

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting Agenda
Wednesday, March 24, 2021
6:30 p.m. - (Live Stream Meeting)

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in notices dated **02/01/2021**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Larry Blake
Lorraine Dredden
Rita Martin
Abena McClendon
Cynthia Moore
John Shaw, Jr.
Kelly Thomas

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2020-2021 DISTRICT GOALS

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional modes. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs
 - e. Accountability of all district staff
2. Continue to foster a positive school environment that is conducive to teaching and learning:
 - a. Focus on building relationships among staff that will result in increased learning and more effective instruction
 - b. Promote creative instruction (training and retraining)
 - c. Emphasis on collaboration with all district stakeholders
 - d. Promote cultural competence throughout district
 - e. Teacher to student relationships
 - f. Student to student relationships
3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Examine communication methods utilized by district

VI. AWARDS/PRESENTATIONS

VII. CORRESPONDENCE

VIII. MINUTES

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	March 10, 2021	Open Session
Regular Meeting	March 10, 2021	Closed Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Mr. Blake	_____ Ms. Moore
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. McClendon	_____ Ms. Peterson
	_____ Ms. Pitts

IX. BOARD COMMITTEE REPORTS

X. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations

Exhibit X A: 1

Approve the First Reading of Board Policies & Regulations as listed below and in the attached exhibit.

Policy/Regulation	Policy/Regulation Title
Bylaw 0145	Board Member Resignation and Removal
R1642	Earned Sick Leave Law
P1643	Family Leave
P2415	Every Student Succeeds Act
P2415.02	Title I – Fiscal Responsibilities
P2415.05	Student Surveys, Analysis and/or Evaluations
P & R 2415.20	Every Student Succeeds Acts Complaints
P4125	Employment of Support Staff Members
P & R 5330.01	Administration of Medical Cannabis
P6360	Political Contributions
P & R 7425	Lead Testing of Water in Schools
P8330	Student Records
P9713	Recruitment by Special Interest Groups

2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**

3. Security/Fire Drill Report

Approve the Security/Fire Drill Report, for the month of February 2021, as listed below:

School	Date	Elapsed Time	Type of Drill	A.M./P.M.
School #1	2/25/21	2 min. 37 sec.	Fire	2:00 PM
	2/26/21	4 min. 7 sec.	Lockdown	10:51 AM
School #2	2/17/21	2 min. 5 sec.	Lockout	2:12 PM
	2/23/21	3 min.	Fire	11:27 AM
School #3	2/25/21	5 min.	Shelter in Place	3:21 PM
	2/24/21	3 min.	Fire	3:52 PM
School #4	2/24/21	1 min. 33 sec.	Fire	1:00 PM
	2/23/21	3 min. 54 sec.	Lockout	10:12 AM
School #5	2/26/21	6 min.	Shelter in Place	1:37 PM
	2/23/31	3 min. 15 sec.	Fire	1:14 PM
School #6	2/16/21	2 min. 9 sec.	Lockdown	10:53 AM
	2/25/21	4 min. 35 sec.	Fire	8:35 AM
Winslow Twp. M.S.	2/24/21	6 min.	Fire	9:01 AM
	2/25/21	10 min.	Shelter in Place	1:03 PM
Winslow Twp. H.S.	2/4/21	4 hours	Communication Check	10:30 AM
	2/17/21	8 min.	Fire	9:00 AM

4. Professional Development/Workshops & Conferences **Exhibit X A: 4**

Approve Professional Development/Workshops as listed in the attached exhibit.

5. Field Trip(s) **Exhibit X A: 5**

6. Tuition Students **Exhibit X A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.

7. Terminate Out-of-District Placement(s) **None at this time**

Approve to Terminate Out-of-District Placements as listed in the attached exhibit.

8. Homeless Student(s) **None at this time**

Approve the placement of Homeless Students as listed in the attached exhibit.

9. Division of Child Protection & Permanency (DCP&P) **Exhibit X A:9.**

10. Fundraiser

Exhibit X A:10

Approve the following fundraiser:

School 3

- o Mother’s Day Wooden Rose Sale, (4/19/21-5/3/21), PTO

11. Gloucester County Institute of Technology – Performing Arts Program

Approve the following Out of District Student Placements, to the Gloucester County Institute of Technology (School of Dance), beginning the 2021-2022 school year, as listed below:

Student	Current School/Grade	2021-2022 Program at GCIT
#2576	St. Mary’s/Grade 8	Performing Arts Program for Dance
#2577	WTMS/Grade 8	Performing Arts Program for Dance
#2578	WTMS/Grade 8	Performing Arts Program for Dance
#2579	WTMS/Grade 8	Performing Arts Program for Dance

12. Abolish Policies

Approve to abolish the following policies:

Policy/Regulation	Policy/Regulation Title
P2415.01	Academic Standards, Academic Assessments, and Accountability
P2415.03	Highly Qualified Teachers
P3431.1	Family Leave
P3431.3	New Jersey Leave Insurance
P4431.1	Family Leave
P4431.3	New Jersey Leave Insurance

13. Preschool Plan

Exhibit X A: 11

Approve the 2021-2022 Preschool Operational Plan as shown in the attached exhibit.

14. School 4 – Donation

Approval requested for School 4 to accept a donation from the School 4 Home and School Association of paver stones for the creation of an outdoor learning garden.

15. School 5 – Planetarium Trip

Approval requested for the 5th grade class of School 5 to attend a virtual Planetarium field trip, including a guest presenter, provided by Rowan University. The event will be on March 30th, 2021 at 10:10 AM.

16. School 6 – Recycling Program

Approval requested for School 6 to participate in a recycling program from 3/25/21 – 3/31/21 with Bimbo Bakeries USA and ShopRite to recycle bread bags. They will transform them into amazing playground equipment.

17. Middle School – National Public Radio Podcast Challenge

Approval requested for 7th grade student Miah-Reese Govan to enter an “in class” challenge in the National Public Radio Podcast Challenge. The student will create a podcast about the coming of age as an African-American teenager during last summer’s protests. Ms. Heather Hay, teacher, would like to submit the student for the contest.

18. Middle School – Sustainability Summit

Approval requested for Winslow Township Middle School to present at the 2021 Sustainability Summit, during a Zoom webinar, on May 17, 2021 from 7:00 PM to 8:15 PM. Sustainable Jersey for Schools is inviting Winslow Township Middle School and municipal sustainability champions to share highlights from their 2020 certification application. The session is entitled *Sustainability Champions: Learn from Municipalities and Schools at the Forefront of Sustainability*.

19. Middle School – National Junior Honor Society

Approval requested for Winslow Township Middle School to host a National Junior Honor Society virtual induction, to take place on May 13, 2021. A video will be posted on the Middle School website.

20. Middle School – Promotion

Approval requested for Winslow Township Middle School to host a virtual promotional exercise for 8th grade students to take place on June 16, 2021. A video will be posted on the Middle School website on this date.

21. High School – Grant Acceptance

Approval requested for Winslow Township High School to accept a grant in the amount of \$2,000.00 from Sustainable New Jersey for a Yoga Grant funded by PSE&G, awarded during the 2019 school year.

22. High School – Senior Awards

Approval requested for Winslow Township High School to host a virtual Senior Awards evening on June 2, 2021.

23. High School – Grant Acceptance

Approval requested for Winslow Township High School to accept a grant in the amount of \$250.00 from the Alliance to Save Energy Funds.

24. High School – 2022 Prom

Approval requested for Winslow Township High School to host their prom at Lucien’s Manor in Berlin, NJ on May 6, 2022 from 7:00 PM – 11:00 PM.

25. High School – Mentoring Program

Approval requested for Winslow Township High School students to participate in a virtual after school mentoring program with Winslow Township Middle School students; dates to be determined. The meets will take place at 3:15 each day and last approximately 30 minutes. An advisor will be present to mediate.

26. High School – Vocabulary Bowl

Approval requested for Winslow Township High School students to participate in the March Madness Vocabulary Bowl.

27. SEMI Corrective Action Plan

Exhibit X A:12

Approve to submit the 2020-2021 SEMI Medicaid Corrective Action Plan, as shown in the attached exhibit.

28. Spring Sports Schedule

Exhibit X A:13

Approval requested for the attached Spring sports schedule for the 2020-2021 school year, which encompasses Baseball, Softball, Girls Lacrosse, Boys Lacrosse, Boys Track & Field, Girls Track & Field, and Boys Tennis.

B. Principal’s Update

1. Harassment, Intimidation & Bullying Report

Exhibit X B: 1

- o March 1-15, 2021

2. Suspension Report (Feb. 2021)

Exhibit X B: 2

3. Ethnicity Report (Feb. 2021)

Exhibit X B: 3

4. School Highlights (Feb. 2021)

Exhibit X B: 4

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.

Exceptions: _____

Roll Call:

_____ Mr. Blake

_____ Ms. Moore

_____ Ms. Dredden

_____ Mr. Shaw

_____ Ms. Martin

_____ Ms. Thomas

_____ Ms. McClendon

_____ Ms. Peterson

_____ Ms. Pitts

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers

Exhibit XI B: 1

Approve the Line Item Transfers, for the month of January 2021, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report

Exhibit XI B: 2

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of January 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

Exhibit XI B: 3

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of January 2021. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of January 2021.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XI B: 6

a. Approve the Vendor Bill List in the amount of \$ \$1,852,790.19 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$ \$843,438.49 as per the attached exhibit.

7. Payroll

None at this time.

8. Disposal of School Property and Textbooks

Exhibit XI B: 8

Approve the Disposal of School Property listed below:

Location	Department	Description
Middle School	Main Office	(1) Epson 3170 Photo Scanner, 10 years old, poor condition
High School	Family Living	(5) Retire mechanical babies, tag: Realcare II, 5+ years old, outdated not working

9. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
High School	Winslow Elite Track and Field	April 5, 2021 through July 8, 2021	Monday through Thursday 6:00 pm to 8:00 pm	Fields/Grounds and Lavatories	\$25.00

10. Education Data Services, Inc. 2021-2022

Approve Winslow Township Board of Education to utilize Educational Data Services, Inc.'s. Cooperative Skilled Trades, Compliance Services and Ancillary Bids from April 1, 2021 to March 31, 2022 at a cost of \$2,000.00.

11. Request for Proposals (RFP)

Approve to post RFP's for following services for the 2021-2022 school year:

- 1) Architect
- 2) Auditor
- 3) Engineer
- 4) Medical Officer(s)
 - Elementary Schools
 - Middle School
 - High School
- 5) Solicitor
 - General Counsel
 - Labor Counsel
 - Special Education Counsel
- 6) Substitute Teachers
- 7) Nursing Services
- 8) Behaviorist Services
- 9) Occupational & Physical Therapy Services
- 10) Speech Services

12. Solicit for Seven (7) District Vehicles

Approve to solicit for seven (7) District vehicles.

13. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator / Board Secretary, and Ms. Regina Chico, Assistant Business Administrator, to attend the webinar “NJDOE – Overview of the New Coronavirus Response & Relief Supplemental Appropriations” on April 13, 2021 from 10:00 am to 11:00 am. The total cost to the District is \$25.00 per person.

14. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Lorraine Dredden	Army Leadership Training – Session 2 – Put it in Perspective	March 16, 2021	NC

15. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Lorraine Dredde	Army Leadership Training – Session 3 – Detecting Icebergs	April 16, 2021	NC
Lorraine Dredde	Army Leadership Training – Session 4 – Goal Setting	May 18, 2021	NC
Cynthia Moore	Camden/Gloucester County SBA Virtual Meeting	May 18, 2021	NC
Lorraine Dredde	Essex County SBA Virtual Meeting	May 19, 2021	NC

Lorraine Dredden	Passaic County SBA Virtual Meeting	May 24, 2021	NC
Lorraine Dredden	Army Leadership Training – Session 5 – Hunting the Good Stuff	June 16, 2021	NC
Lorraine Dredden	Army Leadership Training – Session 6 – Avoid Thinking Traps	July 15, 2021	NC
Lorraine Dredden	Army Leadership Training – Session 7 – Problem Solving	August 19, 2021	NC

<p>On a motion made by _____, seconded by _____, approval of Board Secretary's Report is granted. Exceptions: _____ <i>Roll Call:</i></p>	
_____ Mr. Blake	_____ Ms. Moore
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. McClendon	_____ Ms. Peterson
	_____ Ms. Pitts

XII. PERSONNEL

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Leave of Absence Requests

Approve the following Leave of Absence Requests pursuant to documents on file in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	F.J.	Medical	3/1/2021	4/12/2021	Paid
B	M.R.	Medical	3/11/2021	4/9/2021	Paid

2. Resignations

Approve the following Resignations for the 2020/2021 school year:

	Name	Position	Location	Effective
A	Collesano, Melissa	School Media Specialist	School No. 2 & No. 4	3/15/2021
B	Letizia, Katelin	Math Teacher	Middle School	5/15/2021

3. **2020/2021 After School Female Mentoring Advisor**

Approve to ratify the following After School Female Mentoring Advisor, at a rate of \$41.62 per hour, on an as needed basis: (20-284-200-100-000-00)

	Name	Location	Effective
A	Cooper, Pamela	Middle School	3/22/2021

*Hourly rate adjustment pending ratification of the WTEA contract

4. **2020/2021 After School Male Mentoring Advisor**

Approve to ratify the following After School Male Mentoring Advisor, at a rate of \$41.62 per hour, on an as needed basis: (20-284-200-100-000-00)

	Name	Location	Effective
A	McBride, Michael	Middle School	3/22/2021

*Hourly rate adjustment pending ratification of the WTEA contract

5. **Salary Increases for Non- Represented District Employees**

Approve to ratify the execution of salary increases for Non- Represented District Employees as follows:

	Salary Year	Salary Increase
A	2019-2020	3.1%
B	2020-2021	3.1%
C	2021-2022	3.1%

On a motion made by _____, seconded by _____, approval of Personnel Report is granted.

Exceptions: _____

Roll Call:

_____ Mr. Blake	_____ Ms. Moore
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. McClendon	_____ Ms. Peterson
	_____ Ms. Pitts

XIII. ADDENDUM

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

XV. OLD BUSINESS

XVI. NEW BUSINESS

XVII. INFORMATIONAL ITEMS

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted. Exceptions: _____ Voice Vote: _____</p>
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XIX. ADJOURNMENT OF PUBLIC COMMENTS

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted. Exceptions: _____ Voice Vote: _____</p>
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XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on March 24, 2021 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Moore
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. McClendon	_____ Ms. Peterson
	_____ Ms. Pitts

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____
<i>Voice Vote:</i> _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____
<i>Voice Vote:</i> _____