

**WINSLOW TOWNSHIP BOARD OF EDUCATION
2023-2024
Payroll Voucher Due Dates and Payroll Dates**

Pay Period Ending Date	Payroll Office Voucher Due Dates	Pay Dates
June 16-30	July 6, 2023	July 14, 2023
July 1-15	July 18, 2023	July 28, 2023
July 16-31	August 2, 2023	August 15, 2023
August 1-15	August 17, 2023	August 30, 2023
August 16-31	September 6, 2023	September 15, 2023
September 1-15	September 19, 2023	September 29, 2023
September 16-30	October 3, 2023	October 13, 2023
October 1-15	October 17, 2023	October 30, 2023
October 16-31	November 2, 2023	November 15, 2023
November 1-15	November 17, 2023	November 30, 2023
November 16-30	December 4, 2023	December 15, 2023
* December 1-8	December 12, 2023	December 22, 2023
December 9-31	January 3, 2024	January 12, 2024
January 1-15	January 17, 2024	January 30, 2024
January 16-31	February 2, 2024	February 15, 2024
February 1-15	February 21, 2024	February 29, 2024
February 16-29	March 4, 2024	March 15, 2024
March 1-15	March 19, 2024	March 28, 2024
** March 16-22	March 26, 2024	April 15, 2024
*** March 23 - April 15	April 17, 2024	April 30, 2024
April 16-30	May 2, 2024	May 15, 2024
May 1-15	May 17, 2024	May 30, 2024
May 16-31	June 4, 2024	June 14, 2024
June 1-15	Pending Last Day of School	June 28, 2024

* December 1 - 8 Vouchers Due December 12, 2023 due to Winter Break **

** March 16 - 22 - Vouchers Due March 26, 2024 Due to Spring Break

*** March 23 - April 15 - Vouchers Due April 17, 2024 Due to Spring Break ***

Vouchers must be received by the Payroll Office by the Voucher Due Dates.

Please allow enough time for administrative signatures in order for the voucher to reach the payroll office by the due date.

Vouchers not received by the Voucher Due Date will be processed the following pay period.

All ten month employees will receive regular salary on the last day of school.

*revised 03/27/2023