

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting Minutes
Wednesday, April 13, 2022
Winslow Township Middle School – Cafeteria
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/06/2022**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Present:	Larry Blake	John M. Shaw, Jr.
	Lorraine Dredden	Kelly Thomas
	Rita Martin	Julie Peterson, Vice President
	Cynthia Moore	Cheryl Pitts, President
	Rebecca Nieves	

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Administrator/Board Secretary
Howard Long, Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2021-2022 DISTRICT GOALS

(Ms. Martin)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a positive school environment that is conducive to teaching and learning
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment

- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Examine communication methods utilized by district

VI. AWARDS/PRESENTATIONS

- 1. Board Presentation - Board President, Ms. Cheryl Pitts, and Vice President, Ms. Julie Peterson, presented Ms. Abena McClendon with a plaque on behalf of the Board recognizing Ms. McClendon’s service on the Board for the past 3 years.
- 2. Ms. Pitts introduced Ms. Peterson who requested that a moment of silence be observed for the passing of one of the Districts’ most active parents, Ms. Stephanie Simmons.

VII. CORRESPONDENCE

None at this time.

VIII. MINUTES

- 1. Approve the following Meeting Minutes of the Board of Education:

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve the minutes of the following meetings:

Town Hall Meeting	March 16, 2022	Open Session
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Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Abstain
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Abstain
		Ms. Pitts	Yes
Motion Carried			

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve the minutes of the following meetings:

Regular Meeting	March 23, 2022	Open Session
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Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve the minutes of the following meetings:

Regular Meeting March 23, 2022 Closed Session

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

IX. BOARD COMMITTEE REPORTS

Athletics Committee – Mr. Shaw – Minutes are attached.

Education Committee – Ms. Peterson – Minutes are attached.

Diversity, Equity and Inclusion Committee – Ms. Thomas – Minutes are attached.

Marketing Committee – Mr. Blake – Minutes are attached. Mr. Blake would like the Board to acknowledge the indigenous people of the land at the beginning of each Board meeting. Sample language was provided. A discussion ensued. Mr. Long, Board solicitor, reminded members that the format of the Board meetings is formally approved. Any change would have to be formally adopted through a change in policy (Policy 0164), a two-step process. There was also a recommendation to change the format of the next Town Hall meeting, i.e. breaking out into small groups. All were in agreement to change the format.

Operations Committee – Ms. Dredden – None at this time. The next meeting is scheduled for Tuesday, April 26, 2022 at 5:30 p.m.

Policy Committee – Ms. Pitts – None at this time. The next meeting is scheduled for April 28, 2022 at 4:00 p.m. The meeting will be remote.

Citizens' Advisory Committee – Ms. Renzulli – Minutes are attached. Ms. Martin commented that the Ms. Ortis, the President of the Chesilhurst Board of Education, is a member of the Citizens' Advisory Committee.

X. SUPERINTENDENT'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill **None at this time.**
4. Professional Development/Workshops & Conferences **Exhibit X A: 4**

Approve Professional Development/Workshops & Conferences as listed in the attached exhibit.
5. Field Trip(s) **Exhibit X A: 5**

Approve Field Trip(s) as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**

Approve Out of District Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**

Approve to terminate Out-of-District Student Placements as listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **Exhibit X A: 10**

Approve the following Fundraisers for the 2021-2022 school year:

School 5

- Yearbook Sales, (3/2022 – 6/2022), School 5 H.S.A.

High School

- Spring Musical T-Shirt Sales, (4/22/22 – 5/6/22), Drama Club/Stage Crew
- Spring Tulip and Candy Gram, (4/1/22 – 5/31/22), Class of 2025
- Proud Parent Magnetic Bumper Stickers, (3/30/22 – 6/1/22), S.G.A. Class of 2022
- Class of 2025 T-Shirt Sales, (5/1/22 – 9/15/22), Class of 2025
- Spring Musical Advertisements, (4/22/22-5/6/22), Drama Club/Stage Crew

11. School 1 – Mother’s Day Play

Approval requested to have Mrs. Grubb, first grade teacher, to have a Mother’s Day play in her classroom on Friday, May 6, 2022 at 9:30 AM. Moms/Grandmoms or special person will be invited to attend.

12. School 1 – Fashion Show

Approval requested for Ms. Douglass and Ms. Borrero’s classes to present a fashion show to their parents on Wednesday, May 25, 2022 at 10:30 AM. This activity represents what the students have learned regarding seasons, careers, recycling and fashions.

13. School 1 – Third Grade Concert

Approval requested to change the date of the Third Grade Concert due to testing from May 26th, 2022 to Tuesday, May 31st, 2022 in the all-purpose room. Parents will be invited to attend the 2:00 presentation.

14. School 2 – Spring Fling Family Night

Approval requested for School 2 to host a Spring Fling Family Night. The event will include various outdoor activities including a Color Fun Run, and will be sponsored by the Home and School Association.

15. School 4 – World Wildlife Fund Collection

Approval requested for School 4 students to collect money to donate to the World Wildlife Fund, sponsored by Ms. Dean’s 2nd/3rd grade LLD class, as part of a writing challenge to convince Mrs. Clement to help save our oceans. A coin drop container will be placed in the cafeteria.

16. School 4 – Third Grade Dance

Approval requested for Winslow School 4 to host our annual Third Grade Dance on Thursday, June 2, 2022, at 6pm.

17. School 4 – Field Day

Approval requested for Winslow School 4 to host Field Day on Friday, June 3, 2022 with a rain date of June 8, 2022.

18. School 4 – Third Grade Spelling Bee

Approval requested for Winslow School 4 to host our annual Third Grade Spelling Bee on May 19th at 2pm.

19. School 4 – Third Grade Math Bee

Approval requested for Winslow School 4 to host our annual Third Grade Math Bee on May 26th at 2pm.

20. School 5 – Annual Marathon

Approval requested for School 5 to hold their annual Marathon on May 11, 2022 (rain date May 12, 2022). The Marathon consists of grade level distance running.

21. School 6 – Art Show and Choral Concert

Approval requested for School 6 to hold their Art Show and Choral Concert on the evening of Wednesday, May 4, 2022. The Art Show will begin at 6:00 PM and the Choral Concert will begin at 7:00 PM.

22. School 6 – Acceptance of Donation

Approve the acceptance of a donation from Subaru of Turnersville, in the amount of \$3,000, to be used by teachers at School 6.

23. Summer Elementary Instrumental Orchestra & Band

Approve the Summer Elementary Instrumental Orchestra and Summer Elementary Instrumental Band for incoming 4th, 5th, and 6th grade students as listed below:

Dates: July 5, 2022 – July 28, 2022
Days: Tuesday, Wednesday, and Thursday
Time: 8:30 a.m. – 1:30 p.m.
Location: School No. 6

24. Middle School – 7th Grade New Student Orientation

Approval requested to hold the 7th grade New Student Orientation on Monday, June 6, 2022. School 5 students will attend at 5:30 PM, and School 6 students will attend at 6:30 PM.

25. High School – Mock Crash Presentation

Approval requested for the high school to have the Winslow Township Police Department, Winslow Township Fire Department, and EMS Cooper One to conduct a mock motor vehicle crash on May 4, 2022. The presentation is to educate students about the hazards of driving under the influence of alcohol and/or drugs. This presentation will be conducted in order to prepare our students for safe driving practices during prom season.

26. Paraprofessional Approval

Approval requested for Mary J. Wendler to be approved as a paraprofessional to work with St. Mary's School for the 2021-2022 school year. Cost not to exceed \$485.00 per student for the 2021-2022 school year, paid through the ESSA-Title I, account number 20-239-100-300-000-75.

27. High School – Portraits

Approval requested for Lora Photography to visit the high school on the following dates for senior portraits and underclassman photos for the upcoming school year:

Senior Portraits

- Tuesday, June 28, 2022 from 9:00am-2:00pm
- Wednesday, June 29, 2022 from 9:00am-2:00pm

Senior Portraits Makeups

- Monday September 12, 2022 from 1:45pm-7:30pm
- Tuesday September 13, 2022 from 1:45pm-7:30pm

Underclassmen

- Friday September 23, 2022 from 7:30am-1:30pm

Underclassmen Makeups

- Friday, November 18, 2022 from 7:30 am -1:30 pm

28. Textbook Adoptions

Approval requested for the following textbook adoptions:

- Prescott's Principles of Microbiology, Joanne Wiley and Kathleen Sandman, McGraw Hill Education, 2021 copyright; Cost not to exceed \$5,000.00.
- Forensic Science 3rd Edition, Fundamentals & Investigations, Bertino and Bertino; 2021 copyright, National Geographic Learning, a Cengage Learning Company. Cost not to exceed \$ 5,000.00.
- Essentials of Marketing; A marketing Strategy Planning Approach; Perreult, Cannon & McCarthy, 2021 copyright, McGraw -Hill Education. Cost not to exceed \$ 9,000.00
- AP Edition Campbell Biology In Focus, 3rd Edition, Urry, Cain, Wasserman & Minorsky; copyright 2020, Pearson Education. Cost not to exceed \$6,000.00

Funding: # 20-487-100-600-000-00

29. Math Pilot

Approval requested to pilot enVision Algebra 1, Algebra 2 and Geometry, SAVVAS Learning company, for the 2022-2023 school year as a part of the textbook evaluation/ adoption process. Cost not to exceed \$17,000.

Funding: # 20-487-100-600-000-00

30. ARP-HCYII Grant

Approval requested to submit the American Rescue Plan Homeless Children and Youth Grant (ARP-HCY II) in the amount of \$51,190.

B. Principal's Update

- 1. Harassment, Intimidation & Bullying Report (March 16-31, 2022)
- 2. Suspension Report
- 3. Ethnicity Report
- 4. School Highlights

**Exhibit X B: 1
None at this time.
None at this time.
None at this time.**

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve A. & B. as recommended the Business Administrator/Board Secretary.

REPORTS

- 1. Transportation Update
- 2. Aramark Update

**Exhibit XI A: 1
Exhibit XI A: 2**

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. Line Item Transfers

Exhibit XI B: 1

Approve the Line Item Transfers, for the month of February 2022, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

- 2. Board Secretary's Report

Exhibit XI B: 2

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of February 2022. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 3. Reconciliation Report

Exhibit XI B: 3

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of February 2022. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of February 2022.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XI B: 6

- a. Approve the Vendor Bill List in the amount of \$2,669,581.77 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$876,118.29 as per attached exhibit.

7. Payroll

Approve Payroll, for the month of March 2022, as listed below:

- o March 15, 2022 \$2,489,499.67
- o March 30, 2022 \$2,600,819.74

8. Disposal of School Property

Exhibit XI B: 8

Approve the Disposal of School Property as listed below and in the attached exhibits.

Location	Department	Description
School #6	Nursing	(1) Scale, unknown age, broken
High School	Media Center	(1) Men of Mathematics, 84 years old, duplicate (1) Unfinished Symphony, 58 years old, outdated (1) Hunger Fighters, 93 years old, outdated (1) Crusaders for Freedom, 59 years old, broken binding (8) Hunger Games, 13 years old, duplicates
High School	Business	(1) HP Officejet Pro Printer, 6 years old, printer carriage broken

9. Use of Facilities

None at this time.

10. Purchase – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchase, in the following amount from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

Items charged to 11-000-262-610

HD Supply Facilities Maintenance, LTD. – ESCNJ 21/22-18

Soap	District	\$10,360.00
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11. Purchase – State Contract Vendor

Approve the following purchases, in the following amounts, from the following approved State Contract Vendor:

Items charged to 11-000-262-610

W.W. Grainger Inc. – NJ State Contract #19-Fleet-00566

Maintenance Supplies	District	\$11,202.19
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Maintenance Supplies	District	\$3,273.18
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12. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rebecca Nieves	Modernize Your Return to School	April 26, 2022	NC
Rita Martin	NJSBA Spring Symposium	April 26-27, 2022	3 rd Attendee in Group Rate: \$300.00
Cheryl Pitts	Equity Conference 2022	May 20, 2022	\$99.00
Cheryl Pitts	Annual School Public Relations Program 2022	June 10, 2022	\$75.00

13. **New Jersey School Boards Association – Professional Development Professional Development/Board Members**

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
John Shaw	Urban Boards Committee	April 1, 2022	NC
Rebecca Nieves	Use NJSBA's website to Enhance your Professional Learning	April 6, 2022	NC

14. Purchase – Ed-Data Vendor

Approve Demco, Inc., an approved Ed Data Vendor, bid #11025, C80901, to supply Schools 1 through 4 with new library furniture and supplies in the total amount of \$255,091.83. Items are to be charged to accounts #11-000-222-600 and #12-000-222-730, and further acknowledge the following statement:

I certify that there are sufficient funds available to approve the changes listed.

Tyra McCoy-Boyle

15. Authorizing the Sale of Surplus no longer needed for Public Use on an Online Auction Website

The Winslow Township Board of Education has determined that the personal property listed below is no longer needed for public use. The Winslow Township Board of Education will follow said guidelines stated below:

- (1) The sale of the obsolete property shall be conducted through Municibid pursuant to State Contract #19-GNSV1-00696 in accordance with the terms and conditions of the State Contract.
- (2) The sale will be conducted online at the following address:
<https://municibid.com/Browse?Seller=WinslowTwpBOE>
- (3) The sale is being conducted in pursuant to Local Finance Notice 2019-15.
- (4) The list of the obsolete property stated below will be provided to Municibid for sale.
- (5) The obsolete property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder and required to sign a “Bill of Sale” concerning the obsolete property.
- (6) The Board of Education reserves the right to accept or reject any bid submitted.

LIST OF ITEMS TO BE SOLD:

EQUIPMENT				
Description	Year	Make	Model	Model/Serial #
Clothes washer	15 yrs	Maytag		NA
Stove-4 burner #1	15 yrs	Frigidaire	FEF366ESD	VF62372488
Stove-4 burner #2	15 yrs	Frigidaire	FEF366ESD	VF50819913
Stove-4 burner #3	15 yrs	Frigidaire	FEF366ESD	VF62372477
Stove-4 burner #4	15 yrs	Frigidaire	FEF366ESD	VF62372492
Stove-4 burner #5	15 yrs	Frigidaire	FEF366ESD	VF62372484
Slicer Sch 1	15 yrs	Hobart	1712	11/265-898
Slicer Sch 2	15 yrs	Hobart	1712	11-303-272
Slicer Sch 3	15 yrs	Hobart	1712	11-303-268
Slicer Sch 4	15 yrs	Hobart	1712	11-147-734
Slicer Sch 5	15 yrs	Hobart	1712	56-888-356
Slicer Sch 6	15 yrs	Hobart	1712	561-012-804
Cold food table MS	15 yrs	Servolift Eastern	502-4R-CW	08/01-206009
Refrigerator 2 door MS	15 yrs	Delfield	NA	NA
Hot food table MS #1	15 yrs	Servolift Eastern	501-4	08/01-206009
Hot food table MS #2	15 yrs	Servolift Eastern	501-4	08/01-206009

VEHICLE/TRANSPORTATION				
Description	Year	Make	Model	Vin#
PICKUP TRUCK #T-12	2002	FORD	CLU-WAGON	1FMRE11202HB69479
SCHOOL BUS #17-OLD BAND	2001	FREIGHT LINER	54 PASS	4UZAAWAL32CJ19669
SCHOOL BUS #13	2004	THOMAS	3/4 Wheel Chair	4UZAAWDD54CM57825
SCHOOL BUS #27	2003	BLUE BIRD	54 PASS/CV2	1GDJ7T1CX2J511282
SCHOOL BUS #33	2005	INTERNATIONAL	54 PASS	4DRBRAAM74A966850
SCHOOL BUS #34	2005	INTERNATIONAL	54 PASS	4DRBRAAM64A966855
SCHOOL BUS #35	2005	INTERNATIONAL	54 PASS	4DRBRAAM84A966856
SCHOOL BUS #36	2006	INTERNATIONAL	54 PASS	4DRBUAAP56B261471
SCHOOL BUS #37	2006	INTERNATIONAL	54 PASS/CE	4DRBUAAP36B261470
SCHOOL BUS #38	2006	INTERNATIONAL	54 PASS/CE	4DRBUAAP56B261468
SCHOOL BUS #45	2008	INTERNATIONAL	54 PASS/CE	4DRBUAAP18A494627
SCHOOL MINI BUS #M-01	2006	BLUE BIRD	24 PASS	1FDXE45P95HB13706
SCHOOL MINI BUS #M-02	2006	BLUE BIRD	24 PASS/B2V	1GBJG31F821212778
SCHOOL MINI BUS #M-08	2005	CORBEIL	25 PASS	1FDXE45PX4HA89639
SCHOOL MINI BUS #M-10	2006	BLUE BIRD	24 PASS	1FDXE45P05HB13707
SCHOOL MINI BUS #M-14	2004	BLUE BIRD	54 PASS/B2V	1GBJG31F521209238
SCHOOL MINI BUS #M-15	2008	BLUE BIRD	54 PASS/B2V	1GBJG316571220473
SCHOOL MINI BUS #M-17	2005	CORBEIL	25 PASS	1FDXE45P64HA89640
SCHOOL MINI BUS #M-18	2006	BLUE BIRD	24 PASS	1FDXE45P25HB13708
SCHOOL MINI BUS #M-19	2006	BLUE BIRD	24 PASS	1FDXE45P35HB13717
SCHOOL MINI BUS #M-20	2006	BLUE BIRD	54 PASS	1FDXE45P55HB13718
SCHOOL MINI BUS #M-22	2006	BLUE BIRD	24 PASS	1FDXE45P75HB13719
SCHOOL MINI BUS #M-23	2006	BLUE BIRD	54 PASS	1FDXE45P35HB13720
SCHOOL MINI BUS #M-24	2008	BLUE BIRD	54 PASS/B2V	1GBJG316971221707
SCHOOL MINI BUS #M-25	2008	BLUE BIRD	54 PASS/B2V	1GBJG316971219651
SCHOOL MINI BUS #M-26	2009	BLUE BIRD	54 PASS/B2V	1GBJG316491125504

16. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator/Board Secretary, and Ms. Regina Chico, Assistant Business Administrator, to attend the NJASBO “Audit Review – South Jersey”. The workshop will be held on Tuesday, April 26, 2022 in Mt. Laurel, New Jersey. The cost to the District is \$100.00 per person.

17. Education Data Services, Inc. 2022-2023

Approve, authorize and ratify the Winslow Township Board of Education to utilize Educational Data Services, Inc.’s. Cooperative Skilled Trades, Compliance Services and Ancillary Bids from April 1, 2022 to March 31, 2023 at a cost of \$2,050.00.

18. Bus Evacuation Drill Summaries – Fall and Spring 2021-2022 **Exhibits XI B: 8 a/b**

Approve the Transportation Department Bus Evacuation Drill Summaries for the Fall and Spring 2021-2022, per the attached exhibits.

19. Request for Proposals (RFP)

Approve to post RFP’s for following services for the 2022-2023 school year:

- 1) Blended Online Literacy Learning Program
- 2) School Psychologist Services

20. Approve Change Order #3 – Replacement of Walk-in Refrigerators/Freezers at the Winslow Township Middle and High Schools

Approve change order #3 in the net amount of \$7,992.31 to Levy Construction Company, to provide emergency power to all circuits for the new Cooler and Freezer at the High School cafeteria. The total cost of this work is \$10,492.31. The allowance of \$2,500.00 will be applied making the net change order an increase of \$7,992.31 to the original contract amount.

Original Contract Amount:	\$285,300.00
Net change by previously authorized by	
Previous Change orders:	6,148.85
Change order No. 3	<u>7,992.31</u>
New Contract Sum	<u>\$299,441.16</u>
Percent of Change:	4.95%
Total Payments to Date:	\$205,495.38

Services are to be charged to 60-910-310-730, and further acknowledge the following statement:

I certify that there are sufficient funds available to approve the changes listed.

Tyra McCoy-Boyle

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes (Recuse #12)	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes (Recuse #12)
Motion Carried			

XII. PERSONNEL

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve items on the Personnel Report as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Job Description

Exhibit XII A: 1

Approve the revision of the following Job Description as listed below and in the attached exhibit.

Job Description
Director of Transportation

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	R.H.	Medical	2/28/2022 4/2/2022	4/1/2022 4/14/2022	Paid Unpaid
B	T.J.	FMLA *Intermittent	4/1/2022	3/31/2023	Unpaid
C	C.M.	FMLA *Intermittent	4/1/2022	3/31/2023	Unpaid
D	N.R.	Maternity *Revised Dates	3/24/2022 5/3/2022	5/2/2022 9/30/2022	Paid Unpaid
E	C.R.	FMLA *Revised Dates	3/22/2022 4/25/2022	4/24/2022 6/1/2022	Unpaid Paid
F	C.V.	Medical *Extended Dates	4/1/2022	4/15/2022	Paid
G	L.Z.	Medical *Revised Dates	4/22/2022	6/30/2022	Paid

3. Resignations

Approve the following Resignations for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Forst, Karen	Grant Writer	BOE	6/30/2022
B	Keppel, Thomas	Special Education Teacher	School No. 5	6/30/2022
C	Pullia, Danielle	Preschool Teacher	School No. 1	6/30/2022
D	Vasques, Lindsey	Special Education Teacher	Middle School	6/30/2022

4. Retirement

Approve the following Retirement for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Parkhurst, David	Music Teacher	High School	7/1/2022

5. 2021/2022 Event Ticket Sellers

Approve the following employees to work as Event Ticket Sellers, on an as needed basis, at a rate of \$55.00 per event: (11-401-100-100-401-08)

	Name	Location
A	Beaman, Trista	High School
B	Brown-Self, Shawnnika	High School
C	Callahan, Jill	High School
D	Mullin, Erica	High School
E	Paparo, Lisa	High School

6. 2022/2023 Event Ticket Sellers

Approve the following employees to work as Event Ticket Sellers, on an as needed basis, at a rate of \$55.00 per event: (11-401-100-100-401-08)

	Name	Location
A	Beaman, Trista	High School
B	Bey, April	High School
C	Brown-Self, Shawnnika	High School
D	Callahan, Jill	High School
E	DeAngelis, Kathleen	High School
F	Glemser, Suzanne	High School
G	Hairston, Michelle	High School
H	Mullin, Erica	High School
I	Paparo, Lisa	High School
J	Scott, Kenneth	High School

7. 2021/2022 Sixth Period Assignments

a. Approve to rescind the following High School Sixth Period Teacher Assignment:

	Name	Position	Stipend	Effective
A	Handel, Arthur	Special Education	\$8,489.00	3/29/2022

b. Approve the following High School Sixth Period Teacher Assignment:

	Name	Position	Stipend	Effective
A	Lavery, James	Social Studies	\$8,489.00 (pro-rated)	4/6/2022- 6/30/2022

8. 2021/2022 Seventh Period Assignment

Approve the following High School Seventh Period Teacher Assignment:

	Name	Position	Stipend	Effective
A	DeShazor, Wanda	Special Education	\$8,489.00 (pro-rated)	3/30/2022-6/30/2022

9. 2021/2022 Substitute Bus Driver

Approve the following 2021/2022 Substitute Bus Driver, at a rate of \$18.00 per run:

	Name
A	Muller, Kristin

10. 2022/2023 Staff Reassignments

a. Approve the following Staff Reassignments for the 2022/2023 school year, effective July 1, 2022:

	Name	From Position/ Location	To Position/ Location	Salary
A	Clement, Sheresa	Principal School No. 4	Director of Curriculum & Instruction Curriculum Office	\$153,090.00
B	Innocenzo, John	Math Supervisor Curriculum Office	Director of Research, Planning & Evaluation Curriculum Office	\$140,000.00
C	Kelly, Lori	Principal School No. 2	Principal School No. 4	\$114,591.00

b. Approve the following Staff Reassignment for the 2022/2023 school year, effective August 1, 2022:

	Name	From Position	To Position	Salary
A	Wall, Tammy	Asst. Transportation Director	Transportation Director	\$90,000.00 (pro-rated)

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredde	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XIII. ADDENDUM

I. PERSONNEL REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve Section A, items 1 and 2 on the Personnel Report as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Resignations

Approve the following Resignations for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Francis, Kellie	LDTTC	School No. 6	6/30/2022
B	Merulla, Katelyn	Special Education Teacher	Middle School	6/30/2022
C	Sheridan, Adam	Grade 8- ELA Teacher	Middle School	6/10/2022

2. Retirements

Approve the following Retirements for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Chambers, Christopher	Assistant Principal	High School	7/1/2022
B	Whiteman, Robyn	Fourth Grade Teacher	School No. 5	7/1/2022

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between March 18, 2022 and April 7, 2022.

Received	Requested by	Document Requested	Approved	Denied
1	Jacqueline Sessa Deltak	An electronic copy of the specifications or any other documents associated with this project: Project Title: 2022 Site Improvements to the Middle School Bid Number: Unknown Posting Date: 3/28/2022	✓	
2	Deb Zurn Strobel Consulting	Could you please provide the answers to the following questions, ... for Winslow Township #1, Winslow Township #2, Winslow Township #3, Winslow Township #4, Winslow Township #5, Winslow Township #6, Winslow Township Middle School? <ol style="list-style-type: none"> 1. Do schools in your district use Go Math! in grades 2, 3, 4, 5, 6, 7 or 8? If yes, what year did schools first begin using Go Math! and at which grade levels? 2. What percentage of classes within each grade level would you estimate use Go Math! as their core math curriculum - that is most of the time for math instruction? 3. What math program did your district use prior to Go Math! (Please provide name and publisher if possible)? 	✓	

XV. OLD BUSINESS

None at this time.

XVI. NEW BUSINESS

Dr. Poteat presented a request from the Tall Pines Day Camp located in Williamstown N.J. Prior to the pandemic, they had requested and were approved to use the School 5 parking lot to pick up young people from June 27th through August 19th. Those registered for the camp, and staff, will meet in the parking lot, get picked up by a bus and be taken to the camp. They will be returned to the parking lot at the end of the day. Usually the parents are there waiting for them. Tall Pines made the request today. If there is any certificate of liability to be required, they are to supply it. Ms. Pitts asked Board members for any questions or comments. Hearing none, Ms. Pitts requested a motion to allow Tall Pines to use the parking lot at School 5.

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve Tall Pines Camp to use the parking lot at School 5 from June 27, 2022 through August 19, 2022 for student/staff pick-up.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XVII. INFORMATIONAL ITEMS

Dr. Poteat

1. There are two new initiatives to support families in need and businesses at the same time.
 - i. **100 Prepared Meals for families in need.** Williamstown, NJ (Monroe Township) - Friday, April 15, 2022. The Community Care Food and Clothing Pantry in partnership with The Sea Bar Restaurant will distribute 100 meals to families for Good Friday, April 15, 2022 from 12:00 p.m. – 3:00 p.m. at The Sea Bar, 305 S. Main Street, Williamstown, NJ 08094. This event is free and open to the public. Mayor Richard DuLucia of Monroe Township, Mayor Marie Lawrence of the Township of Winslow and Mayor Jamila Odom Bremmer of Chesilhurst Borough will be coming out to help distribute meals to the families.
 - ii. **Special Easter Food Distribution- Hosted by Mayor Marie Lawrence**, Atco, NJ (Winslow Township) – Saturday, April 16, 2022. The Community Care Food and Clothing Pantry in partnership with the Mayor of the Township of Winslow, Marie Lawrence, will host a town-wide drive-up food distribution for anyone in need of food for the Easter Holiday on Saturday, April 16, 2022 from 10 a.m. to 1:00 p.m.

2. **Camden County Summer Youth Employment Program:** Applications are due May, 13, 2022. The Program dates are June 27, 2022 to August 19, 2022. Requirements are:
 1. Applicants **must** be a Camden County resident.
 2. Must be willing and available to fully complete the 8-week program.
 3. The application must be submitted by May 13, 2022.
 4. Must attend a 30-minute interview prior to being selected.
 5. Must attend an evening orientation once selected to participate.
 6. Each intern will receive a stipend starting at \$15.00 per hour.

3. Ms. Pitts and Dr. Poteat met with Ms. Carla Ortiz, the new President of the Chesilhurst Board of Education, and Mr. Orlando Chandler, the Business Administrator. They discussed the possibility of shared services and the use of the school in their community. We are only in the exploratory stage at this point, but will keep everyone posted.

4. Spring break begins Friday, April 15 and ends Thursday, April 21, 2022. School re-opens Friday, April 22 at our regular start time for all staff and students.
5. As we prepare for Spring break, let us be mindful that we are still in a pandemic and all safety precautions should still be followed. Positive COVID-19 cases are spiking again in the State of New Jersey (yellow which is moderate), so please be safe and enjoy your break.

Ms. Pitts

Ms. Nieves had submitted information to Board members that had to do with communication and community interest strategies. The Board had agreed to consider them. Ms. Pitts requested Ms. Nieves share her strategies.

Ms. Nieves

Had two communication and technology strategies that were presented to the Board. One was the possibly creating a stipend for a social media position. The second was to use ESSER Funds to create an app for the District to better communicate with the parents. Dr. Poteat clarified that the use of ESSER funds has already been earmarked and approved by the State. A discussion ensued. Dr. Poteat also revisited some of Ms. Nieves recommendations regarding the technology, speakers and microphones so that the public could hear. He offered:

1. Relocate the Board meetings to a carpeted room with sound barrier support.
2. Current microphones are not designed to be used in that manner. They would need to be replaced.
3. Move meetings to another location, i.e. the High School auditorium or the new Conference room at the Administration Building.
4. Issues beyond our control – issues at the home(s).
5. Speak directly into the microphone.
6. Also had asked Superintendents in Camden County how many were live-streaming their meetings. Five were live-streaming. Two of the five upgraded their systems. Three of the five required that the speaker be in person to make a comment.

We will continue to investigate the issues.

Ms. Nieves also wanted to consider a climate survey based on the Town Hall meeting attendance.

XVIII. PUBLIC COMMENTS (Time Limited)

A motion was made Ms. Peterson, seconded by Ms. Dredden, to open the meeting for Public Comments at 8:26 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Ms. Abena McClendon:

June 17, 2021 President Biden signed into law Senate Bill 475 making Juneteenth a Federal holiday. This year Winslow Township will have its first annual Juneteenth celebration. It will be on June 19th from 2:00 p.m. to 8:00 p.m. at the New Brooklyn Park on Erial Road. There will be entertainment, food, vendors and organizations. We would like the students of Winslow to participate. They are still taking applications for vendors. The deadline for applications is June 10th. Signs will be going up. Ms. Pitts commented that she has had discussions with the Marketing Committee and thinks it would be fitting for the Board to have a table at the event. Ms. McClendon will be in touch with Mr. Blake, Chair of the Marketing Committee.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made Ms. Peterson, seconded by Ms. Dredden, to close the meeting for Public Comments at 8:32 p.m.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve adoption of Executive Resolution and adjournment to Executive Session at 8:33 p.m.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on April 13, 2022 at 8:33 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: Matters relating to Supervisory personnel;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be 30 minutes after which the public meeting shall reconvene and immediately adjourn.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to close the meeting of the Executive Session at 9:14 p.m.

Voice Vote: All in favor

XXII. ADJOURNMENT

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to adjourn the meeting at 9:14 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary

Winslow Township School District

Meeting Agenda

Athletic Committee

March 30, 2022

Attendance: John Shaw Jr. , Chairperson

Cynthia Moore

Larry Blake

Dr. H. Major Poteat

Mark Whittaker, Winslow Twp HS A.D.

Meeting started at 5:33pm

- A) Spring sports games start April 1, 2022 for Athletes High School & Middle School
- B) Spring sports participation update

High School

Boys Track	66
Girls Track	43
Baseball	30
Softball	30
Boys Tennis	12 - Varsity only
Girls Lacrosse	30 - Varsity only
Boys Lacrosse	24 - Varsity only
Weight Training	29

Middle School

Track	87
Baseball	32
Softball	26

- C) Girls Track won Sectionals / States
- D) Girls Basketball made the playoffs, but lost in the 1st round
- E) Wrestling – Emerald Mitchell made it to Regions
- F) MS Girls and Boys Basketball teams both finished their seasons with 1 loss each.

Meeting ended at 5:49pm

Winslow Township School District
Education Committee Meeting Minutes
4:00 PM |March 24 | 2022

- I. Call To Order: The Education Committee meeting was call to order at 4:07 pm on Thursday, March 24, 2022, via the District's WebEx.
- II. In Attendance:
Board Members: Rita Martin, Kelly Thomas, and Julie Peterson. Larry Blake had difficult in getting on the WebEx link.
Administrative: Dr. Dorothy Carcamo (Assistant Superintendent/Education Committee Liaison) and Dr. H. Major Poteat, (Superintendent)
- III. Discussion Topics:
- A. Enrollment for After School Program that begins Tuesday, March 29th. The program will operate Tuesday and Thursday.
- 1) A total of 235 students are currently registered to participate from Schools 1-MS.
 - 2) Transportation has been arranged, and snack will be provided.
 - 3) The program will last for approximately 1 hour.
 - 4) Students displaying behavioral issues will be removed from the program
- B. The New Jersey Student Learning Assessment (NJSLA) testing will be conducted April 25th – May 14th. Make-ups will be scheduled for May 23rd – May 27th.
- C. Winslow High School seniors will have an opportunity to pursue two Healthpath Careers (Certified Medical Assistant and Certified Behavioral Management) through the program Propel America and National Louis University at no out-of-pocket cost to the students.
- 1) Both programs are approximately 18 months long with an internship requirement.
 - 2) Clinical experience may be through Cooper University Hospital or Penn Medicine. Students must register for this online program during their senior year and begin the program in the fall.
 - 3) Job placement assistance is provided at the completion of the program.
- D. Updates
- 1) We are working on the various educational grants.
 - 2) The last day of the marking period is Wednesday, April 6, 2022, and report cards will be distributed District-wide on April 13, 2022.
 - 3) Autism Acceptance Week – April 4-8, 2022
- E. Reading Enrichment Programs
- 1) Libraries are under construction.
 - 2) Clinical experience may be through Cooper University Hospital or Penn Medicine. Students must register for this online program during their senior year and begin the program in the fall.
- IV. Next committee meeting is scheduled from 4:00 pm, Tuesday, April 26, 2022
- V. Meeting Adjournment at 4:50 pm.

The Diversity, Equity, and Inclusion Committee met on April 6th, 2022 at 6:00pm.

In attendance were myself, Kelly Thomas, Mrs. Cheryl Pitts, Ms. Julie Peterson, and Mr. Dion Davis.

The committee met for the first time to prepare a strategy in delivering information regarding Diversity, Equity, and Inclusion and to also discuss what the district is already doing to address and continue to provide an environment of inclusion in our schools.

- The district is in compliance with the NJ Dept. Of Education, State, and Federal data reporting requirements.
- The district has Spanish speaking staff in the majority of our schools to assist with translation as needed.
- Each year, the school board approves a Spanish Interpreter to assist with translating district documents and recording robo call messages.
- The district website has an option to choose from over 30 languages through Google translate.
- The district has translation devices in all schools.
- The district has culturally specific books in all school libraries.
- Job fairs and announcements are held in pursuit of diverse staff to accommodate our diverse student body. A mailing of approximately 100 flyers are sent to local colleges, HBCUs in the area (Lincoln, Cheyney and Delaware State), Divine 9 Organizations, local churches and organizations each year regarding recruiting efforts.
- There has been a 21% increase in minority certificated staff from 2012 (5%) until present (26%)

We also discussed inviting guest educators to our public board meetings quarterly to present on the most updated training formats and concepts of Diversity, Equity, and Inclusion.

The meeting ended at 6:44pm. Our next meeting is scheduled for May 18th, 2022 at 6:00pm.

Marketing Committee Agenda

Marketing Committee Goal SY 21-22:

Market our strengths and achievements to all stakeholders to increase capacity to greater parent/caregiver/community support.

- a. Continue with our public relations/marketing plan.
- b. Continue to work with the various advisory committees in the district.
- c. Examine communication methods utilized by the district.

Date:

Monday, March 28, 2022

Time:

4:30-5:25

Attendance: (School Board Members)

Larry Blake (Chairperson)	<input checked="" type="checkbox"/>
Cynthia Moore	<input checked="" type="checkbox"/>
Rebecca Nieves	<input checked="" type="checkbox"/>
Cheryl Pitts	<input checked="" type="checkbox"/>

Attendance: (District Representative)

Dion Davis	<input checked="" type="checkbox"/>
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Marketing Committee Agenda

FOCUS of the marketing committee meeting:

- ~~Public Relations/ Marketing Plan~~
- Advisory Committees in the district**
- ~~Examine communication methods utilized by district~~
- ~~Special Projects~~
- Other**

Agenda/ Minutes/ Notes:

Agenda item: Women History Updates

Discussion: The committee thanked Mr. Davis did a wonderful job on the Women's History Powerpoint featuring Winslow's Township School Nurses. The powerpoint was featured on our social media page and district's website.

Conclusion: The committee would like to continue this for next year.

Agenda item: Town Hall Meeting Debrief (March 16, 2022)

Discussion: Overall the town hall meeting went well. The committee discussed the pros and cons of the town hall meeting. The committee also discussed the comments made on Facebook. Community engagement and technology seems to be the one of the biggest concerns.

Conclusion: Recommendation to change the format of the Town Hall Meeting. Start in a large group and then break out into smaller groups. For example, break up schools and have board members sit at tables to discuss what's going on in the buildings. Come back to a large group for a wrap up.

Agenda item: Land Acknowledgement

Discussion:

Possible wording: This land on which we inhabit is physically situated in the original ancestral homelands of the Lenape people. We pay respect to the Lenape and all Indigenous people- past, present, and future- and their continuing presence in the homeland and throughout their historical diaspora.

Conclusion: Have a discussion with the board to put the Land Acknowledgement on the Agenda

Agenda item: Labor Recognition: Giving Honor and Respect

Discussion:

Possible wording: We pay homage to those who were from Africa, placed in bondage, falsely named as chattel, and forced into labor, who were called “slaves.” but never submitted to such and have always been fully human, with an unbroken connection to the divine and to each other. We honor our African Ancestors for the still-unpaid labor which built what is now the Americas.

BREATHE

To both our Indigenous and African Forebears, we commit to the

continued struggle for liberation and reparations, for it is through this and through freedom and justice that we truly give honor.

Conclusion: The committee decided to hold off on this for now.

Agenda item: What's Up Winslow

Discussion: Possible activities for "What's Up Winslow" activities

Conclusion: Committee will discuss at our next meeting dates, time, location, and activities.

Marketing Committee Long-Term Calendar:

	Month Focus	Next Steps	Outcome
January	Town Hall Meeting schedule for Mar 16, 2022	Conversation with Dr. Poteat about dates. Mrs. Moore will work on Town Hall Flyers Work on format for Town Hall including.	Spoke with Dr. Poteat about the date. He's available Flyers completed 2/9/2022 Finalize at the next marketing committee

	<p>Black History Month highlights for the schools via social media.</p> <p>Women History Month highlights various females in Winslow. (Winslow and Edgewood High School)</p>	<p>Ground Rules, games, etc.</p> <p>Mrs. Moore will ask Principals to share information about activities that the students and staff have done. Make sure the activities are placed on social media.</p> <p>Make a questionnaire for the females to highlight their achievements.</p>	<p>meeting</p> <p>Pictures were submitted to the Superintendent secretary and will be posted soon.</p> <p>Mrs. Nieves made a questionnaire.</p>
February	Town Hall meeting	<p>Mr. Blake will be the moderator.</p> <p>6:30-7:00 Snacks 7:00-7:05 Ground Rules 7:05- 8:45 Town Hall 8:45-9:00 Wrap Up</p>	

March	Women History Month Activities	The committee decided to focus on current “Teacher of the Year” winners. We will focus on two a week. Possible Wednesday and Friday for the month of March.	Mr. Davis and Mrs. Mooe will send bios of current teachers of the year to Mrs. McCreary to recognize them on social media.
April	None	None	None
May			
June			
July			
August			
September			
October			
November			
December			

Adjournment:

5:32pm

CAC Meeting Minutes 4/07/22

Attendance: Joe Thomas, Jennifer Maas, MarcyTomasello, Tish Pomnitz, Christy Renzulli, Rosemary Hoffman, Carolynne Carter, Cindy Skurnik, Michelle Kaighn, Julie Peterson, Carla Ortiz (full committee present)

BOE Attendance: Rita Martin, Cheryl Pitts, Dr. Poteat

Old Business

Review of the Health and PE curriculum; we only have the NJ State Standards available at this time
Joe wanted to be sure that nutrition and healthy choices is part of the curriculum at all years

Dr. Poteat gave an explanation of his role in the District and his belief that many of the ideas on the agenda are within his jurisdiction. This may be why there is some disconnect between the committee and the District.

Conversation regarding the need to empower parents and have more parental participation.

Conversation regarding “customer service” or the “friendly face at the door”, and the need to build bridges between parents and office staff.

Dr. Poteat encourages parents to address specific issues regarding their students to their specific school administration immediately.

Question was asked if curriculum was available on the district website. It is not.

Discussion of Parent Peer Mentor/Support Group

- Has not been presented to the Board yet
- Question as to what are the issues with which parents need assistance
- Question as to the specific role that is being requested of the BOE
- Creating this group will require “buy-in” by parents need assistance, and real commitment by members to establish this group.
- Additional concern of role of the District perhaps discouraging parents using the resource
- Conversation of reaching out to existing groups that help parents and/or students. Should include information on how the group established itself and its procedures, as well as their success stories
- Need to diversify points of communication (robocalls, social media, flyers sent home)
- Role call vote: agree (7) agree with reservation (1) abstention (1)
- Request for this program to be more formalized and structured before its next presentation to the Board

New Business

Dr. Poteat brought up concern of bias of members and asked what is the goal of the committee

Conversation regarding how a negative experience can help bring about change to help others

Informing parents of update policies and procedures

- ??

CAC prep meeting. Is it ok for a “pre-meeting” to prep for the meeting?

- suggestion of sub-committees for some bigger projects or points

Aides in the classroom

- how can we help recruit more aides in the classroom
- no aides in lower grades general education for classes under 25

- # of aides and ratios are governed by NJ law
- Special Education aides are assigned as required by IEP
- Problem in the entire state with lack of availability

Teacher training/Recruitment

- Problem in the entire state with lack of availability
- question as to staff receiving the proper training for addressing all needs of all students particularly in the areas of special education requiring extra behavior modification
- Dr. Poteat is confident that staff are being properly trained and that early intervention services are available to some of the youngest students
- Training is mandatory, teachers may not opt out of it
- Conversation regarding the possibility of optional training available for teachers who are not required to take the training. Dr. Poteat encourages teachers who feel they need more training should reach out to their building administration

Reminder of the importance of “following the steps.” Issues need to be introduced to the proper individuals at the proper levels. If issue remains stagnant, then seek the next level.

Planning and Development student affect with the Township

- request for developers to explain how the new development will impact the school district
- this type of impact report is required for the township and it is given to the District
- belief there is a need for more awareness of our changing population
- possibility of just linking District website to Zoning and Planning sites from the Township
- Dr. Poteat and/or District representative is able to voice opinions when new developments are coming

Reference to “checking junk folders” for emails from parents

Dr. Poteat distributed course of studies for the high school and a book of accomplishments for the District

Dr. Poteat suggestions of new topics

- updated dress code policy and prepare community for proper school attire
- updated student code of conduct and need for more support from parents when addressing a concern with a student
- attendance policy
- cell phone policy

Next meeting will be May 5 @ 7pm

Christy will read the minutes at the next BOE meeting

Reminder of SEPAC (sp?) for special education parents

Reminder to be advocates and share information with the community