the procedures and a conversation ensued.

XVI. NEW BUSINESS

None at this time.

XVII. INFORMATIONAL ITEMS

Dr. Poteat discussed the following informational items:

- There is a teacher shortage in New Jersey and there are positions available at various schools in the District. Dr. Poteat addressed the schools and some of the solutions that are being done. He is concerned that some of the solutions, especially with the 6th period assignments at the Middle School and High School, could result in teacher burnout. Dr. Poteat also stated that there is a shortage of aides. This shortage could result in non-compliance with students' IEPs, and other special education requirements for the classrooms.
- There is a shortage of bus drivers. The District has lost bus drivers and replacing them continues to be challenging due to a very competitive market.
- Dr. Poteat has had conversations with the Winslow Township Police Chief about putting a resource officer in the Middle School. He asked the Board if he should continue this conversation with the Police Chief since it would be considered a shared service and right now, they don't have the new security guards in place. The Board encouraged him to continue the conversations.
- Dr. Poteat reminded the Board about the NFL grant for getting a new turf football field at the High School. He shared that even though the local programs were very interested in getting this, they along with the District could not come up with the match that was required for the grant. For that reason, the application for the grant was not submitted.
- Dr. Poteat mentioned the CDC guidelines and that the CDC informed the District of a new emergent pandemic regarding Monkey Pox. The Winslow Township School District will continue to follow CDC guidelines that were in place during the 2021-2022 school year, which includes the wearing of masks being optional.
- The New Jersey Student Learning Standard (NJSLS) data is available and it will be presented at the next board meeting.

- The Board members were advised that the rest of the Board meeting dates are in their packets. Dr. Poteat asked the Board members to review the dates, especially the December dates and the second meeting in November. Ms. Pitts advised members that they will review them at the Board Retreat.

XVIII. PUBLIC COMMENTS (Time Limited)

A motion was made by Mr. Shaw, seconded by Mr. Blake, to open the meeting for Public Comments at 8:20 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Wanda Glaud

Ms. Glaud wanted to discuss security in the schools, specifically in the elementary schools. Dr. Poteat responded that safety is the District's primary objective and we will continue to revisit this with our police department. Ms. Peterson stated that September is emergency awareness month and maybe they can use that as a way to discuss school security with the parents.

Abena McClendon

Ms. McClendon wanted to expand on what Ms. Glaud and Dr. Poteat discussed about school security. She suggested that we have the Police Chief here as a special guest to have those discussions with. Ms. McClendon reminded the Board about Winslow Township Family Day, which is taking place on August 27, 2022 from 2:00 p.m. until 8:00 p.m. She is also looking for youth volunteers for that day as well.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. Shaw, seconded by Mr. Blake, to close the meeting for Public Comments at 8:29 p.m.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

None at this time.

XXI. ADJOURNMENT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to adjourn the meeting at 8:29 p.m. All Ayes.

Respectfully Submitted,

Regina Chico
Assistant Business Administrator

Winslow Township School District
Education Committee Meeting Minutes
4:00 pm |Tuesday| July 19, 2022

- I. Call To Order: On Tuesday, July 19, 2022, at 4:00 pm, the Education Committee meeting | opened via the District's WebEx.
- II. In Attendance:
Board Members: Kelly Thomas and Julie Peterson.

Administrative members: Dr. Dorothy Carcamo (Assistant Superintendent/Education Committee Liaison) and Dr. H. Major Poteat (Superintendent)
- III. Discussion Topics:
A. Assessment
1) On April 25 – May 14, with make-ups May 23 – May 27, the statewide assessment test, **The New Jersey Student Learning Assessment (NJSLA)**, was implemented.
2) Dr. Poteat will present the results at a board meeting.
3) **Graduation Assessment Requirements for the Class of 2023**
On Tuesday, July 5, 2022, Governor Murphy signed P.L.2022, c.60 (ACS for A-3196/S-2349), which requires the State Board of Education to administer the New Jersey Graduation Proficiency Assessment (NJGPA) as a field test for the class of 2023. This law also prohibits the results of the NJGPA field test (First Pathway), a substitute competency test (Second Pathway), or portfolio appeal (Third Pathway) from being used as a prerequisite for graduation for students expected to graduate in the class of 2023.
B. Registration
1) **Kindergarten Registration** was held from 10:00 a.m. – 2:30 p.m., Tuesday, May 31, 2022, at Schools 1- 4. The number of students registered were 224.
2) 2022-2023 School Year, **Pre-School Registration** is now open.
C. The Winslow Township School District Evaluation Committee Recommendation for Research-Based Teacher Practice is uploaded to the District's website.
D. Summer Reading
1) **Lower and Upper Elementary Schools** received a suggested summer book reading list.
2) **Middle and High School** received a required summer book reading program.
E. First Day of School for Students – Tuesday, September 6, 2022
F. Updates
1) Libraries construction
2) Staffing needs
- IV. Next committee meeting is scheduled from 4:00 pm, Tuesday, August 16, 2022
- V. Meeting Adjournment at 4:46 pm.

Marketing Committee Agenda

Marketing Committee Goal SY 21-22:

Market our strengths and achievements to all stakeholders to increase capacity to greater parent/caregiver/community support.

- a. Continue with our public relations/marketing plan.
- b. Continue to work with the various advisory committees in the district.
- c. Examine communication methods utilized by the district.

Date:

Tuesday, July 26, 2022

Time:

2: 04 pm

Attendance: (School Board Members)

Larry Blake (Chairperson)	<input checked="" type="checkbox"/>
Rebecca Nevies	<input checked="" type="checkbox"/>
Julie Peterson *	<input checked="" type="checkbox"/>
Cheryl Pitts	<input checked="" type="checkbox"/>

Attendance: (District Representative)

Dion Davis	<input checked="" type="checkbox"/>
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Marketing Committee Agenda

FOCUS of the marketing committee meeting:

- ~~Public Relations/ Marketing Plan~~
- Advisory Committees in the district**
- ~~Examine communication methods utilized by district~~
- Special Projects**
- Other**

Agenda/ Minutes/ Notes:

Agenda item: Winslow Family Day Event

Discussion: The committee discussed the availability of board members. We also discussed possible giveaways. Mr. Blake will discuss with Dr. Poteat about Winslow giveaways. We discussed gourmet popcorn. We also discussed doing a survey with the community. If you complete the survey you can win a gift card or a bag of popcorn. Use the data to help drive decisions for the board.

Conclusion:

Agenda item:

Discussion:

Conclusion:

Agenda item:
Discussion:
Conclusion:

Agenda item:
Discussion:
Conclusion:

Agenda item:
Discussion:
Conclusion:

Marketing Committee Long-Term Calendar:

	Month Focus	Next Steps	Outcome
January	Town Hall Meeting schedule for Mar 16, 2022	Conversation with Dr. Poteat about dates. Mrs. Moore will work on Town	Spoke with Dr. Poteat about the date. He's available Flyers completed

		<p>Hall Flyers</p> <p>Work on format for Town Hall including. Ground Rules, games, etc.</p> <p>Mrs. Moore will ask Principals to share information about activities that the students and staff have done. Make sure the activities are placed on social media.</p>	<p>2/9/2022</p> <p>Finalize at the next marketing committee meeting</p> <p>Pictures were submitted to the Superintendent secretary and will be posted soon.</p>
	<p>Black History Month highlights for the schools via social media.</p> <p>Women History Month highlights various females in Winslow. (Winslow and Edgewood High School)</p>	<p>Make a questionnaire for the females to highlight their achievements.</p>	<p>Mrs. Nieves made a questionnaire.</p>
February	Town Hall meeting	<p>Mr. Blake will be the moderator.</p> <p>6:30-7:00 Snacks 7:00-7:05 Ground Rules 7:05- 8:45 Town</p>	

		Hall 8:45-9:00 Wrap Up	
March	Women History Month Activities	The committee decided to focus on current "Teacher of the Year" winners. We will focus on two a week. Possible Wednesday and Friday for the month of March.	Mr. Davis and Mrs. Mooe will send bios of current teachers of the year to Mrs. McCreary to recognize them on social media.
April	None	None	None
May	Juneteenth Activity		
June			
July	Winslow Family Day	Mr. Blake will discuss with Dr. Poteat about giveaways for Winslow Family. Mrs. Nieves will come up with survey questions. What do you like about Winslow Schools? What	

		<p>do you like to see different in Winslow Schools? Mrs. Nieves will make the questions on the cards and put the survey on a QR Code/ Google form. If the community completes the survey they will receive a raffle ticket (raffle off air pods) and the community will also receive a snack.</p> <p>Mr. Blake will contact Mrs. McCleary to put notice on Facebook about the survey for Winslow Day.</p>	
August			
September			
October			
November			
December			

Adjournment:

2:52 pm

Winslow Township School District

Policy Committee Meeting

July 21, 2022

Members present:

Ms. Cheryl Pitts, Ms. Lorraine Dredden, Ms. Rita Martin, Ms. Rebecca Nieves, Dr. Dorothy Carcamo

The Policy Committee held a virtual meeting on July 21, 2022, at 4:00 pm to review changes and recommendations to policies and regulations for a first reading at the August 10, 20202 Board of Education meeting.

The policies and regulations presented were:

Policies:

- # 0143.2 High School Student Representative to the Board of Education
- # 0163 Quorum
- # 1511 Board of Education Website Accessibility
- # 2425 Every Student Succeeds Act
- # 2415.04 Title 1- District -Wide Parent and Family Engagement
- # 2415.50 Title 1 – School Parent and Family Engagement
- # 3216 Dress and Grooming (Teaching and Staff Members)
- # 3720 Professional Responsibilities
- # 4216 Dress and Grooming (Support Staff Members)
- #5513 Care of School Property
- # 5517 School District Issued Student Identification Cards
- # 5722 Student Journalism

Regulations:

- # 3270 Lesson Plans and Plan books
- #5513 Care of School Property

All policies and regulations were approved.

Policy and Regulation # 2432 School Sponsored Publications was recommended for abolishment.

The committee continued a previous discussion of a request by Ms. Cynthia Moore to place a memorial bench at School # 1 in honor of Ms. Simmons. After a brief discussion regarding liability and maintenance, the committee respectfully declined the offer by a vote of 3-1.

Members voting No: Ms. Cheryl Pitts, Ms. Rita Martin and Ms. Lorraine Dredden.

Ms. Rebecca Nieves voted in favor of the request.

The meeting adjourned at approximately 5:15 pm.

CAC Meeting 8/4/2022

Committee Attendance Joe Thomas, Michelle Kaighn, Christy Renzulli, Rosemary Hoffman, Carolynne Carter, Jennifer Maas, MarcyTomasello, Tish Pomnitz

BOE Attendance Rita Martin, Rebecca Nieves

Old Business (from 6/3/22)

- Discussed auditing and fixing the links of the websites
- Concerns about safety protocols in response to recent national events
 - recommendation for District to audit their safety protocols
 - acknowledgement that parents are not comfortable in addressing school principals
 - contact on this matter should be focused on
- Reminder of tabling the parent advisory group
 - suggestion of updating/suggesting changes to the Parent Welcome Packet
 - using Quantum program for the translating of the packet into other language
- Clarification between “mentoring” and “advocacy”
- Dress code mention of “grooming:
- Discussion of the Senior Prank (three criminal acts)
 - issue of criminal breach of the entrance into the building.

Last BOE recommendations were:

- website audit
- safety protocol audit/reminders (may be a priority for Fall '22)
- *As per Ms. Martin, both of these recommendations are actively being discussed*
 - *An ad-hoc committee was established for technology, focused on the website, was created. Important to remember that technology is constantly evolving.*

New Business

- Concerns from new parents, specifically kindergarten parents, about how/when to get started in the District→ more emphasis on a Welcome Back that “lives online” or are physically available at the schools
 - parents should call the principal of the school they are attending
 - perhaps include a map or listing of neighborhoods that attend each school (may want this on the website as well)
- Preschool registration information may or may not be visible (consensus was that it likely is online)
 - additional question regarding the timeline when parents would find out if their children have a seat in the preschool program
- Perhaps need be more informative regarding that the Free and Reduced Lunch form also opens the opportunity for students to receive many other services and “free” options
 - Marketing Committee could be helpful
- Conversation regarding the possibility of CAC members attending the various schools’ Back To School Night
- Question regarding why we only “choice out” our students rather than “choice in” students from other townships

Michelle left at 8:02pm