

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Wednesday, April 14, 2021**  
**6:30 p.m. - (Live Stream Meeting)**  
**Minutes**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in notices dated **02/01/2021**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

**II. MISSION STATEMENT**

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Present	Larry Blake	John M. Shaw, Jr.
	Lorraine Dredden	Kelly Thomas
	Abena McClendon	Julie Peterson, Vice President
	Cynthia Moore	Cheryl Pitts, President

Absent                      Rita Martin

Also Present:            H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Administrator/Board Secretary  
Howard Long, Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. 2020-2021 DISTRICT GOALS**

(Ms. Pitts)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional modes. This shall include:
  - a. Ensuring articulation at all grade levels throughout the district
  - b. Focus on classroom instruction at all grade levels
  - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
  - d. Evaluation and updating all district programs
  - e. Accountability of all district staff
2. Continue to foster a positive school environment that is conducive to teaching and learning:
  - a. Focus on building relationships among staff that will result in increased learning and more effective instruction
  - b. Promote creative instruction (training and retraining)
  - c. Emphasis on collaboration with all district stakeholders
  - d. Promote cultural competence throughout district
  - e. Teacher to student relationships
  - f. Student to student relationships

- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
  - a. Continue with our public relations/marketing plan
  - b. Continue to work with the various advisory committees in the district
  - c. Examine communication methods utilized by district

**VI. AWARDS/PRESENTATIONS** **None at this time.**

**VII. CORRESPONDENCE** **None at this time.**

**VIII. MINUTES**

- 1. Approve the following Meeting Minutes of the Board of Education:

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve the minutes of the following meeting:**

Regular Meeting	March 24, 2021	Open Session
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Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Absent	Ms. Thomas	Yes
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

- 2. Approve the following Meeting Minutes of the Board of Education:

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve the minutes of the following meeting:**

Virtual Town Hall Mtg./Budget Hearing	March 17, 2021	Open Session
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Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Absent	Ms. Thomas	Yes
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**IX. BOARD COMMITTEE REPORTS**

**Athletic Committee – Mr. Shaw** – None at this time. Thank you to the Winslow Township Girls Travel Soccer Team for following through on collaboration with the District and Youth Sports.

**Education Committee – Ms. Peterson** – None at this time. Our next meeting will be Tuesday, April 20, 2021 at 3:00 pm.

**Equity Equality Committee – Mr. Blake** – None at this time. This committee will only function when a social justice concern arises.

**Marketing Committee – Ms. McClendon** – Minutes are attached. The Marketing Committee met on April 13, 2021, not April 14, 2021.

**Operations Committee – Ms. Dredden** – None at this time. Our next meeting will be April 27, 2021.

**Policy Committee – Ms. Pitts** – None at this time. Our next meeting will be on Thursday, April 22, 2021 at 4:00 pm.

**Citizens Advisory Committee – Ms. Pitts on behalf of Ms. Martin** – The Citizens Advisory Committee received an email from Mr. Ian Moran, a member of the C.A.C. and a leader for the Heart and Soul Initiative. The email explained that the Heart and Soul Initiative is seeking to hire a Project Coordinator from the Winslow Township community. This is a part-time position, working between 10 and 15 hours per week at \$25.00 per hour and will support the Core Team. Dr. Poteat confirmed we can place the request on the District website and Facebook page for the community to see.

**X. SUPERINTENDENT’S REPORT**

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve A. & B. as recommended by the Superintendent.**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **Exhibit X A: 2**

Approve the Second Reading and Adoption of Board Policies & Regulations as listed below and in the attached exhibit:

<b>Policy/ Regulation</b>	<b>Policy/Regulation Title</b>
Bylaw 0145	Board Member Resignation and Removal
R1642	Earned Sick Leave Law
P1643	Family Leave
P2415	Every Student Succeeds Act
P2415.02	Title I – Fiscal Responsibilities
P2415.05	Student Surveys, Analysis and/or Evaluations
P & R 2415.20	Every Student Succeeds Acts Complaints
P4125	Employment of Support Staff Members
P & R 5330.01	Administration of Medical Cannabis
P6360	Political Contributions
P & R 7425	Lead Testing of Water in Schools
P8330	Student Records
P9713	Recruitment by Special Interest Groups

3. Security/Fire Drill Report **None at this time.**
4. Professional Development/Workshops & Conferences **None at this time.**
5. Field Trip(s) **Exhibit X A: 5**  
Approve Field Trips as presented in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**  
Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **None at this time.**
8. Homeless Student(s) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **Exhibit X A: 10**

Approve the following fundraiser(s):

Middle School

- Little Caesar’s Pizza Kits (4/15/21-5/6/21) – 8<sup>th</sup> Grade Class

High School

- Snap-Raise Digital Fundraiser (4/12/21-4/26/21) – Football
- Class T-shirt Sale (April/May 2021) – Class of 2023
- 1<sup>st</sup> Annual Football/Wrestling Golf Outing (July 31, 2021) - Football

11. School 2 – Grant Acceptance

Approval requested for School 2 to accept the Sustainable Jersey for Schools grant in the amount of \$10,000 to create a walking story trail.

12. School 4 – Grant Acceptance

Approval requested for School 4 to accept a grant in the amount of \$10,000 from Sustainable NJ and the NJEA Foundation to create a fitness trail.

13. School 5 – Virtual Field Trip

Approval requested for the 5<sup>th</sup> grade class of School 5 to attend a virtual field trip on April 21, 2021 with the Federal Aviation Administration (FAA) and the German Aerospace Center. The trip will include a STEM demonstration.

14. School 6 – Virtual Field Trip

Approval requested for the students of School 6 to attend a virtual field trip to the Growth Dojo on April 21, 2021.

15. Middle School – Provided Services

Approve Family Therapy & Consultation Services to provide monthly therapy services for students and families at the Winslow Township Middle School at an hourly rate of \$110.00, to be paid from account #20-294-200-300-000-07.

16. Out of District Student

Approve the following Out of District Student to be applied to the IDEA grant for the 2020-2021 school year. Paid by account #20-250-100-500-000-00.

Student #	School	Tuition	ESY	Notes
#2581	Mary Dobbins	\$23,327.42		Start 03/12/21

**B. Principal’s Update**

1. Harassment, Intimidation & Bullying Report
  - o March 16-31, 2021

**Exhibit X B: 1**

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Absent	Ms. Thomas	Yes
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT**

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

**A. REPORTS None at this time.**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line Item Transfers **None at this time.**

2. Board Secretary’s Report **None at this time.**

3. Reconciliation Report **None at this time.**

4. Board Secretary’s Certification **None at this time.**

5. Boards’ Certification **None at this time.**

6. Bill List **Exhibit XI B: 6**

a. Approve the Vendor Bill List in the amount of \$838,963.05 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$880,377.00 as per the attached exhibit.

7. Payroll

Approve Payroll, for the month of March 2021, as listed below:

- o March 15, 2021                      \$2,276,668.85
- o March 30, 2021                      \$2,342,102.02

8. Disposal of School Property and Textbooks **Exhibit XI B: 8**

Approve the Disposal of School Property listed below:

Location	Department	Description
School #4	Technology	(319) iPads, estimated 10 years old, no longer work (3) HP Printers, estimated 10 years old, no longer work (11) iPad Carts, estimated 10 years old, no longer usable (1) Dell Cart, estimated 10 years old, broken
School #6	Nurse’s Office	(2) Blue Curtains, faded/old (1) Fax Machine, V6030285K995660, 10 years old, broken

Middle School	Main Office	(1) School mascot costume head piece, +10 years old, damaged
Middle School	Classrooms	(5) Teacher desks, +20 years old, outdated
High School	Classrooms	(61) Student desks, 20 years old, damaged (5) Student desks without chairs, 20 years old, damaged (17) Student chairs, 20 years old, damaged
B.O.E.	Asst. Sup.	(1) Fellow 99Ci Heavy Duty Shredder, 15+ years old, not working/broken

9. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
High School	WTHS HSA	June 17, 2021	Thursday 8:00 pm – 2:00 am	Cafeteria	No Fee

\*Note: The request is for the Project Graduation event for the class of 2021. Approval is contingent upon the community spread of Covid-19.

10. Custodial, Maintenance and Grounds Services

Having received notice from our current vendor that they are not be able to honor the terms of the current agreement, approval is requested to solicit Custodial, Maintenance and Grounds services using the competitive contracting process.

11. Purchase – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchase, in the following amount from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

**Items charged to 11-190-100-610**

CDW Government, Inc. ESCNJ # 18/19-03

Microsoft Software	District	\$56,514.24
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12. National School Boards Association – Professional Development Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Abena McClendon	NSBA 2021 Online Experience, The Conference for Public Education Leaders	April 8, 2021 – April 10, 2020	NC

13. New Jersey School Boards Association – Professional Development Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,



**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<b><u>Board Member Name</u></b>	<b><u>Program Name</u></b>	<b><u>Date</u></b>	<b><u>Event Cost</u></b>
Cheryl Pitts	Camden/Gloucester County SBA Virtual Meeting	May 18, 2021	NC

14. School Based Youth Program – Middle School 2020-21

Approve the revision of the allocation of salaries between Federal and State funding for the employees charged to the School Based Youth Program Grant – Middle School for the 2020-21 School year as follows:

**Middle School**

<b>Name</b>	<b>Job Title</b>	<b>Total Salary</b>	<b>Federal % of Salary</b>	<b>Amount Charged to Federal</b>	<b>State % of Salary</b>	<b>Amount Charged to State</b>	<b>Account Charged</b>
Carillo, Priscilla	Program Coordinator	\$49,500.00	65%	\$32,183.00	35%	\$17,317.00	20-296-200-104
Lyles, Jordan	Youth Development Specialist	\$35,000.00			100%	\$35,000.00	20-296-200-110
Harmon, Rhshima	Mental Health Provider	\$28,500.00			100%	\$28,500.00	20-296-200-110
Cordero, Melanie	Secretary	\$30,000.00			50%	\$15,000.00	20-296-200-105

15. Membership Renewal – Mexican American School Boards Association

Approve the renewal of the Winslow Township Board of Education’s membership in the Mexican American School Boards Association for the 2020-2021 school year in the annual amount of \$500.00. The costs are to be charged to 11-000-230-895.

16. Education Data Services, Inc. 2021-2022

Approve Winslow Township Board of Education to utilize Educational Data Services, Inc.’s. Cooperative Skilled Trades, Compliance Services and Ancillary Bids from April 1, 2021 to March 31, 2022 at a revised cost of \$2,050.00. (Revised from the March 24, 2021 meeting.)

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Absent	Ms. Thomas	Yes
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XII. PERSONNEL**

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve items on the Personnel Report as recommended by the Superintendent.

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. 2021/2022 New Hires

Approve the following New Hires for the 2021/2022 school year:

	Name	Location	Position	Salary	Effective
A	Biehler, Daniel	High School	Special Education Teacher	TBD* BA+30, Step 10	9/1/2021
B	Bishop, Stephen	Middle School	Health & Physical Education Teacher	TBD* BA, Step 2	9/1/2021
C	McNamara, Robert	Middle School	Music Teacher	TBD* BA, Step 4	9/1/2021

\*Salary TBD, pending board approval of the WTEA contract

2. Leave of Absence Requests

Approve the following Leave of Absence Requests pursuant to documents on file in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	K.K.	Medical	4/12/2021	4/23/2021	Paid
B	M.R.	Medical *Extended dates	4/10/2021	4/30/2021	Paid
C	M.T.	Maternity	9/1/2021 11/1/2021	10/31/2021 1/31/2022	Paid Unpaid

3. Resignation

Approve the following Resignation for the 2020/2021 school year:

	Name	Position	Location	Effective
A	McGlade, Staci	Special Education Teacher	School No. 2	5/31/2021

4. 2020/2021 Substitute Bus Driver

Approve the following 2020/2021 Substitute Bus Driver:

	Name
A	Rose, Rachel

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Absent	Ms. Thomas	Yes
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XIII. ADDENDUM**

**None at this time.**

**XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST**

1. The Winslow Board of Education responded to the following OPRA Requests between March 19, 2021 and April 1, 2021:

Received	Requested by	Document Requested	Approved	Denied
1	Adam Sheridan, Chairperson of the Winslow Township Education Association Health & Safety Committee	<ul style="list-style-type: none"> <li>Any and all data or certifications detailing the Air Exchange Rates (ACH rates) in the HVAC system in all schools and offices where WTEA members work</li> <li>Specifications or data from the bipolar ionizer systems that explain their effect on air exchange rates (ACH)</li> <li>Records from CM3 or other companies of HVAC work done since February 1, 2021 until present</li> <li>Records of requested repairs and repairs made, new installation, or other maintenance of classroom windows in all schools and worksites</li> </ul>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	
2	Rebecca Nieves	<ul style="list-style-type: none"> <li>Contract for the Superintendent and Assistant Superintendent</li> </ul>	✓	
3	Rebecca Nieves	<ul style="list-style-type: none"> <li>Number of teachers who have taken sick or personal days in the 2020-2021 school year</li> <li>Number of total days</li> <li>Number of substitutes utilized</li> <li>Number of times classes were covered by another teacher</li> </ul>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	

4	Christy Renzulli	<p>Technology Equipment purchases at HS &amp; MS</p> <ul style="list-style-type: none"> <li>• List of technology equipment and technology resources purchased between July 2020 and March 1, 2021, at the high school and middle school levels</li> <li>• Please include learning applications, software licenses, computers, computer equipment and accessories (cameras/speakers, other accessories such as projection add-ons), iPads, whiteboards, internet upgrades or equipment purchased to enhance internet connectivity, any other technology purchased, resources purchased for classroom instruction, student usage, and staff usage</li> <li>• Please include cost, quantity, date of purchase, and indicate which department, school, and/or grade(s) the equipment is intended for use/purchase.</li> <li>• Please identify if the equipment was purchased for student, classroom, or teacher/staff usage.</li> </ul>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	
5	James Roberts TriState Office	Mailroom records for the 2020 tax year in relation to the postage meter lease agreement, a copy of the lease that shows the type of mailing equipment, monthly/quarterly payment, and date of the signed agreement.	✓	

**XV. OLD BUSINESS**

**Ms. Pitts**

Ms. Pitts shared with the Board that at the next Board Meeting they will have a brief conference with Dr. Poteat regarding the Superintendents Evaluation.

**XVI. NEW BUSINESS**

**None at this time.**

**XVII. INFORMATIONAL ITEMS**

**Dr. Poteat**

Dr. Poteat provided an update on Covid-19 in Camden County and Winslow Township. The positivity rate for Camden County is in the high range at 8.87%. There were 212 new positive cases in Camden County, bringing the total to 45,474. There were 11 new positive cases in Winslow Township, bringing the total to 3,449. Unfortunately, the total fatalities in Camden County is 1,144 and in Winslow Township is 89. Dr. Poteat urged everyone to continue to be vigilant and stay safe.

The third marking period ended today. On Monday, April 19, 2021, the new hybrid students will be joining the hybrid model. Transportation information was mailed on Monday, indicating bus stops and times for pick-up and drop off.

Dr. Poteat shared the hybrid learning enrollment totals by school. The High School has 296 students, the Middle School has 321 students, School #6 has 240 students, School #5 has 278 students, School #4 has 269 students, School #3 has 253 students, School #2 has 176 students, and School #1 has 172 students. There is a total of 2,005 students in the hybrid learning model, including students that were already enrolled in it.

At this time, the student failure rate as a result of missing attendance and participation is concerningly high. Dr. Poteat explained that parents have been contacted multiple times through several different means. We will continue to make door to door delivery of letters. Unfortunately, teachers are put into a position with no other choice than to give a failing grade. Dr. Poteat expressed that as we move into the fourth marking period he is encouraging all parents to make sure children are participating and logging into class.

Dr. Poteat explained that as a result of the failure rate we are looking to provide summer school, free of charge. This option will not be offered to those failing as a result of missing attendance. He explained that we will use some of the Federal funding that has been provided to us to provide an in-person summer school. Dr. Poteat believes in-person learning will be more beneficial to those students in need. There are two issues anticipated with this program: whether we will have enough teachers and that past indicators have shown that students just will not attend. Dr. Poteat is asking that all parents that receive a letter to please encourage their children to attend. He explained there have been tutoring opportunities but we do not see many students taking advantage of them.

Ms. McClendon shared that she is disappointed to hear about this high failure rate. She explained that the District has made many efforts to keep the students engaged and really wished the parents made more effort to push for them to attend. She said we cannot help our students if we don't know there is something going on that could contribute to missing attendance.

Mr. Blake wanted to know which grade levels would be offered the summer school program. Dr. Poteat replied that the summer school program would be offered District and grade wide. It'll also depend on teacher availability. The Middle School and High School will offer English and Math. Mr. Blake asked if the program is only available to those at risk of failing and Dr. Poteat replied that it will have to be available for those that have the most need, since we can't accommodate everyone. A timeline has not been determined yet.

A teacher donated 20 sets of uniforms. They would like to remain unnamed but Dr. Poteat would like to publicly acknowledge the donation.

Dr. Poteat announced that the District would like to provide family engagement packets to our students with need. The packets will include reading, writing, and mathematics materials. They will also include backpacks and school supplies. We are trying to provide the needs of our students, whether they will be participating in the summer school program or not. Thank you to Dr. Carcamo for continuing to look at those needs and finding ways to address them.

The State of New Jersey received a response from the Federal Government over the Spring Break in regards to waiving the State Assessment requirement. The response stated that because the State of New Jersey has its own version of the assessment they are able to use that without the Federal Government waiving the requirement. Therefore, the New Jersey Student Learning Assessment that is normally taken has been cancelled and the State of New Jersey will use their own assessment, Start Strong, in English, Language Arts, Math and Science. We can implement the Start Strong in Fall 2021 in Math, Language Arts, and Science from September 13, 2021 to October 22, 2021. The waiver does not include the English/Language Arts students and the Special Education students. The Dynamic Learning Maps (DLM) for Special Education students will start April 5, 2021 through June 11, 2021 and Access, the English/Language Arts Assessment, will also begin April 5, 2021 through June 11, 2021 in person. We will be making arrangements and assisting parents with having their students take their assessments in person.

Dr. Poteat has been in contact with Dr. Carcamo and Mr. Marella and there are plans for a Graduation, both indoor and outdoor. The Ceremony is contingent on community spread.

The Prom is still scheduled for May 7, 2021 at Lucien's Manor. Tickets are on sale at the High School, so if any juniors or seniors are interested in participating in the Prom they can secure their tickets there.

The Middle School has been nominated and awarded the 2021 United States Department of Education Green Ribbon Award! The Middle School is one of two schools to represent New Jersey. The award will be publicly announced April 22, 2021 and they will receive their award on September 28, 2021 in Washington D.C. Congratulations to Ms. Stella Nwanguma, to the staff and to the students! Ms. Pitts stated that we are truly Winslow Proud! Dr. Poteat expressed that we should do something special for the school, staff and students. Ms. Pitts encouraged those that are currently failing to strive to be a part of this great experience.

### **Ms. Moore**

Ms. Moore would like to congratulate the Winslow Township Education Association Officers: Mr. Adam Sheridan as President, Ms. Maria Clark as Vice President, and Ms. Stacy Warden as Treasurer.

Ms. Moore also shared that she and Ms. McClendon attended the National School Board Association Conference. She said that it was very interesting and that she will be typing up and sharing her high lights and take-aways with the Board. Ms. Pitts expressed that the Conference is one of the great opportunities available as a Board Member.

### **Ms. Pitts**

Congratulations to Mr. Shaw on obtaining his Board Certification!

### **Ms. McClendon**

Ms. McClendon extended her congratulations to the Middle School Team. She attended the Facebook Live Climate Change that occurred March 31, 2021 and represented Winslow proudly.

Ms. McClendon shared that there seems to be concerns that there are a lot of empty pages in the High School Yearbook. She is pleading that the parents of senior students submit pictures to fill in the pages. Ms. Moore would like to know if a robo-call can go out to parents regarding this. Dr. Poteat agreed to have a robo-call sent to the parents.

**XVIII. PUBLIC COMMENTS (Time Limited)**

**A motion was made by Ms. Peterson, seconded by Ms. Dredde, to open the meeting for Public Comments at 7:37 p.m.**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

No participants for Public Comments.

**XIX. ADJOURNMENT OF PUBLIC COMMENTS**

**A motion was made Ms. Peterson, seconded by Ms. Dredde, to close the meeting for Public Comments at 7:40 p.m.**

Voice Vote: All in favor

**XX. EXECUTIVE SESSION**

**None at this time.**

**XXI. ADJOURNMENT**

**A motion was made Ms. Peterson, seconded by Ms. Dredde, to adjourn the meeting at 7:41 p.m. All Ayes.**

Respectfully Submitted,

Tyra McCoy-Boyle  
Business Administrator/Board Secretary

**Winslow Township Board of Education**  
**Marketing Committee Minutes**  
April 13, 2021  
Submitted by: Ms. McClendon – Chairperson

*Meeting called to order at 5:02 p.m. via WebEx.*

**Attendees:** *Mr. Blake, Ms. McClendon, Ms. Moore, Dr. Poteat*

**I. Recap**

*-Town Hall Meeting (effective/changes moving forward)*

*-Women’s History Month*

**II. Unfinished Business**

*-20<sup>th</sup> Anniversary Edgewood became Winslow – Celebrate Winslow (T.O.EW)! ---  
Different direction – Homecoming will look a little different this year.*

**III. New Business**

*-Teacher Appreciation Week (May 3<sup>rd</sup> – 7<sup>th</sup>)*

*-Spotlight our current Winslow Honor Roll students from 1<sup>st</sup>/2<sup>nd</sup> marking period  
and our past Winslow graduates who have achieved Dean’s list at their  
perspective college/university.*

**Next Meeting Dates-**

*April 27, 2021 @ 5:00pm*

***Meeting adjourned at 6:45p.m.***