

- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Examine communication methods utilized by district

VI. AWARDS/PRESENTATIONS

1. “What Can I Learn from A Veteran?” – Essay Contest

Dr. Poteat introduced and announced the first, second, and third place winners of the essay contest “What Can I Learn from A Veteran?”. The 7th Grade essay winners were Eshal Amir (1st), Paola Sanchez (2nd), and Juan Rodriguez (3rd). The 8th Grade essay winners were Christina Munford (1st), Dylan Robinson (2nd), and Ginger McCarty (3rd). The 12th Grade essay winners were Annika Erickson (1st), Jamie Morris (2nd), and Alyssa Vellucci (3rd). The 1st place winners read their essays to the Board.

2. Winslow Township High School Football Team – First Sectional Championship in School History

Dr. Poteat introduced Coach Kenneth Scott, the Head Coach for the Winslow Township High School Football Team. The team won its first Sectional Title in school history on Saturday, November 20, 2021. Coach Scott presented his Assistant Coach and several team members and provided an overview of the Team this year and the expectations for the upcoming Regional Championship Games.

3. NJ DOE HIB School Self-Assessment (July 1, 2020-June 30, 2021) – Mr. Dion Davis

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve the report HIB School Self-Assessment covering the period July 1, 2020 to June 30, 2021 as presented by Mr. Davis.

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Absent	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. McClendon	Yes	Ms. Peterson	Absent
		Ms. Pitts	Yes
Motion Carried			

Dr. Poteat

Dr. Poteat shared that six students from the Winslow Township High School have been accepted into the 2022 South Jersey Choruses. They will be rehearsing throughout December and January, culminating with a pair of concerts at Washington Township High School on January 29th and 30th, 2022. Their names are available on the website and at a future Board Meeting they can be introduced to the Board members and community.

VII. CORRESPONDENCE

None at this time.

VIII. MINUTES

1. Approve the following Meeting Minutes of the Board of Education:

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve the minutes of the following meeting:

Regular Meeting November 10, 2021 Open Session

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Absent	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. McClendon	Yes	Ms. Peterson	Absent
		Ms. Pitts	Yes
Motion Carried			

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve the minutes of the following meeting:

Regular Meeting November 10, 2021 Closed Session

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Absent	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. McClendon	Yes	Ms. Peterson	Absent
		Ms. Pitts	Yes
Motion Carried			

IX. BOARD COMMITTEE REPORTS

Athletic Committee – Mr. Shaw – Minutes are attached.

Education Committee – Ms. Martin – Minutes are attached. Mr. Blake asked if the Education Committee considers the social and emotional issues of the staff. Ms. Martin replied it can be addressed at the next meeting. Mr. Blake was also invited to attend the next meeting.

Marketing Committee – Ms. McClendon – Ms. McClendon reported that the Marketing Committee met today, November 23, 2021 at 5:02 pm. In attendance were Ms. Moore, Mr. Blake, Mr. Davis, and Ms. McClendon. They discussed the strengths and areas for improvement from the 20th Anniversary Celebration. The parade was deemed a great success but many felt they were not aware of the event. A stronger presence in front of the school would have made the event visible for people driving by. The Marching Band and Choir were also positive aspects. They also discussed shortening events in the future since some of the crowd left earlier in the day.

Ms. McClendon also shared that the Education Committee discussed the wave of success the Winslow Township School District Teams and Clubs have been experiencing and they brainstormed having a community pep rally and parade to celebrate. They discussed hosting the pep rally and parade in December. The meeting concluded at 5:44 pm.

Discussion was had among the Board about the logistics of planning and hosting a pep rally and parade in such a short amount of time. It is generally considered a great idea but the timing is off with the holidays coming up and the winter break. Ms. Pitts asked that Ms. McClendon provide specific details about the event by Monday, November 29, 2021 for further consideration.

Operations Committee – Ms. Pitts – The Operations Committee Meeting had been cancelled.

Policy/Human Resources Committee – Ms. Pitts – The Policy Committee will not be meeting this month. The next date will be determined at the December 8, 2021 Board Meeting.

Citizens Advisory Committee – Ms. Martin – None at this time.

X. SUPERINTENDENT’S REPORT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve A. & B. as recommended by the Superintendent.

Ms. Martin requested that the High School Marching Band visit the Middle School, similar to the Choir in Item #21. Dr. Poteat replied we could do a scaled down version and will discuss it with Mr. Marella.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report

Approve the Security/Fire Drill Report, for the month of October 2021, as listed below:

<i>School</i>	<i>Date</i>	<i>Elapsed Time</i>	<i>Type of Drill</i>	<i>A.M./P.M.</i>
School #1	10/19/21	4 min. 35 sec.	Shelter in Place	1:46 PM
	10/27/21	2 min. 42 sec.	Fire Drill	9:38 AM
School #2	10/15/21	7 min. 0 sec.	Non-Fire Evacuation	9:48 AM
	10/18/21	5 min. 49 sec.	Fire Drill	2:25 PM
School #3	10/22/21	7 min.	Fire Drill	11:05 AM
	10/29/21	4 min.	Lock Out Drill	11:00 AM
School #4	10/13/21	5 min. 46 sec.	Fire	2:13 PM
	10/22/21	7 min. 53 sec.	Bomb Threat	9:25 AM
School #5	10/19/21	5 min. 45 sec.	Fire	2:06 PM
	10/27/21	6 min.	Non-Fire Evacuation	10:01 AM
School #6	10/27/21	3 min. 50 sec.	Fire	1:45 PM
	10/24/21	4 min.	Lock Out Drill	9:48 AM

Winslow Twp. M.S.	10/13/21 10/20/21 10/29/21	9 min. 20 min. 8 min.	Fire Fire Shelter in Place	1:48 PM 12:02 PM 9:25 AM
Winslow Twp. H.S.	10/04/21 10/14/21	10 min. 9 min.	Fire Lockdown Drill	11:30 AM 9:04 AM

4. Professional Development/Workshops & Conferences **Exhibit X A: 4**

Approve Professional Development as presented in the attached exhibit.
5. Field Trip(s) **Exhibit X A: 5**

Approve Field Trips as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**

Approve the placement of Tuition Students, for the 2021-2022 school year, as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**

Approve to Terminate Out-of-District Student placements as listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **Exhibit X A: 10**

Approve the following Fundraisers for the 2021-2022 school year:

 - School No. 1
 - o Giving Tree (Nov./Dec. 2021) – H.S.A
 - o Holiday Shop (Dec. 2021) – H.S.A.
 - o Mobile Spirit Nights (2021/2022 School Year) – H.S.A.
 - School No. 2
 - o BOGO Book Fair (June 2022) – H.S.A.
 - School No. 5
 - o Penny Wars (February 2022) – Student Council
 - School No. 6
 - o Gingerbread House Decorating Contest/Concession Sales (12/10/21) – H.S.A.
 - o Smencil and Smen Sales (2021/2022 School Year) – H.S.A.

High School

- Smencil (Recycled Pencils) (2021/2022 School Year) – Environmental Club
- Nature’s Vision Catalog Sales (2021/2022 School Year) – Environmental Club
- Poinsettia Plant (Dec. 2021) – H.S.A.
- Winslow Apparel (Nov./Dec. 2021) – Winter Cheerleading

11. School 2 – Concerts

Approval requested for School 2 to hold the following concerts:

- Winter Musical Concert: December 15, 2021
6:00-6:30 and 7:00-7:30 (two presentations to allow for social distancing)
- Spring Musical Concert: May 26, 2022
6:00-6:30 and 7:00-7:30 (two presentations to allow for social distancing)

12. School 2 – Inclusive Celebration

Approval requested for School 2 to host an Inclusive Celebration in honor of parents/guardians and their School 2 student(s) on April 28, 2022 from 6-8 PM. Students and parents will have an opportunity to participate in planned indoor and outdoor activities.

13. School 4 – Winter Concert

Approval requested for School 4 to host a Winter Show on December 20, 2021 at 6:30 PM. Seating will be provided in-person for one family member per student.

14. School 4 – Storytime with Santa

Approval requested for School 4 to host Story Time with Santa on December 15, 2021 from 5:00-6:00 PM for PK and 6:30-7:30 PM for Kindergarten.

15. School 4 – Giving Tree

Approval requested for School 4 to participate in the district wide Giving Tree program this holiday season.

16. School 4 – Donation Acceptance

Approval requested for School 4 to accept donations of gifts and toys from Mrs. Torianna Prate to assist families in need this holiday season.

17. School 4 – Donation Acceptance

Approval requested for School 4 to accept a donation of stuffed animals from Pet Smart to tie in with a school wide SEL lesson.

18. Middle School – Healthy Recipe Contest Entry

Approval requested for Winslow Township High School 7th and 8th grade students in the Environmental STEM class to research and create a healthy recipe to submit to the Atlanticare Healthy Recipe Contest.

19. Middle School – Check Acceptance

Approval requested for Winslow Township Middle School to accept a check in the sum of \$4,000 from Atlanticare Foundation. The total of this grant is \$6,000. This money is the initial year 1 disbursement check to be applied to the stipend for the School Health and Wellness Team Leader Position. The remaining \$2,000 is to be received at a later date.

20. Middle School – Virtual Speaker

Approval requested for Donovan Smith, left tackle for the Tampa Bay Buccaneers, to speak virtually to the Middle School Eagles Nest Youth Thrive Mentorship Group after school on November 29, 2021. Mr. Donovan will speak on leadership, managing adversity, decision-making, and teamwork. His presentation will be free of charge.

21. High School – Choir Meeting

Approval requested for the High School choir to visit the Middle School on November 30, 2021 for a choir meeting.

22. ESEA Grants

Approve to accept the carryover of the following ESEA Grants for the 2019-2020 Grant year:

- Title I Part A - \$114,034.00
- Title II Part A - \$50,960.00
- Title III - \$1,162.00
- Title III Immigrant - \$48.00
- Title IV - \$22,768.00

23. Out of District Students

Approval requested to apply the following Out of District student costs to the IDEA Grant and the ARP Preschool IDEA Grant for the 2021-2022 school year.

Account No. 20-252-100-500-000-00 (Basic)

Student #	School	Tuition
2769	Durand	\$49,295.40
2767	Kingsway	\$21,136.30
2639	Hampton Academy	\$55,185.60
2601	Garfield Park Academy	\$49,483.50
2768	Archway	\$39,832.31
2770	HollyDell	\$62,225.40
2773	Archway	\$33,967.43

Account No. 20-224-100-500-000-00 (ARP-Preschool)

Student #	School	Tuition
2767	Kingsway	\$20,144.00

B. Principal's Update

- | | |
|---|-----------------------|
| 1. Harassment, Intimidation & Bullying Report (November 1-15, 2021) | Exhibit X B: 1 |
| 2. Suspension Report | Exhibit X B: 2 |
| 3. Ethnicity Report | Exhibit X B: 3 |
| 4. School Highlights | Exhibit X B: 4 |

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Absent	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. McClendon	Yes	Ms. Peterson	Absent
		Ms. Pitts	Yes
Motion Carried			

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve A. & B. as recommended the Business Administrator/Board Secretary.

A. REPORTS

- | | |
|--|------------------------|
| 1. <u>Transportation Department Update (November 2021)</u> | Exhibit XI A: 1 |
|--|------------------------|

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers

Exhibit XI B: 1

Approve the Line Item Transfers, for the month of September 2021, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report

Exhibit XI B: 2

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of September 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

Exhibit XI B: 3

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of September 2021. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of September 2021.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XI B: 6

- a. Approve the Vendor Bill List in the amount of \$1,891,501.42 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$862,486.35 as per attached exhibit.

7. Payroll

None at this time.

8. Disposal of School Property and Textbooks

None at this time.

9. Use of Facilities

None at this time.

10. Approve Change Order #1 – Winslow Township School District 2020 PA System Replacement and New Security Alert System AND Winslow Township High School D-Wing Unit Ventilator Replacement

Approve change order #1, in the credit amount of \$44,246.00, with DEC Electric, for the remaining balance not billed against the specified allowance as follows:

Original Contract Amount:	\$3,912,400.00
Net change by previously authorized	
Change orders:	-0-
Change order No. 1	<u>(44,246.00)</u>
New Contract Sum	<u>\$3,868,154.00</u>
Percent of Change:	(1.13%)
Total Payments to Date:	\$3,758,264.72

Services are to be refunded to 30-000-400-450, and further acknowledge the following statement:

I certify that there are sufficient funds available to approve the changes listed.

Tyra McCoy-Boyle

11. Renewal – Computer Maintenance Management System (CMMS)

Approve the renewal of the Computer Maintenance Management System (CMMS), MySchoolDude and Maintenance Essentials, to Dude Solutions Inc., an approved Educational Services Commission of New Jersey (ESCNJ) vendor. ESCNJ Bid # AEPA20-D. The cost of services of \$7,812.04 will be effective through September 30, 2022 and are to be charged to 11-000-262-610.

12. Quote 2022-03 – Loop Walking Path at School 4

Quotes were received on November 9, 2021 for Quote 2022-03 – Loop Walking Path at School 4. Diamond Construction, the sole responding vendor, submitted a response in the amount of \$42,000.00. Approve to reject the quote since the amount exceeds the budget.

13. WTHS – NJSIAA Membership Resolution (2021-2022)

**MEMBERSHIP RESOLUTION
NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION**

Winslow Township High School in Atco, New Jersey

Hereby enrolls as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA), a non-profit association of the public and non-public high schools in the State of New Jersey, and is authorized to participate in the approved athletic activities sponsored by the NJSIAA.

The Board of Education (of a public school) or Chief School Administrator (of a non-public school) hereby adopts as its own policy and agrees to be governed by the Constitution, Bylaws, Rules and Regulations of the NJSIAA.

Administrative Responsibility – NJSIAA must rely upon the voluntary compliance by its member schools in enforcing the eligibility standards set forth in NJSIAA Bylaws, Article V. Toward that end, the Principal of each member school has the affirmative obligation to report to the NJSIAA any violations of these standards. The fact that a school has disclosed that there has been an eligibility violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article X of the NJSIAA Bylaws, including the forfeiture of games or events. However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions upon the offending school.

In addition, a school must maintain a status of “Member in Good Standing” as outlined in the Principal’s Affidavit to remain eligible for NJSIAA activities and tournaments.

(Date of Approval)

(Signature of Secretary of Board of Education/
Chief School Administrator)

14. Professional Development

Exhibit XI B: 14

Approve Ms. Tammy Wall, Assistant Director of Transportation, to attend The School Transportation Supervisors of New Jersey on December 8, 2021 from 9:00 am to 1:30 pm. There is no cost to the District.

15. Purchases – State Contract Vendors

Approve the following purchase, in the following amount, from the following approved State Contract Vendor:

Items charged to 11-000-262-610

W. W. Grainger, Inc. – 19-FLEET-00566

Maintenance Supplies

District

\$8,050.43

16. Low Quote Vendor

Approve, authorize and ratify Power Equipment Company, the low quote vendor, to complete Gen-Tracker Panel upgrades at Schools 5, 6, the Middle School, and the High School. The total cost is \$7,425.00 and will be charged to account #11-000-261-420.

17. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Julie Peterson	Governance IV: Legal Update	November 17, 2021	NC

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Absent	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. McClendon	Yes	Ms. Peterson	Absent
		Ms. Pitts	Yes
Motion Carried			

XII. PERSONNEL

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve items on the Personnel Report as recommended by the Superintendent.

Ms. Martin inquired about the JROTC Instructor New Hire. Dr. Poteat replied that we are hoping to revive the ROTC Program at the High School. A brief discussion was had about the details of bringing the program back.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Job Description

Exhibit XII A: 1

Approve the adoption of the following Job Description as listed below and in the attached exhibit:

Job Description
District Technology Network Supervisor

2. 2021/2022 New Hires

Approve the following New Hires for the 2021/2022 school year:

	Name	Location	Position	Salary	Effective
A	Monteiro, Richard	High School	JROTC Instructor	*TBD by Cadet Command	*TBD by Cadet Command
B	Rushton, Kathryn	School No. 6	Special Education Teacher *LT Substitute (1/1/2022- 6/30/2022)	\$58,370.00 (pro-rated) MA, Step 1	1/1/2022

3. Leave of Absence Request

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	J.A.	Medical *Revised Dates	12/3/2021	12/17/2021	Paid
B	R.B.	FMLA *Extended Dates	11/20/2021	12/3/2021	Unpaid

C	L.B.	FMLA	12/1/2021	3/11/2022	Paid
D	A.M.	Maternity *Revised Dates	12/20/2021 1/29/2022	1/28/2022 4/8/2022	Paid Unpaid
E	C.M.	Maternity *Revised Dates	11/29/2021 1/20/2022	1/19/2022 11/30/2022	Paid Unpaid
F	T.P.	FMLA	11/22/2021	12/31/2021	Paid

4. Resignations

Approve the following Resignations for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Deas, Alexandra	Reading Development Teacher	School No. 2	1/15/2022
B	Mainetti, Victoria	First Grade Teacher	School No. 4	12/31/2021

5. Retirements

Approve the following Retirements for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Bodner, Jeremiah	Social Studies Teacher	Middle School	7/1/2022
B	Kirshner, Sandra	Computer Teacher	School No. 3	7/1/2022

6. 2021/2022 Announcer, Ticket Seller & Collector, Clock Operator, Bookkeeper

Approve the following employees to work as Announcer, Ticket Seller & Collector, Clock Operator, Bookkeeper for the 2021/2022 Fall/Winter Athletic season, on an as needed basis, per game rate as listed: (11-402-100-100-402-07 & 11-402-100-100-402-08)

Fall/ Winter Seasons	
Position	Per Game
Announcer	\$55.00
Ticket Seller	\$55.00
Ticket Collector	\$50.00
Clock Operator	\$50.00
Bookkeeper	\$50.00

	Name	Location
A	Martin, Gregg	High/Middle School

7. 2021/2022 Substitute Bus Driver

Approve the following 2021/2022 Substitute Bus Driver, at a rate of \$18.00 per run:

	Name
A	Carmichael, James

8. 2021/2022 Winter Coaches

a. Approve to rescind the following Middle School Winter Coach for the 2021/2022 school year: (11-402-100-100-402-07)

	Winter Coach	Winter Coach Position	Stipend	Step
A	DeRosa, Raymond	Assistant Wrestling Coach	\$1,903.00	3

b. Approve the following Middle School Winter Coach for the 2021/2022 school year: (11-402-100-100-402-07)

	Winter Coach	Winter Coach Position	Stipend	Step
A	Willhouse, Adam	Assistant Wrestling Coach	\$1,759.00	1

9. 2021/2022 Volunteers

a. Approve the following 2021/2022 Middle School Volunteers:

	Name	Activity/Sport
A	Malone-Ditzel, Sarah	Nutrition Education Program (Virtual)
B	McCoy, Vera	Mentoring Program- Association of Black Women Lawyers
C	Muniz, Betsy	Nutrition Education Program (Virtual)
D	Penalver, Charisse	Mentoring Program- Association of Black Women Lawyers
E	Urbanez, Shelly	Nutrition Education Program (Virtual)

b. Approve the following 2021/2022 High School Volunteer:

	Name	Activity/Sport
A	Marshall, Deborah	Yoga Club Advisor

10. 2021/2022 Practicum Placement

Approve the following 2021/2022 Practicum Placement:

	University	Student	Mentor	School	Dates
A	Grand Canyon	Caldwell, Nathan	Froehlich, Crystal Grade One	School No. 4	1/1/2022- 5/31/2022 70 days/15 weeks

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Absent	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. McClendon	Yes	Ms. Peterson	Absent
		Ms. Pitts	Yes
Motion Carried			

XIII. ADDENDUM

I. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Mr. Shaw, seconded by Mr. Blake, to approve item A as recommended by the Business Administrator/Board Secretary

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Bill List

Exhibit I A: 1

Approve the Vendor Bill List in the amount of \$21,083.50 as per the attached exhibit.

2. Use of Facilities

School	Organization	Dates	Day/Time	Room	Fee
High School	Winslow Township Youth Wrestling	November 30, 2021 – February 25, 2022	Monday, Tuesday, and Thursday 6:00 pm – 8:00 pm	Wrestling Room	\$25.00

3. Bid #2022-04 Desktop Computers and Monitors

a. Approve the record of Bid #2022-04 Desktop Computers and Monitors, opened in public on October 29, 2021.

Name of Vendor	Total Bid
CDW Government, LLC.	\$59,048.00
Ciara Technologies USA, Inc.	\$45,388.00
Comar Technologies, Inc.	\$64,492.10
CTG, Inc.	\$39,576.40
ICT Resources	\$63,000.00
SHI International Corp.	\$70,795.80
Sunflower Lab LLC	\$78,363.13
Y&S Technologies	\$57,900.34

- b. Approve the award of Bid #2022-04 Desktop Computers and Monitors to Y&S Technologies in the amount of \$57,900.34. The apparent low bidder withdrew their response and the second lowest bidder was determined to be non-responsive. Items are to be charged to the Perkins Reserve Grant account #20-374-400-731 in the amount of \$14,475.34 and ARP ESSER Grant account #20-487-400-731 in the amount of \$43,425.00 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this bid.

Tyra McCoy-Boyle

4. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at *the following NJSBA training program and informational event:*

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts	Urban Boards Virtual Meeting	December 10, 2021	NC
John Shaw	Legislative Committee Meeting	December 11, 2021	NC
Cheryl Pitts John Shaw	Camden/Gloucester County Hybrid Meeting	December 13, 2021	NC
John Shaw	Union County SBA Meeting	December 15, 2021	NC

5. Authorization to Prepare and Submit Various “Other Capital Projects” to the NJ DOE

Authorize LAN Architects, the District appointed architects, to prepare and submit the following list of Capital Projects to the New Jersey Department of Education as “Other Capital Projects”. The District acknowledges that it will receive no State Aid for these projects:

- Replace circulation pumps at Schools 1, 2, 3, 4, and the Middle School
- Replace the Security System (Burglar Alarm) at the Middle School
- Replace the Security System (Burglar Alarm) at the High School
- Replace Fire Alarm Systems at Schools 1, 2, 3, 5, and 6
- Install/Replace DDC Controls and Air Handlers at School 6
- Paint the exterior of the Middle School
- Paint the interior trim at the High School
- Parking Lot Improvements at the Middle School
- Parking Lot Improvements at the Administration Building
- Resurfacing the Tennis Courts at the High School
- Installation of a Walk-in Refrigerator/Freezer Unit at School 4

6. Approval to Apply and Accept - Fiscal Year 2022 School Based Youth Grant

Approve to apply and accept the 2021-2022 School Based Youth Grant One Time Funding allocations as follows:

- High School - \$48,624
- Middle School - \$32,407

7. Hammonton Board of Education – Joint Transportation Agreement 2021-2022

Exhibit I A: 7

Approve the 2021-2022 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and the Hammonton Board of Education (joiner district) to transport 2 students to the Hammonton High School from November 24, 2021 to June 30, 2022 at a per diem rate of \$4.46 per student.

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Absent	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. McClendon	Yes	Ms. Peterson	Absent
		Ms. Pitts	Yes
Motion Carried			

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between November 4, 2021 and November 18, 2021.

Received	Requested by	Document Requested	Approved	Denied
1	James Roberts TriState Office	Mailroom records for the 2021 tax year in relation to the postage meter lease agreement. <ul style="list-style-type: none"> Please provide a copy of the lease that shows the type of mailing equipment, monthly/quarterly payment, and date of the signed agreement. If you have a copy of your most recent invoice or purchase order, please submit. Any package training software if applicable. 	✓	✓ (does not exist)
2	Ontellus On behalf of Kent & McBride, P.C.	<ul style="list-style-type: none"> Personnel and Payroll Records for N.B. 		✓ (records do not exist)

XV. OLD BUSINESS

Ms. Moore

Ms. Moore reminded the Board that some members will be meeting an hour earlier at the next Board Meeting, December 8, 2021, to interview with the Heart and Soul.

Ms. Pitts

Ms. Pitts agreed it had been decided that 6:00 pm on December 8, 2021 will suffice to host the interviews. All five members will not be present at the same time.

Ms. Pitts also wanted to remind the Board that the yearly Board Self-Evaluation needs to be completed by December 31, 2021.

Finally, Ms. Pitts shared that the application for CAC Member positions has been moved to November 29, 2021 through December 31, 2021, with interviews and selections taking place in January 2022. It will be posted on the website along with the Guidelines and Procedures.

XVI. NEW BUSINESS

Ms. Martin

Ms. Martin attending the NJSBA Board of Directors Meeting on November 19, 2021. She shared Key Take-Away Points, including: Annual NJSBA Audit, Virtual Workshop 2021, Online University Hub, Re-Defined Organizational Structure for NJSBA, and The NJSBA Strategic Plan. A copy of the Key Take-Away Points is attached.

Ms. Pitts

Ms. Pitts reminded the Board that some Members may still have to complete NJSBA Mandated Training before the end of the year.

XVII. INFORMATIONAL ITEMS

Dr. Poteat

Dr. Poteat brought up that the Board needs to take a group picture. He said that the picture is usually coordinated by Mr. Marella and the yearbook staff.

The Uniform and Dress Code Survey is already posted to the website and parents are voting. Dr. Poteat wanted to publicly state a reminder that there is only one vote per family, not one vote per student. Paper ballots should have been mailed by now. December 8, 2021 is the last day of voting and paper ballots should be returned by then. The results of the survey should be available and shared at the first Board Meeting in January 2022.

Dr. Poteat shared that we have been experiencing issues with water bottles on the school buses. We will continue to provide water to the students but the younger students are not finishing the large water bottles, so smaller bottles will be provided to the elementary schools. Water bottles should not leave the buildings or end up on the buses.

Dr. Poteat also reiterated that there is a travel advisory for unvaccinated staff and students that if planning to travel anywhere beyond New York, Pennsylvania, or Delaware they will be expected to quarantine for 10 days upon return. If a student needs to quarantine parents should contact the building principal to make arrangements.

Finally, Dr. Poteat wished everyone an enjoyable time with their families over the Thanksgiving break.

XVIII. PUBLIC COMMENTS (Time Limited)

A motion was made by Mr. Shaw, seconded by Mr. Blake, to open the meeting for Public Comments at 8:47 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Gregory Wake III

Mr. Wake would like to recognize Dr. Poteat, who invited Mr. Wake to the Board Meeting during Real Talk. Mr. Wake is a 6th Grader at School #6. He shared median incomes of different school districts and their dress code policies. He asked that parents vote no to school uniforms. Dr. Poteat responded that in January 2022 we will have the results of the survey.

Joe Thomas

Mr. Thomas thanked the Board for listening and opening up to the community and allowing young men like Mr. Wake to speak. He praised the teams and had a lot of positive things to say about the District. He implored everyone be more attentive to the positive and good and less attentive to the negative things being said.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. Shaw, seconded by Mr. Blake, to close the meeting for Public Comments at 8:53 p.m.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

None at this time.

Ms. Pitts wished a safe, healthy, and bountiful Thanksgiving to everyone.

XXI. ADJOURNMENT

A motion was made by Mr. Shaw, seconded by Mr. Blake to adjourn the meeting at 8:53 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary

Winslow Township School District
Athletic Committee Meeting Agenda

Attended: John Shaw, Jr. (Chair)

Abena McClendon

Larry Blake

Mark Whittaker, A.D.

Dion Davis

November 18, 2021 @ 5:30 P.M.

- A) Middle School Winter Sports Begins 11/15
- B) High School Winter Sports Begins 11/22
- C) Fall sports summary attached.

H.S. Sports Report – Fall 2021

BOYS SOCCER

The past season saw the effects of growing pains as we had a very young team. Four freshman and three sophomores saw significant playing time during the season. As the season progressed, the team chemistry grew and players began understanding their role on the field more comprehensively. We finished the year on a good note with our win against Buena.

CROSS COUNTRY

The cross country team had an excellent 2021 season. There were quite a few unknowns going into the season after last year's shortened season due to Covid. The boy's team was smaller than usual, but progressed nicely throughout the season. All members of the team saw personal bests by at least a minute. The team also got a nice boost from a new freshman member, Dominic Bassey, who ran in the low 18:00's and seems to have a very bright future ahead of him. We had two members of the team achieve all conference honors. The girls performed above and beyond our initial expectations. We had changed their training this year to focus on some longer workouts and increased their mileage workouts. They responded in a big way. The girls consistently finished in the top 5 as a team in some competitive South Jersey meets. Four members of the girl's team earned all-conference honors. At the writing of this report the girls were ranked 18th in South Jersey by the SJTCA. Most importantly, the girls finished the South Jersey Group III Sectional race in 6th place. While it was one place short of a berth to the state championship it is the best team finish in 33 years and second-best finish in school history. This has given the girls side a much needed boost in seeing how successful they can be in track AND cross country.

FIELD HOCKEY

We were an extremely young and inexperienced team. 1 senior, 8 sophomores, and 4 freshmen. We had an extremely hard schedule. Unfortunately, I presented the 2020 returning players with a winter league, summer league, clinics and camps through January 2021-August 2021 and I had minimal interest. I started practice in July and attendance was very low. Coming off of the covid year and the students not being in the school, it has been a struggle to gain interest. Hopefully the students being back in school will help with the interest level in the upcoming years.

FOOTBALL

The football team currently has a record of 8 wins and 2 losses. Last weekend, they defeated Colts Neck High School in the 2nd round of the playoffs punching their ticket to host the Central Jersey Group IV Sectional Championship. A win would mean the first sectional championship in school history. The Eagles will host Shawnee High School on Saturday evening at 7 pm. Tickets

can be purchased in advance on the NJSIAA website. No tickets will be sold at the door. All who wish to be in attendance should call the athletic office for access to the link.

GIRLS SOCCER

This past season we were up a very hard and difficult conference that is unmatched to Winslow's roster numbers and level of athletes. We had 4 seniors join the team this year for their first time ever playing soccer. We were excited to have them join the team and become involved but that is unheard of in the schools that we were going up against. The other athletes in the Olympic conference schools often grow up playing the sport and play competitively year-round. Our girls team never gave up and played every game with heart and had the desire to work together as a team. We added several games this year outside of the conference such as Glassboro, Buena, Penn Tech, CCTS and overall the Winslow Girls team was much more competitive with these outside of conference games. The team battled many injuries throughout the season that required low numbers at certain parts of the season but the core 11 players were dedicated to the season. We will be losing 6 seniors at the end of the season and have been in touch with the middle school to make sure the 8th grade athletes join the google classroom in advance so they are receiving updates throughout the summer to increase the numbers next year. The 3 coaches worked very well together this season and we constantly developed different drills in practice to work on various skills and changed the line up routinely to give the team the best opportunity depending on the opponent.

TENNIS

The WTHS Girls' Tennis Team ended their season on Thursday, October 21. Though the team was only able to incur two wins, every player made great improvements. The team's divisional record was 2-6, and the overall conference record was 2-10. Many players were brand new to the game of tennis, and they have progressed so much. We will be losing two senior players – Rhiana Jackson and Kate Ballarta – who were our #2 and #3 singles players, respectively. The highlights of the season came by way of our junior captain, Gabby Robinson. Her divisional record was 8-0, and her overall conference record was 10-1. She was able to win the Camden County Championships, as well as capture the Olympic Conference – National Division singles title. She qualified and played in the NJSIAA state tournament and made it to the quarterfinals of the South Jersey Interscholastic Championships before being defeated by the #2 seed. She was named to the All-Group 3 team and the South Jersey All-Star Team, one of only 10 singles players recognized in all of South Jersey.

VOLLEYBALL

This past season was a major success. The girls came in with tons of potential. Our focus was to have fun and be competitive. After 17 games, every coach, every official and tons of fans gave a

lot of respect for how well the girls have been playing and even better, how well they have improved. The general picture next season is to make it to the 2nd round of playoffs in Group III.

M.S. Sports Report – Fall 2021

BOYS SOCCER

The boys' soccer team had an overall record of 1 win and 6 losses. We had a total of 29 players on our roster, including 16 players who will be returning next year as eighth graders. The team continued to work hard and improve throughout the season.

CROSS COUNTRY

The Winslow Township Middle School Cross Country team experienced much success during the 2021 season. This is the first year that athletes had the opportunity to participate in meets and Winslow made sure to show up strong. There was no team scoring so we do not have an overall record to report, however there is still much success to be discussed. Runner Cinniya Robinson (7th grader) earned 5 medals during the season as she placed in the top 5 in 5 different races ranging in distance from 1.25 miles to 2 miles. All athletes have shown significant improvements in their race time from the beginning of the season until now. Athletes have supported each other throughout their personal running journey and came together nicely as a team. I am Winslow Proud of everything this team has been able to accomplish this season.

FIELD HOCKEY

The Middle School Field Hockey Team completed it's best season in years. The team finished with a winning 3-2 record. The future looks bright with most of the key players being 7th graders.

GIRLS SOCCER

The 2021 Winslow Middle School Girls Soccer team ended their season with a tough loss again Medford Memorial. The girls played their hearts out all season long and I can NOT commend them enough. Even when we were shorthanded the girls on the field never gave up. After not having a competing team last season due to covid this is the first time any of these girls competed at a middle school level. Our team consisted of a variety of skill level which made it difficult at times to compete against school who have more experience and numbers at the competitive level. I am very proud of our experienced girls who helped teach our new to soccer players during practice and games. I am also very proud of our new to soccer girls who have never stepped foot on a soccer field but stayed committed to the team and learning the love for

the game. Our record for the season may not be ideal ending with one win, but watching the girls grow together as a team was a big win.

Winslow Township School District
Education Committee Meeting Agenda
4:00 PM, November 16, 2021

- I. Call To Order Via WebEx: 4:02 pm
- II. In Attendance:
Board Members: Rita Martin, Kelly Thomas, and Julie Peterson
Administrative members: Dr. Dorothy Carcamo (Assistant Superintendent)
- III. Topic discussed:
 - A. Status of Unreturned Chromebooks and Hotspots
 1. It remains the same without significant changes
 2. A copy of the "Loan of Equipment" form with damage cost and signature/date was reviewed
 - B. Return to School Concerns & District Student Population
 1. Behavior Adjustments (Middle and High School Students)
 - a) 3 Additional Behavior Consultants for the upper grades, in addition to counselors.
 - b) Counselor
 - 1) Grades 1-6 – One counselor per school
 - 2) Middle School – Three counselor and (Eagle Nest with designated Mental Health Provide)
 - 3) High School – Five (Eagle Landing with designated Mental Health Provide)
 2. Current Enrollment from September through October 15, 2021, is 4608
 - C. Parent/Teacher Conferences (In-Person, Telephone and Virtual which has been consistent over the years)
 1. December 7, 8, and 9
 2. Evening conferences on December 9
 - D. Uniform Dress Code Survey Status
 1. Voting Per Parent Portal for uniform dress code survey, Wednesday, November 17, 2021, at 9:00 am and remaining until December 8, 2021, 5:00 pm.
 2. Paper ballot will be mailed this week for parents that are not utilizing the Parent Portal
 - E. Selection Process for the New Jersey Department of Education
 1. Blue Ribbon Schools (High Achieving Schools that have made great strides, i.e., test scores)
 2. Teacher of the Year – "Governor's Educator of Year Award" and the "State Teacher of Year"
 - F. District Assessment Updates
 1. Start Strong Fall Assessment September 13, 2021, until October 22, 2021 (4-10)
 2. NJ Student Learning Standards with tentative April 25, 2022, until June 3, 2022
 3. Dynamic Learning Maps (Special Needs) April 1 – May 27,

4. ELL (English Language Learners) February 14 – April 8, 2022

G. Substitute Shortage Impact

1. Middle and High School Teacher compensated for giving up their preparation period with a stipend
2. Lower grades teachers are compensated with a stipend for absorbing students

H. American Rescue Plan – Elementary and Secondary School Funds Grants 1/2/3

III. Next Meeting: 4:00 pm, Tuesday, December 21, 2021

IV. Meeting Adjourned: 4:45 pm



New Jersey School Boards Association

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Key Take-Away Points – BOD Meeting, Nov. 19, 2021

Annual NJSBA Audit

NJSBA received a clean audit for the 2020-2021 fiscal year and it was accepted by the Board of Directors at their November 19 meeting.

Virtual Workshop 2021 – Virtual Workshop 2021 was a resounding success. NJSBA received extremely positive feedback from board members and others in the education community. Workshop also met all the financial attendance and financial goals.

By popular demand, the time for Workshop sessions has been extended. All registrants will have until Dec. 28 to watch or re-watch any sessions simply by logging back into the Workshop website.

Online University Hub

NJSBA formally introduced its **Online University Hub**, an online professional development academy for educators. NJSBA has forged a partnership with the New Jersey Association of School Administrators in this program, which will offer engaging and interactive e-learning courses to all K-12 public school district stakeholders. The Online University Hub will deliver a subscription-based, remote learning center of more than 100 courses across 30-plus learning paths that support timely topics in education. For more information, an article on the University Hub can be found in the November 16, 2021 issue of School Board Notes.

Re-Defined Organizational Structure for NJSBA - As part of NJSBA's moving forward efforts, a year-long examination of the structure and processes of the Association, an internal reorganization has been undertaken.

There are now five divisions:

1. Executive Office – consisting of the Executive Director, Deputy Executive Director, Chief Public Affairs Officer, Educator-in-Residence, General Counsel, Governmental Relations, Human Resources, Member Engagement and County Activity Services.
2. Communications, Information Technology and Marketing
3. Finance and Operations

4. Professional Learning

5. Members Services and Strategic Partnerships

This structure will increase collaboration and efficiency, while still maintaining the high standard of service provided to our members.

The NJSBA Strategic Plan – Also at their meeting on Nov. 19, the NJSBA Board of Directors approved the 2022-2024 Strategic Plan.

To develop the plan a process similar to the one offered to local school districts by the Field Services Unit was used. The process involved stakeholder input, identification of the organization's strengths and challenges, and the setting of goals and objectives. The attitudes of the general membership and the staff were assessed through surveys sent out last summer.

The Goal Areas Are:

1. Impacting Opportunities for Student Growth
2. Services for Tomorrow's World
3. Professional Learning for Effective Governance
4. Partnering in Public Education Advocacy
5. Future Innovation and Advancements in Technology

The next step will be to develop action plans and a timeline to implement the goal areas.