

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting Agenda
Winslow Township Middle School - Cafeteria
Wednesday, October 13, 2021
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in notices dated **08/27/2021**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Larry Blake
Lorraine Dredden
Rita Martin
Abena McClendon
Cynthia Moore
John Shaw, Jr.
Kelly Thomas

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2021-2022 DISTRICT GOALS

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a positive school environment that is conducive to teaching and learning
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment
3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Examine communication methods utilized by district

VI. AWARDS/PRESENTATIONS

VII. CORRESPONDENCE

VIII. MINUTES

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	September 22, 2021	Open Session
Regular Meeting	September 22, 2021	Closed Session

On a motion made by _____, seconded by _____, approval of Minutes is granted. Exceptions: _____ <i>Roll Call:</i> _____ Mr. Blake _____ Ms. Dredden _____ Ms. Martin _____ Ms. McClendon _____ Ms. Moore _____ Mr. Shaw _____ Ms. Thomas _____ Ms. Peterson _____ Ms. Pitts	
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IX. BOARD COMMITTEE REPORTS

X. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations

Exhibit X A: 1

Approve the First Reading of Board Policies and Regulations and Abolishment of Board Policies as listed below and in the attached exhibits:

Policy/Regulation	Policy/Regulation Title
P2422	Comprehensive Health and Physical Education
P2467	Surrogate Parents and Resource Family Parents
P5111	Eligibility of Resident/Nonresident Students
P5116	Education of Homeless Children
P&R7432	Eye Protection
P8420	Emergency and Crisis Situations
R8420.1	Fire and Safety Drills
P8540	School Nutrition Programs
P8550	Meal Charges/Outstanding Food Service Bill
P8600	Student Transportation
P6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs
P6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures
P6115.03	Federal Awards/Funds Internal Controls – Conflict of Interest
P6311	Contracts for Goods or Services Funded by Federal Grants
P1648.11	The Road Forward COVID-19 – Health and Safety

Abolished Policies

Policy/Regulation	Policy/Regulation Title
P5114	Children Displaced by Domestic Violence
P8810	Religious Holidays
P1648	Restart and Recovery Plan
P1648.02	Remote Learning Options for Families
P1648.03	Restart and Recovery Plan – Full-Time Remote Instruction

2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **None at this time.**
4. Professional Development/Workshops & Conferences **Exhibit X A: 4**
Approve Professional Development as presented in the attached exhibit.
5. Field Trip(s) **Exhibit X A: 5**
Approve Field Trips as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**
Approve the placement of Tuition Students, for the 2021-2022 school year, as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**
Approve to Terminate Out-of-District Placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit X A:8**
Approve the placement of Homeless Students as listed in the attached exhibit.
9. Division of Child Protection & Permanency (DCP&P) **Exhibit X A: 9**
Approve the placement of students through the Division of Child Protection & Permanency (DCP&P) as listed in the attached exhibit.
10. Virtual or Remote Instruction Plan
Approve the Virtual or Remote Instruction Plan, for the 2021/2022 school year, and its submission to the NJ Dept. of Education (Camden County Office).
11. Fundraiser(s) **Exhibit X A: 11**
Approve the following Fundraisers for the 2021-2022 school year:
School 2
 - Dine Out Evenings (2021-2022), H.S.A.
 - Book Fair with Family Night (10/25/21-10/29/21), H.S.A.
 - Yankee Candle Catalog (11/8/21-11/19/21), H.S.A.
 - Calendar Fundraiser (December 2021), H.S.A.
 - Read-A-Thon (2/28/22-3/4/22), H.S.A.
 - Flower Power Catalog Sale (April 2022), H.S.A.

Middle School

- Fan Cloth (October 2021 – January 2022), 8th Grade Class

High School

- Spirit Week T-Shirt Sale (9/23/21-10/15/21), Class of 2022
- Spirit Week Hair Bows (9/23/21-6/1/22), Class of 2022
- Jibbitz Sale (9/23/21-5/31/22), Class of 2022
- Small Halloween Decorations (October 2021), Fine Arts Club
- Cultural Fortune Cookies (October 2021 – June 2022), Spanish Honor Society
- Latin Theme Candy and Snack Sale (October 2021 – June 2022), Spanish Honor Society
- T-shirt Sale (October 2021), Class of 2023
- Fan Cloth (October – December 2021), Wrestling Team
- Penny Wars (10/12/21-10/15/21), Renaissance Club
- Charleston Wrap (10/18/21-10/29/21), FBLA
- Charleston Wrap (10/18/21-1/2/22), Class of 2022
- Chipolte Dine Out (11/1/21), FBLA
- Fun Pasta Fundraising (November 2021 – May 2022), Class of 2024
- Dine Out (November 2021 – May 2022), Class of 2024
- Poppin Popcorn (November 2021 – May 2022), Class of 2024
- School Spirit T-Shirts (11/15/21 – 6/1/21), Class of 2022

12. School 1 – Donation Acceptance

Approval requested for School 1 to accept a donation of footballs, flags, flag football curriculum and tips for nutrition for students from the National Football League.

13. School 1 – Fire Prevention Assembly

Approval requested to have the Winslow Township Fire Department come to do a fire safety demonstration on Tuesday, October 26, 2021. One assembly for pre-school and one assembly for K-3 students; both will be held outside.

14. School 1 – Mismatched Sock Day

Approval requested to allow School 1 students and staff to wear mismatched socks on October 18, 2021 to kick off School Violence Awareness Week.

15. School 1 – Red Ribbon Week

Approval requested for School 1 to have the following theme days in recognition of Red Ribbon Week (uniform pants must be worn):

- Monday: Wear Red
- Tuesday: Spirit wear/School Color Day
- Wednesday: Favorite Mask Day
- Thursday: Sneaker Day

16. School 1 – Harvest Vocabulary Parade

Approval requested for School 1 to hold their Harvest Vocabulary Parade on October 29, 2021 at 2:00 p.m. The parade will be held indoors for students only. Students will display posters, pictures and cards with high-level vocabulary words focusing on fall and growth mindset. Students are to wear costumes that they are able to put on themselves over their uniform. No make-up, face paint, or toy weapons of any kind permitted.

17. School 1 – Mr. Rogers Day/World Kindness Day

Approval requested for School 1 students to celebrate Mr. Rogers/World Kindness Day. Students and staff will wear their favorite cardigan sweater (uniforms must be worn). This will be a day of SEL activities for each grade level focusing on kindness and self-love/caring about others.

18. School 1 – Fall Food Drive

Approval requested for School 1 to hold their annual Fall Food Drive. This will be a collection of non-perishable food items from our students and staff. The food drive will be held from November 1, 2021 – November 19, 2021. The United Methodist Church of Sicklerville will be receiving the items to help needy families throughout the holidays.

19. School 2 – Trunk or Treat

Approval requested for School 2 staff and families to participate in the annual Trunk or Treat on October 25, 2021 (rain date 10/26/21) from 6:30-8:00, hosted by the H.S.A. The Trunk or Treat involves the community coming together so that children can trick or treat in a safe environment. Trunk participants will be School 2 teachers and families.

20. School 2 – Red Ribbon Week

Approval requested for School 2 students to participate in Red Ribbon Week, from October 25th – October 29th, 2021. Students will participate in different themed days recognizing Red Ribbon Week. Theme days do not negate dress code policy.

21. School 2 – Vocabulary Parade

Approval requested for students to participate in a Vocabulary Parade. Students will have the opportunity to participate in this academic dress-up event while focusing on vocabulary words to describe their choice of costume. Parents are invited to attend this outdoor event, on October 22, 2021 (rain date 10/29/21) at 10:00 AM.

22. School 5 – Concert Dates

Approval requested for School 5 to hold the following concerts:

- Winter Evening Chorus Concert: January 19, 2022 in the cafeteria, 7:00 PM – 7:45 PM
- Spring Evening Chorus Concert: April 13, 2022 in the cafeteria, 7:00 PM – 7:45 PM

23. School 6 – Food Drive

Approval requested for School 6 to participate in a school-wide food drive from November 1st – November 19th. Food collected will be donated to the Sicklerville United Methodist Church Food Pantry to benefit our community.

24. School 6 – Physical Education Events

Approval requested for School 6 to hold the following Physical Education Events:

- Fourth Grade Family Fun Night: March 3, 2022. This is an opportunity for 4th grade students and their families to enjoy an evening of fun and competition.
- Kid's Heart Challenge: April 14, 2022. This event is an opportunity for students to raise funds and awareness for the American Heart Association.
- Field Day: June 3, 2022 (Rain date: June 7, 2022): This event is an opportunity for students and staff to enjoy a day of fun and competition.

25. Middle School – Expanded Food and Nutrition Education Program

Approval requested for the Expanded Food and Nutrition Education Program (EFNEP) to deliver nutrition education to the students, parents and staff of the Winslow Township Middle School at no cost to the district. Classes will run from November 1, 2021 through June 1, 2022. Lessons will be delivered both online and in person.

26. Middle School – Red Ribbon Week

Approval requested for students of Winslow Township Middle School to participate in Red Ribbon Week, from October 25th – October 29th, 2021. Theme days will be:

- Monday: Wear the Red Ribbon Sticker
- Tuesday: Crazy Sock Day
- Wednesday: Crazy Hat Day
- Thursday: Crazy Hair Day
- Friday: Jersey Day

27. Middle School – Eagles Nest Program

Approval requested to have the Middle School's Eagle's Nest students walk to the High School on November 10, 2021 from 9:00-10:15 AM to observe College Instant Decision Day with Stockton University and Bloomfield College.

28. High School – Donation Acceptance

Approval requested to accept the donation of a Yamaha YPT-230 keyboard for the Jazz Band from Mr. and Mrs. Marose. The serial #YBRN07061.

29. High School – DJ Services

Approval requested to have Isaiah Brown from Quadruple Double Productions to be the DJ for the Homecoming Dance on October 16, 2021 from 7 PM to 10 PM.

30. High School – One Stop Youth Employment Service Visit

Approval requested to have The Camden County One Stop Youth Employment Service to present to registered senior students the ACES (Atlantic City Electric Line School) Lineman Training Program during the Career Week on October 29, 2021, to share youth employment resources available throughout the county. There is no cost to the district.

31. High School – Camden Dream Center Technology School Visit

Approval requested to have The Camden Dream Center Technology Training School present its Registered Apprenticeship Training Program during Career Week on October 9, 2021. The Camden Dream Center Training School sponsors two flexible, competency-based apprenticeship programs in Cybersecurity and Network Technicians. There is no cost to the district.

32. High School – Thanksgiving Food Drive Donations

Approval requested for the Student Government Senate to have their annual Thanksgiving Food Drive for the Winslow Community. Donations will be collected from the school and community for needy families that attend Winslow Township Schools. Baskets will be delivered to families prior to Thanksgiving.

33. High School – Giving Tree

Approval requested for the Student Government Senate to hold their annual Giving Tree Drive for the Winslow community. Donations will be collected from the community and school for needy families that attend Winslow Township Schools. Gifts will be disbursed to families prior to winter break.

34. High School – Donation Acceptance

Approval requested to receive a donation of 20 microslide viewers and slides for Ms. Mullin’s science classroom at the High School from Donorschoose.org.

35. Out of District Students

Approve the following Out of District students to be applied to an IDEA Grant for the 2021-2022 school year.

Account No. 20-223-100-500-000-00 (American Rescue Plan Act IDEA)

Student #	School	Tuition
2742	Archway	\$43,253.49
2605	Archway	\$43,986.60
2667	Pineland	\$55,892.00
2740	Yale School West II	\$54,228.91

Account No. 20-252-100-500-000-00 (IDEA basic)

Student #	School	Tuition
2740	Yale School West II	\$2,074.27
2741	Archbishop Damiano School	\$49,096.80

36. Clinical Supervision Contract

Approve a contract with Family Therapy and Consultation Services to provide (8) hours (1 per month) of clinical supervision by a LCSW for the Middle School, School Based Program Coordinator. As a requirement of grant funding, the state mandates clinical supervision. Contract term to begin November 1, 2021 to June 20, 2022 with an hourly rate of \$110.00 per hour for a total of (8) hours (\$880.00). Funds for supervision will be taken from School Based Youth Services Program MS Acct. #20-297-200-300-000-07.

37. Career and Technical Education (CTE) Advisors

Approve the following staff members as meeting advisors for their perspective CTE memberships, as part of the Perkins Grant requirements for CTE certification and operation from October 2021 through June 30, 2022. The meetings will be conducted on an as needed basis.

- Jena Clark – Distributive Education Clubs of America (DECA)
- Cindy Gary – Family, Career, Community Leaders of America (FCCLA)
- Gwen DelBuono – SkillsUSA
- Norman Ingram – SkillsUSA
- Greg Safko – Technology Student Association (TSA)

Advisors will be compensated for their meetings, from the 2021-2022 Carl D. Perkins Grant, per the contractual rate of \$43.73 per hour from account #20-373-200-100-000-00.

38. Career and Technical Education (CTE) Memberships

Approve the establishment of Career and Technical Education memberships as part of the Perkins Grant requirements for CTE certification and operation from October 2021 through June 30, 2022.

- Marketing – Distributive Education Clubs of America (DECA) – cost of \$630.00
- Child Development – Family, Career, Community Leaders of America (FCCLA) – cost of \$247.00
- Radio and TV Broadcasting – SkillsUSA – cost of \$451.00
- Design & Visual Communication – SkillsUSA – cost of \$451.00
- Computer Programming – Technology Student Association (TSA) – cost of \$410.00

Total cost of memberships will be paid out of the 2021-2022 Carl D. Perkins Grant, account #20-374-200-300-000-00.

39. Therapeutic Services

Approve First Children Services to provide therapeutic services for Winslow students and staff as needed during the 2021/2022 school year. The cost of services, not to exceed \$90,000 will be funded through the IDEA and ESSER II Grants.

Funding account numbers: 20-252-100-300-000-00: \$45,000
20-485-200-300-000-00: \$42,500
20-485-200-500-000-00: \$2,500

B. Principal's Update

- | | |
|------------------------------------------------------------|---------------------------|
| 1. Harassment, Intimidation & Bullying Report (Sept. 2021) | Exhibit X B: 1 |
| 2. Suspension Report | None at this time. |
| 3. Ethnicity Report | None at this time. |
| 4. School Highlights | None at this time. |

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Moore
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. McClendon	_____ Ms. Peterson
	_____ Ms. Pitts

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS **None at this time.**

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|-----------------------------------------------------------------------------------------------|---------------------------|
| 1. <u>Line Item Transfers</u> | None at this time. |
| 2. <u>Board Secretary's Report</u> | None at this time. |
| 3. <u>Reconciliation Report</u> | None at this time. |
| 4. <u>Board Secretary's Certification</u> | None at this time. |
| 5. <u>Boards' Certification</u> | None at this time. |
| 6. <u>Bill List</u> | Exhibit XI B: 6 |
| a. Approve the Vendor Bill List in the amount of \$ 2,287,167.55 as per the attached exhibit. | |
| b. Ratify the Manual Bill List in the amount of \$3,339.36 as per attached exhibit. | |

7. Payroll

Approve Payroll, for the month of September 2021, as listed below:

- September 15, 2021 - \$2,540,988.15
- September 30, 2021 - \$2,502,690.00

8. Disposal of School Property and Textbooks

Exhibit XI B: 8

Approve the Disposal of School Property and Textbooks per the attached exhibit.

Location	Department	Description
District	Curriculum & Instruction	(3) Califone headsets, (3) headsets - Broken
School 1	School Shed	(5) Desks, (25) chairs, (6) shelves - Old
School 1	Nurse-Health Office	'(1) Titmus vision Screener - Broken
School 2	Phys Ed	(5) metal poles, (10) bamboo poles, (2) stand up targets, (4) stand up wooden targets, (8) foam balance beams, (7) plastic bowling balls, (8) red poles, (1) red oversized BB rim, (6) 5000i roller racers, (4) teamwork boards – Broken, obsolete, missing pieces.
School 3	Technology	(65) Samsung chromebooks, (4) Dell computers, (1) monitor, (20) Dell chromebooks, (2) datamation systems carts, (2) Dell chromebook carts (3) ipads. Broken, obsolete, unsupported
School 3	Multiple	(200) Orange plastic chairs, (3) large bulletin boards, (2) large storage cabinets. Damaged. Rusty.
School 3	Classrooms	(15) Teacher desks. Poor condition.
School 6	Nurse's Office	(1) Fax machine, (1) printer – Broken,
Middle School		(1) Metal desk, (2) long table, (12) students desks (blue/green), (22) desk chairs
Middle School	Room M100	(30) Arm chair desks
High School	Music-Marching Band	(65) Marching band uniform hats – Poor condition.
High School	Storage Room E Hallway	'(1) Gateway monitor, (1) planar monitor, (9) Dell monitors, (4) Dell Optiplex, (1) Gateway E Series, (5) HP Laser jet, (1) Mac book, (1) Ipad, (1) Cannon laser scanner, (1) Epson Prefection, (1) Panasonic DVD player, (1) Memorex VCR player, (1) 32" TFT LCD tv, (24) Dell chromebooks, (1) Martin Yale paper folder, (2) Espon Powerlite 95,
High School	B100	'(1) Metal wire cart - Broken

9. Use of Facilities

None at this time.

10. Environmental Services – Potable Water

Approve McGowan Well Water Compliance Management, LLC as the Potable Water Licensed Operator for School 1 at an annual rate of \$3,375.00 for the 2021-2022 school year. Services are to be charged to 11-000-261-420. (Sweetwater Environmental Management submitted a contract termination letter.)

11. American Rescue Plan Act of 2021 Elementary and Secondary Schools (ARP- ESSER) – Approval to Apply and Accept

Approve to accept the initial award and to apply and accept the balance of the American Rescue Plan Act of 2021 Elementary and Secondary Schools (ARP- ESSER) award and the additional subgrants in the following amounts:

	Amounts
ARP ESSER – Initial Award	\$5,927,938.00
ARP ESSER – Additional Award	<u>2,970,214.00</u>
ARP ESSER – Total Award	<u>\$8,898,152.00</u>

<u>ARP ESSER Additional Subgrants</u>	<u>Total Awards</u>
Accelerated Learning Coaching and Educator Support Grant	\$472,946.00
Evidence-Based Summer Learning and Enrichment Activities Grant	\$40,000.00
Evidence-Based Comprehensive Beyond the School Day Activities Grant	\$40,000.00
New Jersey Tiered System of Supports (NJTSS) Mental Health Support Staffing Grant	\$45,000.00

12. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator / Board Secretary, and Ms. Regina Chico, Assistant Business Administrator, to attend the NJASBO workshop “Pensions” on October 21, 2021 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ. The cost to the District is \$100 per person.

13. Purchase – ESCNJ Vendors

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

Items charged to 11-000-262-610

<u>The Home Depot Pro</u>	
Handwashing Soap Refill District	\$10,360.00

Items charged to 11-000-262-610

<u>General Chemical and Supply – ESCNJ Bid #17/18-47</u>	
Custodial Supplies District	\$22,060.54

14. Ratify Purchase – Striker Salt Spreader

Approve, authorize and ratify the purchase of one (1) Striker-8-2.0 YD-Electric salt spreader including installation at a total cost of \$6,619.25. The purchase was charged to account #12-000-263-730.

15. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts	Governance IV: Legal Update	November 17, 2021	N/A
Rita Martin	Delegate Assembly-Virtual	November 20, 2021	N/A

16. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Julie Peterson	County Meeting Program-Virtual	October 4, 2021	N/A
Cheryl Pitts	County Meeting Program-Virtual	October 4, 2021	N/A
John Shaw	County Meeting Program-In Person	October 4, 2021	N/A
Cynthia Moore	County Meeting Program-In Person	October 4, 2021	N/A

17. Student Activity Account – High School Parking Fund - Updated

Approve the revision of the Student Activity Account - High School Parking Fund to include the purchase and sale of combination locks to support Senior Award Activities.

18. American Rescue Plan Act of 2021 Individuals with Disabilities Education Act (ARP-IDEA) – Approval to Accept

Approve to accept the American Rescue Plan Act of 2021 Individuals with Disabilities Education Act (ARP-IDEA) in the following amounts:

- Basic \$ 234,118
- Basic – Chesilhurst \$ 8,243
- Nonpublic Basic \$ 3,047
- Preschool \$ 20,144
- Preschool – Chesilhurst \$ 698

19. New Jersey State Health Benefits Program Act of the State of New Jersey for Local Prescription Drug Coverage **Exhibit XI B: 19**

Approve to participate in the New Jersey State Health Benefits Program for local prescription drug coverage per the attached exhibit.

20. Insurance Broker Services 2021-2022 - EUS **Exhibit XI B: 20**

Approve the renewal of the Insurance Broker Services to Conner Strong & Buckelew for liability-property coverage from July 1, 2021 through June 30, 2022 at a flat fee commission for coverages purchased through the NJSIG & additional carriers, as determined through the “fair and open process” (Chapter 271, P.L. 2005). Brokerage fees are to be paid directly by the carriers. Further, approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable Service to contract with Conner Strong & Buckelew as the Insurance Broker.

21. Heath Insurance Broker Services 2021-2022 - EUS **Exhibit XI B: 21**

Approve the renewal of the Health Insurance Broker Services to Conner Strong & Buckelew from July 1, 2021 through June 30, 2022, at an annual fee of \$55,000.00 that includes the medical, prescription, dental and vision services as determined through the “fair and open process” (Chapter 271, P.L. 2005). Further, approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable Service to contract with Conner Strong & Buckelew as the Health Insurance Broker.

22. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator / Board Secretary, Ms. Regina Chico, Assistant Business Administrator and Dr. Dorothy Carcamo, Assistant Superintendent, to attend the NJASBO webinar “American Rescue Plan ESSER Fund State Level Grants to LEAs Technical Assistance Program” on October 20, 2021 from 9:00 a.m. to 10:30 a.m. The workshop will be held via Zoom. The total cost to the District will be \$25.00.

On a motion made by _____, seconded by _____, approval of Board Secretary’s Report is granted.	
Exceptions: _____	
Roll Call:	
_____ Mr. Blake	_____ Ms. Moore
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. McClendon	_____ Ms. Peterson
	_____ Ms. Pitts

XII. PERSONNEL

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2021/2022 New Hires

Approve the following New Hires for the 2021/2022 school year:

	Name	Location	Position	Salary	Effective
A	Perez-Hernandez, Jessica	High School	Mental Health Provider-NJSBG	\$48,500.00 (pro-rated)	11/16/2021
B	Shaw, Alyssa	High School/ Middle School	Secretary (10 months)-NJSBG	\$30,000.00 (pro-rated)	11/1/2021

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	J.A.	Medical	11/2/2021	11/14/2021	Paid
B	J.A.	Medical	9/27/2021	10/15/2021	Paid
C	J.K.	Medical	10/26/2021	11/19/2021	Paid
D	C.M.	Maternity	12/2/2021 1/28/2022	1/27/2022 11/30/2022	Paid Unpaid
E	C.N.	Maternity	1/10/2022 2/8/2022	2/7/2022 4/6/2022	Paid Unpaid
F	A.P.	FMLA *Intermittent	1/17/2022	2/28/2022	Unpaid
G	C.R.	Maternity	1/1/2022 3/1/2022	2/28/2022 5/31/2022	Paid Unpaid
H	C.R.	Medical *Extended Dates	9/22/2021 1/1/2022	12/31/2021 3/21/2022	Paid Unpaid
I	L.Z.	Medical *Revised Dates	9/29/2021	12/31/2021	Paid

3. Resignation

Approve the following Resignation for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Grossmick, Kaitlyn	Preschool Teacher	School No. 4	11/19/2021

4. 2021/2022 Sixth Period Assignments

Approve the following High School Sixth Period Teacher Assignments:

	Name	Position	Stipend
A	Bobo, Ethan	Mathematics 9/7/2021- 9/10/2021 and 9/29/2021- 12/31/2021	\$8,489.00 (pro-rated)
B	Guzman, Jeovanni	Mathematics 9/7/2021- 9/10/2021 and 9/29/2021- 12/31/2021	\$8,489.00 (pro-rated)
C	Sawyer, Stephanie	Mathematics 9/7/2021- 9/10/2021 and 9/29/2021- 12/31/2021	\$8,489.00 (pro-rated)
D	Torres, Melissa	Mathematics 9/7/2021- 9/10/2021 and 9/29/2021- 12/31/2021	\$8,489.00 (pro-rated)
E	Williams, Tony	Mathematics 9/7/2021- 9/10/2021 and 9/29/2021- 12/31/2021	\$8,489.00 (pro-rated)

5. ESEA- Title I Grant for Fiscal Year 2021/2022

Approve to amend the employee listed below to be charged to the ESEA- Title I grant for fiscal year 2021/2022:

Name	Job Title	% of Salary	Total Salary	Amount to be Charged	Account Line
Cox, Steven	Math Teacher – MS	100%	\$56,570.00	\$56,570.00	20-239-100-100-008-07

6. 2021/2022 Educational Support Services Stipend

Approve to rescind the following Nurse stipend for the 2021/2022 school year:

	Name	Stipend	Effective
A	Mangano, Regina	\$593.00	10/15/2021

7. 2021/2022 Winter Coaches

a. Approve the following Middle School Winter Coaches for the 2021/2022 school year: (11-402-100-100-402-07)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Cox, Steven	Head Wrestling Coach	\$2,972.00	3
B	DeRosa, Raymond	Assistant Wrestling Coach	\$1,903.00	3
C	Forry, Mckenna	Head Girls' Basketball Coach	\$2,748.00	1
D	Griffin, Ayana	Assistant Girls' Basketball Coach	\$1,759.00	1
E	Piraino, Anthony	Head Boys' Basketball Coach	\$2,972.00	3
F	Sanders, Robert	Assistant Boys' Basketball Coach	\$1,759.00	1

- b. Approve the following High School Winter Coaches for the 2021/2022 school year: (11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Arnett, Gregory	Assistant Girls' Track Coach	\$3,805.00	3
B	Brown-Self, Shawnnika	Head Girls' Track Coach	\$5,709.00	3
C	Collins, Aaron	Assistant Boys' Track Coach	\$1,902.50 (split)	3
D	Custis, Curtis	Head Boys' Track Coach	\$5,709.00	3
E	Draft, Mark	Assistant Boys' Basketball Coach	\$5,709.00	3
F	Hairston, Michelle	Assistant Girls' Basketball Coach	\$5,709.00	3
G	Handy, Jason	Head Girls' Basketball Coach	\$9,395.00	3
H	Hill, Sarah	Assistant Cheerleading Coach	\$5,410.00	3
I	Ingram, Norman	Head Boys' Basketball Coach	\$9,395.00	3
J	Jones, Vince	Head Wrestling Coach	\$9,395.00	3
K	Lee, Lauren	Head Cheerleading Coach	\$7,372.00	3
L	Pino, John	Assistant Boys' Track Coach	\$1,902.50 (split)	3
M	Rankin, Kecia	Assistant Cheerleading Coach	\$5,410.00	3
N	Rossi, Ronald	Assistant Wrestling Coach	\$5,277.00	1
O	Scott, Kenneth	Strength Training Coach	\$2,496.00	3
P	Watson, Jeff	Assistant Wrestling Coach	\$5,709.00	3

8. 2021/2022 Volunteers

- a. Approve the following 2021/2022 Middle School Volunteers:

	Name	Activity/Sport
A	Clayton, Sadie	FLY & LEADER Program
B	Leary, Ashley	FLY & LEADER Program

- b. Approve the following 2021/2022 High School Volunteers:

	Name	Activity/Sport
A	Gleason, Alexa	Girls' Basketball
B	Lavery, James	Cross Country
C	Lipsit, Katie	Field Hockey Coach
D	Stevenson, Ryan	Girls' Basketball

<p>On a motion made by _____, seconded by _____, approval of Personnel Report is granted.</p> <p>Exceptions: _____</p> <p><i>Roll Call:</i></p> <table> <tr> <td>_____ Mr. Blake</td> <td>_____ Ms. Moore</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Mr. Shaw</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. McClendon</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td></td> <td>_____ Ms. Pitts</td> </tr> </table>	_____ Mr. Blake	_____ Ms. Moore	_____ Ms. Dredden	_____ Mr. Shaw	_____ Ms. Martin	_____ Ms. Thomas	_____ Ms. McClendon	_____ Ms. Peterson		_____ Ms. Pitts
_____ Mr. Blake	_____ Ms. Moore									
_____ Ms. Dredden	_____ Mr. Shaw									
_____ Ms. Martin	_____ Ms. Thomas									
_____ Ms. McClendon	_____ Ms. Peterson									
	_____ Ms. Pitts									

XIII. ADDENDUM

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between September 17, 2021 and October 7, 2021

Received	Requested by	Document Requested	Approved	Denied
1	Compliance@eascape nters.org	<p>The following documents related to the purchase orders listed below:</p> <ul style="list-style-type: none"> • Original proposal and/or estimate • Original Purchase Order to vendor • Copies of all bills and change orders • Proof of payment • All certified payroll records, vendor or subcontractor <p>Purchase Orders:</p> <ul style="list-style-type: none"> #000786 CME #000791 Amax Contracting LLC. #000973 Dandrea Construction Co. #005534 Shade Environmental LLC. #005535 Epic Environmental Srvcs. #005936 Command Co, Inc. #100983 Dandrea Construction Co. #100982 Epic Management Inc. #100934 Atlantic Engineering Labs. #001762 Erco Ceiling Inc. 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ 	Cert. payrolls pending
2	Rebecca Nieves	<p>The contract between our District and our IT/Technology Services including:</p> <ul style="list-style-type: none"> • Number of individual employees • Salaries • Services provided to the District 	✓	
3	Christy Renzulli	<p>Total yearly budget amounts broken out per High School Sport Teams with budget line items expenses listed:</p> <ul style="list-style-type: none"> • 2018-19 • 2019-20 • 2020-21 		<p>✓ (Records do not exist)</p>
4	Tina Marshall	<p>Annual reports submitted to Dr. Poteat and the Board from principals regarding the uniform policy and its influence from time of implementation to current, 10-6-2021.</p>		<p>✓ (Records do not exist)</p>

XV. OLD BUSINESS

XVI. NEW BUSINESS

XVII. INFORMATIONAL ITEMS

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted. Exceptions: _____ <i>Voice Vote:</i> _____</p>

XIX. ADJOURNMENT OF PUBLIC COMMENTS

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted. Exceptions: _____ <i>Voice Vote:</i> _____</p>

XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on October 13, 2021 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Moore
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. McClendon	_____ Ms. Peterson
	_____ Ms. Pitts

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____
<i>Voice Vote:</i> _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____
<i>Voice Vote:</i> _____