

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, May 26, 2021
6:30 p.m. - (Live Stream Meeting)
Minutes

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in notices dated **02/01/2021**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

| | | |
|----------|------------------|--------------------------------|
| Present: | Larry Blake | Cynthia Moore |
| | Lorraine Dredden | Kelly Thomas |
| | Rita Martin | Julie Peterson, Vice President |
| | Abena McClendon | Cheryl Pitts, President |

Absent: John M. Shaw, Jr.

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Administrator/Board Secretary
Howard Long, Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2020-2021 DISTRICT GOALS

(Ms. McClendon)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional modes. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs
 - e. Accountability of all district staff
2. Continue to foster a positive school environment that is conducive to teaching and learning:
 - a. Focus on building relationships among staff that will result in increased learning and more effective instruction
 - b. Promote creative instruction (training and retraining)
 - c. Emphasis on collaboration with all district stakeholders
 - d. Promote cultural competence throughout district
 - e. Teacher to student relationships
 - f. Student to student relationships

- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Examine communication methods utilized by district

VI. AWARDS/PRESENTATIONS

None at this time.

VII. CORRESPONDENCE

Ms. McCoy-Boyle

Ms. McCoy-Boyle shared a letter dated May 24, 2021 from Senator Cory A. Booker congratulating the Winslow Township Middle School for being named the U.S. Department of Education Green Ribbon School. A copy of the letter is attached.

VIII. MINUTES

- 1. Approve the following Meeting Minutes of the Board of Education:

A motion was made by Ms. Martin, seconded by Ms. McClendon, to approve the minutes of the following meeting:

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|-----------------|--------------|--------------|
| Regular Meeting | May 12, 2021 | Open Session |
|-----------------|--------------|--------------|

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|----------------|-----|--------------|--------|
| Roll Call: | | | |
| Mr. Blake | Yes | Ms. Moore | Yes |
| Ms. Dredde | Yes | Mr. Shaw | Absent |
| Ms. Martin | Yes | Ms. Thomas | Yes |
| Ms. McClendon | Yes | Ms. Peterson | Yes |
| | | Ms. Pitts | Yes |
| Motion Carried | | | |

A motion was made by Ms. Martin, seconded by Ms. McClendon, to approve the minutes of the following meeting:

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|-----------------|--------------|----------------|
| Regular Meeting | May 12, 2021 | Closed Session |
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|----------------|-----|--------------|--------|
| Roll Call: | | | |
| Mr. Blake | Yes | Ms. Moore | Yes |
| Ms. Dredde | Yes | Mr. Shaw | Absent |
| Ms. Martin | Yes | Ms. Thomas | Yes |
| Ms. McClendon | Yes | Ms. Peterson | Yes |
| | | Ms. Pitts | Yes |
| Motion Carried | | | |

IX. BOARD COMMITTEE REPORTS

Education Committee – Ms. Martin on behalf of Ms. Peterson – Minutes are attached.

Equity Equality Committee – Mr. Blake – None at this time.

Marketing Committee – Ms. McClendon – Minutes are attached.

Operations Committee – Ms. Dredden – Minutes are attached.

Policy Committee – Ms. Pitts – None at this time. Meetings will resume in June. Meetings are the 4th Thursday of each month and all members will be notified.

Citizens Advisory Committee – Ms. Martin – Minutes are attached.

X. SUPERINTENDENT’S REPORT

A motion was made by Ms. Martin, seconded by Ms. McClendon, to approve A. & B. as recommended by the Superintendent, with corrections to Item #12.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report

Approve the Security/Fire Drill Report, for the month of April 2021, as listed below:

| School | Date | Elapsed Time | Type of Drill | A.M./P.M. | Cohort |
|-----------|---------|----------------|---------------------------------|-----------|--------|
| School #1 | 4/13/21 | 2 min. 11 sec. | Lockout Drill | 3:00 PM | A |
| | 4/20/21 | 4 min. 57 sec. | Fire Drill | 9:30 AM | A |
| | 4/16/21 | 3 min. | Lockout Drill | 2:55 PM | B |
| | 4/23/21 | 3 min. 27 sec. | Fire Drill | 9:30 AM | B |
| School #2 | 4/20/21 | 3 min. 59 sec. | Fire | 1:59 PM | A |
| | 4/27/21 | 5 min. 34 sec. | Evacuation Drill | 1:06 PM | A |
| | 4/22/21 | 3 min. 26 sec. | Fire | 2:58 PM | B |
| | 4/29/21 | 5 min. 10 sec. | Evacuation Drill | 12:28 PM | B |
| School #3 | 4/13/21 | 5 min. | Fire | 1:15 PM | A |
| | 4/26/21 | 3 min. | Lockout | 3:04 PM | A |
| | 4/23/21 | 4 min. | Fire | 2:11 PM | B |
| | 4/29/21 | 5 min. | Lockout | 3:16 PM | B |
| School #4 | 4/13/21 | 4 min. 20 sec. | Fire | 11:07 AM | A |
| | 4/27/21 | 4 min. 29 sec. | Non Fire Evacuation/Bomb Threat | 2:17 PM | A |
| | 4/15/21 | 3 min. 40 sec. | Fire | 2:26 PM | B |
| | 4/29/21 | 5 min. 15 sec. | Non Fire Evacuation/Bomb Threat | 9:25 AM | B |
| School #5 | 4/20/21 | 5 min. | Fire | 9:39 AM | A |
| | 4/27/21 | 7 min. | Lock Out | 2:17 PM | A |
| | 4/29/21 | 3 min. 48 sec. | Fire | 1:04 PM | B |
| | 4/29/21 | 7 min. | Lock Out | 2:18 PM | B |

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|-------------------|---------|----------------|---------------------|----------|---|
| School #6 | 4/20/21 | 2 min. 28 sec. | Fire | 10:12 AM | A |
| | 4/27/21 | 13 min. | Non-Fire Evacuation | 2:00 PM | A |
| | 4/29/21 | 2 min. 50 sec. | Fire | 9:50 AM | B |
| | 4/29/21 | 14 min. | Non-Fire Evacuation | 1:40 PM | B |
| Winslow Twp. M.S. | 4/13/21 | 7 min. | Fire | 2:02 PM | A |
| | 4/27/21 | 11 min. | Bomb Threat | 12:57 PM | A |
| | 4/15/21 | 6 min. | Fire | 12:54 PM | B |
| | 4/29/21 | 10 min. | Bomb Threat | 12:56 PM | B |
| Winslow Twp. H.S. | 4/1/21 | 10 min. | Fire | 9:20 AM | A |
| | 4/26/21 | 12 min. | Bomb Threat | 10:40 AM | A |
| | 4/13/21 | 10 min. | Fire | 1:00 PM | B |
| | 4/29/21 | 15 min. | Bomb Threat | 12:15 PM | B |

4. Professional Development/Workshops & Conferences **None at this time.**

5. Field Trip(s) **Exhibit X A:5**

Approve Field Trip(s) as presented in the attached exhibit.

6. Tuition Students **Exhibit X A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.

7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**

Approve termination of Out-of-District Student Placements as listed in the attached exhibit.

8. Homeless Student(s) **Exhibit X A: 8**

Approve the placement of Homeless Student(s) as listed in the attached exhibit.

9. Division of Child Protection & Permanency (DCP&P) **Exhibit X A: 9**

Approve placement of DCP&P students as listed in the attached exhibit.

10. Fundraiser(s) **None at this time.**

11. School One – Donation

Approval requested for School One students to receive \$5.00 gift cards to Dunkin Donuts.

12. School Three – Donation

Approve to accept a \$1,000 book donation for School 3 from the New Jersey Garden City Alumnae Chapter of Delta Sigma Theta Sorority, Inc.

13. School Four – Donation

Approval requested for Winslow School Four to accept 25 Dunkin Donuts e-gift cards in the amount of \$5.00 for each of the students and teachers participating in the Alliance Power Save Program.

14. Middle School – Promotion

Approval requested for the Winslow Township Middle School 8th Grade Promotional Ceremony to take place on Wednesday, June 16, 2021 from 6:00 PM to 7:30 PM at the Winslow Township High School football field.

15. High School – Donation

Approval requested for the Winslow Township High School Senior Class of 2021 to accept the Robert Turner Technology Award donation in the amount of \$300. This award is given to a student interested in the field of technology.

16. High School – Donation

Approval requested for the Winslow Township High School Senior Class of 2021 to accept the Tapper/Hicks 5K Freedom Run-Walk donation in the amount of \$1,000. This scholarship is to honor PO1 (Seal) David M. Tapper for his service and sacrifice to our nation. This scholarship is given to two graduating seniors from the JROTC program who have been accepted into a college/university or other post secondary educational institution.

17. Textbook Adoptions

Approve the following textbook adoptions:

- Inspire Science Chemistry, McGraw Hill, 2020: Not to exceed \$8,000
- Architecture, Goodheart-Wilcox, 2018: Not to exceed \$800

18. Independent Evaluations and Services

Approve the following providers to provide educational services, evaluations, and related services to Winslow Township students on an as needed basis for the 2021-2022 school year.

- **360 Translations**, PO Box 442, Cherry Hill, New Jersey 08003
- **Abilities Solutions**, 1208 Delsea Dr, Westville, NJ 08093
- **Advancing Opportunities, Cerebral Palsy of New Jersey**. 1005 Whitehead Rd Ext, Ewing Township, NJ 08638
- **ARCHWAY EVALUATION, COUNSELING, & TREATMENT CENTER**, 208 Jackson Rd., PO Box 688, Atco, NJ 08004
- **Bancroft**. 1255 Caldwell Road, Cherry Hill, NJ 08034
- **Beyond Communications**, 108 Straube Center Blvd., Suite I-3, Pennington, NJ 08534

- **Brookfield Tutoring Services**, 800 W Kings Hwy, Haddon Heights, NJ 08035
- **Burlington County Special Services Unit**, 20 Pioneer Boulevard, Westampton, NJ 08060
- **Camden County Educational Services**, 225 White Horse Avenue, Clementon, NJ 08021
- **Camden County Technical School**, 343 Berlin - Cross Keys Rd, Sicklerville, NJ 08081
- **Cape May County Special Services**. 148 Crest Haven Rd., Cape May Court House, NJ 08210
- **Children's Hospital of Philadelphia (CHOP)**, 3401 Civic Center Blvd, Philadelphia, PA 19104
- **CNNH/ NeurAbilities-** The Center for Neurological and Neurodevelopmental Health, 250 Haddonfield-Berlin Road, Suite 105, Gibbsboro NJ 08026
- **Cooper Learning Center**, 4011 Main St., Voorhees, NJ 08043
- **Cooper University Hospital, Outpatient Speech Language Pathology,3 Cooper Plaza, Suite 511, Camden, NJ 08103**
- **Costal Audiology, LLC**, 1401 Rt. 70 East, Suite 27, Cherry Hill, NJ 08034
- **Daytop Village of NJ**, 9 Harding Highway, Pittsgrove, NJ 08318
- **Dolly Guzman, Educational Services**, 7434 Rogers Ave., Pennsauken, NJ 08109
- **Dr. Charles J. Idler, Idler Education Testing Services LLC**, 109 Mimosa Drive, Sewell, NJ 08080
- **Dr. James Hewitt**, Hewitt Psychiatric, 442 Warwick Road, Lawnside N.J 08045
- **Dr. Thomas O'Reilly, MD of Medford Family Psychiatry**, Unit 13A-6, 560 Stokes Road, Medford, NJ 08055
- **Educational Specialized Associates**, Grove St., Caldwell, NJ
- **Epic Health Services, Inc.**, 303 Fellowship Rd., Suite 101, Mount Laurel, NJ 08054
- **First Children Services/Real Center**, 1256 Markkress Rd., Cherry Hill, NJ 08003
- **General Healthcare Resources, Inc.**, 2250 Hickory Rd, Plymouth Meeting, PA 19462
- **Gloucester County Special Services (CRESS)**, 1340 Tanyard Rd., Sewell, NJ 08080
- **High Focus Centers of Cherry Hill**, 53 Haddonfield Rd, Cherry Hill, NJ 08002
- **Inspira Health Network**, 509 N Broad St, Woodbury, NJ 08096
- **Kingsway Learning Center**, 1000 Voorhees Drive, Voorhees, NJ 08043
- **Marcroft** (division of Bancroft), 1000 White Horse Road, Suite 802, Voorhees, NJ 08043

- **Multilingual Assessment Services, Maria Villarasone**, Glenrock Road, Egg Harbor Township, NJ 08234
- **Professional Education Services, Inc. (PESI)**, 34 Delsea Dr S # 1, Glassboro, NJ 08028
- **Robinowitz Education Center@TCNJ**, 75 Mapleton Road Princeton, NJ 08540
- **Rowan University Assessment & Learning Center**, 201 Mullica Hill Road, Herman D. James Hall, Glassboro, NJ 08028
- **Sign4U Interpreting Services**, 437 Roosevelt Ave., Glendora, NJ 08029
- **Starlight Home Care Agency Inc.**, 310 Cedar Ln # 3, Teaneck, NJ 07666
- **Teaching Strategies, LLC**, 4500 East West Highway, Suite 300 Bethesda, MD 20814
- **The Bilingual Child Study Team Company**, 47 Leah Way, Parsippany, NJ 07054
- **The Communication Connection**, 139 W. Main St., Suite 3, Norristown, PA 19401

B. Principal’s Update

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|-----------------------------------------------|-----------------------|
| 1. Harassment, Intimidation & Bullying Report | Exhibit X B: 1 |
| o May 1-14, 2021 | |
| 2. Suspension Report (April 2021) | Exhibit X B: 2 |
| 3. Ethnicity Report (April 2021) | Exhibit X B: 3 |
| 4. School Highlights (April 2021) | Exhibit X B: 4 |

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| Roll Call: | | | |
| Mr. Blake | Yes | Ms. Moore | Yes |
| Ms. Dredde | Yes | Mr. Shaw | Absent |
| Ms. Martin | Yes | Ms. Thomas | Yes |
| Ms. McClendon | Yes | Ms. Peterson | Yes |
| | | Ms. Pitts | Yes |
| Motion Carried | | | |

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Ms. Martin, seconded by Ms. McClendon, to approve A. & B. as recommended by the Business Administrator/Board Secretary, with corrections to Item #37.

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. Line Item Transfers **Exhibit XI B: 1**
 Approve the Line Item Transfers, for the month of March 2021, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

- 2. Board Secretary’s Report **Exhibit XI B: 2**
 Approve the Board Secretary’s Reports in accordance with 18A:17-36 and 18A:17-9 for the month of March 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 3. Reconciliation Report **Exhibit XI B: 3**
 Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of March 2021. The Reconciliation Reports and Board Secretary’s Reports are in agreement for the month of March 2021.

- 4. Board Secretary’s Certification
 The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

- 5. Boards’ Certification
 Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary’s Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 6. Bill List **Exhibit XI B: 6**
 - a. Approve the Vendor Bill List in the amount of \$ \$1,064,453.52 as per the attached exhibit.
 - b. Ratify the Manual Bill List in the amount of \$ \$847,509.53 as per the attached exhibit.

- 7. Payroll **None at this time.**

- 8. Disposal of School Property and Textbooks **Exhibit XI B: 8**

Approve the Disposal of School Property listed below:

| Location | Department | Description |
|-----------|------------|-------------------------------------------------|
| School #1 | Technology | (74) Samsung Chromebooks, 8 years old, outdated |

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| School #2 | Playground | (2) Metal picnic tables, 20+ years old, broken, rusty, unsafe |
| High School | Computer Science | (1) Dry-Erase White Board, 20 years old, worn, wheels broken, obsolete |
| High School | Nursing | (3) Fabric chairs, 20 years old, broken/damaged |
| High School | Gymnasium | (2) Baseball/Softball tees, 15+ years old, broken/missing parts (17) Softballs, 15+ years old, ripped/old (2) Softball gloves, 8+ years old, broken/old/ripped (1) Ultrack score board, 5+ years old, broken/missing parts |
| High School | Gymnasium | (15) Scooters, 20 years old, broken/wheels off (1) Crab soccer, 15+ years old, ripped/old (5) Basketballs, 8+ years old, broken/old/flat/ripped (13) Floor hockey sticks, 20+ years old, broken (15) Lacrosse sticks, 10+ years old, broken (7) Tennis rackets, 10+ years old, broken (1) Fitness ladder, 10+ years old, old/broken (2) Volleyball stands, 8+ years old, broken (1) Crate of harnesses, 20+ years old, not using (13) Wooden juggling pins, 25+ years old, not using (26) Step risers, 10 years old, not using (3) Steps, 10 years old, not using (10) Wiffle ball bats, 10+ years old, old/not using/broken |
| High School | Math | (59) Algebra 1 Textbooks (Glencoe), 2014, good/discontinued (68) Geometry Textbooks (Glencoe), 2014, good/discontinued (60) Algebra 2 Textbooks (Glencoe), 2014, fair/discontinued (43) Calculus (Smith Minton), 2012, fair/discontinued (56) Blitzer Precalculus, 2010, fair/discontinued (66) Blitzer Algebra & Trigonometry, 2010, fair/discontinued (17) Holt Algebra 1, 2007, fair/discontinued (36) Blitzer Thinking Mathematically, 2011, good/discontinued (18) Prentice Hall Algebra 1, 2011, good/discontinued (36) Prentice Hall Geometry, 2011, good/discontinued (1) Holt Geometry, 2011, good/discontinued (12) McDougal Littell Algebra 1, 2004, good/discontinued (54) McDougal Littell Algebra 2, 2004, good/discontinued |

9. Use of Facilities **None at this time.**

10. State Contract Vendors – 2021-2022

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A”18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2021-2022 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2021 to June 30, 2022.

Date Approved

Business Administrator/Board Secretary

Referenced State Contract Vendors

| Commodity/Service | Vendor Name | State Contract Number |
|------------------------------------------------------------------------------------------------------|--------------------------------------|------------------------------|
| MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) (Expiring 07/20/21) | CAMPBELL FREIGHTLINER LLC | A89264 |
| MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) (Expiring 07/20/21) | GENERAL SPRING AND ALIGNMENT SERVICE | A89283 |

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| MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) (Expiring 07/20/21) | ROBERT H. HOOVER & SONS | A89257 |
| MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) (Expiring 07/20/21) | HOUPERT FLEET SERVICES | A89275 |
| MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) (Expiring 07/20/21) | HAINESPORT ENTERISES INC | A89300 |
| MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) (Expiring 07/20/21) | JOES AUTO SERVICE | A89294 |
| VEHICLE COLLISION REPAIRS FOR NEW JERSEY DEPT. OF TREASURY AND STATE POLICE ONLY (Expiring 07/31/21) | HAINESPORT ENTERISES INC | A80720 |
| WSCA COMPUTER CONTRACT (NASPO VALUEPOINT COMPUTER) (Expiring 07/31/21) | HP COMPANY | A89974 |
| WSCA COMPUTER CONTRACT (NASPO VALUEPOINT COMPUTER) (Expiring 07/31/21) | CDW GOVERNMENT LLC (Authorized Dealer) | A89974 |
| COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES (Expiring 07/31/21) | DELL MARKETING L.P. | 19-TELE-00656 |
| AUTOMOTIVE PARTS FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) (Expiring 08/09/21) | CAMPBELL FREIGHTLINER LLC | A42074 |
| AUTOMOTIVE PARTS FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) (Expiring 08/09/21) | BUS PARTS WAREHOUSE | A42088 |
| AUTOMOTIVE PARTS FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) (Expiring 08/09/21) | GENERAL SPRING AND ALIGNMENT SERVICE | A42120 |
| AUTOMOTIVE PARTS FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) (Expiring 08/09/21) | HALE TRAILER BRAKE & WHEEL INC | A42087 |
| AUTOMOTIVE PARTS FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) (Expiring 08/09/21) | JOHNSON & TOWERS INC | A42098 |
| AUTOMOTIVE PARTS FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) (Expiring 08/09/21) | KIMBALL MIDWEST | A42128 |
| AUTOMOTIVE PARTS FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) (Expiring 08/09/21) | LAWSON PRODUCTS INC | A42111 |
| AUTOMOTIVE PARTS FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) (Expiring 08/09/21) | TRANSAXLE LLC | A42090 |

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| AUTOMOTIVE PARTS FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) (Expiring 08/09/21) | WOLFINGTON BODY CO INC | A42076 |
| AUTOMOTIVE PARTS FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) (Expiring 08/09/21) | GENUINE PARTS COMPANY | A42093 |
| AUTOMOTIVE PARTS FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) (Expiring 08/09/21) | NAPA AUTO PARTS, INC (AUTHORIZED DEALER) | A42093 |
| AUTOMOTIVE PARTS FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) (Expiring 08/09/21) | HOOVER TRUCK CENTERS, INC | A42068 |
| AUTOMOTIVE PARTS FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR) (Expiring 08/09/21) | HOUPERT FLEET SERVICES | 19-FLEET-00695 |
| BUILDING MGMT- LIFE SAFETY EQUIPMENT: T2478 AED (Expiring 08/14/21) | LIFES SAFERS, INC | A84689 |
| LIBRARY & SCHOOL SUPPLIES (Expiring 08/30/21) | LAKESHORE LEARNING MATERIALS | 17-FOOD-00250 |
| LIBRARY & SCHOOL SUPPLIES (Expiring 08/30/21) | TROXELL COMMUNICATIONS INC | 17-FOOD-00244 |
| LIBRARY & SCHOOL SUPPLIES (Expiring 08/30/21) | THE LIBRARY STORE | 17-FOOD-00264 |
| LIBRARY & SCHOOL SUPPLIES (Expiring 08/30/21) | UNITED SUPPLY CORP | 17-FOOD-00262 |
| LIBRARY & SCHOOL SUPPLIES (Expiring 08/30/21) | BMI EDUCATIONAL SERVICES INC | 17-FOOD-00260 |
| LIBRARY & SCHOOL SUPPLIES (Expiring 08/30/21) | PAPER CLIPS INC | 17-FOOD-00259 |
| LIBRARY & SCHOOL SUPPLIES (Expiring 08/30/21) | BECKERS SCHOOL SUPPLIES | 17-FOOD-00249 |
| LIBRARY & SCHOOL SUPPLIES (Expiring 08/30/21) | KURTZ BROTHERS | 17-FOOD-00247 |
| LIBRARY & SCHOOL SUPPLIES (Expiring 08/30/21) | DEMCO INC | 17-FOOD-00246 |
| LIBRARY & SCHOOL SUPPLIES (Expiring 08/30/21) | STEPS TO LITERACY LLC. | 17-FOOD-00245 |
| LIBRARY & SCHOOL SUPPLIES (Expiring 08/30/21) | CASCADE SCHOOL SUPPLIES, INC | 17-FOOD-00243 |
| LIBRARY & SCHOOL SUPPLIES (Expiring 08/30/21) | SCHOOL SPECIALTY INC | 17-FOOD-00242 |
| VEHICLES, TRUCKS, CLASS 3, PICKUP/ UTILITY/DUMP, WITH SNOW PLOW OPTION | CHAS S WINNER INC | A88758 |
| INSPECTION OF FIRE SUPPRESSION | SIMPLEX GRINNELL LP | A83717 |
| HVAC, REFRIGERATION AND BOILER SERVICES- STATEWIDE | CORE MECHANICAL INC | A88697 |
| HVAC, REFRIGERATION AND BOILER SERVICES- STATEWIDE | MULTI TEMP MECHANICAL INC | A88695 |

| | | |
|-----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|----------------|
| PARTS & REPAIRS FOR ROAD MAINTENANCE EQUIPMENT | LAWSON PRODUCTS INC | A85850 |
| TREE TRIMMING, PRUNING AND REMOVAL SERVICES – STATEWIDE | RICH TREE SERVICE INC | 18-DDP-00645 |
| COPIERS, MAINT., AND SUPPLIES | RICOH USA, INC. (IKON OFFICE SOLUTIONS) | A40467 |
| PARTS & REPAIRS FOR LAWN & GROUNDS EQUIPMENT | FARM RITE INCORPORATED | A43035 |
| PARTS & REPAIRS FOR LAWN & GROUNDS EQUIPMENT | LAUREL LAWNMOWER SERVICE INC | A43029 |
| PARTS & REPAIRS FOR LAWN & GROUNDS EQUIPMENT | CHERRY VALLEY TRACTOR SALES | A43022 |
| PARTS & REPAIRS FOR LAWN & GROUNDS EQUIPMENT | CENTRAL JERSEY EQUIPMENT LLC | A43037 |
| PARTS & REPAIRS FOR LAWN & GROUNDS EQUIPMENT | LAWSON PRODUCTS INC | A43023 |
| NON-OEM AUTOMOTIVE PARTS & ACCESSORIES FOR LIGHT DUTY VEHICLES | KIMBALL MIDWEST | A86013 |
| NON-OEM AUTOMOTIVE PARTS & ACCESSORIES FOR LIGHT DUTY VEHICLES | BRUNO'S INC. | A85991 |
| WIRELESS DEVICES AND SERVICES | VERIZON WIRELESS | A82583 |
| OEM AND NON-OEM MAINTENANCE AND REPAIR SERVICES FOR LIGHT/MEDIUM DUTY (Vehicles, 15,000 lb. GVWR or Less) | CHAS S WINNER INC | A40805 |
| RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES | R. F. DESIGN & INTEGRATION | A83907 |
| RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES | MOTOROLA SOLUTIONS INC. | A83909 |
| AUCTIONEERING SERVICES: INTERNET AUCTIONS TO SELL SURPLUS PROPERTY | MUNICIBID | 19-GNSV1-00696 |
| FACILITIES MAINTENANCE AND REPAIR & OPERATION (MRO) AND INDUSTRIAL SUPPLIES | W. W. GRAINGER INC. | 19-FLEET-00566 |
| NUMBER 2 HEATING FUEL OIL | RIGGINS INC | 17-FOOD-00392 |
| TIRES, TUBES AND SERVICES | BRIDGESTONE AMERICAS, INC. | 19-FLEET-00708 |
| TIRES, TUBES AND SERVICES | INTER CITY TIRE & AUTO CENTER (AUTHORIZED DEALER BRIDGESTONE AMERICAS, INC.) | 19-FLEET-00708 |
| TIRES, TUBES AND SERVICES | THE GOODYEAR TIRE & RUBBER COMPANY | 20-FLEET-00948 |
| TIRES, TUBES AND SERVICES | SERVICE TIRE TRUCK CENTER INC (AUTHORIZED DEALER - THE GOODYEAR TIRE & RUBBER COMPANY) | 20-FLEET-00948 |

11. The Educational Services Commission of New Jersey

Approve the use of Educational Services Commission of New Jersey (formerly Middlesex Regional Education Services Commission) to purchase items from the vendors approved under Current Bid Awards for the School District during the 2021-2022 school year.

12. The Hunterdon County Educational Services Commission

Approve the use of Hunterdon County Educational Services Commission to purchase items from the vendors approved under Current Bid Awards for the School District during the 2021-2022 school year.

13. Camden County Educational Services Commission 2021-2022

Approve the Camden County Educational Services Commission 2021-2022 contract to include the following:

1. Special Education Transportation; Vocational Education Transportation; Non-Public Transportation; Payment in Lieu of Transportation; and, Public Law 192-193.
2. The continuation of the services currently provided by the Camden County Educational Services Commission for the 2021-2022 school year.
3. Approve the use of Camden County Educational Services Commission to purchase items from the vendors approved under Current Bid Awards for the School District during the 2021-2022 school year.
4. Approve the Camden County Educational Services Commission to provide general child study team services, nonpublic school services, and independent evaluations as needed for the 2021-2022 school year.

14. Capital Projects Fund Interest

Approve the recognition of interest earned in the Capital Project Funds as current year revenue in the General Fund for 2021-2022 fiscal year.

15. New Jersey School Boards Association (NJSBA) Cooperative Pricing System

Approve the use of NJSBA Technology for Education and Career (TEC) Cooperative Pricing System to purchase items from their approved vendor listing for the School District during the 2021-2022 school year.

16. Bid and Quote Threshold

Approve Tyra McCoy-Boyle, Qualified Purchasing Agent (QPA), Business Administrator/Board Secretary, to award contracts up to a bid threshold of \$44,000.00 and also establish a quote threshold of \$6,600.00 for 2021-2022.

Note: Board of Education Policy #6421, purchases budgeted governs procedures for the purchase of goods and services.

17. Approval of Transportation Rate

Approve the transportation of students in District at the rate of \$35.00 per hour per route for the 2021–2022 school year, to offset the costs of maintenance, fuel and wages.

18. Board of Education Policy & Regulations

Approve Board of Education Policies & Regulations as currently written.

19. Wire Transfers

Approve the authorization to permit the Board Secretary/Business Administrator and/or designee to wire transfer funds between the Board of Education Bank accounts as necessary.

20. Account Authorizations

Approve the following bank accounts at TD Bank and the corresponding duly elected or appointed officers as signatories:

Note: Approved facsimile signatures will be permitted.

| Account Description | Signers |
|-----------------------------|---------------------------------------------------------|
| Transition Account | Board President, Business Administrator |
| General Account | Board President, Business Administrator, Superintendent |
| Lunchroom Account | Business Administrator, Superintendent |
| Net Payroll Account | Business Administrator, Superintendent |
| Payroll Agency Account | Business Administrator, Superintendent |
| Student Activity Account | Business Administrator, Superintendent |
| Athletic Account | Business Administrator, Superintendent |
| Before/After School Program | Business Administrator, Superintendent |
| Petty Cash – Transportation | Business Administrator, Superintendent |
| Petty Cash – District | Business Administrator, Superintendent |

Note: The Assistant Business Administrator is an alternate signer on all accounts.

21. Tax Shelters/Annuity Companies

Approve employee deductions from employees' paychecks for the following tax shelters/annuity companies:

| <i>Tax Shelters</i> | <i>Disability Insurance</i> |
|--------------------------------|------------------------------------|
| ○ Ameriprise/River Source Life | ○ Phifer/ AIG |
| ○ Citi-Street/MetLife | ○ Prudential Disability |
| ○ Lincoln Investments | ○ AFLAC |
| ○ AXA Equitable | ○ MGM/The Hartford |
| ○ Vanguard | ○ Colonial Life |
| ○ Fidelity Investments | <i>Whole Life Insurance</i> |
| ○ Primerica | ○ Colonial Life |
| ○ Franklin Templeton | ○ New York Life |
| ○ Midland National | |

Note: This resolution is consistent with Board of Education Policy #6520.

22. Chart of Accounts

Approve the Chart of Accounts as outlined in the Uniform Minimum Chart of Accounts (Handbook 2R2) for New Jersey Public Schools.

Note: This resolution is consistent with Board of Education Policy #6220.

23. Payment Between Board Meetings

Per NJSA 18A: 19-4, approve the Business Administrator/Board Secretary, to make payments on behalf of the Board of Education between Board Meetings, when such payments ensure the health and safety of students and staff or insure the orderly operation of the school district.

24. School District Officials

Approve the following School District Officials for the 2021-2022 school year as follows:

- Affirmative Action Officer/Sexual Harassment Officer – Dion Davis
- Right to Know Officer – Jack Mills
- 504 Officer – Dr. Dorothy Carcamo
- PACO Officer (Public Agency Compliance Officer) – Tyra McCoy-Boyle
- Custodian of Records (OPRA) – Tyra McCoy-Boyle
- Purchasing Agent – Tyra McCoy-Boyle
- Substance Awareness Coordinator – Carrie Norlin
- Attendance Officials – Jack Mills, District
- Homeless Liaison – Dr. Robert Riccardi
- Issuing Officer for Working Papers – Dr. Dorothy Carcamo
- Asbestos Management – Jack Mills
- PEOSA Officer/Coordinator – Jack Mills

- Safety Designee – Dion Davis
- Health Designee – Dr. Carcamo
- Indoor Air Quality Designee – Jack Mills
- Integrated Pest Management Coordinator and IMP Plan – John Gaskill/Jack Mills
- Chemical Hygiene Officer – Kurt Marella
- Accountability Officer NCLB Grant – Karen Loney
- Accountability Officer IDEA, Basic and Preschool Grants – Dr. Robert Riccardi
- Accountability Officer Perkins Grant – Karen Loney
- Title IX Coordinator – Dion Davis
- School Wellness Policy Coordinator – Jack Mills
- School Safety Specialist – Dr. Dorothy Carcamo
- Menu Planning Coordinator – Jack Mills

25. Safety and Security Plan

Approve the District Safety and Security Plan.

26. Establishment of Petty Cash Fund

Approve the establishment of Petty Cash Fund Accounts, for the 2021-2022 school year, for each building/office as listed below:

- | | |
|-----------------------------------|-------------|
| ○ Transportation | \$ 500.00 |
| ○ Athletic Office | \$ 350.00 |
| ○ Business Office | \$ 250.00 |
| ○ Petty Cash Distribution Account | \$ 2,500.00 |

27. Official Newspapers

- a. Approve the Courier Post as the Official newspaper for the 2021-2022 school year.
- b. Approve the Atlantic City Press and Hammonton News as alternate newspapers for the 2021-2022 school year.

28. Locations for Posting Meeting Announcements

Approve the following locations for the posting of meeting announcements of the Winslow Township Board of Education:

- Board of Education Administration Building
- Schools No. 1, No. 2, No. 3, No. 4, No. 5, No. 6
- Middle School
- High School
- Winslow Township Municipal Building
- South County Regional Branch Library
- Winslow Township Post Offices
- Bud Duble Center

- Edgewood Acres
- Elm Town

29. Appointment of Business Administrator/Board Secretary

Approve the appointment of Ms. Tyra McCoy-Boyle as the Business Administrator/Board Secretary of the Winslow Township Board of Education from July 1, 2021 – June 30, 2022.

30. Affirmative Action Officers (2021-2022)

Approve the following Affirmative Action Officers for the 2021-2022 school year:

| Name | Location |
|-----------------------|-----------------|
| Dion M. Davis | District |
| Siobhan Funches | School No. 1 |
| Xenia Perez | School No. 2 |
| Kevin Hoffman | School No. 3 |
| Scott Ritter | School No. 4 |
| Stefanie McCarthy | School No. 5 |
| Mia Gould | School No. 6 |
| Irumu Breau | Middle School |
| Lynn DiMartino-Cowdin | High School |

31. Anti-Bullying Coordinator/Specialists (2021-2022)

Approve the following Anti-Bullying Coordinator/Specialists for the 2021-2022 school year:

| Name | Position | Location |
|-----------------------------------|---------------------------|-----------------|
| Dion M. Davis | Anti-Bullying Coordinator | District |
| Siobhan Funches | Anti-Bullying Specialist | School No. 1 |
| Xenia Perez | Anti-Bullying Specialist | School No. 2 |
| Bethia Thomas | Anti-Bullying Specialist | School No. 3 |
| Laura Duca | Anti-Bullying Specialist | School No. 4 |
| Marcelina Guzman | Anti-Bullying Specialist | School No. 5 |
| Mia Gould | Anti-Bullying Specialist | School No. 6 |
| Irumu Breau | Anti-Bullying Specialist | Middle School |
| Carrie Norlin Simone Maldonado | Anti-Bullying Specialist | High School |

32. Depository of Funds for Demand Account & Savings Accounts

Approve TD Bank as the Official Depository of Funds for Demand Accounts and Savings Accounts until July 1, 2022.

33. Depositories of Funds for Investment Purposes

Approve the Institutions listed below as the Official Depositories for investment purposes for the 2021-2022 school year:

- Wells Fargo
- TD Bank
- Bank of America
- PNC Bank
- NJ Cash Management Fund

34. 2021 Safety Grant

Approve to accept the 2021 Safety Grant Program through the New Jersey Schools Insurance Group BACCEIC sub fund in the amount of \$36,448.00 for the period July 1, 2021 through June 30, 2022.

35. Tax Levy Payment Schedule for 2021-2022

Exhibit XI B:9

Approve the Winslow Township Tax Levy Payment Schedule for the year ended June 30, 2022 as per the attached Exhibit.

36. Ed Data Vendors

Approve the use of Educational Data Services, Inc. (Ed Data) to purchase items from vendors approved under Awarded Vendors, Time & Materials and MSRP for the School District during the 2021-2022 school year. The licensing and maintenance fee will be \$14,910.00.

37. Professional Development

Approve Ms. Cheryl Pitts, Ms. Julie Peterson, Ms. Rita Martin, Ms. Abena McClendon, and Ms. Kelly Thomas, Board Members, to attend the three-part Attendance Works “E-Learning Series for Educators” between August 2021 and October 2021. The total cost to the District is \$315.99 per person.

38. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

| <u>Board Member Name</u> | <u>Program Name</u> | <u>Date</u> | <u>Event Cost</u> |
|--------------------------|----------------------|--------------|-------------------|
| Julie Peterson | Annual School Public | June 3, 2021 | \$50 per |
| Kelly Thomas | Relations Program | | person |

39. Purchase – ED Data Vendor

Approve the following purchase, in the following amount from the following approved Ed Data vendor:

Items charged to 11-402-100-600
BSN Sports, Inc. – Ed Date # 10464

| | | |
|---------------------|---------------|------------|
| Benches & Bleachers | Middle School | \$6,011.96 |
|---------------------|---------------|------------|

40. Approve Purchase of six (6) 54 Passengers Buses

Approve the purchase of six (6) 54 passenger buses from Wolfington Body Co. Inc. through the Educational Services Commission of New Jersey; Cooperative Bid # ESCNJ 20/21-33 Bid item #8A. The cost is \$104,337.60 per bus for a total cost of \$626,025.60. Items are to be charged to 12-000-270-733 and further acknowledge the following statement:

I certify that there are sufficient funds available for the items listed.

Tyra McCoy-Boyle

| | | | |
|----------------|-----|--------------|--------|
| Roll Call: | | | |
| Mr. Blake | Yes | Ms. Moore | Yes |
| Ms. Dredden | Yes | Mr. Shaw | Absent |
| Ms. Martin | Yes | Ms. Thomas | Yes |
| Ms. McClendon | Yes | Ms. Peterson | Yes |
| | | Ms. Pitts | Yes |
| Motion Carried | | | |

C. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING SERVICES:

1. Solicitor

Exhibit XI C: 1

A motion was made by Ms. Peterson, seconded by Ms. McClendon, to appoint Wade, Long, Wood & Long, LLC as Solicitor for the 2021-2022 school year.

- a. Requests for Proposals (RFP) were received in the Business Office on Friday, May 14, 2021 for General Counsel, Special Education and Labor Relations Counsel. The following firms submitted proposals and pricing:

| Vendor Name | Categories/Hourly Rates | | | | | | Personnel | |
|------------------------------------------------------------|-------------------------|-------------------|--------------|--------------|------------|-----------|------------|------------|
| | General Counsel | Special Education | Negotiations | Construction | Court Time | Other | Paralegals | Associates |
| Capehart & Scatchard, P.A. | \$175/hr. | \$175/hr. | \$175/hr. | --- | \$175/hr. | --- | \$70/hr. | \$165/hr. |
| CGO Law P.C. | \$140/hr. | \$140/hr. | \$140/hr. | \$140/hr. | \$140/hr. | \$140/hr. | \$75/hr. | N/A |
| DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. | \$160/hr. | \$160/hr. | \$160/hr. | \$160/hr. | \$160/hr. | --- | \$100/hr. | \$160/hr. |
| Parker McCay P.A. | \$175/hr. | \$175/hr. | \$175/hr. | TBD | \$175/hr. | --- | \$95/hr. | \$175/hr. |
| Wade Long Wood & Long, LLC | \$150/hr. | \$150/hr. | \$150/hr. | \$150/hr. | \$150/hr. | \$150/hr. | \$70/hr. | \$125/hr. |

- b. Approve to appoint Wade, Long, Wood & Long, LLC as **Solicitor** of the Board of Education (General, Special Education and Labor Relations Counsel) for the 2021-2022 school year.

The Board approves that the total cost of services not exceed \$300,000.00 and that a “notice of award” be published in accordance with N.J.S.A. 18A:18A-5 (a)(1).

| | | | |
|----------------|-----|--------------|--------|
| Roll Call: | | | |
| Mr. Blake | Yes | Ms. Moore | Yes |
| Ms. Dredden | Yes | Mr. Shaw | Absent |
| Ms. Martin | Yes | Ms. Thomas | Yes |
| Ms. McClendon | Yes | Ms. Peterson | Yes |
| | | Ms. Pitts | Yes |
| Motion Carried | | | |

2. Auditor

Exhibit XI C: 2

A motion was made by Ms. Peterson, seconded by Ms. McClendon, to appoint Bowman & Company, LLP as School Auditors from July 1, 2021 to June 30, 2022.

- a. Requests for proposals (RFP) were received by the Business Office on Friday, May 14, 2021 for School Auditor. The following firms submitted proposals and pricing:

| Vendor Name | Partner | Senior Manager | Manager | Senior Associate | Associate | General Adm./Report Processing | Total Fee |
|-------------------------|-----------|-----------------|-----------|------------------|-----------|--------------------------------|-----------|
| Bowman and Company, LLP | \$250/hr. | \$185-\$235/hr. | \$150/hr. | \$125/hr. | \$105/hr. | \$50/hr. | \$65,200 |

- b. Approve to appoint Bowman & Company, LLP to serve as the School **Auditor** from July 1, 2021 through June 30, 2022, and further approves that the total cost of services not exceed \$75,000.00 and that a “notice of award” be published in accordance with N.J.S.A. 18A:18A-5 (a)(1).

The System Review Report has been reviewed and approved.

| | | | |
|----------------|-----|--------------|--------|
| Roll Call: | | | |
| Mr. Blake | Yes | Ms. Moore | Yes |
| Ms. Dredden | Yes | Mr. Shaw | Absent |
| Ms. Martin | Yes | Ms. Thomas | Yes |
| Ms. McClendon | Yes | Ms. Peterson | Yes |
| | | Ms. Pitts | Yes |
| Motion Carried | | | |

3. Architect

Exhibit XI C:3

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to appoint LAN Associates as Architect for the 2021-2022 school year.

- a. Requests for Proposals (RFP) were received in the Business Office on Tuesday, May 18, 2021 for Architect. The following firms submitted proposals and pricing:

| Vendor Name | Principals | Senior Staff | Project Directors | Drafting, Design, Computer, Planner | Clerical/ Support Staff |
|-----------------------------------------|------------|--------------|-------------------|-------------------------------------|-------------------------|
| LAN Associates | \$180/hr. | \$150/hr. | \$140/hr. | \$60-\$105/hr. | \$55/hr. |
| Paulus, Sokolowski & Sartor, LLC (PS&S) | \$159/hr. | \$150/hr. | \$158/hr. | \$85-\$120/hr. | \$75/hr. |

- b. Approve to appoint LAN Associates for **Architect** of the Board of Education for the 2021-2022 school year.

The Board approves that the total cost of services not to exceed \$1,000,000.00 and that a “notice of award” be published in accordance with N.J.S.A. 18A:18A-5 (a)(1).

| | | | |
|----------------|-----|--------------|--------|
| Roll Call: | | | |
| Mr. Blake | Yes | Ms. Moore | Yes |
| Ms. Dredde | Yes | Mr. Shaw | Absent |
| Ms. Martin | Yes | Ms. Thomas | Yes |
| Ms. McClendon | Yes | Ms. Peterson | Yes |
| | | Ms. Pitts | Yes |
| Motion Carried | | | |

4. Engineer

Exhibit XI C: 4

A motion was made by Ms. Peterson, seconded by Ms. McClendon, to interview Consulting and Municipal Engineers and Suburban Consulting Engineers, Inc. as School Engineer from July 1, 2021 to June 30, 2022.

- a. Requests for proposals (RFP) were received by the Business Office on Tuesday, May 18, 2021 for Engineering Services. The following firms submitted proposals and pricing:

| Vendor Name | Partners/ Principals | Project Managers/ Leaders/Planners | Engineers | Planning | Construction | Survey/ CADD |
|-------------------------------------------|-------------------------------------------------|------------------------------------|----------------------------------------------------|-----------------|---------------|-----------------|
| Concord Engineering Group, Inc. | Principal \$315/hr. Director/Chief \$225/hr. | \$185/hr. | Senior Engineer \$170/hr. Engineer II \$155/hr. | --- | --- | \$80/hr. |
| Consulting and Municipal Engineers (CME) | \$174-\$184/hr. | \$169-\$172/hr. | \$111-\$164/hr. | \$121-\$172/hr. | \$81-\$97/hr. | \$97-\$166/hr. |
| Suburban Consulting Engineers, Inc. (SCE) | \$160/hr. | \$155-\$158/hr. | \$135-\$150/hr. | \$125-\$150/hr. | --- | \$120-\$150/hr. |

- b. Approve to interview Consulting and Municipal Engineers and Suburban Consulting Engineers, Inc. to provide **General Engineering Services** from July 1, 2021 through June 30, 2022.

The Board approves that the total cost of services not exceed \$350,000.00 and that a “notice of award” be published in accordance with N.J.S.A. 18A:18A-5 (a)(1).

| | | | |
|----------------|-----|--------------|--------|
| Roll Call: | | | |
| Mr. Blake | Yes | Ms. Moore | Yes |
| Ms. Dredde | Yes | Mr. Shaw | Absent |
| Ms. Martin | Yes | Ms. Thomas | Yes |
| Ms. McClendon | Yes | Ms. Peterson | Yes |
| | | Ms. Pitts | Yes |
| Motion Carried | | | |

5. School Medical Officers

Exhibit XI C: 5

A motion was made by Ms. Martin, seconded by Ms. Peterson, to appoint Cape Physician Associates, PA as School Medical Officers for the 2021-2022 school year.

- a. Requests for Proposals (RFP) were received and read in the Board Office on Tuesday, May 18, 2021 for **School Medical Officers**. The following vendors responded:

| Vendor Name | Pre-K to Grade 12 |
|--------------------------------|--------------------------|
| Cape Physicians Associates, PA | \$43,500 |

- b. Approve to appoint Cape Physicians Associates, PA as the School Medical Officer of the Board of Education in the amount of \$43,500 for the 2021-2022 school year.

The Board approves that the total cost of services not exceed \$50,000 and that a “notice of award” be published in accordance with N.J.S.A. 18A:18A-5 (a)(1).

| | | | |
|----------------|-----|--------------|--------|
| Roll Call: | | | |
| Mr. Blake | Yes | Ms. Moore | Yes |
| Ms. Dredde | Yes | Mr. Shaw | Absent |
| Ms. Martin | Yes | Ms. Thomas | Yes |
| Ms. McClendon | Yes | Ms. Peterson | Yes |
| | | Ms. Pitts | Yes |
| Motion Carried | | | |

XII. PERSONNEL

A motion was made by Ms. Martin, seconded by Ms. McClendon, to approve items on the Personnel Report as recommended by the Superintendent, tabling Item #A2bC.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

| | Name | Type of Leave | From | To | Paid/Unpaid |
|---|------|------------------------------|----------|-----------|-------------|
| A | K.M. | Maternity *Extended Dates | 9/1/2021 | 6/30/2022 | Unpaid |
| B | T.S. | FMLA | 6/1/2021 | 6/17/2021 | Unpaid |
| C | L.V. | Maternity *Extended Dates | 9/1/2021 | 6/30/2022 | Unpaid |

2. 2021/2022 New Hires

a. Approve to rescind the following new hire for the 2021/2022 school year:

| | Name | Location | Position | Salary | Effective |
|---|-----------------|-------------|---------------------------|-------------------------------|-----------|
| A | Biehler, Daniel | High School | Special Education Teacher | \$71,995.00 BA+30, Step 10 | 5/14/2021 |

b. Approve the following new hires for the 2021/2022 school year:

| | Name | Location | Position | Salary | Effective |
|---|----------------------------|------------------|------------------------------|------------------------------|-----------|
| A | Coleman, Marchelle | Special Services | Special Education Supervisor | \$110,000.00 (Pro-rated) | 8/1/2021 |
| B | Lewinski, Maureen | High School | Science Teacher | \$57,170.00 BA, Step 5 | 9/1/2021 |
| C | Maynor, Vernon (Tabled) | School No. 1 | Principal | \$112,000.00 | 7/1/2021 |
| D | Podwats, Nicole | School No. 6 | Special Education Teacher | \$57,070.00 BA+15, Step 2 | 9/1/2021 |
| E | Shannon, Lauren | School No. 2 | Grade One Teacher | \$55,970.00 BA, Step 1 | 9/1/2021 |
| F | VanFossen, Emilee | School No. 2 | Special Education Teacher | \$58,370.00 MA, Step 1 | 9/1/2021 |
| G | Wittmer, Jeanette | Middle School | Science Teacher- GF | \$56,570.00 BA, Step 3 | 9/1/2021 |
| H | Wright, Nicholas | High School | Science Teacher- GF | \$58,470.00 BA+30, Step 4 | 9/1/2021 |

3. **Resignations**

Approve the following Resignations for the 2020/2021 school year:

| | Name | Position | Location | Effective |
|---|---------------------|------------------------------|-----------------|------------------|
| A | Edwards, Kent | Assistant Principal | Middle School | 6/30/2021 |
| B | Hay, Heather | TV Production Teacher | Middle School | 6/30/2021 |
| C | Lyles, Jordan | Youth Development Specialist | Middle School | 5/25/2021 |
| D | McElhenny, Christie | Preschool Teacher | School No. 1 | 6/30/2021 |
| E | Stevens, Kasey | Grade Four Teacher | School No. 6 | 6/30/2021 |

4. **Retirement**

Approve the following Retirement for the 2020/2021 school year:

| | Name | Position | Location | Effective |
|---|---------------|-----------------|-----------------|------------------|
| A | Jacobs, Frank | Bus Driver | Transportation | 7/1/2021 |

5. **Summer Remediation Program**

- a. Approve the following Middle School Teacher for the Summer Remediation Program, at a rate of \$55.00/hr, **on an as needed basis**. The program will run from July 6, 2021 to August 11, 2021.

| Name | Subject | Location |
|-------------|-------------------|-----------------|
| Lee, Lauren | Special Education | Middle School |

- b. Approve the following High School Teachers for the Summer Remediation Program, at a rate of \$55.00/hr, **on an as needed basis**. The program will run from July 6, 2021 to August 11, 2021.

| | Name | Subject | Location |
|---|-----------------|-------------------|-----------------|
| A | Boandl, Karen | Science | Middle School |
| B | DeShazor, Wanda | Special Education | Middle School |
| C | Diggs, Stacy | Science | Middle School |
| D | Kirk, Joseph | Special Education | Middle School |

6. **2021 Summer Bus Drivers**

- a. Approve the following 2021 Summer Bus Drivers, **on an as needed basis**, from June 21, 2021- August 31, 2021, at a rate of \$23.92 per hour thru June 30, 2021 and \$24.52 per hour, effective July 1, 2021:
(11-000-270-160-000-16)

| | Name | | |
|---|--------------------|----|---------------------|
| A | Adams, Patricia | Q | Hoffman, Deborah |
| B | Alexander, Diane | R | Iannaco, Dawn |
| C | Almeyda, Elizabeth | S | Irwin, Michael |
| D | Bettis, Andrea | T | Italiano, Diana |
| E | Bombara, Linda | U | Kalhbom, Cheryl |
| F | Caldwell, Patti | V | Kunitz, Jennifer |
| G | Camperchioli, Mark | W | Mongon, Lois |
| H | Cantillo, Philip | X | Moore, Wayne |
| I | Chew, Linda | Y | Park, Donna |
| J | DeLorenzo, Noelle | Z | Richardson, William |
| K | Dougherty, Paula | AA | Schultz, Nicholas |
| L | Filer, Donna | BB | Seidenberg, Debra |
| M | Fox, Eric | CC | Smith, Susan |
| N | Garcia, Fatimah | DD | Strain, Andrea |
| O | Hackley, Renee | EE | Terzian, Debbie |
| P | Hale, Dawn | FF | Vanst, Maxine |

- b. Approve the following 2021 Substitute Summer Bus Drivers, on an as needed basis, from June 21, 2021- August 31, 2021, at a rate of \$18.00 per run:
(11-000-270-160-000-16)

| | Name |
|---|----------------------|
| A | Coleman, Andre |
| B | D'Ambrosio, Kimberly |
| C | Johnson, Marcia |
| D | Lahr, William |
| E | Smith, Daniel |
| F | Tague, Jeffrey |
| G | Thompson, Patricia |
| H | Thurston, Theresa |

7. 2021/2022 Club/Activity Advisor

Approve to rescind the following 2021/2022 Middle School Club/Activity Advisor: (11-401-100-100-401-07)

| | Name | Club/Activity | Stipend | Step |
|---|--------------|------------------------|------------|------|
| A | Hay, Heather | Newspaper Club Advisor | \$2,317.00 | 3 |

| | | | |
|----------------|-----|--------------|--------|
| Roll Call: | | | |
| Mr. Blake | Yes | Ms. Moore | Yes |
| Ms. Dredden | Yes | Mr. Shaw | Absent |
| Ms. Martin | Yes | Ms. Thomas | Yes |
| Ms. McClendon | Yes | Ms. Peterson | Yes |
| | | Ms. Pitts | Yes |
| Motion Carried | | | |

XIII. ADDENDUM

I. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Martin, seconded by Ms. McClendon, to approve A. as recommended by the Business Administrator/Board Secretary.

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Bill List

Exhibit I: 1

Approve the Vendor Bill List in the amount of \$251,219.74 as per the attached exhibit.

2. Renewal of Food Service Management Company Contract – FY 2021-2022

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education approve and renew a contract for School Food Service Management for the 2021-2022 school year, with an option for three (2) one (1) year extensions thereafter at the Board's discretion to Sodexo Management, Inc. located at 9801 Washingtonian Blvd., Gaithersburg, Maryland, it is the recommendation of the Business Administrator that the Winslow Township Board of Education award the contract to Sodexo Management, Inc., subject to the following contractual provisions:

The Sodexo Management, Inc. (hereinafter referred to as the "FSMC"), shall receive, a meal rate of \$1.7170 for breakfast and \$3.4007 for lunch per reimbursable meal and meal equivalent to compensate the FSMC for the cost of operations, administrative and management costs. This meal rate shall be billed monthly less the value of commodities received.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by \$3.66 to arrive at an equivalent meal count.

The FSMC guarantees that District shall receive an annual financial return of Three Hundred Thousand Four Hundred Fifty-Five Dollars and sixty-nine cents (\$300,455.69) including the commodity credits for the 2021-2022 school year. If the annual financial return for the Food Service program falls short of the aforementioned amount, the FSMC shall pay the difference to District. Financial terms of the Contract are based upon the assumptions as stated in Section II Standard Terms and Conditions, Paragraph 7 Guarantee Conditions and Assumptions in the Contract. In the event any of the following conditions or assumptions are not met during the 2021-2022 year, the FSMC's obligation shall be reduced by the amount of any documented increase in the District's total food service costs or reduction in gross receipts which is attributable to the charges in such conditions or assumptions.

Guarantee Conditions and Assumptions: FSMC's obligation to reimburse School Food Authority (hereinafter referred to as the "SFA") shall remain in effect only during the Current Year and is contingent upon the following conditions and assumptions remaining in effect for the current year:

- a. Reimbursement rates for food service program meals shall not be less than those stated in the RFP.
- b. The per meal commodity value of USDA donated foods offered shall not be less than the

per meal commodity value of USDA donated foods received during the prior year.

- c. The number of full-service days where breakfast, lunch, and snack are served for the Current Year shall be at least the estimated minimum number listed in the table in letter (h).
- d. The average daily student enrollment for the Current Year shall be at least the number stated in the RFP on Form #372.
- e. The ratio of students eligible to receive free and reduced-price meals as compared to total student enrollment shall not decrease from those provided in the SFA's RFP.
- f. The SFA shall continue to receive the additional seven cents (\$.07) per meal reimbursement for each lunch meal served authorized by the Healthy Hunger-Free Kids Act of 2010 and shall include such reimbursement in the calculation of Gross Receipts.
- g. Should the District require in writing that the FSMC take action which causes the cost of wages, salary, and/or fringe benefits for FSMC's food service employees to exceed the levels set forth in the attached Response and Projected Operating Statement (Form #23FP), the FSMC's obligation may be adjusted, by mutual consent of the SFA and FSMC, to cover the net increased labor costs resulting directly from such action.
- h. The selling prices of school breakfast, lunch and after school snacks will be no less than the current meal prices listed in the table below:

| | Minimum Breakfast Price | Estimated Minimum # Serving Days | Minimum Lunch Price | Estimated Minimum # Serving Days | Minimum After School Snack Price | Estimated Minimum # Serving Days |
|-----------------|-------------------------|----------------------------------|---------------------|----------------------------------|----------------------------------|----------------------------------|
| Elementary | \$1.40 | 180 | \$2.95 | 180 | NA | 180 |
| Middle/Jr. High | \$1.40 | 180 | \$3.00 | 180 | NA | 180 |
| High | \$1.40 | 180 | \$3.00 | 180 | NA | 180 |

- i. Catering will be billed to the SFA at mutually agreed upon rates (which cannot be in the form of a percentage of food cost) plus food cost.
- j. The SFA shall not allow students to leave campus for meal periods or receive delivery of commercial foods on campus during meal periods except as already allowed at the time of the submission of the FSMC's proposal.
- k. The SFA shall not block schedule during lunch periods not already so scheduled at the time of the submission of FSMC's proposal, unless the possibility of block scheduling is noted in the RFP.
- l. There shall be no changes in the Federal or State regulations which cause financial impact to the Food Service Program.

Services are to be charged to Fund 60, Food Service Fund, account # 60-910-310-500.

3. Meal Prices 2021-2022 School Year

Approve the meal prices for the 2021-2022 school year as follows:

Elementary Schools #1 through #6

| Meal Type | Full Price | Reduced Price |
|-----------------------|------------|---------------|
| National School Lunch | \$2.95 | \$0.40 |
| School Breakfast | \$1.40 | \$0.30 |

Middle School

| Meal Type | Full Price | Reduced Price |
|-----------------------|-------------------|----------------------|
| National School Lunch | \$3.00 | \$0.40 |
| School Breakfast | \$1.40 | \$0.30 |

High School

| Meal Type | Full Price | Reduced Price |
|-----------------------|-------------------|----------------------|
| National School Lunch | \$3.00 | \$0.40 |
| School Breakfast | \$1.40 | \$0.30 |

No increase for lunches.

4. Renewal of Contract- ESS

Exhibit I: 4

Approve the renewal of ESS to provide Teacher Classroom Assistants, Educational Student Aides One-on-One, Educational Bus Aides and Before and After School Program Aides for the district from July 1, 2021 through June 30, 2022 at the rates per the attached exhibit.

Services are to be charged to: 11-XXX-XXX-320 (Various district accounts)
 20-XXX-XXX-3XX
 60-XXX-XXX-320

and further acknowledge the following statement:

I certify that there are sufficient funds available for the services in this award.

Tyra McCoy-Boyle

5. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

| <u>Board Member Name</u> | <u>Program Name</u> | <u>Date</u> | <u>Event Cost</u> |
|--------------------------|----------------------------------------|--------------|-------------------|
| Rita Martin | Annual School Public Relations Program | June 3, 2021 | \$50 per person |

6. National School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NSBA training program and informational event:***

| <u>Board Member Name</u> | <u>Program Name</u> | <u>Date</u> | <u>Event Cost</u> |
|--------------------------|------------------------------|-----------------|---------------------|
| Rita Martin | NSBA 2021 Advocacy Institute | June 8-10, 2021 | \$299.00 per person |

| | | | |
|----------------|--------------------------------|--------------|--------|
| Roll Call: | | | |
| Mr. Blake | Yes | Ms. Moore | Yes |
| Ms. Dredden | Yes | Mr. Shaw | Absent |
| Ms. Martin | Yes, Abstain on Items 5 & 6 | Ms. Thomas | Yes |
| Ms. McClendon | Yes | Ms. Peterson | Yes |
| | | Ms. Pitts | Yes |
| Motion Carried | | | |

II. PERSONNEL REPORT

A motion was made by Ms. Martin, seconded by Ms. McClendon, to approve items on the Personnel Report as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

| | Name | Type of Leave | From | To | Paid/Unpaid |
|---|------|-------------------------|-----------|-----------|-------------|
| A | R.C. | Medical | 6/10/2021 | 6/30/2021 | Paid |
| B | M.C. | FMLA *Extended Dates | 6/1/2021 | 6/30/2021 | Unpaid |

2. 2021/2022 New Hires

Approve the following new hires for the 2021/2022 school year:

| | Name | Location | Position | Salary | Effective |
|---|----------------------|--------------|---------------------------------|------------------------------|-----------|
| A | Allen, Heather | School No. 2 | Reading Development Teacher- GF | \$57,570.00 BA+30, Step 1 | 9/1/2021 |
| B | Ferrara, Rebecca | School No. 2 | Kindergarten Teacher | \$57,570.00 BA+30, Step 1 | 9/1/2021 |
| C | Mainetti, Victoria | School No. 4 | Grade One Teacher | \$59,570.00 MA, Step 5 | 9/1/2021 |
| D | Pacheco, Blaire | School No. 4 | Reading Development Teacher-GF | \$58,170.00 BA+30, Step 3 | 9/1/2021 |
| E | Taglienti, Nicolette | School No. 2 | Grade One Teacher | \$57,870.00 BA+30, Step 2 | 9/1/2021 |

3. Resignation

Approve the following Resignation for the 2020/2021 school year:

| | Name | Position | Location | Effective |
|---|--------------|---------------------------|--------------|-----------|
| A | Noll, Amanda | Special Education Teacher | School No. 2 | 6/30/2021 |

| | | | |
|----------------|-----|--------------|--------|
| Roll Call: | | | |
| Mr. Blake | Yes | Ms. Moore | Yes |
| Ms. Dredden | Yes | Mr. Shaw | Absent |
| Ms. Martin | Yes | Ms. Thomas | Yes |
| Ms. McClendon | Yes | Ms. Peterson | Yes |
| | | Ms. Pitts | Yes |
| Motion Carried | | | |

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between May 7, 2021 and May 20, 2021:

| Received | Requested by | Document Requested | Approved | Denied |
|----------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---------------------------|
| 1 | Rebecca Nieves | <ul style="list-style-type: none"> Director of Athletics Job Description | ✓ | |
| 2 | Carol Hubbard Stewart, A Xerox Company | <ul style="list-style-type: none"> Inventory of all copiers and printers in the District to include manufacturer, model, lease expiration and all costs associated with the equipment | ✓ | ✓ (No leased printers) |
| 3 | Amber Norwich Eastern Atlantic States Regional Council of Carpenters | <ul style="list-style-type: none"> Please provide copies of construction or maintenance-work purchase orders within the district between the dates of August 1, 2019 and October 21, 2020. If your purchasing system is able to produce a summarized report of purchase orders that includes the PO Date, PO #, Vendor name and PO amount, this may be substituted for the actual purchase orders. | ✓ | |

XV. OLD BUSINESS

Ms. Peterson

Ms. Peterson reminded the Board that a few years ago the NJSBA asked the Winslow Township School Board if they would be interested in doing a presentation. Ms. Peterson suggested finding out what the theme will be this year and consider submitting a proposal. Discussion was had about different options for a presentation. Ms. Peterson and Ms. McClendon will co-chair the project.

Ms. Moore

Ms. Moore shared that Mr. Shaw will be able to place the wreath during the Memorial Day Ceremony.

Ms. Moore also asked if the District would be hosting the Superintendent’s Awards this year. Dr. Poteat replied that the Superintendent’s Awards will take place during the Senior Award Night.

XVI. NEW BUSINESS

Ms. Pitts

Ms. Pitts announced that the Board should begin planning for their Annual Retreat. Ms. Pitts asked the Board Members to supply her by the second meeting in June with the Saturdays they will be available in July, so they can create a schedule for everyone. The Annual Retreat will run from 9:00 am to 1:00 pm.

Ms. Pitts also shared that two Board Members were recognized at the County Board Meeting for their certification. Ms. McClendon is now New Board Member Certified and Mr. Shaw is now a Fully Certified Board Member. Congratulations to both members. Ms. Moore also recognized that both Ms. Pitts and Ms. Martin were recognized at the County Board Meeting as Officers.

Ms. Peterson

Ms. Peterson expressed the option to only host one Board Meeting in July since the Board will be having their Annual Retreat. Discussion was had about deadlines that will need to be met in July to only have one Board Meeting. It was decided that the regularly scheduled Board Meeting for July 28, 2021 would meet the deadlines best. A poll was taken to decide if July 28, 2021 should be the only Board Meeting hosted in July.

| | | | |
|----------------|-----|--------------|--------|
| Poll: | | | |
| Mr. Blake | Yes | Ms. Moore | Yes |
| Ms. Dredden | Yes | Mr. Shaw | Absent |
| Ms. Martin | Yes | Ms. Thomas | Yes |
| Ms. McClendon | Yes | Ms. Peterson | Yes |
| | | Ms. Pitts | Yes |
| Motion Carried | | | |

The July 14, 2021 Board Meeting will be cancelled.

XVII. INFORMATIONAL ITEMS

Dr. Poteat

Dr. Poteat shared that having the Annual Retreat in-person would be better if everyone were fully vaccinated and he believes that should play a role in the decision about having the retreat remotely or in-person.

Dr. Poteat also clarified that the Superintendent’s Awards are only for High School students, not younger class students.

An update was provided on Covid-19 in Camden County and Winslow Township. Camden County is currently at a 3.4% positivity rate. Camden County had 35 new cases, bringing the total to 49,185 cases. Winslow Township had 1 new case, bringing the total to 3,757. The positivity rate is at the lowest it's been in a very long time.

To prepare for the end of the year closeout teachers will begin reporting to the schools every day of the week starting Monday, June 7, 2021 for the remainder of the school year. Wednesdays will continue to be a full remote day for students but teachers will still be required to report to the schools.

Dr. Poteat shared that the first allotment of funding from the American Rescue Plan is now available. The District received two-thirds of the total amount it will receive at \$5.9 million. The second allotment will be the last one-third at \$2.9 million. We anticipated receiving \$11.6 million based on the letter from Congressman Norcross. We will be receiving \$8.8 million, which is almost \$3 million less. We are happy to receive the amount we're receiving, but we need to now be aware that it's less than anticipated when moving forward with plans.

Several parents called in last week asking that the dates to collect textbooks and technology be moved back. Dr. Poteat announced we are going to start collecting technology June 14-16, 2021, which are the last three days of school and are all half-days. Additional information will be made available to the parents.

Online Preschool and Kindergarten registration will be made available May 28, 2021. Registration must be made for each child and must be for the school that the child will be attending. After registration the parent will be contacted for any additional information. Pre-K registration will close June 30, 2021. Children that have income-based needs will take first priority.

Dr. Poteat shared that there will be an 8th Grade Moving Up Ceremony. The ceremony will be outdoors on Wednesday, June 16, 2021 at 6:00 pm at the High School Athletic Field. Since the expected number of participants and attendees are too high to host indoors there are no back-up plans for inclement weather.

The High School Graduation Ceremony will be Thursday, June 17, 2021 at 6:00 pm at the High School Athletic Field. If there is inclement weather the ceremony will take place indoors. Having the ceremony indoors is possible due to the number of expected participants and attendees. Social distancing must be practiced and masks must be worn per Executive Order 242. Based on seating capacity and social distancing we will not be able to provide additional tickets for attendees.

The Camden County Department of Health, in conjunction with the Mayor, will be providing Covid-19 vaccines on Friday, June 4, 2021 at the Bud Duble Center from 10:00 am to 1:00 pm. A flyer is available on the Winslow Township School District Facebook page to support this endeavor.

Last Thursday 189 students aged 12 years old and older received the first dose of their vaccine. The second dose will be available Thursday, June 10, 2021. Dr. Poteat expressed that it is important that those who received their first dose return and get their second dose. He encouraged parents to please follow up for the second dose since a person is not considered fully vaccinated without the second dose of the vaccine.

Dr. Poteat explained that Governor Murphy has stated that full remote learning will not be available in September. The Governor is asking that Districts across New Jersey host face-to-face learning. He also explained that the only way remote learning will be allowed is if there is an emergency that requires it for safety, such as another Covid-19 outbreak. Mr. Blake would like to know if in-person instruction will be 5 days per week or still the hybrid learning model. Dr. Poteat replied that full in-person instruction will be 5 days per week.

Ms. McClendon

Ms. McClendon shared that if someone missed the June 4, 2021 vaccine drive they can still receive it at CCU. CCU is hosting vaccines on Sunday, June 13, 2021 at 10:30 am. Interested parties can call Monday through Thursday to sign up for the vaccine, but walk-ins will also be accepted. CCU is located at 242 Sicklerville Road and their phone number is 856-875-1633. They will schedule the second dose after the first is received.

Ms. McClendon also shared that she attended the Sustainability Champions Showcase on Monday, May 17, 2021. She explained that our Green Ribbon Team was fantastic, that they did an amazing job in their presentation and seemed very well prepared for it.

Ms. Pitts

Ms. Pitts asked Ms. Martin to confirm that the Citizens Advisory Committee will be the first Thursday in June. Ms. Martin confirmed that is correct.

Dr. Poteat

Dr. Poteat shared that chests were hand delivered to all of the teachers in the District that won Teacher of the Year. Pictures will be available for the website and Facebook page.

Ms. Pitts

Ms. Pitts reminded the Board that there will be a Special Board Meeting tomorrow night, Thursday, May 27, 2021 at 5:30 pm to discuss the Superintendent's Evaluation. She also reminded everyone that at 7:00 pm the ceremony will take place to induct new members into the National Honor Society.

XVIII. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Martin, seconded by Ms. McClendon, to open the meeting for Public Comments at 8:14 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

No participants for Public Comments.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made Ms. Martin, seconded by Ms. McClendon, to close the meeting for Public Comments at 8:19 p.m.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

None at this time.

XXI. ADJOURNMENT

A motion was made Ms. Martin, seconded by Ms. McClendon, to adjourn the meeting at 8:19 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary

United States Senate

May 24, 2021

Winslow Township Middle School
30 Cooper's Folly Road
Atco, New Jersey 08004

Dear Friends,

It is a pleasure to extend my congratulations as Winslow Township Middle School is named a U.S. Department of Education Green Ribbon School.

This recognition is a testament to your school's commitment to implementing initiatives that reduce environmental impacts and improve the health of students and staff. Through the many efforts that you have undertaken, you have helped promote and highlight sustainable practices within your school and local communities. Given the rising impacts of climate change, these efforts are critically important to inspire change and help educate the next generation of environmentally conscious students. As you reflect on your achievement, know that I am grateful for all that you have done and I am confident that you will continue to pursue environmental policies for the well-being of the young people, faculty, and neighborhoods that you serve.

Once again, congratulations! I look forward to your continued success.

Sincerely,



Cory A. Booker
United States Senator

Winslow Township Board of Education
Education Committee Meeting Agenda
Tuesday, May 25, 2021

- I. Reopening to Schools Demographic Update as of May 15, 2021
 - A. Students
 - Remote Number:
 - Hybrid Number:
 - B. Attendance Concerns
 - C. Curriculum and Instruction Updates
 - 1. Five Main Curricular Areas/Programs to Updates
 - a) Strengths and Continued Growth Areas
 - b) Curriculum Guides
 - c) COVID Related Concerns (Learning Gap)
 - 2. STEM/STEAM 2021-2022 Plans
 - 3. Technology and Textbook Upgrades 2021-2022
 - 4. Summer Reading
 - D. Early Childhood and Child Study Team Updates
 - 1. Early Childhood Advisory Council
 - 2. Child Study Team
 - E. Utilization of Reopening of Schools Website Evaluation
 - 1. Tips for Parents: Remote Learning
 - 2. Technology Support
 - 3. Parent Survey
 - a) #1 (738)
 - b) #2 (1923)
 - c) Plans for a Post-Pandemic Survey
 - F. Anticipated Graduation Number
- II. State Monitoring Feedback
 - A. Areas of Evaluation
 - B. Areas of Strengths
 - C. Potential Areas for Continued Growth
- III. Anticipated Summer School Enrollment and Updates
- IV. District's Assessment
- V. District-Wide or Individualized Professional Development Update
- VI. Old Business
- VII. New Business
- VIII. Next Committee Meeting Date – Tuesday, June 15, 2021 (Early Dismissal)

Winslow Township Board of Education
Marketing Committee Minutes
May 25, 2021
Submitted by: Ms. McClendon – Chairperson

Meeting called to order at 5:01 p.m. via WebEx.

Attendees: Mr. Blake, Ms. Moore, Dr. Poteat, Ms. McClendon

I. Recap Minutes from April 27, 2021

II. Unfinished Business

A. 20th Anniversary

- 20th Anniversary Edgewood became Winslow – Celebrate Winslow (T.O.EW)!
- Save the dates! Homecoming (October 15th & 16th)
- Focused on Saturday celebration which will begin @ 9am - 5pm.
- Working on our timelines as we move over the upcoming months.
- Updates from each committee member assigned a task was discussed.
- We now have our 20th Anniversary Logo designed, and our flyer is prepared to drop soon.
- All Alumni, Students, Administration, Faculty, Staff, and Winslow family and friends are welcomed.
- Keep an eye on our FB page, Like us!

B. FB Acknowledgements (Upper Elementary/ Middle School/ High School

- Upper Elementary school spotlight ideas. Waiting to see what the principals at each school has planned. Marketing team will fall in line with each school's idea to spotlight our students moving up to the Middle School.

Next Meeting Dates-

June 22, 2021 @ 3:00pm onsite at the High School

Meeting adjourned at 6:40 p.m.

OPERATIONS COMMITTEE MEETING MINUTES
Tuesday, May 25, 2021
5:30 p.m.
Virtual – WebEx

The Operations Committee met on Tuesday, May 25, 2021 at 5:30 p.m. In attendance were Ms. Dredden, Committee Chair, and Mr. Shaw. Also, in attendance were Ms. Boyle, Ms. Chico and Mr. Mills. The following items were discussed:

1. Update on Districts' Projects –
 - a. The balance of work for 2020 Projects by Dandrea:
 - i The Greenhouse - Should be ready for demonstration by the 2nd week in June.
 - ii Completion of the exterior wall at the Administration Building
 - b. The balance of work on the 2019 Projects by Dandrea:
 - i Waste line correction in the High School (to be completed after school ends)
 - c. The balance of work to be completed by DEC Electric: (PA systems at all schools)
 - i The signing off on the Monitoring Agreement
 - ii Punchlist items
 - iii Closeout documents will then be provided
2. Federal Monitoring - Took place at the end of April. The District has not received the report.
3. ESSER II Funds -

The application was submitted by the due date. The money will be used to support educational programs over the next two years.
4. The American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief (ESSER) Fund -

Award amounts were released on Monday May 24, 2021. The award will be available in two installments. The first will equal two-thirds (2/3) of the award. The second will be made available after the State Plan has been approved by the US Department of Education. The application is available. The deadline to submit is November 24, 2021.
5. Pandemic Electronic Benefit Transfer (P-EBT) –

The Department of Human Services hosted a webinar on April 30, 2021 regarding the P-EBT program. To be eligible, students who are free or reduced would have had to miss meals for at least five days in a row due to the COVID-19 pandemic. It is unclear at this time if the students are eligible since we did not experience a break of 5 days without providing meals. A follow-up workshop is scheduled on June 2, 2021. Clarification should be provided.
6. New Items:
 - a. Uniform Update — To date the District has received 2 applications that are still pending approval since they remain incomplete.

The meeting adjourned at 5:56 p.m.

The next meeting is scheduled for Tuesday, June 22, 2021

CAC Meeting - May 13, 2021 - 7:02pm - 8:02pm

Joe Thomas, Danelle Hunter, Carolynne Carter, Megan Byer, Cheryl Pitts & Dr. Poteat

Questions:

1. Alternative Education - will online be an option? What are other ways we can help students be successful other than in the traditional way?
 - a. Dr. Poteat: the school is looking at what they've learned from this year and the advantages/disadvantages. Winslow is a comprehensive high school and vocational schools were designed for a reason. So it is somewhat limited in what can be offered as far as alternatives.
2. Sports Marketing - how can we continue to market our sports programs and how can we "piggy back" off programs such as the 7 on 7 tournaments? Lots of scholarships come out of those tournaments so we want our students to be able to compete.
 - a. Dr. Poteat: Lack of feeder programs in most sports. There is a correlation between successful little league programs and the HS programs that are doing well (ex: football, track & field). To give our students a better chance, we need better programs for younger kids to start them early.
3. Honoring past history - renaming Schools and removing numbers.
 - a. Ms. Pitts: It is a big undertaking that will take time but definitely interested.
 - b. Dr. Poteat: there are already procedures in place for HOW to change school names but that would have to be a community decision.
 - c. It has been brought up in the past and some people feel very strongly about keeping the numbers, others would love to have them changed but to what/who?

Discussion:

- Happy to see the billboard in Winslow congratulation the Middle School and staff
- Frustration about a sometimes lack of consistency across the schools
 - We talked about going through the process (starting with building principal) and how if something doesn't feel right or you are unhappy with the answer, then moving up to Dr. Poteat.
 - It's important to continue to reach out and ask questions!

COVID19 Vaccine -

- On Thursday, May 20, the HS will be open for community members ages 12 and up to receive the Pfizer Vaccine. A consent form for children to receive

the vaccine can be found on the website. First dose is 5/20/21 and the second dose will be 6/10/21.

Recommendations:

- Regarding the renaming of schools, we suggest that we put out a survey to get a sense of what the community wants. We have had success with surveys in the past (regarding hybrid/remote) and this is a good way to gauge interest and where we stand now.