

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting Agenda**  
**Winslow Township Middle School - Cafeteria**  
**Wednesday, October 13, 2021**  
**7:00 p.m.**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in notices dated **08/27/2021**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

**II. MISSION STATEMENT**

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. R ROLL CALL**

|          |                  |                                |
|----------|------------------|--------------------------------|
| Present: | Larry Blake      | Cynthia Moore                  |
|          | Lorraine Dredden | Kelly Thomas                   |
|          | Abena McClendon  | Julie Peterson, Vice President |
|          |                  | Cheryl Pitts, President        |

Absent: Rita Martin  
John M. Shaw, Jr.

Also Present: H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Administrator/Board Secretary  
Howard Long, Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. 2021-2022 DISTRICT GOALS**

(Mr. Blake)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
  - a. Ensuring articulation at all grade levels throughout the district
  - b. Focus on innovative classroom instruction at all grade levels
  - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
  - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
  - e. Accountability of all district staff
  
2. Continue to foster a positive school environment that is conducive to teaching and learning
  - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
  - b. Emphasis on collaboration with all district stakeholders
  - c. Promote an inclusive, diverse, and compassionate learning environment

- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
  - a. Continue with our public relations/marketing plan
  - b. Continue to work with the various advisory committees in the district
  - c. Examine communication methods utilized by district

- VI. **AWARDS/PRESENTATIONS** **None at this time**
- VII. **CORRESPONDENCE** **None at this time**
- VIII. **MINUTES**

1. Approve the following Meeting Minutes of the Board of Education:

**A motion was made by Ms. Thomas, seconded by Ms. McClendon, to approve the minutes of the following meeting:**

Regular Meeting                      September 22, 2021                      Open Session

|                |         |              |         |
|----------------|---------|--------------|---------|
| Roll Call:     |         |              |         |
| Mr. Blake      | Abstain | Ms. Moore    | Yes     |
| Ms. Dredden    | Yes     | Mr. Shaw     | Absent  |
| Ms. Martin     | Absent  | Ms. Thomas   | Yes     |
| Ms. McClendon  | Yes     | Ms. Peterson | Yes     |
|                |         | Ms. Pitts    | Abstain |
| Motion Carried |         |              |         |

Regular Meeting                      September 22, 2021                      Closed Session

**A motion was made by Ms. Thomas, seconded by Ms. McClendon, to approve the minutes of the following meeting:**

|                |         |              |         |
|----------------|---------|--------------|---------|
| Roll Call:     |         |              |         |
| Mr. Blake      | Abstain | Ms. Moore    | Yes     |
| Ms. Dredden    | Yes     | Mr. Shaw     | Absent  |
| Ms. Martin     | Absent  | Ms. Thomas   | Yes     |
| Ms. McClendon  | Yes     | Ms. Peterson | Yes     |
|                |         | Ms. Pitts    | Abstain |
| Motion Carried |         |              |         |

**IX. BOARD COMMITTEE REPORTS**

**Athletic Committee – Mr. Shaw** (absent)– None at this time.

**Education Committee – Ms. Peterson** – There is no formal report but the Committee thought it appropriate to provide to the Board the 2020-2021 Textbook adoption report.

**Marketing Committee – Ms. McClendon** – The committee met this past Tuesday. Minutes are attached. There is concern about the vendors’ liability. This will be discussed in closed session. The next meeting is scheduled for November 23, 2021.

**Operations Committee – Ms. Dredde** – None at this time.

**Policy/Human Resources Committee – Ms. Pitts** – The committee met on September 23, 2021. Minutes are attached.

**X. SUPERINTENDENT’S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

A motion was made by Ms. Thomas, seconded by Ms. McClendon, to approve A. & B. as recommended by the Superintendent, tabling item #10 for further discussion by the Policy Committee who will report back at the October 27, 2021 Board meeting.

1. First Reading of Board Policies & Regulations

**Exhibit X A: 1**

Approve the First Reading of Board Policies and Regulations and Abolishment of Board Policies as listed below and in the attached exhibits:

| Policy/Regulation | Policy/Regulation Title  |
|-------------------|--|
| P2422             | Comprehensive Health and Physical Education                    |
| P2467             | Surrogate Parents and Resource Family Parents                  |
| P5111             | Eligibility of Resident/Nonresident Students                   |
| P5116             | Education of Homeless Children                                 |
| P&R7432           | Eye Protection   |
| P8420             | Emergency and Crisis Situations                                |
| R8420.1           | Fire and Safety Drills   |
| P8540             | School Nutrition Programs                                      |
| P8550             | Meal Charges/Outstanding Food Service Bill                     |
| P8600             | Student Transportation   |
| P6115.01          | Federal Awards/Funds Internal Controls – Allowability of Costs |
| P6115.02          | Federal Awards/Funds Internal Controls – Mandatory Disclosures |
| P6115.03          | Federal Awards/Funds Internal Controls – Conflict of Interest  |
| P6311             | Contracts for Goods or Services Funded by Federal Grants       |
| P1648.11          | The Road Forward COVID-19 – Health and Safety                  |

**Abolished Policies**

| Policy/Regulation | Policy/Regulation Title                                  |
|-------------------|--|
| P5114             | Children Displaced by Domestic Violence                  |
| P8810             | Religious Holidays                                       |
| P1648             | Restart and Recovery Plan                                |
| P1648.02          | Remote Learning Options for Families                     |
| P1648.03          | Restart and Recovery Plan – Full-Time Remote Instruction |

2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **None at this time.**
4. Professional Development/Workshops & Conferences **Exhibit X A: 4**  
Approve Professional Development as presented in the attached exhibit.
5. Field Trip(s) **Exhibit X A: 5**  
Approve Field Trips as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**  
Approve the placement of Tuition Students, for the 2021-2022 school year, as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**  
Approve to Terminate Out-of-District Placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit X A:8**  
Approve the placement of Homeless Students as listed in the attached exhibit.
9. Division of Child Protection & Permanency (DCP&P) **Exhibit X A: 9**  
Approve the placement of students through the Division of Child Protection & Permanency (DCP&P) as listed in the attached exhibit.
10. Virtual or Remote Instruction Plan- **TABLED**
11. Fundraiser(s) **Exhibit X A: 11**  
Approve the following Fundraisers for the 2021-2022 school year:

School 2

- Dine Out Evenings (2021-2022), H.S.A.
- Book Fair with Family Night (10/25/21-10/29/21), H.S.A.
- Yankee Candle Catalog (11/8/21-11/19/21), H.S.A.
- Calendar Fundraiser (December 2021), H.S.A.
- Read-A-Thon (2/28/22-3/4/22), H.S.A.
- Flower Power Catalog Sale (April 2022), H.S.A.

Middle School

- Fan Cloth (October 2021 – January 2022), 8<sup>th</sup> Grade Class

High School

- Spirit Week T-Shirt Sale (9/23/21-10/15/21), Class of 2022
- Spirit Week Hair Bows (9/23/21-6/1/22), Class of 2022
- Jibbitz Sale (9/23/21-5/31/22), Class of 2022
- Small Halloween Decorations (October 2021), Fine Arts Club
- Cultural Fortune Cookies (October 2021 – June 2022), Spanish Honor Society
- Latin Theme Candy and Snack Sale (October 2021 – June 2022), Spanish Honor Society
- T-shirt Sale (October 2021), Class of 2023
- Fan Cloth (October – December 2021), Wrestling Team
- Penny Wars (10/12/21-10/15/21), Renaissance Club
- Charleston Wrap (10/18/21-10/29/21), FBLA
- Charleston Wrap (10/18/21-1/2/22), Class of 2022
- Chipolte Dine Out (11/1/21), FBLA
- Fun Pasta Fundraising (November 2021 – May 2022), Class of 2024
- Dine Out (November 2021 – May 2022), Class of 2024
- Poppin Popcorn (November 2021 – May 2022), Class of 2024
- School Spirit T-Shirts (11/15/21 – 6/1/21), Class of 2022

12. School 1 – Donation Acceptance

Approval requested for School 1 to accept a donation of footballs, flags, flag football curriculum and tips for nutrition for students from the National Football League.

13. School 1 – Fire Prevention Assembly

Approval requested to have the Winslow Township Fire Department come to do a fire safety demonstration on Tuesday, October 26, 2021. One assembly for pre-school and one assembly for K-3 students; both will be held outside.

14. School 1 – Mismatched Sock Day

Approval requested to allow School 1 students and staff to wear mismatched socks on October 18, 2021 to kick off School Violence Awareness Week.

15. School 1 – Red Ribbon Week

Approval requested for School 1 to have the following theme days in recognition of Red Ribbon Week (uniform pants must be worn):

- Monday: Wear Red
- Tuesday: Spirit wear/School Color Day
- Wednesday: Favorite Mask Day
- Thursday: Sneaker Day

16. School 1 – Harvest Vocabulary Parade

Approval requested for School 1 to hold their Harvest Vocabulary Parade on October 29, 2021 at 2:00 p.m. The parade will be held indoors for students only. Students will display posters, pictures and cards with high-level vocabulary words focusing on fall and growth mindset. Students are to wear costumes that they are able to put on themselves over their uniform. No make-up, face paint, or toy weapons of any kind permitted.

17. School 1 – Mr. Rogers Day/World Kindness Day

Approval requested for School 1 students to celebrate Mr. Rogers/World Kindness Day. Students and staff will wear their favorite cardigan sweater (uniforms must be worn). This will be a day of SEL activities for each grade level focusing on kindness and self-love/caring about others.

18. School 1 – Fall Food Drive

Approval requested for School 1 to hold their annual Fall Food Drive. This will be a collection of non-perishable food items from our students and staff. The food drive will be held from November 1, 2021 – November 19, 2021. The United Methodist Church of Sicklerville will be receiving the items to help needy families throughout the holidays.

19. School 2 – Trunk or Treat

Approval requested for School 2 staff and families to participate in the annual Trunk or Treat on October 25, 2021 (rain date 10/26/21) from 6:30-8:00, hosted by the H.S.A. The Trunk or Treat involves the community coming together so that children can trick or treat in a safe environment. Trunk participants will be School 2 teachers and families.

20. School 2 – Red Ribbon Week

Approval requested for School 2 students to participate in Red Ribbon Week, from October 25<sup>th</sup> – October 29<sup>th</sup>, 2021. Students will participate in different themed days recognizing Red Ribbon Week. Theme days do not negate dress code policy.

21. School 2 – Vocabulary Parade

Approval requested for students to participate in a Vocabulary Parade. Students will have the opportunity to participate in this academic dress-up event while focusing on vocabulary words to describe their choice of costume. Parents are invited to attend this outdoor event, on October 22, 2021 (rain date 10/29/21) at 10:00 AM.

22. School 5 – Concert Dates

Approval requested for School 5 to hold the following concerts:

- Winter Evening Chorus Concert: January 19, 2022 in the cafeteria, 7:00 PM – 7:45 PM
- Spring Evening Chorus Concert: April 13, 2022 in the cafeteria, 7:00 PM – 7:45 PM

23. School 6 – Food Drive

Approval requested for School 6 to participate in a school-wide food drive from November 1<sup>st</sup> – November 19<sup>th</sup>. Food collected will be donated to the Sicklerville United Methodist Church Food Pantry to benefit our community.

24. School 6 – Physical Education Events

Approval requested for School 6 to hold the following Physical Education Events:

- Fourth Grade Family Fun Night: March 3, 2022. This is an opportunity for 4<sup>th</sup> grade students and their families to enjoy an evening of fun and competition.
- Kid's Heart Challenge: April 14, 2022. This event is an opportunity for students to raise funds and awareness for the American Heart Association.
- Field Day: June 3, 2022 (Rain date: June 7, 2022): This event is an opportunity for students and staff to enjoy a day of fun and competition.

25. Middle School – Expanded Food and Nutrition Education Program

Approval requested for the Expanded Food and Nutrition Education Program (EFNEP) to deliver nutrition education to the students, parents and staff of the Winslow Township Middle School at no cost to the district. Classes will run from November 1, 2021 through June 1, 2022. Lessons will be delivered both online and in person.

26. Middle School – Red Ribbon Week

Approval requested for students of Winslow Township Middle School to participate in Red Ribbon Week, from October 25<sup>th</sup> – October 29<sup>th</sup>, 2021. Theme days will be:

- Monday: Wear the Red Ribbon Sticker
- Tuesday: Crazy Sock Day
- Wednesday: Crazy Hat Day
- Thursday: Crazy Hair Day
- Friday: Jersey Day

27. Middle School – Eagles Nest Program

Approval requested to have the Middle School's Eagle's Nest students walk to the High School on November 10, 2021 from 9:00-10:15 AM to observe College Instant Decision Day with Stockton University and Bloomfield College.

28. High School – Donation Acceptance

Approval requested to accept the donation of a Yamaha YPT-230 keyboard for the Jazz Band from Mr. and Mrs. Marose. The serial #YBRN07061.

29. High School – DJ Services

Approval requested to have Isaiah Brown from Quadruple Double Productions to be the DJ for the Homecoming Dance on October 16, 2021 from 7 PM to 10 PM.

30. High School – One Stop Youth Employment Service Visit

Approval requested to have The Camden County One Stop Youth Employment Service to present to registered senior students the ACES (Atlantic City Electric Line School) Lineman Training Program during the Career Week on October 29, 2021, to share youth employment resources available throughout the county. There is no cost to the district.

31. High School – Camden Dream Center Technology School Visit

Approval requested to have The Camden Dream Center Technology Training School present its Registered Apprenticeship Training Program during Career Week on October 9, 2021. The Camden Dream Center Training School sponsors two flexible, competency-based apprenticeship programs in Cybersecurity and Network Technicians. There is no cost to the district.



32. High School – Thanksgiving Food Drive Donations

Approval requested for the Student Government Senate to have their annual Thanksgiving Food Drive for the Winslow Community. Donations will be collected from the school and community for needy families that attend Winslow Township Schools. Baskets will be delivered to families prior to Thanksgiving.

33. High School – Giving Tree

Approval requested for the Student Government Senate to hold their annual Giving Tree Drive for the Winslow community. Donations will be collected from the community and school for needy families that attend Winslow Township Schools. Gifts will be disbursed to families prior to winter break.

34. High School – Donation Acceptance

Approval requested to receive a donation of 20 microslide viewers and slides for Ms. Mullin’s science classroom at the High School from Donorschoose.org.

35. Out of District Students

Approve the following Out of District students to be applied to an IDEA Grant for the 2021-2022 school year.

**Account No. 20-223-100-500-000-00 (American Rescue Plan Act IDEA)**

| Student # | School              | Tuition     |
|-----------|---------------------|-------------|
| 2742      | Archway             | \$43,253.49 |
| 2605      | Archway             | \$43,986.60 |
| 2667      | Pineland            | \$55,892.00 |
| 2740      | Yale School West II | \$54,228.91 |

**Account No. 20-252-100-500-000-00 (IDEA basic)**

| Student # | School                    | Tuition     |
|-----------|---------------------------|-------------|
| 2740      | Yale School West II       | \$2,074.27  |
| 2741      | Archbishop Damiano School | \$49,096.80 |

36. Clinical Supervision Contract

Approve a contract with Family Therapy and Consultation Services to provide (8) hours (1 per month) of clinical supervision by a LCSW for the Middle School, School Based Program Coordinator. As a requirement of grant funding, the state mandates clinical supervision. Contract term to begin November 1, 2021 to June 20, 2022 with an hourly rate of \$110.00 per hour for a total of (8) hours (\$880.00). Funds for supervision will be taken from School Based Youth Services Program MS Acct. #20-297-200-300-000-07.

37. Career and Technical Education (CTE) Advisors

Approve the following staff members as meeting advisors for their perspective CTE memberships, as part of the Perkins Grant requirements for CTE certification and operation from October 2021 through June 30, 2022. The meetings will be conducted on an as needed basis.

- Jena Clark – Distributive Education Clubs of America (DECA)
- Cindy Gary – Family, Career, Community Leaders of America (FCCLA)
- Gwen DelBuono – SkillsUSA
- Norman Ingram – SkillsUSA
- Greg Safko – Technology Student Association (TSA)

Advisors will be compensated for their meetings, from the 2021-2022 Carl D. Perkins Grant, per the contractual rate of \$43.73 per hour from account #20-373-200-100-000-00.

38. Career and Technical Education (CTE) Memberships

Approve the establishment of Career and Technical Education memberships as part of the Perkins Grant requirements for CTE certification and operation from October 2021 through June 30, 2022.

- Marketing – Distributive Education Clubs of America (DECA) – cost of \$630.00
- Child Development – Family, Career, Community Leaders of America (FCCLA) – cost of \$247.00
- Radio and TV Broadcasting – SkillsUSA – cost of \$451.00
- Design & Visual Communication – SkillsUSA – cost of \$451.00
- Computer Programming – Technology Student Association (TSA) – cost of \$410.00

Total cost of memberships will be paid out of the 2021-2022 Carl D. Perkins Grant, account #20-374-200-300-000-00.

39. Therapeutic Services

Approve First Children Services to provide therapeutic services for Winslow students and staff as needed during the 2021/2022 school year. The cost of services, not to exceed \$90,000 will be funded through the IDEA and ESSER II Grants.

Funding account numbers: 20-252-100-300-000-00: \$45,000  
20-485-200-300-000-00: \$42,500  
20-485-200-500-000-00: \$2,500

**B. Principal's Update**

1. Harassment, Intimidation & Bullying Report (Sept. 2021)
2. Suspension Report
3. Ethnicity Report
4. School Highlights

**Exhibit X B: 1  
None at this time.  
None at this time.  
None at this time.**

|                |        |              |        |
|----------------|--------|--------------|--------|
| Roll Call:     |        |              |        |
| Mr. Blake      | Yes    | Ms. Moore    | Yes    |
| Ms. Dredden    | Yes    | Mr. Shaw     | Absent |
| Ms. Martin     | Absent | Ms. Thomas   | Yes    |
| Ms. McClendon  | Yes    | Ms. Peterson | Yes    |
|                |        | Ms. Pitts    | Yes    |
| Motion Carried |        |              |        |

**XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A motion was made by Ms. Thomas, seconded by Ms. McClendon, to approve A. & B, with a correction to item #6, as recommended the Business Administrator/Board Secretary:**

**A. REPORTS**

**None at this time.**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line Item Transfers **None at this time.**
2. Board Secretary's Report **None at this time.**
3. Reconciliation Report **None at this time.**
4. Board Secretary's Certification **None at this time.**
5. Boards' Certification **None at this time.**

6. Bill List

**Exhibit XI B:**

- a. Approve the Vendor Bill List in the amount of \$ 2,827,167.55 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$3,339.36 as per attached exhibit.

7. Payroll

Approve Payroll, for the month of September 2021, as listed below:

- o September 15, 2021 - \$2,540,988.15
- o September 30, 2021 - \$2,502,690.00

8. Disposal of School Property and Textbooks

**Exhibit XI B: 8**

Approve the Disposal of School Property and Textbooks per the attached exhibit.

| Location      | Department               | Description   |
|---------------|--------------------------|---|
| District      | Curriculum & Instruction | (3) Califone headsets, (3) headsets - Broken  |
| School 1      | School Shed              | (5) Desks, (25) chairs, (6) shelves - Old   |
| School 1      | Nurse-Health Office      | '(1) Titmus vision Screener - Broken  |
| School 2      | Phys Ed                  | (5) metal poles, (10) bamboo poles, (2) stand up targets, (4) stand up wooden targets, (8) foam balance beams, (7) plastic bowling balls, (8) red poles, (1) red oversized BB rim, (6) 5000i roller racers, (4) teamwork boards – Broken, obsolete, missing pieces.   |
| School 3      | Technology               | (65) Samsung chromebooks, (4) Dell computers, (1) monitor, (20) Dell chromebooks, (2) datamation systems carts, (2) Dell chromebook carts (3) ipads. Broken, obsolete, unsupported  |
| School 3      | Multiple                 | (200) Orange plastic chairs, (3) large bulletin boards, (2) large storage cabinets. Damaged. Rusty.   |
| School 3      | Classrooms               | (15) Teacher desks. Poor condition.   |
| School 6      | Nurse's Office           | (1) Fax machine, (1) printer – Broken,  |
| Middle School |                          | (1) Metal desk, (2) long table, (12) students desks (blue/green), (22) desk chairs  |
| Middle School | Room M100                | (30) Arm chair desks  |
| High School   | Music-Marching Band      | (65) Marching band uniform hats – Poor condition.   |
| High School   | Storage Room E Hallway   | '(1) Gateway monitor, (1) planar monitor, (9) Dell monitors, (4) Dell Optiplex, (1) Gateway E Series, (5) HP Laser jet, (1) Mac book, (1) Ipad, (1) Cannon laser scanner, (1) Epson Perfection, (1) Panasonic DVD player, (1) Memorex VCR player, (1) 32" TFT LCD tv, |

|             |      |  |
|-------------|------|--|
|             |      | (24) Dell chromebooks, (1) Martin Yale paper folder, (2) Espon Powerlite 95, |
| High School | B100 | (1) Metal wire cart - Broken   |

9. Use of Facilities

**None at this time.**

10. Environmental Services – Potable Water

Approve McGowan Well Water Compliance Management, LLC as the Potable Water Licensed Operator for School 1 at an annual rate of \$3,375.00 for the 2021-2022 school year. Services are to be charged to 11-000-261-420. (Sweetwater Environmental Management submitted a contract termination letter.)

11. American Rescue Plan Act of 2021 Elementary and Secondary Schools (ARP- ESSER) – Approval to Apply and Accept

Approve to accept the initial award and to apply and accept the balance of the American Rescue Plan Act of 2021 Elementary and Secondary Schools (ARP- ESSER) award and the additional subgrants in the following amounts:

|   | Amounts               |
|---|-----------------------|
| ARP ESSER – Initial Award   | \$5,927,938.00        |
| ARP ESSER – Additional Award  | <u>2,970,214.00</u>   |
| ARP ESSER – Total Award   | <u>\$8,898,152.00</u> |
| <u>ARP ESSER Additional Subgrants</u>   | <u>Total Awards</u>   |
| Accelerated Learning Coaching and Educator Support Grant                          | \$472,946.00          |
| Evidence-Based Summer Learning and Enrichment Activities Grant                    | \$40,000.00           |
| Evidence-Based Comprehensive Beyond the School Day Activities Grant               | \$40,000.00           |
| New Jersey Tiered System of Supports (NJTSS) Mental Health Support Staffing Grant | \$45,000.00           |

12. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator / Board Secretary, and Ms. Regina Chico, Assistant Business Administrator, to attend the NJASBO workshop “Pensions” on October 21, 2021 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ. The cost to the District is \$100 per person.

13. Purchase – ESCNJ Vendors

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

**Items charged to 11-000-262-610**

The Home Depot Pro

Handwashing Soap Refill District \$10,360.00

**Items charged to 11-000-262-610**

General Chemical and Supply – ESCNJ Bid #17/18-47

Custodial Supplies District \$22,060.54

14. Ratify Purchase – Striker Salt Spreader

Approve, authorize and ratify the purchase of one (1) Striker-8-2.0 YD-Electric salt spreader including installation at a total cost of \$6,619.25. The purchase was charged to account #12-000-263-730.

15. New Jersey School Boards Association – Professional Development Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NSBA training program and informational event:***

| <u>Board Member Name</u> | <u>Program Name</u>         | <u>Date</u>       | <u>Event Cost</u> |
|--------------------------|-----------------------------|-------------------|-------------------|
| Cheryl Pitts             | Governance IV: Legal Update | November 17, 2021 | N/A               |
| Rita Martin              | Delegate Assembly-Virtual   | November 20, 2021 | N/A               |

16. New Jersey School Boards Association – Professional Development Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

| <u>Board Member Name</u> | <u>Program Name</u>              | <u>Date</u>     | <u>Event Cost</u> |
|--------------------------|----------------------------------|-----------------|-------------------|
| Julie Peterson           | County Meeting Program-Virtual   | October 4, 2021 | N/A               |
| Cheryl Pitts             | County Meeting Program-Virtual   | October 4, 2021 | N/A               |
| John Shaw                | County Meeting Program-In Person | October 4, 2021 | N/A               |
| Cynthia Moore            | County Meeting Program-In Person | October 4, 2021 | N/A               |

17. Student Activity Account – High School Parking Fund - Updated

Approve the revision of the Student Activity Account - High School Parking Fund to include the purchase and sale of combination locks to support Senior Award Activities.

18. American Rescue Plan Act of 2021 Individuals with Disabilities Education Act (ARP-IDEA) – Approval to Accept

Approve to accept the American Rescue Plan Act of 2021 Individuals with Disabilities Education Act (ARP-IDEA) in the following amounts:

- Basic \$ 234,118
- Basic – Chesilhurst \$ 8,243
- Nonpublic Basic \$ 3,047
- Preschool \$ 20,144
- Preschool – Chesilhurst \$ 698

19. New Jersey State Health Benefits Program Act of the State of New Jersey for Local Prescription Drug Coverage **Exhibit XI B: 19**

Approve to participate in the New Jersey State Health Benefits Program for local prescription drug coverage per the attached exhibit.

20. Insurance Broker Services 2021-2022 - EUS **Exhibit XI B: 20**

Approve the renewal of the Insurance Broker Services to Conner Strong & Buckelew for liability-property coverage from July 1, 2021 through June 30, 2022 at a flat fee commission for coverages purchased through the NJSIG & additional carriers, as determined through the “fair and open process” (Chapter 271, P.L. 2005). Brokerage fees are to be paid directly by the carriers. Further, approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable Service to contract with Conner Strong & Buckelew as the Insurance Broker.

21. Health Insurance Broker Services 2021-2022 - EUS **Exhibit XI B: 21**

Approve the renewal of the Health Insurance Broker Services to Conner Strong & Buckelew from July 1, 2021 through June 30, 2022, at an annual fee of \$55,000.00 that includes the medical, prescription, dental and vision services as determined through the “fair and open process” (Chapter 271, P.L. 2005). Further, approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable Service to contract with Conner Strong & Buckelew as the Health Insurance Broker.

22. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator / Board Secretary, Ms. Regina Chico, Assistant Business Administrator and Dr. Dorothy Carcamo, Assistant Superintendent, to attend the NJASBO webinar “American Rescue Plan ESSER Fund State Level Grants to LEAs Technical Assistance Program” on October 20, 2021 from 9:00 a.m. to 10:30 a.m. The workshop will be held via Zoom. The total cost to the District will be \$25.00.



|                |        |              |        |
|----------------|--------|--------------|--------|
| Roll Call:     |        |              |        |
| Mr. Blake      | Yes    | Ms. Moore    | Yes    |
| Ms. Dredden    | Yes    | Mr. Shaw     | Absent |
| Ms. Martin     | Absent | Ms. Thomas   | Yes    |
| Ms. McClendon  | Yes    | Ms. Peterson | Yes    |
|                |        | Ms. Pitts    | Yes    |
| Motion Carried |        |              |        |

**XII. PERSONNEL**

A motion was made by Ms. Thomas, seconded by Ms. McClendon, to approve items on the Personnel Report as recommended by the Superintendent, with corrections to item #7.

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. 2021/2022 New Hires

Approve the following New Hires for the 2021/2022 school year:

|   | Name                     | Location                      | Position                     | Salary                  | Effective  |
|---|--------------------------|-------------------------------|------------------------------|-------------------------|------------|
| A | Perez-Hernandez, Jessica | High School                   | Mental Health Provider-NJSBG | \$48,500.00 (pro-rated) | 11/16/2021 |
| B | Shaw, Alyssa             | High School/<br>Middle School | Secretary (10 months)-NJSBG  | \$30,000.00 (pro-rated) | 11/1/2021  |

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

|   | Name | Type of Leave         | From                   | To                      | Paid/Unpaid    |
|---|------|-----------------------|------------------------|-------------------------|----------------|
| A | J.A. | Medical               | 11/2/2021              | 11/14/2021              | Paid           |
| B | J.A. | Medical               | 9/27/2021              | 10/15/2021              | Paid           |
| C | J.K. | Medical               | 10/26/2021             | 11/19/2021              | Paid           |
| D | C.M. | Maternity             | 12/2/2021<br>1/28/2022 | 1/27/2022<br>11/30/2022 | Paid<br>Unpaid |
| E | C.N. | Maternity             | 1/10/2022<br>2/8/2022  | 2/7/2022<br>4/6/2022    | Paid<br>Unpaid |
| F | A.P. | FMLA<br>*Intermittent | 1/17/2022              | 2/28/2022               | Unpaid         |

|   |      |                            |                       |                         |                |
|---|------|----------------------------|-----------------------|-------------------------|----------------|
| G | C.R. | Maternity                  | 1/1/2022<br>3/1/2022  | 2/28/2022<br>5/31/2022  | Paid<br>Unpaid |
| H | C.R. | Medical<br>*Extended Dates | 9/22/2021<br>1/1/2022 | 12/31/2021<br>3/21/2022 | Paid<br>Unpaid |
| I | L.Z. | Medical<br>*Revised Dates  | 9/29/2021             | 12/31/2021              | Paid           |

3. Resignation

Approve the following Resignation for the 2021/2022 school year:

|   | Name               | Position          | Location     | Effective  |
|---|--------------------|-------------------|--------------|------------|
| A | Grossmick, Kaitlyn | Preschool Teacher | School No. 4 | 11/19/2021 |

4. 2021/2022 Sixth Period Assignments

Approve the following High School Sixth Period Teacher Assignments:

|   | Name              | Position  | Stipend                |
|---|-------------------|---|------------------------|
| A | Bobo, Ethan       | Mathematics<br>9/7/2021- 9/10/2021 and<br>9/29/2021- 12/31/2021 | \$8,489.00 (pro-rated) |
| B | Guzman, Jeovanni  | Mathematics<br>9/7/2021- 9/10/2021 and<br>9/29/2021- 12/31/2021 | \$8,489.00 (pro-rated) |
| C | Sawyer, Stephanie | Mathematics<br>9/7/2021- 9/10/2021 and<br>9/29/2021- 12/31/2021 | \$8,489.00 (pro-rated) |
| D | Torres, Melissa   | Mathematics<br>9/7/2021- 9/10/2021 and<br>9/29/2021- 12/31/2021 | \$8,489.00 (pro-rated) |
| E | Williams, Tony    | Mathematics<br>9/7/2021- 9/10/2021 and<br>9/29/2021- 12/31/2021 | \$8,489.00 (pro-rated) |

5. ESEA- Title I Grant for Fiscal Year 2021/2022

Approve to amend the employee listed below to be charged to the ESEA- Title I grant for fiscal year 2021/2022:

| Name        | Job Title         | % of Salary | Total Salary | Amount to be Charged | Account Line          |
|-------------|-------------------|-------------|--------------|----------------------|-----------------------|
| Cox, Steven | Math Teacher – MS | 100%        | \$56,570.00  | \$56,570.00          | 20-239-100-100-008-07 |

6. 2021/2022 Educational Support Services Stipend

Approve to rescind the following Nurse stipend for the 2021/2022 school year:

|   | <b>Name</b>     | <b>Stipend</b> | <b>Effective</b> |
|---|-----------------|----------------|------------------|
| A | Mangano, Regina | \$593.00       | 10/15/2021       |

7. 2021/2022 Winter Coaches

a. Approve the following Middle School Winter Coaches for the 2021/2022 school year: (11-402-100-100-402-07)

|   | <b>Winter Coach</b> | <b>Winter Coach Position</b>      | <b>Stipend</b> | <b>Step</b> |
|---|---------------------|-----------------------------------|----------------|-------------|
| A | Cox, Steven         | Head Wrestling Coach              | \$2,972.00     | 3           |
| B | DeRosa, Raymond     | Assistant Wrestling Coach         | \$1,903.00     | 3           |
| C | Forry, Mckenna      | Head Girls' Basketball Coach      | \$2,748.00     | 1           |
| D | Griffin, Ayana      | Assistant Girls' Basketball Coach | \$1,759.00     | 1           |
| E | Piraino, Anthony    | Head Boys' Basketball Coach       | \$2,972.00     | 3           |
| F | Sanders, Robert     | Assistant Boys' Basketball Coach  | \$1,759.00     | 1           |

b. Approve the following High School Winter Coaches for the 2021/2022 school year: (11-402-100-100-402-08)

|   | <b>Winter Coach</b>  | <b>Winter Coach Position</b>      | <b>Stipend</b>     | <b>Step</b> |
|---|----------------------|-----------------------------------|--------------------|-------------|
| A | Arnett, Gregory      | Assistant Girls' Track Coach      | \$3,805.00         | 3           |
| B | Brown-Self, Shawnika | Head Girls' Track Coach           | \$5,709.00         | 3           |
| C | Collins, Aaron       | Assistant Boys' Track Coach       | \$1,902.50 (split) | 3           |
| D | Custis, Curtis       | Head Boys' Track Coach            | \$5,709.00         | 3           |
| E | Draft, Mark          | Assistant Boys' Basketball Coach  | \$5,709.00         | 3           |
| F | Hairston, Michelle   | Assistant Girls' Basketball Coach | \$5,709.00         | 3           |
| G | Handy, Jason         | Head Girls' Basketball Coach      | \$9,395.00         | 3           |
| H | Hill, Sarah          | Assistant Cheerleading Coach      | \$5,410.00         | 3           |
| I | Ingram, Norman       | Head Boys' Basketball Coach       | \$9,395.00         | 3           |
| J | Jones, Vince         | Head Wrestling Coach              | \$9,395.00         | 3           |
| K | Lee, Lauren          | Head Cheerleading Coach           | \$7,372.00         | 3           |
| L | Pino, John           | Assistant Boys' Track Coach       | \$1,902.50 (split) | 3           |
| M | Rankin, Kecia        | Assistant Cheerleading Coach      | \$5,410.00         | 3           |
| N | Rossi, Ronald        | Assistant Wrestling Coach         | \$5,277.00         | 1           |
| O | Scott, Kenneth       | Strength Training Coach           | \$2,496.00         | 3           |
| P | Watson, Jeff         | Assistant Wrestling Coach         | \$5,709.00         | 3           |

8. 2021/2022 Volunteers

a. Approve the following 2021/2022 Middle School Volunteers:

|   | <b>Name</b>    | <b>Activity/Sport</b> |
|---|----------------|-----------------------|
| A | Clayton, Sadie | FLY & LEADER Program  |
| B | Leary, Ashley  | FLY & LEADER Program  |

b. Approve the following 2021/2022 High School Volunteers:

|   | <b>Name</b>     | <b>Activity/Sport</b> |
|---|-----------------|-----------------------|
| A | Gleason, Alexa  | Girls' Basketball     |
| B | Lavery, James   | Cross Country         |
| C | Lipsit, Katie   | Field Hockey Coach    |
| D | Stevenson, Ryan | Girls' Basketball     |

|                |        |              |        |
|----------------|--------|--------------|--------|
| Roll Call:     |        |              |        |
| Mr. Blake      | Yes    | Ms. Moore    | Yes    |
| Ms. Dredden    | Yes    | Mr. Shaw     | Absent |
| Ms. Martin     | Absent | Ms. Thomas   | Yes    |
| Ms. McClendon  | Yes    | Ms. Peterson | Yes    |
|                |        | Ms. Pitts    | Yes    |
| Motion Carried |        |              |        |

**XIII. ADDENDUM**

**I. SUPERINTENDENT'S REPORT**

**A motion was made by Ms. Thomas, seconded by Ms. McClendon, to approve item A as recommended by the Superintendent.**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

**1. School Security Drill – Statement of Assurance (2020/2021 School Year)**

Approve the submission of the 2020/2021 School Security Drill Statement of Assurance to the NJ DOE.

**2. Uniform State Memorandum of Agreement Between Education & Law Enforcement Officials (MOA)**

Approve the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (MOA) for the 2021-2022 school year and its submission to the NJ DOE.

|                |        |              |        |
|----------------|--------|--------------|--------|
| Roll Call:     |        |              |        |
| Mr. Blake      | Yes    | Ms. Moore    | Yes    |
| Ms. Dredden    | Yes    | Mr. Shaw     | Absent |
| Ms. Martin     | Absent | Ms. Thomas   | Yes    |
| Ms. McClendon  | Yes    | Ms. Peterson | Yes    |
|                |        | Ms. Pitts    | Yes    |
| Motion Carried |        |              |        |

**II. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT**

**A motion was made by Ms. Thomas, seconded by Ms. McClendon, to approve item A as recommended by the Business Administrator/Board Secretary:**

**A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

**1. Use of Facilities**

Approve the following Use of Facilities:

| School      | Organization                       | Dates            | Day/Time          | Room    | Fee |
|-------------|------------------------------------|------------------|-------------------|---------|-----|
| High School | Popsy Pop LLC<br>DBA Mister Softie | October 16, 2021 | Saturday 9-5 p.m. | Outside | -0- |
| High School | We Are Winslow Heart & Soul        | October 16, 2021 | Saturday 9-5 p.m. | Outside | -0- |
| High School | Not Your Momma’s Taco’s            | October 16, 2021 | Saturday 9-5 p.m. | Outside | -0- |

**2. State Contract Vendors – 2021-2022**

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a**

**WHEREAS**, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A”18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

**RESOLVED**, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2021-2022 school year pursuant to all conditions of the individual State contracts; and be it further

**RESOLVED**, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further



|   |                  |   |             |                             |
|---|------------------|---|-------------|-----------------------------|
|   |                  | #100983 Dandrea Construction Co.<br>#100982 Epic Management Inc.<br>#100934 Atlantic Engineering Labs.<br>#001762 Erco Ceiling Inc.   | ✓<br>✓<br>✓ | Cert. payrolls pending      |
| 2 | Rebecca Nieves   | The contract between our District and our IT/Technology Services including: <ul style="list-style-type: none"> <li>• Number of individual employees</li> <li>• Salaries</li> <li>• Services provided to the District</li> </ul> | ✓           |                             |
| 3 | Christy Renzulli | Total yearly budget amounts broken out per High School Sport Teams with budget line items expenses listed: <ul style="list-style-type: none"> <li>• 2018-19</li> <li>• 2019-20</li> <li>• 2020-21</li> </ul>                    |             | ✓<br>(Records do not exist) |
| 4 | Tina Marshall    | Annual reports submitted to Dr. Poteat and the Board from principals regarding the uniform policy and its influence from time of implementation to current, 10-6-2021.  |             | ✓<br>(Records do not exist) |

- Dr. Poteat suggested to the Board that the Board take a survey regarding the Uniform Policy to determine if the public is still in favor of uniforms since the subject continues to come up for discussion.

**XV. OLD BUSINESS**

**None at this time.**

**XVI. NEW BUSINESS**

**Ms. Moore**

Ms. Moore asked why did we turn off all the water in the schools including the bottle filling stations? Dr. Poteat responded that he recommended turning off all the water to reduce the spread of the virus due to the high positivity rate in Camden County.

**XVII. INFORMATIONAL ITEMS**

**Ms. Peterson**

Ms. Peterson reported that a former Board member, Ms. Joanne Masciocchi, has made a full recovery from the Covid virus. Ms. Peterson thanked everyone who supported the family.

**Dr. Poteat**

Dr. Poteat stated in regards to air conditioning the buildings, he is ready to go out to the community, by placing the question on the ballot for the November 2022 election, if they would approve to finance the project through a tax increase. We have been following the plan according to the Long Range Facilities Plan, but that does not appear to be fast enough.

Dr. Poteat informed the Board that he had sent out a notice regarding virtual instruction, informing parents what to expect if their child has to quarantine 10 – 14 days.

Regarding the TikTok challenge, Dr. Poteat would like to thank the parents because, so far, we have not had issues related to this. However, we do have an issue, particularly at the Middle School, where the young people are jokingly saying, "I have a weapon in my bag." Dr. Poteat stated each incident will continue to be treated seriously. Police will continue to be called, and resources spent.

On Monday October 18, 2021, from 6:30 to 7:30 p.m. Dr. Poteat will be speaking on Real Talk. Parents are welcome to join in.

October 18, 2021 is the state mandated date for everyone in the District to be vaccinated or provide a negative Covid test to their immediate supervisor. Without proof of having taken the test, employees will not be allowed in the District. However, some of our students are transported on routes provided through the Camden County Educational Services Commission. These drivers are with outside contractors. Some of these drivers are not vaccinated and are not receptive to getting vaccinated. So we may lose these routes. We won't know the full impact until Monday.

#### **XVIII. PUBLIC COMMENTS (Time Limited)**

**A motion was made Ms. Thomas, seconded by Ms. McClendon, to open the meeting for Public Comments at 8:42 p.m.**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

**Tina Marshall** – Expressed the following concerns:

1. Why wasn't insurance purchased for the Chromebooks?
2. Why students are forced to wear masks outdoors during recess, especially at School 6.
3. The live stream meeting technology issues need to be fixed so parents can actually get answers to their questions.



4. Ms. Marshall is still concerned with teachers asking students to use their cell phones for lessons.
5. She believes Real Talk is great, but asked why it is not recorded.
6. She would like for an outside service to complete the questionnaire (regarding the Uniform Policy) so that it is unbiased.

### **Stephanie Simmons**

1. Ms. Simmons would like to address the treatment of the sport volunteers. Ms. Simmons said while her husband was helping coach the girls' soccer team, he heard a conversation between the three coaches. They had said how they thought the players and the school were disgusting and they would never send their children here. Two of the three coaches are still coaching. Ms. Simmons hopes the District will build these athletic programs with the young ones so that our attendance will be back up.
2. Ms. Simmons mentioned the lack of information in regards to school highlights.

### **Lakaisha Ajaegbulemh**

1. Ms. Ajaegbulemh stated picture day was not advertised.
2. She focused on the Uniform Policy and commented that soon after having moved to the District her son was changing for gym class. He turned around and his shirt was gone. She stated this Uniform Policy is in place for a reason. The Uniform Policy should not be stripped of its application. It does have an impact on the social, emotional and wellness of the students. Ms. Ajaegbulemh said she would rather pay \$15.99 for pants and save the balance for college.
3. In regards to the redistribution of chromebooks, let's assume (those that did not return the chromebook) already have one.

### **Joe Thomas**

1. Mr. Thomas thought the community involvement was a good idea. Mr. Thomas was excited that his tax bill did not go up and he would like to see more diversity and inclusion within our District, especially with new hires.
2. Mr. Thomas would like to see more lighting and police patrol around the bleachers during sport events.

### **Pamela Gordy**

1. Ms. Gordy stated Uniform Policy is not the problem. It is the inconsistency of the policy. She has a son in the Middle School and one at School 6. Her sons both wore a shade of green gym shirts. One son was sent to the office and missed an hour of class for having the incorrect shade of green.

## **XIX. ADJOURNMENT OF PUBLIC COMMENTS**

**A motion was made Ms. Thomas, seconded by Ms. McClendon, to close the meeting for Public Comments at 9:01 p.m.**

**Dr. Poteat responded to Public Comments:**

**Tina Marshall**

1. Dr. Poteat stated there was a conversation about insurance but at the rush of purchasing the Chromebooks there was no opportunity to pursue it. Now that there is time we will take the opportunity to revisit this issue.
2. Dr. Poteat responded that students at recess must still maintain distance of 6 feet. If not, then they must wear masks. Dr. Poteat will have a conversation with Mr. Jackson about social distancing outdoors.
3. Dr. Poteat stated we are aware of the issues and trying to resolve them while we are still providing this service to the community. Dr. Poteat said he was advised by a technician that the District may have to invest funds for a better system.
4. Dr. Poteat said he will re-visit with the teachers to find out to what degree they are asking the students to use their cell phones.
5. Real talk is great, but why should it be recorded?
6. Dr. Poteat stated he does not think that is necessary to spend the time or money for an outside service to do a survey in regards to the Uniform Policy.

**Stephanie Simmons**

1. Dr. Poteat stated if the head coach wants a volunteer they are responsible for picking them. He has not heard of any complaints.
2. Dr. Poteat agreed. There are many good things happening at our schools and we try to keep the parents abreast by using our Facebook Page and the school's websites.

**Lakaisha Ajaegbulemh**

1. Dr. Poteat said he will take any recommendation under advisement, but for himself, the Uniform Policy has been discussed endless times and the policy is either going to be in place or not.

**Joe Thomas**

1. Dr. Poteat stated we will continue to do our best in the area of hiring. Mr. Davis stated we have 25% minority rate and that is considered a high percentage in this area. Mr. Long stated there are state rules that a Board is not allowed to be involved with hiring. It is an independent Human Resource matter.
2. Mr. Thomas mentioned about the lights around the bleachers. We do have lights on the posts, but I will have a conversation with Mr. Whittaker about this matter.

**Pamela Gordy**

1. Dr. Poteat stated Ms. Gordy was correct about the Uniform Policy. We have to be more consistent.

**XX. EXECUTIVE SESSION**

**A motion was made Ms. Thomas, seconded by Ms. McClendon, to approve adoption of Executive Resolution and adjournment to Executive Session at 9:23 p.m.**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on October 13, 2021 at 9:23 p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and \_\_\_\_\_;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

X

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are: NA and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is in respect to vendor liability.

X

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is: a personnel issue involving an employee in a supervisory capacity where the appropriate notices were provided;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

**WHEREAS**, the length of the Executive Session is estimated to be 40 minutes after which the public meeting shall reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

|                |        |              |        |
|----------------|--------|--------------|--------|
| Roll Call:     |        |              |        |
| Mr. Blake      | Yes    | Ms. Moore    | Yes    |
| Ms. Dredden    | Yes    | Mr. Shaw     | Absent |
| Ms. Martin     | Absent | Ms. Thomas   | Yes    |
| Ms. McClendon  | Yes    | Ms. Peterson | Yes    |
|                |        | Ms. Pitts    | Yes    |
| Motion Carried |        |              |        |

**XXI. ADJOURNMENT OF EXECUTIVE SESSION**

**A motion was made Ms. Thomas, seconded by Ms. McClendon to close the meeting of the Executive Session at 10:30 p.m.**

Voice Vote: All in favor

**A motion was made Ms. Thomas, seconded by Ms. McClendon to approve those vendors participating in the Homecoming event, this coming Saturday, subject to be able to acquire a special event insurance policy that would cover that event with a maximum contribution from the board at \$400.**

|                |        |              |        |
|----------------|--------|--------------|--------|
| Roll Call:     |        |              |        |
| Mr. Blake      | Yes    | Ms. Moore    | Yes    |
| Ms. Dredden    | Yes    | Mr. Shaw     | Absent |
| Ms. Martin     | Absent | Ms. Thomas   | Yes    |
| Ms. McClendon  | Yes    | Ms. Peterson | Yes    |
|                |        | Ms. Pitts    | Yes    |
| Motion Carried |        |              |        |

**XXII. ADJOURNMENT**

**A motion was made Ms. Thomas, seconded by Ms. McClendon to adjourn the meeting at 10:32 p.m. All Ayes.**

Respectfully Submitted,

Tyra McCoy-Boyle  
Business Administrator/Board Secretary

*Winslow Township Board of Education  
Marketing Committee Minutes*

*October 12, 2021*

*Submitted by: Ms. McClendon – Chairperson*

*Meeting called to order at 4:36 p.m. in-person*

**Attendees:** *Mr. Blake, Mr. Davis, Ms. Moore, Ms. McClendon*

**I. Recap meeting minutes September 28, 2021**

**II. Unfinished Business**

**A. 20<sup>th</sup> Anniversary-20<sup>th</sup> Anniversary -Edgewood became Winslow (4d countdown)**

- Finalized items for event.*
- Parade Banner will be ready on Wednesday for pick up.*
- Ms. Peterson will bring events foam boards and event banner on Wed to meeting*
- all athletic equipment will be in AD office*

*Update on parade route- not enough time to get approval for Cooper Folly Road block off per Sgt Orouke. Needed to put request in earlier as he was still awaiting approval.*

*-Discussed the roles, responsibility and duties of the team.*

*-Timeline of events.*

*Parade- 9:00am (Participants will meet over at the back of Middle school by 8:30am)*

*Welcome & Introduction – 9:30am*

*Winslow Choir – 9:45am*

*Speakers- 10:00am*

*Flag Football: 11:00am*

*Tour#1 – 11:00am (Mr. Michael Doheny)*

*Kickball – 12:00pm*

*Tour#2 – 1:00pm (Ms. Shawnnika Brown)*

*Zumba “Live” – 2:00pm*

*Softball Game- 2:30p*

*Tour#3 – 3:00pm (Mr. Arthur Shaw)*

*Tug-a-War – 3:30p*

*Parade will consist of our Marching Band, Color Guards, Cheerleaders, Homecoming Kings & Queens, and Alumni. We are looking to have our Athletic teams participate as well.*

\*All tours will commence at the main entrance of the HS. The guides will be at their post 15 minutes before each tour. They have been instructed to tour the entire HS and provide historical/current information.

*- All Alumni, Students, Administration, Faculty, Staff, and Winslow family and friends are welcomed*

**Next Meeting Dates-** November 23, 2021 @ 4:30pm

***Meeting adjourned at 5:20 p.m.***

# Winslow Township School District

## Policy Committee Meeting

September 23, 2021

### Minutes

The Policy Committee met virtually on Thursday, September 23, 2021 at approximately 4:10 pm.

Members present included: Ms. Lorraine Dredden, Ms. Cheryl Pitts, Ms. Rita Martin, Ms. Cynthia Moore, Dr. H. Major Poteat and Dr. Dorothy Carcamo.

A total of fifteen (15) policies were reviewed and recommended for first reading at the October 13, 2021 Board of Education Meeting. Ten were existing policies that required minor word changes, title change and new language for better clarification and alignment with new standards and statute update. They are policies/ regulations:

- P 2422 - Comprehensive Health and Physical Education
- P 2467 - Surrogate Parents and Resource Family Parents
- P 5111 - Eligibility of Resident/ Nonresident Students
- P 5116 - Education of Homeless Children
- P&R 7432 - Eye Protection
- P8420 - Emergency and Crisis Situations
- P 8420.1 - Fire and Safety Drills
- P 8540 - School Nutrition Program
- P 8550 - Meal Charges/ Outstanding Food Service Bill
- P 8600 - Student Transportation

#### Four new policies were reviewed:

- P 6115.01 Federal Awards/ funds Internal Controls - Allowability of Costs
- P 6115.02 Federal Awards/ Funds Internal Controls - Mandatory Disclosure
- P 6115.03 Federal Awards/Funds Internal Controls - Conflict of Interest
- P 6311 Contacts for Goods or Services Funded by Federal Grants

#### Abolished Policies

Six policies were recommended for abolishment. Three policies related to COVID-19 are no longer required because of new state mandates regarding instruction and COVID. They policies are:

- P# 1648 Restart and Recovery Plan (COVID-19)
- P# 1648.02 Remote Learning Options for Families
- P# 1648.03 Restart and Recovery Plan; Full- Time Remote Instruction

Policy # 5114 - Children Displaced by Domestic Violence is addressed in Policy and Regulation Guide # 5111



## Additional Discussions

- Uniform Dress Code

A brief discussion on the Uniform Dress Code took place, with no recommendation for change. Dr. Carcamo asked that specific details be provided when voicing a concern, so that she would know how and where to address the concerns. She also shared that she had not received any calls from parents indicating that they did not have clothing for their child. Dr. Carcamo further stated that she had received two donations of clothing that had been distributed to schools in need, and was expecting another donation.

Ms. Dredden stated that many parents had shared with her their satisfaction with the Uniform Dress Code, and also questioned the number of parents that Ms. Moore indicated had issues with the dress code.

Ms. Pitts stressed that while there may be some parent concern centered around the dress code, there were many more pressing issues being faced by other districts such as, lack of nurses, teacher and bus aides, and teacher shortages. Some of which we are dealing with, therefore, we should be more concerned with those issues.

Ms. Martin commented that committee members should speak with the administration about a parent's concern, not wait to do so during the public meeting.

- Ms. Moore asked if anything would be done to address the issue with parents not be able to hear responses during the call in section of public comments at the September 22, 2021 Board of Education meeting. Dr. Carcamo shared that the issue was related to the setup of the equipment, and this issue was being looked into. She also shared that there was a possibility that the issue might not be resolved immediately.

The meeting adjourned at approximately 5:00 pm.