

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting Agenda
Wednesday, June 23, 2021
6:30 p.m. - (Live Stream Meeting)

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in notices dated **02/01/2021**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Larry Blake
Lorraine Dredden
Rita Martin
Abena McClendon
Cynthia Moore
John Shaw, Jr.
Kelly Thomas

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2020-2021 DISTRICT GOALS

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional modes. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs
 - e. Accountability of all district staff
2. Continue to foster a positive school environment that is conducive to teaching and learning:
 - a. Focus on building relationships among staff that will result in increased learning and more effective instruction
 - b. Promote creative instruction (training and retraining)
 - c. Emphasis on collaboration with all district stakeholders
 - d. Promote cultural competence throughout district
 - e. Teacher to student relationships
 - f. Student to student relationships
3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Examine communication methods utilized by district

VI. AWARDS/PRESENTATIONS

VII. CORRESPONDENCE

VIII. MINUTES

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	June 9, 2021	Open Session
Regular Meeting	June 9, 2021	Closed Session

On a motion made by _____, seconded by _____, approval of Minutes is granted. Exceptions: _____ <i>Roll Call:</i> <table border="0" style="width: 100%;"> <tr> <td>_____ Mr. Blake</td> <td>_____ Ms. Moore</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Mr. Shaw</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. McClendon</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td></td> <td>_____ Ms. Pitts</td> </tr> </table>		_____ Mr. Blake	_____ Ms. Moore	_____ Ms. Dredden	_____ Mr. Shaw	_____ Ms. Martin	_____ Ms. Thomas	_____ Ms. McClendon	_____ Ms. Peterson		_____ Ms. Pitts
_____ Mr. Blake	_____ Ms. Moore										
_____ Ms. Dredden	_____ Mr. Shaw										
_____ Ms. Martin	_____ Ms. Thomas										
_____ Ms. McClendon	_____ Ms. Peterson										
	_____ Ms. Pitts										

IX. BOARD COMMITTEE REPORTS

X. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**

3. Security/Fire Drill Report

Approve the Security/Fire Drill Report, for the month of May 2021, as listed below:

School	Date	Elapsed Time	Type of Drill	A.M./P.M.	Cohort
School #1	5/17/21	3 min. 34 sec.	Evacuation Drill	2:59 PM	A
	5/24/21	3 min. 56 sec.	Fire	11:11 AM	A
	5/20/21	8 min. 14 sec.	Evacuation Drill	3:00 PM	B
	5/21/21	3 min. 40 sec.	Fire	9:30 AM	B
School #2	5/24/21	2 min. 37 sec.	Fire	10:02 AM	A
	5/18/21	5 min. 23 sec.	Bomb Threat	9:40 AM	A
	5/13/21	2 min. 39 sec.	Fire	1:58 PM	B
	5/14/21	5 min. 23 sec.	Bomb Threat	9:25 AM	B
School #3	5/25/21	6 min.	Shelter in Place	3:08 PM	A
	5/24/21	5 min.	Fire	1:40 PM	A
	5/20/21	6 min.	Shelter in Place	9:29 AM	B
	5/6/21	5 min.	Fire	1:40 PM	B
School #4	5/18/21	3 min. 35 sec.	Fire	1:50 PM	A
	5/24/21	3 min. 24 sec.	Lockout	9:18 AM	A
	5/13/21	3 min. 24 sec.	Fire	10:34 AM	B
	5/20/21	3 min. 38 sec.	Lockout	12:31 PM	B
School #5	5/18/21	4 min.	Fire	2:09 PM	A
	5/24/21	5 min.	Non-Fire Evacuation	1:11 PM	A
	5/20/21	4 min. 20 sec.	Fire	10:09 AM	B
	5/27/21	9 min.	Non-Fire Evacuation	1:09 PM	B
School #6	5/18/21	5 min.	Fire	2:24 PM	A
	5/25/21	4 min.	Lock Out	9:20 AM	A
	5/20/21	4 min.	Fire	2:08 PM	B
	5/28/21	5 min.	Lock Out	12:42 PM	B
Winslow Twp. M.S.	5/25/21	6 min.	Fire	12:13 PM	A
	5/24/21	9 min.	Shelter in Place	9:13 AM	A
	5/20/21	6 min.	Fire	12:17 PM	B
	5/27/21	7 min.	Shelter in Place	9:11 AM	B
Winslow Twp. H.S.	5/4/21	10 min.	Fire	10:10 AM	A
	5/10/21	13 min.	Shelter in Place	7:45 AM	A
	5/6/21	10 min.	Fire	10:15 AM	B
	5/13/21	24 min.	Shelter in Place	7:45 AM	B

4. Professional Development/Workshops & Conferences **Exhibit X A: 4**

Approve Professional Development as presented in the attached exhibit.

5. Field Trip(s) **Exhibit X A: 5**

Approve Field Trip(s), for the 2021-2022 school year, as listed in the attached exhibit.

6. Tuition Students **Exhibit X A: 6**

a. Approve the placement of Tuition Students, for the 2020-2021 school year, as listed in the attached exhibit.

b. Approve the placement of Tuition Students, for the 2021-2022 school year, as listed in the attached exhibit.

7. Terminate Out-of-District Placement(s) **None at this time.**
8. Homeless Student(s) **Exhibit X A: 8**
Approve the placement of Homeless Students as listed in the attached exhibit.
9. Division of Child Protection & Permanency (DCP&P) **Exhibit X A: 9**
Approve the placement of Homeless Students as listed in the attached exhibit.
10. Fundraiser(s) **None at this time.**
11. School One – Garden Project
Approval requested for School One to work with Sonya Harris, as part of the New Jersey Sustainable Schools garden project. Ms. Harris is the founder of the Bullock Garden Project. They provide continuous support, lesson plans, and assistance in developing the school garden. Volunteers from the Bullock Garden Project team will donate their time and supplies to the garden.
12. School Six – Donation
Approval requested to accept a donation in the amount of \$5,000.00 from Prestige Subaru as part of AdoptAClassroom.org.
13. Middle School – Dance
Approval requested for the Winslow Township Middle School to hold its 8th Grade Semi-Formal Dance on Friday, May 6, 2022 at the Villa Manor from 7 PM to 10:30 PM. Ticket pricing will be \$45.00 per person.
14. High School – Fall Sports Schedule **Exhibit X A: 14**
Approve the Fall Sports Schedule for the 2021-2022 school year as shown in the attached exhibit.
15. High School – Photography Dates
Approval requested to have Lora Photography take class pictures on the following dates:
Underclassmen: Friday, September 24, 2021 from 7:30 AM – 1:30 PM
Underclassmen retakes: Friday, November 19, 2021 from 7:30 AM – 1:30 PM
Senior portrait retakes: Tuesday, October 19, 2021 and Wednesday, October 20, 2021 from 1:45 PM – 7:30 PM

16. Out of District Students

Approve the following students to be applied to the IDEA Grant for the 2021-2022 school year.

Account No. 20-252-100-500-000-00

Student #	School	Tuition	ESY
2617	Mary Dobbins	\$63,403.20	\$10,567.20
2618	Bancroft	\$70,002.00	\$12,444.80

17. Professional Development Training

Approval requested for the following teachers to attend professional development training for the 2021 Summer Remediation Program.

Dates:

July 6, 2021 from 12:15 pm to 2:15 pm: 1st and 2nd grade teachers

July 7, 2021 from 12:15 pm to 2:15 pm: 3rd grade through 6th grade teachers

July 8, 2021 from 2:45 pm to 4:45 pm: 7th grade through 12th grade teachers

To be paid from: ESSA, Title II Grant, account #: 20-272-200-100-000-00. The rate of pay will be \$43.73 per hour for a maximum of two hours each.

Staff:

Last Name	First Name	School
Adams	Amanda	S4
Amato	Gina	S4
Bellaver	Carole	S5
Bollendorf	Bridget	S2
Calabria	John	HS
Casey	Ashley	S3
Chen	Jennifer	S4
Coley	Pat	HS
Croxtan	Michelle	S6
DeShazor	Wanda	HS
Dickinson	Carleen	MS
Diggs	Stacy	HS
Douglas	Kitty	S5
Edgerly	Cynthia	S4
Essex	Rachael	S1
Gross	Angela	S6

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Guzman	Jeovanni	HS
Hagan	Jeana	S3
Hairston	Michele	MS
Hegeman	Nancy	HS
Henderson- Jackson	Karla	S5
Hill	Quoshima	S4
Houton	Melissa	S4
Irvin	Tracy	S6
Johnson	Leslie	S3
Kiett	Portia	MS
Kirk	Joseph	HS
Kownacki	Jennifer	MS
Krier	Mary Janelle	S2
Langhorne	Cryhten	HS
Liszewski	Paige	S1
Martin	Gregg	MS
McGunnigle	Shelby	HS
Medina	Michelle	MS
Milano	Meghan	S4
Murphy	Joseph	S6
Paparo	Lisa	HS
Persiano	Joanna	S6
Peters	Kristy	S2
Purcell	Ashley	S2
Ramp	Rebecca	S1
Reiter	Christine	MS
Richter	Heidi	MS
Salisbury	Brittany	S6
Shiple	Michelle	S6
Stallard	Nicole	MS
Stump	Kristina	S5
Thompson	Alexis	S2
Watson	Jeff	MS
Wepler	Michael	MS
Williams	Tony	HS

18. Winslow Township School District – “Safe Return Plan”

Exhibit X A: 18

- a. Approve the Winslow Township School District 2021-2022 “Safe Return Plan” as presented in the attached exhibit.
- b. Approve the submission of the Winslow Township School District 2021-2022 “Safe Return Plan” to the NJDOE pursuant to the Federal American Rescue Plan Act.

Note: This plan will be periodically reviewed and adjusted, as additional guidance and recommendations are provided by the Camden County Department of Health (CCDH) and/or the Centers for Disease Control (CDC), until September 30, 2023.

19. Camden County College – Transition to College Program (2021-2024)

Approve the Agreement between the Winslow Township Board of Education and the Camden County College Transition to College Program from September 1, 2021 through June 30, 2024.

20. McKinney-Vento Homeless Education Project (2021-2022 School Year)

Approve the Agreement between the Winslow Township Board of Education and the Gloucester County Special Services School District McKinney-Vento Homeless Education Project for the 2021-2022 school year.

B. Principal’s Update

- 1. Harassment, Intimidation & Bullying Report **Exhibit X B: 1**
 - o June 1-17, 2021
- 2. Suspension Report (May 2021) **Exhibit X B: 2**
- 3. Ethnicity Report (May 2021) **Exhibit X B: 3**
- 4. School Highlights (May 2021) **Exhibit X B: 4**

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Moore
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. McClendon	_____ Ms. Peterson
	_____ Ms. Pitts

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **Exhibit XI B: 1**

Approve the Line Item Transfers, for the month of May 2021, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report **Exhibit XI B: 2**

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of May 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report **Exhibit XI B: 3**

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of May 2021. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of May 2021.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit XI B: 6**

a. Approve the Vendor Bill List in the amount of \$1,330,887.38 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$ 858,134.33 per attached exhibit.

7. Payroll **None at this time.**

8. Disposal of School Property and Textbooks**Exhibit XI B: 8**

Approve the Disposal of School Property listed below:

Location	Department	Description
School #2	Technology	(6) Chromebook Carts, 7 years old, no longer needed (8) iPad Carts, 8-10 years old, no longer needed (138) Apple iPads, 3-10 years old, broken and/or outdated (26) Title 1 Chromebooks, 5-8 years old, broken and/or outdated (127) Samsung Chromebooks, 7-9 years old, broken and/or outdated (6) Asus Chromebooks, 3-8 years old, broken and/or outdated (1) Dell Chromebook, 4 years old, broken (33) Title 1 iPads, 7-10 years old, broken and/or outdated
School #2	Art	(1) Steel framed cart, 30 years old, worn and rusted (1) Teacher's desk, 20 years old, worn/damaged (3) Large cafeteria tables, 30 years old, worn and antiquated (17) Blue resin and metal chairs, 30 years old, worn and antiquated (9) Yellow resin and metal chairs, 30 years old, worn and antiquated (1) Red resin and metal chair, 30 years old, worn and antiquated (1) Wooden wall shelves, 30 years old, worn and antiquated
Middle School	Technology	(58) iPad 2, 10 years old, end of life/no power (6) Dell Chromebook, 6-7 years old, end of life (2) Dell Optiplex, 9 years old, no power (1) Brother printer, unknown age, non-working (1) HP LaserJet printer, unknown age, non-working
High School	Technology	(110) Dell P22T Chromebook, 6 years old, outdated (10) Dell Optiplex, 8-12 years old, bad power supply/motherboard (1) Gateway Laptop, 15+ years old, old (1) Dell Latitude Laptop, 10 years old, broken (5) Dell Monitor, 12-14 years old, not working (1) Gateway Monitor, 15 years old, not working
High School	CST Office	(1) Small desk/chair, unknown age, broken (1) Corner desk, unknown age, broken (1) Cube table, unknown age, broken (1) Student desk, unknown age, broken (1) Old broken computer, unknown age, broken (4) Blue chairs, unknown age, broken (1) Light credenza, unknown age, broken (2) Bookshelves, unknown age, broken
High School	Technology	(5) Dell Monitors, 12-14 years old, not working (1) Gateway Monitor, 15 years old, not working (10) Dell Optiplex, 8-12 years old, bad motherboard/power supply (1) Gateway Laptop, 15+ years old, old (1) Dell Latitude Laptop, 10 years old, broken (5) HP LaserJet, 7-15 years old, obsolete

9. Use of Facilities

None at this time.

10. Capital Reserve Account

WHEREAS, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to supplement an existing Capital Reserve account at year end, and

WHEREAS, the aforementioned codes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Winslow Township Board of Education wishes to transfer unanticipated current year revenue or unexpended appropriations from the general fund into the Capital Reserve account at year end, and

WHEREAS, the Winslow Township Board of Education has determined that an amount not to exceed \$8,150,000 is available for the purpose of such transfer;

NOW THEREFORE BE IT RESOLVED by the Winslow Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer in an amount not to exceed \$8,150,000 consistent with all applicable laws and regulations.

11. Maintenance Reserve Account

WHEREAS, NJAC 6A:23A-14.2 and 6A:23A-14.4 permit a Board of Education to supplement an existing Maintenance Reserve account at year end, and

WHEREAS, the aforementioned codes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Winslow Township Board of Education wishes to transfer unanticipated current year revenue or unexpended appropriations from the general fund into the Maintenance Reserve account at year end, and

WHEREAS, the Winslow Township Board of Education has determined that an amount not to exceed \$850,000 is available for the purpose of such transfer;

NOW THEREFORE BE IT RESOLVED by the Winslow Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer in an amount not to exceed \$850,000 consistent with all applicable laws and regulations.

12. Approve the Transfer of Local Share – Other Capital Project – HVAC Upgrades at the Winslow Township High School

Having exceeded the required 90-day period to receive project approval from the State of New Jersey, Department of Education Office of School Facilities for the HVAC Upgrades at the Winslow Township High School pursuant to N.J.A.C. 6A:26-3.3b, the Board approves the transfer of the local share to the Capital Projects fund as follows:

School	State Project Number	Total Project Cost
High School	5820-010-21-1000	\$3,355,000

Corresponding expenditures will also be transferred to the Capital Projects Fund.

13. Award Property, Crime, General Liability, Computer, Commercial Automobile, Worker's Compensation and School Leader's Errors and Omissions Insurance – EUS

Exhibit XI B: 13

Approve New Jersey School Insurance Group (NJSIG) to provide insurance coverage for property, crime, general liability, computer, commercial automobile, worker's compensation and school leader's errors and omissions at a premium of \$1,338,843.00 effective July 1, 2021 through June 30, 2022. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable to contract with NJSIG to provide coverage.

14. Award Workers' Compensation Supplemental Indemnity – EUS **Exhibit XI B: 14**

Approve Federal Insurance Company to provide insurance coverage for Workers' Compensation Supplemental Indemnity at a premium of \$19,679.00 effective July 1, 2021 through June 30, 2022. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable to contract with Federal Insurance Company to provide coverage

15. Award Student Accident, Catastrophic – EUS **Exhibit XI B: 15**

Approve United States Fire Insurance Company to provide insurance coverage for Student Accident, Catastrophic at a premium of \$4,778.00 effective July 1, 2021 through June 30, 2022. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable to contract with United States Fire Insurance Company to provide coverage.

16. Award Student Accident, Basic – EUS **Exhibit XI B: 16**

Approve Berkley Life & Health Insurance Company to provide insurance coverage for Student Accident (Basic) at a premium of \$24,996.00 effective July 1, 2021 through June 30, 2022. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable to contract with Federal Insurance Company to provide coverage.

17. Award Surety Bond Coverage – EUS **Exhibit XI B: 17**

Approve Ohio Casualty Insurance Company to provide insurance coverage for Surety Bond Coverage at a premium of \$1,181.00 (projected estimation) effective July 1, 2021 through June 30, 2022. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable to contract with Ohio Casualty Insurance Company to provide coverage.

18. Before & After School Program Facilities Usage Fees

Approve the following facilities usage fees for the 2021-2022 fiscal year for the Before & After School Programs as follows:

Facility Usage Fee: utilities, custodian costs, rental, etc. Fees will only be assessed for months utilized.

School #1	\$ 3,000.00
School #2	\$ 3,000.00
School #3	\$ 3,000.00
School #4	\$ 3,000.00
School #5	\$ 3,000.00
School #6	<u>\$ 3,000.00</u>
Total	<u>\$18,000.00</u>

19. Contract Renewal – Genesis

Approve the renewal of the Genesis Student Information System Annual Maintenance fee, to Genesis Educational Services, Inc. in the amount \$35,325.00 for the 2021-2022 school year. Services are to be charged to 11-000-252-340.

20. Renewal - Computer Solutions, Inc. (CSI)

Approve the renewal of Computer Solutions, Inc. (CSI) to provide budget/personnel/payroll software support with Offsite Data Backup and Remote Recovery Services for the 2021-2022 school year in the amount of \$16,732.24 (includes 2% discount). Services to be charged to 11-000-252-340.

21. Standard Operating Procedures (SOPs) and Internal Control Manual **Exhibit XI B: 21**

Approve the Standard Operating Procedures/ Internal Control Manual for the 2021-2022 school year. The Board authorizes the Business Administrator/Board Secretary to update the manual during the year as required.

22. Purchasing Manual **Exhibit XI B: 22**

Approve the Purchasing Manual for the 2021-2022 school year. The Board authorizes the Business Administrator/Board Secretary to update the manual during the year as required.

23. Transportation Department Operations Manual **Exhibit XI B: 23**

Approve the Winslow Township School District Transportation Department Operations Manual per the attached exhibit. The Board authorizes the Business Administrator/Board Secretary to update the manual during the year as required.

24. Transfer of Unexpended Funds - Capital Projects

Approve the transfer of unexpended funds for the completed 2018 Facility Upgrades at all District Schools and the Administration Building to the General Fund and then to the Capital Reserve Fund. Unexpended funds totals are as follows:

School #1	\$99,577.98
School #2	137,673.70
School #3	103,445.35
School #4	101,273.83
School #5	195,361.46
School #6	174,941.37
Middle School	90,268.85
High School	196,144.67
Administration Building	<u>45,654.97</u>
Total	<u>\$1,144,342.18</u>

25. ESSA Grants (2021-2022 Grant Year)

Approve to apply for the following ESSA Grants for the 2021-2022 Grant Year:

○ Title I Part A	\$1,346,994
○ Title II Part A	221,704
○ Title III	21,985
○ Title III Immigrant	5,879
○ Title IV	88,171

26. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

Items charged to 11-190-100-610

Tanner North Jersey, Inc. – ESCNJ Bid #20-21-01

Library Furniture School #2 \$11,999.76

CDW Government, Inc. – ESCNJ Bid #18/19-03

Color Printer High School \$1,241.97

Items charged to 11-000-270-615

David Weber Oil Co. – ESCNJ Bid #18/19-19

Oil Transportation \$17,547.20

Items charged to 11-000-262-610

General Chemical and Supply – ESCNJ Bid #17/18-47

Custodial Supplies District \$22,735.76

Items charged to 12-140-100-730

CDW Government Inc. – ESCNJ Bid #18/19-03

Smart Boards High School \$32,345.00

27. Purchases – HCESC Contract Vendor and Educational Services Commission of New Jersey (ESCNJ) Vendor

Approve the following purchase, in the following amount from the following approved HCESC Contract and Educational Services Commission of New Jersey (ESCNJ) vendor:

Items charged to 11-000-240-600

Tanner North Jersey, Inc. – ESCNJ Bid #20/21-01 & HCESC Bid #202

Art Room Furniture	School #2	\$5,500.06
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28. Purchases – HCESC Contract Vendor

Approve the following purchases, in the following amounts from the following approved HCESC Contract vendor:

Items charged to 11-190-100-610

Tanner North Jersey Inc., - HCESC Bid # 202

Office Furniture	High School	\$2,756.16
Office Furniture	High School	\$2,588.96
Office Furniture	High School	\$265.32
Furniture	High School	\$5,188.48
Furniture	High School	\$5,089.48

Items charged to 11-000-262-610

General Chemical and Supply – HCESC CAT19/02

Custodial Equipment	District	\$10,336.00
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Items charged to 11-000-240-600

Tanner North Jersey Inc., - HCESC Bid #202

School Furniture	High School & Admin.	\$4,215.36
School Furniture	High School & Admin.	\$4,452.08

29. Purchases – Ed Data Vendors

Approve the following purchase, in the following amount from the following approved Ed Data vendor:

Items charged to 11-190-100-610

Demco, Inc. – Ed Data #10460

Student Stations	School #4	\$5,655.58
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30. Purchases – State Contract Vendors

Approve the following purchases, in the following amounts, from the following approved State Contract Vendors:

Items charged to 11-000-270-615

Wolfington Body Co., Inc. – NJ State Contract #A42076

Fleet Supplies	Transportation	\$13,588.80
Stock Parts	Transportation	\$3,923.74
Cable Kit	Transportation	\$1,546.00
Fleet Supplies	Transportation	\$5,751.60
Fleet Supplies	Transportation	\$6,720.11
Cooler Kit, Valve	Transportation	\$3,564.64
Stock Parts	Transportation	\$4,964.54

Service Tire Truck Center Inc. – NJ State Contract #20-FLEET-00948

Goodyear Tires	Transportation	\$6,924.76
Goodyear Tires	Transportation	\$28,094.80

Items charged to 11-000-270-420

Chas S Winner, Inc. – NJ State Contract #A40805

T-1 Repair	Transportation	\$2,365.22
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31. Renewal – Learning A-Z

Approve a one-year renewal with Learning A-Z for the 2021-2022 school year, to provide Elementary Online Guided Reading Programs at a total cost of \$35,102.50. Items are to be charged to Title I 20-239-100-600.

32. Renewal – Achieve 3000

Approve a one-year renewal with Achieve 3000 for the 2021-2022 school year, to provide Digital Learning Systems for Grades 3 to 12 at a total cost of \$138,360.00. Items are to be charged to Title I 20-239-100-600, Title IV 20-285-100-600 and Title II 20-272-200-300.

33. Report of Awarded Contracts

Exhibit XI B: 33

Pursuant to PL2015, Chapter 47 the Winslow Township Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.317 et. Seq.

34. State Contract Vendors – 2020-2021 & 2021-2022

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A”18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2020-2021 & 2021-2022 school years pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2020 to June 30, 2022.

Date Approved

Business Administrator/Board Secretary

Referenced State Contract Vendors

Commodity/Service	Vendor Name	State Contract Number
AUTOMOTIVE LUBRICANTS	DAVID WEBER OIL CO.	20-FLEET-01343

35. Renewal - District Wide Annual Kitchen Cleaning Services

Approve a one-year renewal with Advanced Restaurant Technologies, LLC to provide District Wide Annual Kitchen Cleaning Services at a cost of \$11,860.00. Terms and conditions will remain the same as Q2021-01. Services are to be charged to account #60-910-310-420.

36. Renewal – Data Management & Assessment System

Approve a one-year renewal with Advanced Assessment Systems, Inc. dba LinkIt! for the 2021-2022 school year, to provide Data Management & Assessment System, at a total cost of \$65,313.00. Services are to be charged to account #11-000-221-390.

37. RFP 2021-22 – Blended Online Literacy Learning Program

a. Approve the record of RFP 2021-22 – Blended Online Literacy Learning Program, received and opened in public on Tuesday, June 15, 2021.

Name of Vendor	Total Bid
Houghton Mifflin Harcourt	\$21,430.92
Savvas Learning Company, LLC	\$77.00 per student / 1 (one) year

b. Approve the award of RFP 2021-22 – Blended Online Literacy Learning Program, based on the evaluative criteria, to Houghton Mifflin Harcourt in the amount of \$21,430.92. Services are to be charged to account #11-000-217-320 and further acknowledge following statement:

I certify that there are sufficient funds available to purchase the items listed in this bid.

Tyra McCoy-Boyle

38. Bid #2021-17 2021 Food Service Equipment

a. Approve the record of Bid #2021-17 for 2021 Food Service Equipment, opened in public on Wednesday, June 16, 2021.

Name of Vendor	Total Bid
Chefs Depot	\$77,386.22
Johnson's Restaurant Equipment	\$109,908.00
Pueblo Hotel Supply	\$87,086.73

b. Approve the award of Bid #2021-17 for Food Service Equipment to Chefs Depot in the amount of \$77,386.22. Items are to be charged to account #60-910-310-730 and 60-910-310-600 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this bid.

Tyra McCoy-Boyle

39. Bid #2021-18 HVAC Filters

- a. Approve the record of Bid #2021-18 for HVAC Filters, opened in public on Wednesday, June 16, 2021.

Name of Vendor	Total Bid
Tri-Dim Filter Corporation	\$53,131.36

- b. Approve the award of Bid #2021-18 for HVAC Filters to Tri-Dim Filter Corporation, the sole respondent, in the amount of \$53,131.36. Items are to be charged to The CARES Grant account #20-477-200-600 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this bid.

 Tyra McCoy-Boyle

40. Bus Evacuation Drill Summary – Spring 2020-2021

Exhibit XI B: 40

Approve the Transportation Department Bus Evacuation Drill Summary – Spring 2020-2021, per the attached exhibit.

41. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Larry Blake	NJ School Boards Association	October 26-28,	\$900.00
Lorraine Dredden	Virtual Workshop 2021	2021	(25 members)
Rita Martin			
Cynthia Moore			
Abena McClendon			
Julie A. Peterson			
Cheryl Pitts			
Kelly Thomas			
John Shaw Jr.			
Dr. H. Poteat			
Dr. D. Carcamo			
Tyra McCoy-Boyle			
Regina Chico			
Dion Davis			
Jack Mills			

42. **New Jersey Schools Insurance Group (NJSIG)**

Approve to renew membership with the NJSIG for the period beginning July 1, 2021 through July 1, 2024 per the below resolution:

**New Jersey Schools Insurance Group
Burlington & Camden County Educators Insurance Consortium
Indemnity and Trust Agreement
Resolution to Join / Renew Membership**

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Winslow Township Board of Education, herein after referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2021, and ending July 1, 2024 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

43. Renewal – Advanced Computer Solutions Group

Approve a one-year renewal with Advanced Computer Solutions Group for the 2021-2022 school year to provide Comprehensive Professional Management Services Technology Infrastructure On Site Support and Management services at a total cost of \$429,466.80. Services are to be charged to account #11-000-252-340.

44. Low Quote Vendor

Approve Pearson Assessments, the low quote vendor, to provide testing kits and protocols to test for Special Education Services. Total cost of \$12,751.83 is to be charged to account #11-000-219-600.

45. Approve to Forego Charges – Before & After School Program Facilities Usage Fees

Approval to forego usage fees for the Before and After School Program for the 2020-2021 school year since usage was not utilized for the majority of the school year.

46. Amend Architectural Service Fees – Food Service Equipment Replacement

Approve to amend the Architectural Services fees for LAN Associates, the District appointed Engineers, for the walk-in refrigerator/freezer replacement project approved at the June 9, 2021 Board meeting, from \$15,640.00 to \$7,985.00 due to the amended scope of the project. The current scope is to replace the units at the Middle and High Schools.

47. Electronic Funds Transfer - Policy 6470.01

Approve Tyra McCoy-Boyle, Business Administrator/Board Secretary, to be the authorized person to initiate a claim for payment and Dr. H. Major Poteat, Superintendent of School, or Dr. Dorothy Carcamo as his designee, as the person responsible to review and approve the claims for payment using an approved EFT method presented by the Business Administrator for the 2020-2021 and the 2021-2022 fiscal years, pursuant to Board Policy 6470-01, Electronic Funds Transfer and Claimant Certification.

48. Approval to Use Competitive Contracting

Approve to use Competitive Contracting to solicit proposals for Pre-Kindergarten Curriculum Systems and Resources, an educational service, pursuant to N.J.S.A. 18A:18A-4.1(h) and N.J.S.A. 18A:18A-5.

On a motion made by _____, seconded by _____, approval of Board Secretary's Report is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Moore
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. McClendon	_____ Ms. Peterson
	_____ Ms. Pitts

XII. PERSONNEL

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2021/2022 New Hires

A. Approve to rescind the following New Hires for the 2021/2022 school year:

	Name	Location	Position	Salary	Effective
A	LeVine, Alivia	School No. 1	Reading Development Teacher-GF	\$57,570.00 BA+30, Step 1	6/18/2021
B	VanFossen, Emilee	School No. 2	Special Education Teacher	\$58,370.00 MA, Step 1	6/9/2021

B. Approve the following New Hires for the 2021/2022 school year:

	Name	Location	Position	Salary	Effective
A	Baldwin, Karley	School No. 5	Reading Development Teacher- GF	\$57,570.00 BA+30, Step 1	9/1/2021
B	Belton, William	Middle School	Youth Development Specialist	\$35,000.00	7/1/2021
C	Gruber, Hannah	School No. 5	Reading Development Teacher- GF	\$55,970.00 BA, Step 1	9/1/2021
D	Nadeau, Rebecca	School No. 6	Reading Development Teacher- GF	\$58,170.00 BA+30, Step 3	9/1/2021
E	Samuel, Carley	School No. 6	Reading Development Teacher- GF	\$55,970.00 BA, Step 1	9/1/2021

2. 2020/2021 Resignations

Approve the following Resignations for the 2020/2021 school year:

	Name	Position	Location	Effective
A	Coleman, Quentetta	Secretary	School No. 3	6/30/2021
B	Jaconetti, Desiree	English Teacher	Middle School	6/30/2021

3. 2021/2022 Salary Increment

Approve to withhold the following Staff Salary Increment for the 2021/2022 school year:

	Name	Reason
A	A.A.	Performance/Misconduct/Insubordination

4. 2021/2022 Staff Reassignments

Approve the following Staff Reassignments for the 2021/2022 school year, effective September 1, 2021:

	Name	From Position	Location	To Position	Location
A	Drummond, Shannon	Occupational Therapist	School No. 4 (90%), School No. 6 (10%)	Occupational Therapist	School No. 6 (60%), School No. 4 (40%)
B	Johanson, Mildred	Medical Assistant \$55,246.00	School No. 3	School Nurse BA, Step 5 \$57,170.00	School No. 3
C	Unger, Christiana	Occupational Therapist	School No. 4 (50%), School No. 6 (50%)	Occupational Therapist	School No. 4 (100%)

5. 2021/2022 Drama Productions- High School

Approve to revise the stipend rate for the following Set Designer, on an as needed basis: (11-401-100-330-401-08)

	Name	Rate
A	Sands, David	\$1,500.00- Fall \$2,250.00- Spring

6. 2021/2022 Master Schedule Development- High School

Approve the following staff members to complete the 2021/2022 Master Schedule Development at the High School, on an as needed basis, at their per diem hourly rate, from July 6, 2021- August 31, 2021, not to exceed five (5) days, six (6) hours per day: (11-000-223-110-000-20)

	Name
A	Cathie, Linda
B	DiMartino-Cowdin, Lynn
C	Norlin, Carrie
D	Panarello, Santina
E	Smith, Cameron
F	Webb- Vignola, Linda
G	Weston, Monika

7. 2021/2022 Educational Support Services Stipend

Approve to rescind the following Reading Specialist stipend for the 2021/2022 school year:

	Name	Stipend
F	Schwartz, Cheryl	\$1,186.00

8. 2021 Summer Testing/Preparation

Approve to rescind the following Reading Specialist, to work a maximum of three (3) days, four (4) hours per day, at their per diem hourly rate, on an as needed basis, for testing of new entrants and preparation for the 2021/2022 school year:

	Name	Location
A	Schwartz, Cheryl	Middle School

9. Summer Remediation Program

Approve to rescind the following Middle School Teacher for the Summer Remediation Program, at a rate of \$55.00/hr., on an as needed basis. The program will run from July 6, 2021 to August 11, 2021.

Name	Subject	Location
Schwartz, Cheryl	Reading Specialist/English	Middle School

10. 2021/2022 Middle School Content Area Coach

- a. Approve to rescind the following teacher to work as a 2021 Summer Content Area Coach at the Middle School, three (3) days, six (6) hours per day, on an as needed basis, at their per diem hourly rate: (11-401-100-100-401-07)

	Name	Content Area
A	Schwartz, Cheryl	Language Arts

- b. Approve to rescind the following teacher to serve as the 2021/2022 Middle School Content Area Coach: (11-401-100-100-401-07)

	Name	Content Area	Stipend
A	Schwartz, Cheryl	Language Arts	\$5,260.00

- c. Approve the following teacher to work as a 2021 Summer Content Area Coach at the Middle School, three (3) days, six (6) hours per day, on an as needed basis, at their per diem hourly rate: (11-401-100-100-401-07)

	Name	Content Area
A	Smith, Marcella	Language Arts

- d. Approve the following teacher to serve as the 2021/2022 Middle School Content Area Coach: (11-401-100-100-401-07)

	Name	Content Area	Stipend
A	Smith, Marcella	Language Arts	\$5,260.00

11. 2021/2022 Volunteers

a. Approve the following 2021/2022 Middle School Volunteer:

	Name	Activity/Sport
A	Dickinson, Carleen	Cross Country Coach

b. Approve the following 2021/2022 High School Volunteers:

	Name	Activity/Sport
A	Harvey, Teresa	French Club Advisor
B	Smith, Chantel	Math Honor Society Advisor

12. 2021/2022 Practicum Placement

Approve the following 2021/2022 Practicum Placement:

	University	Candidate Name	Mentor	School	Dates
A	Rowan	Abruzzese, Taylor *School Nursing	Trail, Jennifer	School No. 1	9/1/2021-12/16/2021 (50 hours)

On a motion made by _____, seconded by _____, approval of Personnel Report is granted.
 Exceptions: _____
 Roll Call:
 _____ Mr. Blake
 _____ Ms. Dredden
 _____ Ms. Martin
 _____ Ms. McClendon
 _____ Ms. Moore
 _____ Mr. Shaw
 _____ Ms. Thomas
 _____ Ms. Peterson
 _____ Ms. Pitts

XIII. ADDENDUM

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between June 4, 2021 and June 17, 2021:

Received	Requested by	Document Requested	Approved	Denied
1	John McGovern Eastern Atlantic States Regional Council of Carpenters	<ul style="list-style-type: none"> A list of planholders for the Renov Winslow High School A-Wing Music Rooms & Offices project #2021-20 	✓	

XV. OLD BUSINESS

XVI. NEW BUSINESS

XVII. INFORMATIONAL ITEMS

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted.</p> <p>Exceptions: _____</p> <p><i>Voice Vote:</i> _____</p>

XIX. ADJOURNMENT OF PUBLIC COMMENTS

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.</p> <p>Exceptions: _____</p> <p><i>Voice Vote:</i> _____</p>

XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on June 23, 2021 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Moore
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. McClendon	_____ Ms. Peterson
	_____ Ms. Pitts

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____
<i>Voice Vote:</i> _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____
<i>Voice Vote:</i> _____