

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Wednesday, March 10, 2021**  
**6:30 p.m. - (Live Stream Meeting)**  
**Minutes**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in notices dated **02/01/2021**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

**II. MISSION STATEMENT**

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Present	Larry Blake	Cynthia Moore
	Lorraine Dredden	John M. Shaw, Jr.
	Rita Martin	Kelly Thomas
	Abena McClendon	Julie Peterson, Vice President
		Cheryl Pitts, President

Also Present: H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Administrator/Board Secretary  
Howard Long, Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. 2020-2021 DISTRICT GOALS**  
(Ms. McClendon)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional modes. This shall include:
  - a. Ensuring articulation at all grade levels throughout the district
  - b. Focus on classroom instruction at all grade levels
  - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
  - d. Evaluation and updating all district programs
  - e. Accountability of all district staff
2. Continue to foster a positive school environment that is conducive to teaching and learning:
  - a. Focus on building relationships among staff that will result in increased learning and more effective instruction
  - b. Promote creative instruction (training and retraining)
  - c. Emphasis on collaboration with all district stakeholders
  - d. Promote cultural competence throughout district
  - e. Teacher to student relationships
  - f. Student to student relationships

- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
  - a. Continue with our public relations/marketing plan
  - b. Continue to work with the various advisory committees in the district
  - c. Examine communication methods utilized by district

**VI. AWARDS/PRESENTATIONS**

**None at this time.**

**VII. CORRESPONDENCE**

Ms. Boyle received a letter dated March 1, 2021 from Senate President Stephen M. Sweeney in response to her recent correspondence regarding vaccination allotments for school district personnel. A copy of the letter is attached.

Dr. Poteat received an email dated March 10, 2021 from Congressman Donald Norcross regarding the American Rescue Plan. This exciting plan includes nearly \$130 billion to help state and local education departments get schools open and running safely. The estimated funding the Winslow Township School District will receive is \$11,605,000.00. Twenty percent of the funding is intended to be used to address and remediate “learning loss” among students. A copy of the email is attached.

It is Dr. Poteat’s recommendation to use some of the estimated funding to replace HVAC systems in all of the schools to update the air conditioning. He explained the district had this opportunity 12 years ago and didn’t take advantage of it, resulting in further issues when making upgrades for the students to safely return this year. Ms. Pitts requested the Board to provide their questions and comments. There was general consensus that Dr. Poteat’s recommendation has great merit and it will be further discussed at the next Board meeting.

**VIII. MINUTES**

- 1. Approve the following Meeting Minutes of the Board of Education:

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve the minutes of the following meeting:**

Regular Meeting	February 24, 2021	Open Session
Roll Call:		
Mr. Blake	Yes	Ms. Moore Yes
Ms. Dredden	Yes	Mr. Shaw Yes
Ms. Martin	Yes	Ms. Thomas Yes
Ms. McClendon	Yes	Ms. Peterson Yes
		Ms. Pitts Yes
Motion Carried		

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve the minutes of the following meeting:**

Regular Meeting                      February 24, 2021                      Closed Session

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**IX. BOARD COMMITTEE REPORTS**

**Athletic Committee – Mr. Shaw** – None at this time.

**Education Committee – Ms. Peterson** – None at this time.

**Equity Equality Committee – Mr. Blake** – None at this time.

**Marketing Committee – Ms. McClendon** – Minutes are attached.

**Negotiation Committee – Mr. Long** – None at this time.

**Operations Committee – Ms. Dredden** – None at this time.

**Policy Committee – Ms. Pitts** – The Policy Committee will meet tomorrow, March 11, 2021 at 4:00 pm.

**Citizens Advisory Committee – Ms. Martin** – Minutes are attached. Welcome to Ms. Mariam Smith-Shroud of Chesilhurst.

Dr. Poteat addressed two recommendations made by the Citizens Advisory Committee. He was surprised to hear about tense relationships between parents and teachers and principals. Ms. Martin explained she thinks parents are just uncomfortable with reaching out to teachers and principals. Dr. Poteat also wanted to know what a robo-email is. Ms. Martin replained that she’s unsure, that it came from a C.A.C. member and she hopes they’ll be able to connect later to explain better. Ms. Moore believes it’s an email form that doesn’t offer the recipients email address.

Dr. Poteat went into an explanation on how to contact teachers from the district website. Ms. Moore disagreed with the effectiveness of this method. Ms. Pitts suggested a demonstration of this form at the Town Hall Meeting on March 17, 2021. Ms. McClendon wanted to share that you can also contact teachers directly through Genesis.

**Ms. Theresa Lewis, a representative of New Jersey School Boards Association, joined the meeting to give a training session on the roles and responsibilities of Board Members and on the CSA (Chief School Administrator) Evaluation. Board members were given the opportunity to ask questions and make comments.**

**X. SUPERINTENDENT'S REPORT**

**A motion was made by Ms. Peterson, seconded by Ms. Dredde, to approve A. & B. as recommended by the Superintendent.**

Discussion was had about Item #10 regarding the Prom. There are State restrictions on the number of people allowed for indoor and outdoor gatherings and events. At the time of the Prom State restrictions will determine if the Prom is open to Juniors.

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **None at this time.**
4. Professional Development/Workshops & Conferences **Exhibit X A: 4**  
Approve Professional Development/Workshops as listed in the attached exhibit.
5. Field Trip(s) **None at this time.**
6. Tuition Students **Exhibit X A: 6**  
Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**  
Approve to Terminate Out-of-District Placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit X A: 8**  
Approve the placement of Homeless Students as listed in the attached exhibit.
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **Exhibit X A: 10**  
Approve the following fundraiser(s):  
High School
  - Prom Ticket Sales (3/11/21-4/30/21) – Junior Class SGA
11. Middle School – Virtual Movie Night  
Approval requested for Winslow Township Middle School to host a virtual movie night to meet the advisors and celebrate Black History and Women's History months by showing "Ruby Bridges" on March 19, 2021 at 6:00 PM. Ms. Donahue and Ms. Parzanese will stream the movie.

12. Middle School – Green Team

Approval requested for members of the Winslow Township Middle School Green Team to participate in a one-hour Facebook Live discussion about climate change on March 31, 2021, sponsored by School Sustainability. Students will engage in a conversation with US DOE Green Ribbon School Awardees. The students will share their perspective on climate change, service and leadership. This will be live on Facebook on the NJSBA page (@njsba) as well as recorded for future viewing.

13. High School – Rutgers EFNEP

Requesting permission for the Rutgers Expanded Food and Nutrition Education Program (EFNEP) to present lessons to our 11<sup>th</sup> grade students on nutrition education. There will be no cost to the district and the lessons will take place once a week on remote Wednesday during the class periods.

14. Out of District Tuition

Approve the out of district tuition in the amount of \$16,567.92 to be charged to the IDEA Grant for the 2020-2021 school year. Account #20-250-100-500-000-00.

Student #	School	Tuition	Notes
2555	Archway	\$16567.92	Student transferred to Archway from Pineland

**B. Principal’s Update**

- 1. Harassment, Intimidation & Bullying Report
  - o February 16-28, 2021

**Exhibit X B: 1**

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT**

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve A. & B. as recommended by the Business Administrator/Board Secretary.**

**A. REPORTS**

**None at this time.**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- 1. Line Item Transfers **None at this time.**
- 2. Board Secretary's Report **None at this time.**
- 3. Reconciliation Report **None at this time.**
- 4. Board Secretary's Certification **None at this time.**
- 5. Boards' Certification **None at this time.**
- 6. Bill List **Exhibit XI B: 6**

- a. Approve the Vendor Bill List in the amount of \$2,209,908.84 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$14.00 as per the attached exhibit.

7. Payroll

Approve Payroll, for the month of February 2021, as listed below:

- o February 12, 2021 \$2,226,677.86
- o February 26, 2021 \$2,225,786.96

8. Disposal of School Property and Textbooks **Exhibit XI B: 8**

Approve the Disposal of School Property listed below:

Location	Department	Description
Middle School	Main Office	(1) Green paper cutter, +20 years old, safety lock broken (1) brown paper cutter, +15 years old, safety lock broken
Middle School	Classrooms	(6) Gray/green teacher desks, +20 years old, outdated
Middle School	Technology	(1) Brother Printer MVC 7440N, 12 years old, does not work
Middle School	Classrooms	(6) teacher desks, +20 years old, outdated

9. Use of Facilities **None at this time.**

10. Amend the Flexible Spending Account (FSA) Cafeteria Plan

Approve to amend the FSA Cafeteria Plan to provide temporary flexibility to permit extensions of the grace period of 12 months after the end of the plan years ending in 2020 and 2021.

11. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator / Board Secretary, and Ms. Regina Chico, Assistant Business Administrator, to attend the webinar “Purchasing Update and Best Practices & NJSTART State Contract Purchasing” on March 16, 2021 from 10:00 am to 12:00 pm. The total cost to the District is \$50.00 per person.

12. Ratify Purchase – Educational Services Commission of New Jersey (ESCNJ)

Ratify, authorize and approve the following purchase, in the following amount from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

**Items charged to 12-000-251-730**

Tanner North Jersey, Inc.

Storage Cabinets                      BOE – Business Office                      \$13,355.52

13. School Based Youth Program – High School and Middle School 2020-21

Record/approve the following employees to be charged to the State and Federal Allocations of the School Based Youth Program Grant – High School and Middle School for the 2020-21 School year as follows:

**High School**

Name	Job Title	Total Salary	Federal % of Salary	Amount Charged to Federal	State % of Salary	Amount Charged to State	Account Charged
Brooks, Darchelle	Program Director	\$78,443.00	47.8%	\$37,494.00	52.2%	\$40,949.00	20-295-200-103
Gorman, Ginger	Mental Health Provider	\$48,500.00			100%	\$48,500.00	20-295-200-110
Scott, Kenneth	Youth Development Specialist	\$40,000.00			100%	\$40,000.00	20-295-200-110
Cordero, Melanie	Secretary	\$30,000.00			50%	\$15,000.00	20-295-200-105

**Middle School**

Name	Job Title	Total Salary	Federal % of Salary	Amount Charged to Federal	Account Charged
Carillo, Priscilla	Program Coordinator-NJSBG	\$49,500.00	100 %	\$49,500.00	20-296-200-104
Lyles, Jordan	Youth Development Specialist-NJSBG	\$35,000.00	100 %	\$35,000.00	20-296-200-110
Harmon, Rhshima	Mental Health Provider	\$28,500.00	100 %	\$28,500.00	20-296-200-110
Cordero, Melanie	Secretary	\$30,000.00	50 %	\$15,000.00	20-296-200-105

14. Ratify WTEA Memorandum of Agreement

**RESOLUTION OF THE WINSLOW TOWNSHIP BOARD OF EDUCATION  
AUTHORIZING THE APPROVAL AND RATIFICATION OF A MEMORANDUM OF AGREEMENT  
BY AND BETWEEN THE WINSLOW TOWNSHIP BOARD OF EDUCATION AND THE WINSLOW  
TOWNSHIP EDUCATION ASSOCIATION**

**WHEREAS**, the Winslow Township Board of Education (“WTBOE” and/or “District”) and the Winslow Township Education Association (“WTEA”) have been in negotiations towards a successor Collective Bargaining Agreement for the period commencing July 1, 2019 through June 30, 2022; and

**WHEREAS**, an authorizing vote of the majority of the WTEA Negotiating Committee approved the Memorandum of Agreement (“MOA”), which was executed on behalf of the WTEA on January 14, 2021; and

**WHEREAS**, the Negotiating Committee of the WTBOE likewise approved the MOA with the WTEA and executed same on January 19, 2021, by Ms. Julie Peterson, Board Vice-President, subject to approval of the entire WTBOE; and

**WHEREAS**, the WTBOE believes that it is in the best interest of the School District to accept the recommendation from the WTBOE’s Negotiation Committee to approve the MOA with the WTEA and to forthwith proceed to drafting, finalizing and approving a Collective Bargaining Agreement between the respective parties.

**NOW, THEREFORE, BE IT RESOLVED**, by the Winslow Township Board of Education as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The WTBOE hereby approves and ratifies the MOA, subject to the drafting and finalizing of a full and final Collective Bargaining Agreement between the WTBOE and WTEA.
3. The authorization to execute the final Collective Bargaining Agreement is subject to further approval and ratification of the WTBOE.

15. Authorize the Execution of the Collaborative Bargaining Agreement with the WTAA

**Exhibit XI B: 15**

**RESOLUTION OF THE WINSLOW TOWNSHIP BOARD OF EDUCATION  
AUTHORIZING THE APPROVAL, RATIFICATION AND EXECUTION OF A COLLECTIVE  
BARGAINING AGREEMENT BY AND BETWEEN THE WINSLOW TOWNSHIP BOARD OF  
EDUCATION AND THE WINSLOW TOWNSHIP ADMINISTRATORS ASSOCIATION**

**WHEREAS**, the Winslow Township Board of Education (“WTBOE”) and the Winslow Township Administrators Association (“WTAA”) have been in negotiations towards a successor Collective Bargaining Agreement (“CBA”) for the period commencing July 1, 2019 through June 30, 2022; and

**WHEREAS**, an authorizing vote of the majority of the WTAA’s Negotiating Committee approved a Memorandum of Agreement (“MOA”); and



**WHEREAS**, the Negotiating Committee of the WTBOE likewise approved the MOA with the WTAA;  
and

**WHEREAS**, the terms of a new CBA, based upon the approved MOA, has been reduced to writing,  
ratified and executed by the WTAA;

**WHEREAS**, the aforesaid CBA has been reviewed and approved by the Board Solicitor and  
Human Resources Director as to form and substance.

**NOW, THEREFORE, BE IT RESOLVED**, by the Winslow Township Board of Education as  
follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by  
reference and made a part hereof.
2. The WTBOE hereby approves and ratifies the CBA and authorizes the execution  
thereof by either the Board President or Board Vice President, in the form attached  
hereto and made a part hereof.

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XII. PERSONNEL**

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve items on the Personnel Report as recommended by the Superintendent.**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Leave of Absence Requests

Approve the following Leave of Absence Requests pursuant to documents on file in the Office of Human Resources:

	<b>Name</b>	<b>Type of Leave</b>	<b>From</b>	<b>To</b>	<b>Paid/Unpaid</b>
A	A.A.	FMLA *Intermittent	3/19/2021	3/18/2022	Unpaid
B	R.A.	Medical	3/8/2021 (PM)	3/24/2021	Paid
C	T.C.	Medical	3/1/2021	3/22/2021	Paid
D	A.D.	Maternity	3/1/2021 4/13/2021	4/12/2021 6/30/2021	Paid Unpaid
E	K.G.	Medical	2/26/2021	3/12/2021	Paid
F	C.H.	Medical	6/11/2021	9/10/2021	Paid
G	S.K.	Maternity *Extended Dates	4/17/2021	6/30/2021	Unpaid
H	A.K.	FMLA *Intermittent	3/1/2021	2/28/2022	Unpaid
I	N.N.	FMLA	2/24/2021 3/16/2021	3/15/2021 4/11/2021	Paid Unpaid
J	T.S.	FMLA	3/16/2021	4/30/2021	Unpaid

2. 2020/2021 Spring Coaches

a. Approve the following Middle School Spring Coaches for the 2020/2021 school year: (11-402-100-100-402-07)

	<b>Spring Coach</b>	<b>Spring Coach Position</b>	<b>Stipend</b>	<b>Step</b>
A	Jones, Vince	Assistant Track & Field Coach	\$1,811.00	3
B	Martin, Gregg	Head Track & Field Coach	\$2,829.00	3
C	Rankin, Kecia	Assistant Track & Field Coach	\$1,811.00	3
D	Reiter, Christine	Assistant Softball Coach	\$1,811.00	3
E	Stallard, Nicole	Head Softball Coach	\$2,829.00	3
F	Watson, Jeff	Head Baseball Coach	\$2,829.00	3
G	Weber, Mark	Assistant Baseball Coach	\$1,674.00	1

\*Stipend adjustment pending ratification of the WTEA contract

- b. Approve the following High School Spring Coaches for the 2020/2021 school year:  
(11-402-100-100-402-08)

	<b>Spring Coach</b>	<b>Spring Coach Position</b>	<b>Stipend</b>	<b>Step</b>
A	Arnett, Gregory	Assistant Girls' Track Coach	\$5,149.00	3
B	Bayley, Tyler	Head Baseball Coach	\$6,748.00	2
C	Brown-Self, Shawnnika	Head Girls' Track Coach	\$7,017.00	3
D	Collins, Aaron	Assistant Girls' Track Coach	\$4,951.00	2
E	Custis, Curtis	Head Boys' Track Coach	\$7,017.00	3
F	Gleason, Alexa	Assistant Softball Coach	\$4,951.00	2
G	Guzman, Jeovanni	Assistant Softball Coach	\$5,149.00	3
H	Gyurics, Jean	Assistant Boys' Tennis Coach	\$3,482.00	2
I	Handy, Jason	Assistant Boys' Track Coach	\$4,951.00	2
J	Hawn, Andrea	Head Boys' Tennis Coach	\$5,023.00	1
K	Marshall, Deborah	Head Girls' Lacrosse Coach	\$6,748.00	2
L	Pino, John	Assistant Boys' Track Coach	\$5,149.00	3
M	Regn, David	Head Boys' Lacrosse Coach	\$7,017.00	3
N	Rossi, Ronald	Assistant Baseball Coach	\$5,149.00	3
O	Sawyer, Stephanie	Assistant Girls' Lacrosse Coach	\$4,760.00	1
P	Scott, Kenneth	Strength Training Coach	\$2,376.00	3
Q	Seidenberg, Nicholas	Assistant Boys' Lacrosse Coach	\$5,149.00	3
R	Snyder, William	Assistant Baseball Coach	\$4,760.00	1
S	Steinhauer, Candice	Head Softball Coach	\$7,017.00	3

\*Stipend adjustment pending ratification of the WTEA contract

3. 2020/2021 Spanish Interpreters

Approve to amend the account number for the following Spanish Interpreters for the 2020/2021 school year, on an as needed basis, at a rate of \$41.62 per hour:  
(11-190-100-106-000-20)

	<b>Name</b>
A	DiLullo, Annmarie
B	Guzman, Marcelina
C	Morillo, Ulises

\*Hourly rate adjustment pending ratification of the WTEA contract

4. 2020/2021 After School Tutors/Mentors (K-12)

Approve the following Title I After School Tutors/Mentors, at a rate of \$41.62/hour, on an as needed basis, not to exceed ten (10) hours per week:  
(20-237-100-100)

	<b>Name</b>	<b>Location</b>
A	Amato, Gina	School No. 4
B	Arena, Jennifer	School No. 1
C	Bollendorf, Bridget	School No. 2
D	Bridgeford, Jessica	School No. 6
E	Ceresini, Jacqueline	School No. 3
F	Collison, Kevin	School No. 2
G	DiLullo, Annmarie	School No. 5
H	Hebbons, Crystal	School No. 6
I	Maguire, Joan	School No. 1
J	McGunnigle, Shelby	High School
K	Neff, Elaine	Middle School
L	Packer, Jennifer	School No. 4
M	Reiter, Christine	Middle School
N	Ruff, Erika	School No. 5
O	Saylor, Jolene	School No. 3
P	Weppler, Michael	Middle School
Q	Williams, Tony	High School

\*Hourly rate adjustment pending ratification of the WTEA agreement

5. Non- Represented Administrative Staff Recognition

Approve to recognize the following as Non-Represented Administrative positions, subject to contract negotiations with the Superintendent:

	<b>Position</b>
A	Coordinator of Special Projects
B	Director of Curriculum
C	Director of Human Resources
D	Director of Student Support Services
E	Director of Transportation
F	Supervisor of Technology (Non-Certificated)

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XIII. ADDENDUM**

**I. PERSONNEL REPORT**

A motion was made by Ms. Peterson, seconded by Ms. Dredde, to approve items on the Personnel Report as recommended by the Superintendent.

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Leave of Absence Requests

Approve the following Leave of Absence Requests pursuant to documents on file in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	A.H.	FMLA	3/4/2021	4/30/2021	Unpaid
B	K.W.	Medical *Extended Dates	4/1/2021	6/30/2021	Paid

2. Retirement

Approve the following Retirement for the 2020/2021 school year:

	Name	Position	Location	Effective
A	Nisula, Michele	Supervisor of English Language Arts	Curriculum Office	7/1/2021

3. 2020/2021 Sixth Period Teacher Assignments

Approve the following High School Sixth Period Teacher Assignments:

	Name	Position	Pro-rated Stipend	Effective
A	McGuirl, Jamie	Social Studies	\$8,080.00	4/1/2021- 6/30/2021 *Extended dates
B	Phillips, Timothy	Social Studies	\$8,080.00	4/1/2021- 6/30/2021 *Extended dates
C	Pritchett, Anise	Social Studies	\$8,080.00	4/1/2021- 6/30/2021 *Extended dates
D	Taglienti, Joseph	Social Studies	\$8,080.00	4/1/2021- 6/30/2021 *Extended dates

\*Stipend adjustment pending ratification of the WTEA contract

4. 2020/2021 Seventh Period Teacher Assignment

Approve the following High School Seventh Period Teacher Assignment:

	Name	Position	Pro-rated Stipend	Effective
A	Steiner, Eric	Social Studies	\$8,080.00	4/1/2021- 6/30/2021 *Extended dates

\*Stipend adjustment pending ratification of the WTEA contract

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST**

**None at this time.**

**XV. OLD BUSINESS**

**None at this time.**

**XVI. NEW BUSINESS**

**Dr. Poteat**

Dr. Poteat received correspondence from Ms. Lisa Dority, the Winslow Township Municipal Clerk, regarding the use of School #4 on June 8, 2021 and November 2, 2021 for elections. Dr. Poteat proposed to the Board that June 8, 2021 be a full remote day for School #4 so the school can be available to the community. November 2, 2021 is usually election day and the schools are closed, so a full remote day should not be needed. Discussion was had among the Board about the use of the school and operating remotely.

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve that the township use School #4 for election day on June 8<sup>th</sup> and November 2<sup>nd</sup>.**

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, for approval utilizing June 8<sup>th</sup> for School #4 as a total remote learning day.**

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

## **XVII. INFORMATIONAL ITEMS**

### **Dr. Poteat**

Dr. Poteat thanked all of the teachers, employees, and support staff for a great March 1<sup>st</sup> reopening. He has been visiting the schools and the students are glad to be back in school. He works with the IT Technicians daily on resolving any lingering technology problems and said we will continue to get better each day.

Parents who are interested in having their children return for hybrid learning for the fourth marking period must register on each school website. If parents have more than one child they need to register each child on their respective school website. Registration will be Monday, March 15, 2021 and will last through 4:00 pm on March 26, 2021. If parents have already registered their child they do not need to do it again. Hybrid learning for newly registered students will begin Monday, April 19, 2021 rather than in the middle of the week.

Dr. Poteat provided an update on Covid-19 in Camden County, Winslow Township and the District. The positivity rate in Camden County is 5%, considered moderate. There were 129 new positive cases in Camden County and 7 in Winslow Township. Over the weekend the Executive County Superintendent, Dr. Pugh-Bassett, approved providing vaccines to everyone in Winslow Township School District who wishes to receive one. The Rowan University Stratford Campus will begin appointments on Friday, March 12, 2021 through next week. The District submitted 171 employees who wished to be vaccinated. We are the only county that is in the process of doing something like this in the state. When employees receive their first vaccine they will automatically be scheduled for their second.

Mr. Blake asked if there was good teacher turn-out for the first day back. Dr. Poteat replied that over 95% were present and that the only absences were the ones that were preapproved. Coverage was provided by substitute teachers, and we're not currently experiencing a shortage of substitutes.

Ms. McClendon gave a shout out to the teachers. She shared her daughter's first day back experience. She wanted to know if Dr. Poteat is planning for an influx of students for the fourth marking period and if there's enough space to accommodate the amount that will attend while practicing safe social distancing. Dr. Poteat said the hybrid learning model was designed as if every student returned for in-person learning, so an influx is already prepared for.

## **XVIII. PUBLIC COMMENTS (Time Limited)**

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to open the meeting for Public Comments at 8:51 p.m.**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

***Please respect the following procedures:***

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

**Winslow Joe (Mr. Joe Thomas)**

Mr. Thomas would like to give kudos to everyone who helped us get the \$11 million. He also wanted to know how we can get back to the rich history of Edgewood and Winslow. When he thinks of the rich history of Edgewood he thinks of Dennis Mitchell, an Edgewood High School graduate that has earned gold and silver Olympic medals. Mr. Thomas would also like to know how we can support our athletic department and ride the wave of how great they're doing. Mr. Thomas believes in the notoriety we can provide and that we belong as one of the top schools in New Jersey.

Ms. McClendon welcomes any input and assistance Mr. Thomas can provide with contacting Edgewood alumni for the 20<sup>th</sup> anniversary celebration. She also shared that the Marketing Committee is attempting to expand on the notoriety of our athletic department and is supporting them through the different social media platforms.

Mr. Thomas had additional comments but used his allocated time. Ms. Pitts suggested any additional comments or concerns can be sent to Dr. Poteat.

**Amanda Wells**

Ms. Wells has been Winslow proud for a long time. She attended Edgewood High School. Ms. Wells shared that she has two sons in school and loves both of their teachers. She'd like to know how parents and the community will be contacted if a teacher, staff or student tests positive for Covid-19. Dr. Poteat explained the process that involves the Camden County Department of Health and contact tracing. Ms. Wells also asked if there are any plans to improve the Wi-Fi. She explained teachers are getting kicked out at the school as opposed to when they had better internet at home. Dr. Poteat explained we're aware of the situations and issues with internet connectivity and that most issues are specific to each school. IT Technicians are working with teachers and principals on a regular basis. Dr. Poteat also explained we've expanded our connectivity with Verizon and we're trying to resolve these issues as quickly as possible. Ms. Wells shared that there's no road map for Covid-19 and that the teachers are doing an amazing job.

Ms. Pitts advised Ms. Wells that if she has additional comments or concerns she can contact Dr. Poteat directly.



**Cindy Skurnik**

Ms. Skurnik asked if a child is already hybrid would the parent need to fill out the survey again to continue as hybrid. She also shared her opinion on School #4 operating remotely. She believes the District should find out how many students are attending School #4 in person on June 8, 2021 before operating it remotely for the elections. Dr. Poteat replied that parents do not need to register for hybrid learning again for the fourth marking period if they're already attending the hybrid learning model. He also explained that there are too many safety and liability issues with having the students in school during elections. He stated that the decision has already been made this evening and we should move forward with it.

**Megan Byer**

Ms. Byer is a member of the Citizens Advisory Committee and wanted to provide clarification on the recommendations provided by C.A.C. for emailing teachers. She asked why the teacher's email communication is presented in that format when her personal email is provided as a C.A.C. member on the website. She also explained she's used the form and it feels like an unnecessary barrier to get in contact with the most needed people: teachers. Dr. Poteat responded that it was agreed to be looked into and that a demonstration will be hosted at the Town Hall Meeting, where her comments and concerns can be addressed. Ms. Byer explained parents don't have a misunderstanding of how to use the form but wants to know why the form is necessary and why the email addresses aren't available. She said she'll be joining the Town Hall Meeting.

**Liz Reed**

Ms. Reed shared that on March 1, 2021 the students and teachers returned to the schools for in-person learning. She believes that beginning March 24, 2021 the Board Meetings should return to in-person meetings. She'd like the Board and administrators to get an understanding of the technology issues that teachers, parents, and students are facing. Ms. Pitts replied that a discussion is planned to determine tentatively if the Board meetings will resume in-person in April 2021.

Ms. Reed also shared that the highlighting of women in the District is an excellent idea but wants to know when the highlights will open to secretaries, cafeteria workers, bus drivers, child study team members, counselors, custodians, maintenance, teachers and any other staff that are not administration or Board members. Ms. Pitts responded the Marketing Committee has produced 23 names with the intention of celebrating 23 women this month, without exclusion, because we have 23 school days in the month. As we get further into the month we'll see it's not just highlighting women administrators or Board members, but women who have contributed to the Winslow Township School District and community.

**Tina Marshall**

Ms. Marshall stated that she has several questions and would like to ask them all first before hearing their response. She would like to know if all of the classrooms and areas the students use in the Middle School are air conditioned. She would also like to know why discussion is needed for the Board meetings to return to in-person, when she believes Dr. Poteat told her personally that once the children return to the schools the Board would also return. Finally, she would like to know why callers are being cut off after four minutes before they're done asking their questions. She explained that parents don't always get responses to emails.

Dr. Poteat replied that the Middle School is not fully air conditioned, that the majority of spaces and classrooms are not, but that the Board discussed earlier in the meeting what would be needed to air condition all of the schools fully. Dr. Poteat also explained that Board meeting location, whether in-person or not, is decided by the Board, and that's why a discussion is needed. In regards to the four-minute limit to public comments, Dr. Poteat explained that the limit has been in place for a long time and the intended purpose is to keep the meetings flowing and allows all callers the opportunity to call in.

Ms. Marshall wanted a more detailed response about sending her children to school in hot weather while wearing masks if there's no air conditioning. Dr. Poteat explained again that the topic is something that is out of his control but the Board is going to discuss air conditioning further. Ms. Marshall felt she was being dismissed and asked Mr. Long if he was trying to contribute to the conversation. Mr. Long explained she indicated her questions had been answered and she felt any responses were wasting her allocated time. He also explained the leniency with the four-minute limit. Mr. Long also asked Ms. Marshall who hasn't been responding to her emails so Dr. Poteat can address that. Ms. Marshall said Dr. Poteat hasn't been responding to her emails.

### **Edward VanHee**

Mr. VanHee has a daughter in the Kindergarten program. Her teacher is great and goes above and beyond but has been experiencing technical connection issues. Mr. VanHee would like to know if anyone is monitoring to ensure students are getting a better education due to the disruptions. Dr. Poteat explained we are trying to troubleshoot all issues and will have an IT Technician over to the school tomorrow to address them. Mr. VanHee also asked if there is a way to advance the hybrid learning, such as having separate teachers teach in-person and remotely. Dr. Poteat replied that we do not have enough teachers to do both. Mr. VanHee made the comment that the remote learning students will suffer. Dr. Poteat said that it's not our intent and we're hoping to resolve all issues.

Ms. McClendon asked if the connection issues are issues with the platforms and logging in, or if the connection is not stable after everyone has logged in. Dr. Poteat explained it depends on the different schools and the classrooms location. A discussion ensued between Ms. McClendon and Dr. Poteat about the different technical issues schools and teachers are experiencing and possible resolutions.

### **Joyce Voss**

Ms. Voss commented on the substitute teachers. She's unsure why Dr. Poteat commented earlier in the meeting about not having any substitute teacher shortages or issues, when her child has had trouble getting substitutes to replace his teacher. Dr. Poteat replied that he can't be specific about each classroom and has had another individual responsible for overseeing substitute placement. He will have that individual account for each school everyday or have them attend the meetings to explain.

**Donna Titora**

Ms. Titora would like to know if teachers will be allowed to have fans in the classrooms when there's no air conditioning or if students can bring their own personal fans. She also wanted to know if the District would consider half-days when the weather is too hot so the children are not suffering. Dr. Poteat explained that fans are not permitted in the classroom per the Fire Marshall. Children should also not bring personal fans to school due to the potential of injury or theft. Dr. Poteat explained there's no immediate resolution to the lack of air conditioning, but we have the option to use half-days if we know in advance that the temperature will be excessive. Ms. Titora would also like to know if students are allowed to have water at their desks. Dr. Poteat replied that the District is providing water bottles to students every day as needed, since they're not allowed to use the water fountains. Finally, Ms. Titora asked if students would be allowed to use cool packs to combat the heat. Dr. Poteat doesn't think that will be allowed at this time and does not recommend it.

**XIX. ADJOURNMENT OF PUBLIC COMMENTS**

**A motion was made Ms. Peterson, seconded by Ms. Dredden, to close the meeting for Public Comments at 9:44 p.m.**

Voice Vote: All in favor

**XX. EXECUTIVE SESSION**

**A motion was made Ms. Peterson, seconded by Ms. Dredden, to approve adoption of Executive Resolution and adjournment to Executive Session at 9:46 p.m.**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on March 10, 2021 at 9:46 p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and \_\_\_\_\_;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are a matter of Attorney/Client privilege and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is J.H. Williams vs Winslow;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: as it relates to a grievance that has been escalated to the Board level;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

**WHEREAS**, the length of the Executive Session is estimated to be 45 minutes to 1 hour, after which the public meeting shall reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Voice Vote: All in favor

**XXI. ADJOURNMENT OF EXECUTIVE SESSION**

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to adjourn Executive Session at 11:22 p.m.**

Voice Vote: All in favor

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve to uphold the denial of grievance appeal that was filed by the WTEA and in essence upholding the previous denials by the Administration.**

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve a resolution authorizing settlement in the matter of J.H. Williams vs. Winslow Township School District, matter pending in the Superior Court, in the amount of \$96,390.21.**

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XXII. ADJOURNMENT**

**A motion was made Ms. Peterson, seconded by Ms. Dredde, to adjourn the meeting at 11:25 p.m. All Ayes.**

Respectfully Submitted,

Tyra McCoy-Boyle  
Business Administrator/Board Secretary



## NEW JERSEY SENATE

STEPHEN M. SWEENEY  
Senate President  
Email: SenSweeney@njleg.org

Please reply to:  Kingsway Commons, Suite 400  
935 Kings Highway  
West Deptford, NJ 08086  
Tel: (856) 251-9801  
Fax: (856) 251-9752  
 199 East Broadway, Suite G  
Salem, NJ 08079  
Tel: (856) 339-0808  
Fax: (856) 339-9626

March 1, 2021

Tyra McCoy-Boyle, School Business Administrator/Board Secretary  
Winslow Township School District  
40 Cooper Folly Road  
Atco, New Jersey 08004

Dear Ms. McCoy-Boyle:

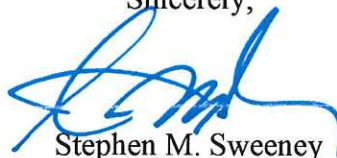
Thank you for your recent correspondence regarding vaccination allotments for school district personnel.

I agree and understand the sense of urgency for all residents, especially those working in essential roles, in regards to being able to obtain the COVID-19 vaccine as soon as possible. I have strongly supported distribution to our educational community as quickly as possible. I am pleased that the Governor and New Jersey Department of Health have announced that educators will be eligible for the vaccination beginning on Monday, March 15.

I will continue to support all efforts to ensure our schools can open in-person, including ensuring teachers are able to access vaccinations.

Thank you again for contacting my office.

Sincerely,



Stephen M. Sweeney  
Senate President  
State of New Jersey

SMS/jb

Wednesday, March 10, 2021 4:02 PM

Re: Your School District's Estimated Funding from the American Rescue Plan



Dear Superintendent Poteat,

Today, I joined my colleagues in the House of Representatives to pass the American Rescue Plan. We listened to your concerns, and this landmark, life-saving package will help crush the virus by expanding testing and getting vaccines to the people, ensure schools have the resources to safely open and operate, provide direct relief to families and assist our economy in building back better.

The American Rescue Plan includes nearly **\$130 billion** to help state and local education departments get schools open and running safely. I'd specifically like to highlight the estimated funding included for Winslow Township School District.

**Winslow Township School District will receive an estimated \$11,605,000.**

(Estimates provided by the House Education and Labor Committee)

Twenty percent of the funding provided by the American Rescue Plan is intended to be used to address and remediate "learning loss" among students. The remaining funds can be used for:

- Upgrading and repairing ventilation systems
- Implementing social distancing
- Purchasing personal protective equipment
- Investing in support staff to care for students' health and well-being

The American people need relief now, and the America Rescue Plan will provide much needed funding and resources.

As your representative in Congress, I will continue to fight for the people of South Jersey and make sure they are equipped and prepared in the fight against COVID-19. If you have any questions or would like additional details, please reach out to District Director Mary Cruz at 856-427-7000.

Sincerely,

A handwritten signature in blue ink, appearing to read "Donald Norcross".

---

Congressman Donald Norcross



**Winslow Township Board of Education  
Marketing Committee Minutes**

March 9, 2021

Submitted by: Ms. McClendon – Chairperson

Meeting called to order at 5:02 p.m. via WebEx.

**Attendees:** Mr. Blake, Ms. McClendon, Ms. Moore, Dr. Poteat

**I. Overview**

**II. Unfinished Business**

**A. District FB page-**



-Still pushing to increase Followers; continue to increase our numbers

-Black History -Women’s History Month (March- spotlight Winslow Township



Women of Excellence

- great job. Spotlights are going up daily. We have 23 women to spotlight.

**B. Upcoming Town Hall (March 17, 2021)**

-planning to make it more personal and inviting (webex video will be open to all, break-out rooms, fun, information and Q&A.

- all Board committee chairpersons confirmed to participate

-Will have a Drive Run thru with Technology on 3/16/21 @ 5pm at our next meeting..

-Flyer created by Ms. Moore, time changed to 6:00pm due to budget meeting in the beginning. Start pushing on District website/Facebook page. Link to join Webex will be embedded into the flyer, user-friendly access.

-Dr. Poteat will make Robo call and it will be announced on “Real Talk” by Ms. Moore.

**Next Meeting Dates-** TBD

**Close Out-** - Meeting adjourned at 6:30pm

## **CAC Meeting - March 4, 2021 - 6:01pm - 7:11pm**

Rita Martin, Cheryl Pitts, Ian Moran, Michelle Kaighn, Shawana Hart, Joe Thomas, Danelle Hunter, Carolynne Carter, & Megan Byer

We have a new member from Chesilhurst - Miriam Smith-Stroud - unable to meet tonight because of the change in time.

### **Notes:**

#### 1. Vaccination for teachers -

- Ms. Pitts gave us an update on where the district stands with teacher vaccination:
  - We have the space to have someone come in and distribute vaccines to staff but our Freeholder stated that we have to personnel to administer the shots (approx. 600).
  - Camden County Public Health Official said that as a school district, our request has to come through the Camden County Superintendent
  - Camden County Public Health is setting up locations to have vaccines given to school personnel
  - School district can't mandate that staff receive the vaccine but they can try to make it available.

#### 2. Technology Use in Classroom -

- The question was asked if students are allowed to use chromebooks in the classroom?
  - That is a building level decision because the school board has not put out any requirements regarding chromebooks.
- The above question led to the discussion about parents being intimidated to reach out to principals, below are some suggestions:
  - Develop a relationship with the teacher or counselor if you are afraid to go to principal
  - Have a mentor that is willing to help you reach out or establish a relationship (CAC Member)
  - "Round Table" type discussion with principals (probably not possible, but maybe post-COVID)
  - Reach out to a board member
- Is the district monitoring connectivity issues and what programs are working?
  - Yes - those things are constantly being monitored. Dr. Poteat is visiting all of the schools and seeing what is working.

- Something was just approved with Verizon to hopefully help with connectivity issues.

### 3. Reunion/Alumni -

- Would really like to bridge Edgewater with Winslow and make it about both.
- Brief discussion about Dennis Mitchell and that he could be the key hook
  - Told to refer to Ms. McClendon about those ideas.

### 4. Hybrid vs. In Person Flexibility -

- Seems to be confusion about not flip-flopping between hybrid and remote but what to do if they decide to keep their student home because of symptoms.
  - We need to send the message that if your child is sick or has symptoms, you need to reach out to the teacher to see what to do about whether or not your child can join online.

### 5. Timely Release of Information/Updating District Website

- School website are out of date
  - Small questions that could easily be answered if sites were being utilized better.
    - Ex: what door should we be using for before school care?
- Suggestions that we discussed are listed below.

### **Suggestions/Recommendations:**

- Regarding the school website:
  - Could the principals put a "blurb" up on their school's website on Fridays or Mondays just to talk about what is happening that week or any upcoming things parents need to know about?
    - \*\*This could also "bridge the gap" between parents and the school and help parents feel that the principal is more accessible and willing to answer questions and have discussion.
  - Could the schools list the staff members' names and email addresses rather than using the "robo" email form?
    - The lack of access to a staff member's email seems like an unnecessary barrier. It also seems like it would be an easy way for communication to get "lost" and emails get unanswered.