

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting Agenda
Wednesday, April 14, 2021
6:30 p.m. - (Live Stream Meeting)

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in notices dated **02/01/2021**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Larry Blake
Lorraine Dredden
Rita Martin
Abena McClendon
Cynthia Moore
John Shaw, Jr.
Kelly Thomas

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2020-2021 DISTRICT GOALS

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional modes. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs
 - e. Accountability of all district staff
2. Continue to foster a positive school environment that is conducive to teaching and learning:
 - a. Focus on building relationships among staff that will result in increased learning and more effective instruction
 - b. Promote creative instruction (training and retraining)
 - c. Emphasis on collaboration with all district stakeholders
 - d. Promote cultural competence throughout district
 - e. Teacher to student relationships
 - f. Student to student relationships
3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Examine communication methods utilized by district

VI. AWARDS/PRESENTATIONS

VII. CORRESPONDENCE

VIII. MINUTES

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting March 24, 2021 Open Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Moore
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. McClendon	_____ Ms. Peterson
	_____ Ms. Pitts

2. Approve the following Meeting Minutes of the Board of Education:

Virtual Town Hall Mtg./Budget Hearing March 17, 2021 Open Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Moore
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. McClendon	_____ Ms. Peterson
	_____ Ms. Pitts

IX. BOARD COMMITTEE REPORTS

X. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **Exhibit X A: 2**

Approve the Second Reading and Adoption of Board Policies & Regulations as listed below and in the attached exhibit:

Policy/ Regulation	Policy/Regulation Title
Bylaw 0145	Board Member Resignation and Removal
R1642	Earned Sick Leave Law
P1643	Family Leave
P2415	Every Student Succeeds Act
P2415.02	Title I – Fiscal Responsibilities
P2415.05	Student Surveys, Analysis and/or Evaluations
P & R 2415.20	Every Student Succeeds Acts Complaints
P4125	Employment of Support Staff Members
P & R 5330.01	Administration of Medical Cannabis
P6360	Political Contributions
P & R 7425	Lead Testing of Water in Schools
P8330	Student Records
P9713	Recruitment by Special Interest Groups

3. Security/Fire Drill Report **None at this time.**
4. Professional Development/Workshops & Conferences **None at this time.**
5. Field Trip(s) **Exhibit X A: 5**
Approve Field Trips as presented in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**
Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **None at this time.**
8. Homeless Student(s) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**

10. Fundraiser(s)

Approve the following fundraiser(s):

Middle School

- o Little Caesar’s Pizza Kits (4/15/21-5/6/21) – 8th Grade Class

High School

- o Snap-Raise Digital Fundraiser (4/12/21-4/26/21) – Football
- o Class T-shirt Sale (April/May 2021) – Class of 2023
- o 1st Annual Football/Wrestling Golf Outing (July 31, 2021) - Football

11. School 2 – Grant Acceptance

Approval requested for School 2 to accept the Sustainable Jersey for Schools grant in the amount of \$10,000 to create a walking story trail.

12. School 4 – Grant Acceptance

Approval requested for School 4 to accept a grant in the amount of \$10,000 from Sustainable NJ and the NJEA Foundation to create a fitness trail.

13. School 5 – Virtual Field Trip

Approval requested for the 5th grade class of School 5 to attend a virtual field trip on April 21, 2021 with the Federal Aviation Administration (FAA) and the German Aerospace Center. The trip will include a STEM demonstration.

14. School 6 – Virtual Field Trip

Approval requested for the students of School 6 to attend a virtual field trip to the Growth Dojo on April 21, 2021.

15. Middle School – Provided Services

Approve Family Therapy & Consultation Services to provide monthly therapy services for students and families at the Winslow Township Middle School at an hourly rate of \$110.00, to be paid from account #20-294-200-300-000-07.

16. Out of District Student

Approve the following Out of District Student to be applied to the IDEA grant for the 2020-2021 school year. Paid by account #20-250-100-500-000-00.

Student #	School	Tuition	ESY	Notes
#2581	Mary Dobbins	\$23,327.42		Start 03/12/21

B. Principal's Update

- 1. Harassment, Intimidation & Bullying Report
 - o March 16-31, 2021

Exhibit X B: 1

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Moore
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. McClendon	_____ Ms. Peterson
	_____ Ms. Pitts

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. Line Item Transfers **None at this time.**
- 2. Board Secretary's Report **None at this time.**
- 3. Reconciliation Report **None at this time.**
- 4. Board Secretary's Certification **None at this time.**
- 5. Boards' Certification **None at this time.**
- 6. Bill List **Exhibit XI B: 6**
 - a. Approve the Vendor Bill List in the amount of \$838,963.05 as per the attached exhibit.
 - b. Ratify the Manual Bill List in the amount of \$880,377.00 as per the attached exhibit.
- 7. Payroll

Approve Payroll, for the month of March 2021, as listed below:

- o March 15, 2021 \$2,276,668.85
- o March 30, 2021 \$2,342,102.02

8. Disposal of School Property and Textbooks

Exhibit XI B: 8

Approve the Disposal of School Property listed below:

Location	Department	Description
School #4	Technology	(319) iPads, estimated 10 years old, no longer work (3) HP Printers, estimated 10 years old, no longer work (11) iPad Carts, estimated 10 years old, no longer usable (1) Dell Cart, estimated 10 years old, broken
School #6	Nurse's Office	(2) Blue Curtains, faded/old (1) Fax Machine, V6030285K995660, 10 years old, broken
Middle School	Main Office	(1) School mascot costume head piece, +10 years old, damaged
Middle School	Classrooms	(5) Teacher desks, +20 years old, outdated
High School	Classrooms	(61) Student desks, 20 years old, damaged (5) Student desks without chairs, 20 years old, damaged (17) Student chairs, 20 years old, damaged
B.O.E.	Asst. Sup.	(1) Fellow 99Ci Heavy Duty Shredder, 15+ years old, not working/broken

9. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
High School	WTHS HSA	June 17, 2021	Thursday 8:00 pm – 2:00 am	Cafeteria	No Fee

*Note: The request is for the Project Graduation event for the class of 2021. Approval is contingent upon the community spread of Covid-19.

10. Custodial, Maintenance and Grounds Services

Having received notice from our current vendor that they are not be able to honor the terms of the current agreement, approval is requested to solicit Custodial, Maintenance and Grounds services using the competitive contracting process.

11. Purchase – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchase, in the following amount from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

Items charged to 11-190-100-610

CDW Government, Inc. ESCNJ # 18/19-03

Microsoft Software

District

\$56,514.24

12. **National School Boards Association – Professional Development Professional Development/Board Members**

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of board members’ duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Abena McClendon	NSBA 2021 Online Experience, The Conference for Public Education Leaders	April 8, 2021 – April 10, 2020	NC

13. **New Jersey School Boards Association – Professional Development Professional Development/Board Members**

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts	Camden/Gloucester County SBA Virtual Meeting	May 18, 2021	NC

14. School Based Youth Program – Middle School 2020-21

Approve the revision of the allocation of salaries between Federal and State funding for the employees charged to the School Based Youth Program Grant – Middle School for the 2020-21 School year as follows:

Middle School

Name	Job Title	Total Salary	Federal % of Salary	Amount Charged to Federal	State % of Salary	Amount Charged to State	Account Charged
Carillo, Priscilla	Program Coordinator	\$49,500.00	65%	\$32,183.00	35%	\$17,317.00	20-296-200-104
Lyles, Jordan	Youth Development Specialist	\$35,000.00			100%	\$35,000.00	20-296-200-110
Harmon, Rhshima	Mental Health Provider	\$28,500.00			100%	\$28,500.00	20-296-200-110
Cordero, Melanie	Secretary	\$30,000.00			50%	\$15,000.00	20-296-200-105

15. Membership Renewal – Mexican American School Boards Association

Approve the renewal of the Winslow Township Board of Education’s membership in the Mexican American School Boards Association for the 2020-2021 school year in the annual amount of \$500.00. The costs are to be charged to 11-000-200-895.

16. Education Data Services, Inc. 2021-2022

Approve Winslow Township Board of Education to utilize Educational Data Services, Inc.’s. Cooperative Skilled Trades, Compliance Services and Ancillary Bids from April 1, 2021 to March 31, 2022 at a revised cost of \$2,050.00. (Revised from the March 24, 2021 meeting.)

<p>On a motion made by _____, seconded by _____, approval of Board Secretary’s Report is granted. Exceptions: _____</p>	
<p>Roll Call:</p>	
_____ Mr. Blake	_____ Ms. Moore
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. McClendon	_____ Ms. Peterson
	_____ Ms. Pitts

XII. PERSONNEL

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2021/2022 New Hires

Approve the following New Hires for the 2021/2022 school year:

	Name	Location	Position	Salary	Effective
A	Biehler, Daniel	High School	Special Education Teacher	TBD* BA+30, Step 10	9/1/2021
B	Bishop, Stephen	Middle School	Health & Physical Education Teacher	TBD* BA, Step 2	9/1/2021
C	McNamara, Robert	Middle School	Music Teacher	TBD* BA, Step 4	9/1/2021

*Salary TBD, pending board approval of the WTEA contract

2. Leave of Absence Requests

Approve the following Leave of Absence Requests pursuant to documents on file in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	K.K.	Medical	4/12/2021	4/23/2021	Paid
B	M.R.	Medical *Extended dates	4/10/2021	4/30/2021	Paid
C	M.T.	Maternity	9/1/2021 11/1/2021	10/31/2021 1/31/2022	Paid Unpaid

3. Resignation

Approve the following Resignation for the 2020/2021 school year:

	Name	Position	Location	Effective
A	McGlade, Staci	Special Education Teacher	School No. 2	5/31/2021

4. 2020/2021 Substitute Bus Driver

Approve the following 2020/2021 Substitute Bus Driver:

	Name
A	Rose, Rachel

On a motion made by _____, seconded by _____, approval of Personnel Report is granted.
 Exceptions: _____
 Roll Call:
 _____ Mr. Blake
 _____ Ms. Dredden
 _____ Ms. Martin
 _____ Ms. McClendon
 _____ Ms. Moore
 _____ Mr. Shaw
 _____ Ms. Thomas
 _____ Ms. Peterson
 _____ Ms. Pitts

XIII. ADDENDUM

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between March 19, 2021 and April 1, 2021:

Received	Requested by	Document Requested	Approved	Denied
1	Adam Sheridan, Chairperson of the Winslow Township Education Association Health & Safety Committee	<ul style="list-style-type: none"> Any and all data or certifications detailing the Air Exchange Rates (ACH rates) in the HVAC system in all schools and offices where WTEA members work Specifications or data from the bipolar ionizer systems that explain their affect on air exchange rates (ACH) Records from CM3 or other companies of HVAC work done since February 1, 2021 until present Records of requested repairs and repairs made, new installation, or other maintenance of classroom windows in all schools and worksites 	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	
2	Rebecca Nieves	<ul style="list-style-type: none"> Contract for the Superintendent and Assistant Superintendent 	<p>✓</p>	
3	Rebecca Nieves	<ul style="list-style-type: none"> Number of teachers who have taken sick or personal days in the 2020-2021 school year Number of total days Number of substitutes utilized Number of times classes were covered by another teacher 	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	
4	Christy Renzulli	<p>Technology Equipment purchases at HS & MS</p> <ul style="list-style-type: none"> List of technology equipment and technology resources purchased between July 2020 and March 1, 2021, at the high school and middle school levels Please include learning applications, software licenses, computers, computer equipment and accessories (cameras/speakers, other accessories such as projection add-ons), iPads, whiteboards, internet upgrades or equipment purchased to enhance internet connectivity, any other technology purchased, resources purchased for classroom instruction, student usage, and staff usage Please include cost, quantity, date of purchase, and indicate which department, school, and/or grade(s) the equipment is intended for use/purchase. 	<p>✓</p> <p>✓</p> <p>✓</p>	

		<ul style="list-style-type: none"> Please identify if the equipment was purchased for student, classroom, or teacher/staff usage. 	✓	
5	James Roberts TriState Office	Mailroom records for the 2020 tax year in relation to the postage meter lease agreement, a copy of the lease that shows the type of mailing equipment, monthly/quarterly payment, and date of the signed agreement.	✓	

XV. OLD BUSINESS

XVI. NEW BUSINESS

XVII. INFORMATIONAL ITEMS

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted. Exceptions: _____ Voice Vote: _____</p>
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XIX. ADJOURNMENT OF PUBLIC COMMENTS

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted. Exceptions: _____ Voice Vote: _____</p>
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XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on April 14, 2021 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Moore
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. McClendon	_____ Ms. Peterson
	_____ Ms. Pitts

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.
Exceptions: _____
<i>Voice Vote:</i> _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
<i>Voice Vote:</i> _____