

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting Agenda
Winslow Township Middle School - Cafeteria
Tuesday, November 23, 2021
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in notices dated **08/27/2021**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Larry Blake
Lorraine Dredden
Rita Martin
Abena McClendon
Cynthia Moore
John Shaw, Jr.
Kelly Thomas

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2021-2022 DISTRICT GOALS

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a positive school environment that is conducive to teaching and learning
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment
3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Examine communication methods utilized by district

VI. AWARDS/PRESENTATIONS

- NJ DOE HIB School Self-Assessment (July 1, 2020-June 30, 2021) – Mr. Dion Davis

VII. CORRESPONDENCE

VIII. MINUTES

- Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	November 10, 2021	Open Session
Regular Meeting	November 10, 2021	Closed Session

<p>On a motion made by _____, seconded by _____, approval of Minutes is granted.</p> <p>Exceptions: _____</p> <p><i>Roll Call:</i></p> <table border="0"> <tr> <td>_____ Mr. Blake</td> <td>_____ Ms. Moore</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Mr. Shaw</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. McClendon</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td></td> <td>_____ Ms. Pitts</td> </tr> </table>		_____ Mr. Blake	_____ Ms. Moore	_____ Ms. Dredden	_____ Mr. Shaw	_____ Ms. Martin	_____ Ms. Thomas	_____ Ms. McClendon	_____ Ms. Peterson		_____ Ms. Pitts
_____ Mr. Blake	_____ Ms. Moore										
_____ Ms. Dredden	_____ Mr. Shaw										
_____ Ms. Martin	_____ Ms. Thomas										
_____ Ms. McClendon	_____ Ms. Peterson										
	_____ Ms. Pitts										

IX. BOARD COMMITTEE REPORTS

X. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- First Reading of Board Policies & Regulations **None at this time.**
- Second Reading & Adoption of Board Policies & Regulations **None at this time.**
- Security/Fire Drill Report

Approve the Security/Fire Drill Report, for the month of October 2021, as listed below:

School	Date	Elapsed Time	Type of Drill	A.M./P.M.
School #1	10/19/21	4 min. 35 sec.	Shelter in Place	1:46 PM
	10/27/21	2 min. 42 sec.	Fire Drill	9:38 AM
School #2	10/15/21	7 min. 0 sec.	Non-Fire Evacuation	9:48 AM
	10/18/21	5 min. 49 sec.	Fire Drill	2:25 PM
School #3	10/22/21	7 min.	Fire Drill	11:05 AM
	10/29/21	4 min.	Lock Out Drill	11:00 AM
School #4	10/13/21	5 min. 46 sec.	Fire	2:13 PM
	10/22/21	7 min. 53 sec.	Bomb Threat	9:25 AM
School #5	10/19/21	5 min. 45 sec.	Fire	2:06 PM
	10/27/21	6 min.	Non-Fire Evacuation	10:01 AM
School #6	10/27/21	3 min. 50 sec.	Fire	1:45 PM
	10/24/21	4 min.	Lock Out Drill	9:48 AM
Winslow Twp. M.S.	10/13/21	9 min.	Fire	1:48 PM
	10/20/21	20 min.	Fire	12:02 PM
	10/29/21	8 min.	Shelter in Place	9:25 AM
Winslow Twp. H.S.	10/04/21	10 min.	Fire	11:30 AM
	10/14/21	9 min.	Lockdown Drill	9:04 AM

4. Professional Development/Workshops & Conferences **Exhibit X A: 4**
Approve Professional Development as presented in the attached exhibit.
5. Field Trip(s) **Exhibit X A: 5**
Approve Field Trips as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**
Approve the placement of Tuition Students, for the 2021-2022 school year, as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**
Approve to Terminate Out-of-District Student placements as listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **Exhibit X A: 10**

Approve the following Fundraisers for the 2021-2022 school year:

School No. 1

- Giving Tree (Nov./Dec. 2021) – H.S.A
- Holiday Shop (Dec. 2021) – H.S.A.
- Mobile Spirit Nights (2021/2022 School Year) – H.S.A.

School No. 2

- BOGO Book Fair (June 2022) – H.S.A.

School No. 5

- Penny Wars (February 2022) – Student Council

School No. 6

- Gingerbread House Decorating Contest/Concession Sales (12/10/21) – H.S.A.
- Smencil and Smen Sales (2021/2022 School Year) – H.S.A.

High School

- Smencil (Recycled Pencils) (2021/2022 School Year) – Environmental Club
- Nature's Vision Catalog Sales (2021/2022 School Year) – Environmental Club
- Poinsettia Plant (Dec. 2021) – H.S.A.
- Winslow Apparel (Nov./Dec. 2021) – Winter Cheerleading

11. School 2 – Concerts

Approval requested for School 2 to hold the following concerts:

- Winter Musical Concert: December 15, 2021
6:00-6:30 and 7:00-7:30 (two presentations to allow for social distancing)
- Spring Musical Concert: May 26, 2022
6:00-6:30 and 7:00-7:30 (two presentations to allow for social distancing)

12. School 2 – Inclusive Celebration

Approval requested for School 2 to host an Inclusive Celebration in honor of parents/guardians and their School 2 student(s) on April 28, 2022 from 6-8 PM. Students and parents will have an opportunity to participate in planned indoor and outdoor activities.

13. School 4 – Winter Concert

Approval requested for School 4 to host a Winter Show on December 20, 2021 at 6:30 PM. Seating will be provided in-person for one family member per student.

14. School 4 – Storytime with Santa

Approval requested for School 4 to host Story Time with Santa on December 15, 2021 from 5:00-6:00 PM for PK and 6:30-7:30 PM for Kindergarten.

15. School 4 – Giving Tree

Approval requested for School 4 to participate in the district wide Giving Tree program this holiday season.

16. School 4 – Donation Acceptance

Approval requested for School 4 to accept donations of gifts and toys from Mrs. Torianna Prate to assist families in need this holiday season.

17. School 4 – Donation Acceptance

Approval requested for School 4 to accept a donation of stuffed animals from Pet Smart to tie in with a school wide SEL lesson.

18. Middle School – Healthy Recipe Contest Entry

Approval requested for Winslow Township High School 7th and 8th grade students in the Environmental STEM class to research and create a healthy recipe to submit to the Atlanticare Healthy Recipe Contest.

19. Middle School – Check Acceptance

Approval requested for Winslow Township Middle School to accept a check in the sum of \$4,000 from Atlanticare Foundation. The total of this grant is \$6,000. This money is the initial year 1 disbursement check to be applied to the stipend for the School Health and Wellness Team Leader Position. The remaining \$2,000 is to be received at a later date.

20. Middle School – Virtual Speaker

Approval requested for Donovan Smith, left tackle for the Tampa Bay Buccaneers, to speak virtually to the Middle School Eagles Nest Youth Thrive Mentorship Group after school on November 29, 2021. Mr. Donovan will speak on leadership, managing adversity, decision-making, and teamwork. His presentation will be free of charge.

21. High School – Choir Meeting

Approval requested for the High School choir to visit the Middle School on November 30, 2021 for a choir meeting.

22. ESEA Grants

Approve to accept the carryover of the following ESEA Grants for the 2019-2020 Grant year:

- Title I Part A - \$114,034.00
- Title II Part A - \$50,960.00
- Title III - \$1,162.00
- Title III Immigrant - \$48.00
- Title IV - \$22,768.00

23. Out of District Students

Approval requested to apply the following Out of District student costs to the IDEA Grant and the ARP Preschool IDEA Grant for the 2021-2022 school year.

Account No. 20-252-100-500-000-00 (Basic)

Student #	School	Tuition
2769	Durand	\$49,295.40
2767	Kingsway	\$21,136.30
2639	Hampton Academy	\$55,185.60
2601	Garfield Park Academy	\$49,483.50
2768	Archway	\$39,832.31
2770	HollyDell	\$62,225.40
2773	Archway	\$33,967.43

Account No. 20-224-100-500-000-00 (ARP-Preschool)

Student #	School	Tuition
2767	Kingsway	\$20,144.00

B. Principal's Update

- | | |
|---|-----------------------|
| 1. Harassment, Intimidation & Bullying Report (November 1-15, 2021) | Exhibit X B: 1 |
| 2. Suspension Report | Exhibit X B: 2 |
| 3. Ethnicity Report | Exhibit X B: 3 |
| 4. School Highlights | Exhibit X B: 4 |

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Moore
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. McClendon	_____ Ms. Peterson
	_____ Ms. Pitts

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS

1. Transportation Department Update (November 2021) **Exhibit XI A: 1**

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **Exhibit XI B: 1**

Approve the Line Item Transfers, for the month of September 2021, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report **Exhibit XI B: 2**

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of September 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report **Exhibit XI B: 3**

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of September 2021. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of September 2021.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit XI B: 6**

- a. Approve the Vendor Bill List in the amount of \$1,891,501.42 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$862,486.35 as per attached exhibit.

- 7. Payroll **None at this time.**
- 8. Disposal of School Property and Textbooks **None at this time.**
- 9. Use of Facilities **None at this time.**
- 10. Approve Change Order #1 – Winslow Township School District 2020 PA System Replacement and New Security Alert System AND Winslow Township High School D-Wing Unit Ventilator Replacement

Approve change order #1, in the credit amount of \$44,246.00, with DEC Electric, for the remaining balance not billed against the specified allowance as follows:

Original Contract Amount:	\$3,912,400.00
Net change by previously authorized	
Change orders:	-0-
Change order No. 1	<u>(44,246.00)</u>
New Contract Sum	<u>\$3,868,154.00</u>
Percent of Change:	(1.13%)
Total Payments to Date:	\$3,758,264.72

Services are to be refunded to 30-000-400-450, and further acknowledge the following statement:

I certify that there are sufficient funds available to approve the changes listed.

Tyra McCoy-Boyle

- 11. Renewal – Computer Maintenance Management System (CMMS)

Approve the renewal of the Computer Maintenance Management System (CMMS), MySchoolDude and Maintenance Essentials, to Dude Solutions Inc., an approved Educational Services Commission of New Jersey (ESCNJ) vendor. ESCNJ Bid # AEPA20-D. The cost of services of \$7,812.04 will be effective through September 30, 2022 and are to be charged to 11-000-262-610.
- 12. Quote 2022-03 – Loop Walking Path at School 4

Quotes were received on November 9, 2021 for Quote 2022-03 – Loop Walking Path at School 4. Diamond Construction, the sole responding vendor, submitted a response in the amount of \$42,000.00. Approve to reject the quote since the amount exceeds the budget.

13. WTHS – NJSIAA Membership Resolution (2021-2022)

**MEMBERSHIP RESOLUTION
NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION**

Winslow Township High School in Atco, New Jersey

Hereby enrolls as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA), a non-profit association of the public and non-public high schools in the State of New Jersey, and is authorized to participate in the approved athletic activities sponsored by the NJSIAA.

The Board of Education (of a public school) or Chief School Administrator (of a non-public school) hereby adopts as its own policy and agrees to be governed by the Constitution, Bylaws, Rules and Regulations of the NJSIAA.

Administrative Responsibility – NJSIAA must rely upon the voluntary compliance by its member schools in enforcing the eligibility standards set forth in NJSIAA Bylaws, Article V. Toward that end, the Principal of each member school has the affirmative obligation to report to the NJSIAA any violations of these standards. The fact that a school has disclosed that there has been an eligibility violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article X of the NJSIAA Bylaws, including the forfeiture of games or events. However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions upon the offending school.

In addition, a school must maintain a status of “Member in Good Standing” as outlined in the Principal’s Affidavit to remain eligible for NJSIAA activities and tournaments.

(Date of Approval)

(Signature of Secretary of Board of Education/
Chief School Administrator)

14. Professional Development

Exhibit XI B: 14

Approve Ms. Tammy Wall, Assistant Director of Transportation, to attend The School Transportation Supervisors of New Jersey on December 8, 2021 from 9:00 am to 1:30 pm. There is no cost to the District.

15. Purchases – State Contract Vendors

Approve the following purchase, in the following amount, from the following approved State Contract Vendor:

Items charged to 11-000-262-610

W. W. Grainger, Inc. – 19-FLEET-00566

Maintenance Supplies	District	\$8,050.43
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16. Low Quote Vendor

Approve, authorize and ratify Power Equipment Company, the low quote vendor, to complete Gen-Tracker Panel upgrades at Schools 5, 6, the Middle School, and the High School. The total cost is \$7,425.00 and will be charged to account #11-000-261-420.

17. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Julie Peterson	Governance IV: Legal Update	November 17, 2021	NC

On a motion made by _____, seconded by _____, approval of Board Secretary's Report is granted.			
Exceptions: _____			
<i>Roll Call:</i>			
_____ Mr. Blake	_____ Ms. Moore		
_____ Ms. Dredden	_____ Mr. Shaw		
_____ Ms. Martin	_____ Ms. Thomas		
_____ Ms. McClendon	_____ Ms. Peterson		
	_____ Ms. Pitts		

XII. PERSONNEL

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Job Description

Exhibit XII A: 1

Approve the adoption of the following Job Description as listed below and in the attached exhibit:

Job Description
District Technology Network Supervisor

2. 2021/2022 New Hires

Approve the following New Hires for the 2021/2022 school year:

	Name	Location	Position	Salary	Effective
A	Monteiro, Richard	High School	JROTC Instructor	*TBD by Cadet Command	*TBD by Cadet Command
B	Rushton, Kathryn	School No. 6	Special Education Teacher *LT Substitute (1/1/2022- 6/30/2022)	\$58,370.00 (pro-rated) MA, Step 1	1/1/2022

3. Leave of Absence Request

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	J.A.	Medical *Revised Dates	12/3/2021	12/17/2021	Paid
B	R.B.	FMLA *Extended Dates	11/20/2021	12/3/2021	Unpaid
C	L.B.	FMLA	12/1/2021	3/11/2022	Paid
D	A.M.	Maternity *Revised Dates	12/20/2021 1/29/2022	1/28/2022 4/8/2022	Paid Unpaid
E	C.M.	Maternity *Revised Dates	11/29/2021 1/20/2022	1/19/2022 11/30/2022	Paid Unpaid
F	T.P.	FMLA	11/22/2021	12/31/2021	Paid

4. Resignations

Approve the following Resignations for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Deas, Alexandra	Reading Development Teacher	School No. 2	1/15/2022
B	Mainetti, Victoria	First Grade Teacher	School No. 4	12/31/2021

5. Retirements

Approve the following Retirements for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Bodner, Jeremiah	Social Studies Teacher	Middle School	7/1/2022
B	Kirshner, Sandra	Computer Teacher	School No. 3	7/1/2022

6. 2021/2022 Announcer, Ticket Seller & Collector, Clock Operator, Bookkeeper

Approve the following employees to work as Announcer, Ticket Seller & Collector, Clock Operator, Bookkeeper for the 2021/2022 Fall/Winter Athletic season, on an as needed basis, per game rate as listed: (11-402-100-100-402-07 & 11-402-100-100-402-08)

Fall/ Winter Seasons	
Position	Per Game
Announcer	\$55.00
Ticket Seller	\$55.00
Ticket Collector	\$50.00
Clock Operator	\$50.00
Bookkeeper	\$50.00

	Name	Location
A	Martin, Gregg	High/Middle School

7. 2021/2022 Substitute Bus Driver

Approve the following 2021/2022 Substitute Bus Driver, at a rate of \$18.00 per run:

	Name
A	Carmichael, James

8. 2021/2022 Winter Coaches

- a. Approve to rescind the following Middle School Winter Coach for the 2021/2022 school year: (11-402-100-100-402-07)

	Winter Coach	Winter Coach Position	Stipend	Step
A	DeRosa, Raymond	Assistant Wrestling Coach	\$1,903.00	3

- b. Approve the following Middle School Winter Coach for the 2021/2022 school year: (11-402-100-100-402-07)

	Winter Coach	Winter Coach Position	Stipend	Step
A	Willhouse, Adam	Assistant Wrestling Coach	\$1,759.00	1

9. 2021/2022 Volunteers

- a. Approve the following 2021/2022 Middle School Volunteers:

	Name	Activity/Sport
A	Malone-Ditzel, Sarah	Nutrition Education Program (Virtual)
B	McCoy, Vera	Mentoring Program- Association of Black Women Lawyers
C	Muniz, Betsy	Nutrition Education Program (Virtual)
D	Penalver, Charisse	Mentoring Program- Association of Black Women Lawyers
E	Urbanez, Shelly	Nutrition Education Program (Virtual)

- b. Approve the following 2021/2022 High School Volunteer:

	Name	Activity/Sport
A	Marshall, Deborah	Yoga Club Advisor

10. 2021/2022 Practicum Placement

Approve the following 2021/2022 Practicum Placement:

	University	Student	Mentor	School	Dates
A	Grand Canyon	Caldwell, Nathan	Froehlich, Crystal Grade One	School No. 4	1/1/2022- 5/31/2022 70 days/15 weeks

On a motion made by _____, seconded by _____, approval of Personnel Report is granted.

Exceptions: _____

Roll Call:

_____ Mr. Blake

_____ Ms. Dredden

_____ Ms. Martin

_____ Ms. McClendon

_____ Ms. Moore

_____ Mr. Shaw

_____ Ms. Thomas

_____ Ms. Peterson

_____ Ms. Pitts

XIII. ADDENDUM

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between November 4, 2021 and November 18, 2021.

Received	Requested by	Document Requested	Approved	Denied
1	James Roberts TriState Office	Mailroom records for the 2021 tax year in relation to the postage meter lease agreement. <ul style="list-style-type: none"> • Please provide a copy of the lease that shows the type of mailing equipment, monthly/quarterly payment, and date of the signed agreement. • If you have a copy of your most recent invoice or purchase order, please submit. • Any package training software if applicable. 	✓	✓ (does not exist) ✓ (not applicable)
2	Ontellus On behalf of Kent & McBride, P.C.	<ul style="list-style-type: none"> • Personnel and Payroll Records for N.B. 		✓ (records do not exist)

XV. OLD BUSINESS

XVI. NEW BUSINESS

XVII. INFORMATIONAL ITEMS

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

On a motion made by _____, seconded by _____, approval of Public Comments is granted. Exceptions: _____ Voice Vote: _____

XIX. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted. Exceptions: _____ Voice Vote: _____

XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on November 23, 2021 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and _____;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

_____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Moore
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. McClendon	_____ Ms. Peterson
	_____ Ms. Pitts

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____
<i>Voice Vote:</i> _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____
<i>Voice Vote:</i> _____