

**Winslow Township Board of Education
Payroll Department
856-767-2850 EXT. 7509/7518**

To: All Employees
From: Payroll Department
Date: April 30, 2024
Re: Summer Payment Deduction

If you are interested in participating in the Summer Payment Plan please complete and return this letter to the payroll department. **If you currently have the Summer Pay deduction, and wish for it to continue, you do not need to complete this form.** Your summer plan will automatically continue each year.

If you elect to participate, 10% of your semi-monthly contracted salary will be deducted September through May. These monies will be deposited and held in an escrow account with TD Bank. A check from TD Bank for the amount withheld, plus interest if applicable, will be issued by TD Bank in June.

____ Please check here and sign below, if you currently have Summer Pay Deductions and wish to **discontinue**. Once you stop your Summer Pay during the school year, you cannot re-enroll until the next school year.

***If you are a new participant, **attach a copy of your drivers' license and a completed W9 Form.** This form can be obtained through the Winslow Township School District website. ***

Name (print legibly) _____
Social Security # _____
Date of Birth: _____
Driver's License # _____
Mailing Address _____
City, State & Zip code _____
Signature _____ Date _____