

**WINSLOW TOWNSHIP BOARD OF EDUCATION MEETING AGENDA**  
**Addendum – Wednesday, March 13, 2024**

**I. SUPERINTENDENT’S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. High School – Prom Sponsorship

Approve The Village of Camden County, a non-profit organization, to sponsor 3 High School female students for the May 3, 2024 Prom. The sponsorship will include a full glam make-over and transportation.

2. Field Trip

Approve the WTHS Eagles Landing Program to visit the Township of Winslow Municipal Building on Friday, March 22, 2024 from 8:30 a.m. to 12:30 p.m. to meet with township officials and learn how government works.

<p><b>On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted. Exceptions: _____</b></p> <p><b>Roll Call:</b></p>	
<p>_____ Mr. Askew</p> <p>_____ Ms. Dredden</p> <p>_____ Ms. Martin</p> <p>_____ Ms. Nieves</p> <p>_____ Ms. Peterson</p>	<p>_____ Mr. Shaw</p> <p>_____ Ms. Thomas</p> <p>_____ Mr. Thomas</p> <p>_____ Ms. Pitts</p>

**II. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT**

**A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Bill List

**Exhibit II A:1**

Approve the Vendor Bill List in the amount of \$65,266.95 as per the attached exhibit.

2. Use of Facilities

Approve the following Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
School 6	The Township of Winslow/ The Village of Camden County Inc.	April 27, 2024	Saturday 12:00 p.m. – 6:00 p.m.	Auditorium Gymnasium	\$450

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3. New Jersey School Boards Association – Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rita Martin	Camden County 8 <sup>th</sup> Grade Dialogue	March 14, 2024	NC

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4. Purchase – Ed Data Vendor

Approve the following purchase, in the following amount from the following approved Ed Data vendor:

**Items charged to 20-218-400-731**

Demco Inc. – EDS Bid #12272

Preschool Supplies	Preschool Ed Aid-Inst. Equip.	\$7,940.12
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5. Purchase – New Jersey School Board Association (NJSBA) Vendor

Approve the following purchase, in the following amount from the following approved NJSBA vendor:

**Items charged to 20-233-100-600**

SHI International Corp. NJSBA-K-12 Tech Contract # E-8801-NJSBA ACES-CPS

S/R-Title I Supplies-MS	ESSA Grant Title I 23-24 Supplies	\$15,561.60
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On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Board Secretary's Report is granted. Exceptions: \_\_\_\_\_

**Roll Call:**

_____ Mr. Askew	_____ Mr. Shaw
_____ Ms. Dredden	_____ Ms. Thomas
_____ Ms. Martin	_____ Mr. Thomas
_____ Ms. Nieves	_____ Ms. Pitts
_____ Ms. Peterson	

**III. PERSONNEL REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Job Descriptions

**Exhibit III A: 1**

Approve the following Job Description as listed below and in the attached exhibit:

	Job Descriptions
A	Supervisor of Instruction- Early Childhood Education

2. 2023/2024 New Hires

Approve the following New Hire for the 2023/2024 school year:

	Name	Location	Position	Pro-rated Salary	Effective
A	Sklarew, Mackenzie	School No. 4	Medical Assistant	\$59,410.00	4/16/2024

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3. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	5775	Medical	3/8/2024	3/25/2024	Paid
B	5816	Maternity	5/20/2024 9/1/2024	6/30/2024 11/30/2024	Paid Unpaid

4. 2023/2024 Salary Adjustments

Approve to ratify salary adjustments for the following New Jersey School Based Grant employees, effective July 1, 2023:

	Name	Position	Old Salary	New Salary
A	Brooks, Darchelle	Program Director	\$78,443.00	\$83,584.00
B	Carrillo, Priscilla	Program Coordinator	\$49,500.00	\$55,000.00
C	Belton, William	Youth Dev. Specialist	\$35,000.00	\$40,000.00
D	Nunn, Zahknya	Secretary- PT	\$20,000.00	\$22,100.00

5. Retirements

Approve the following Retirement for the 2023/2024 school year:

	Name	Location	Position	Effective
A	Stinson, Brenda	High School	Mathematics Teacher	7/1/2024

6. Terminations

Approve to terminate the following employee for the 2023/2024 school year:

Staff #	Reason	Effective Date
6213	Attendance	3/13/2024

7. Substitute Bus Drivers

Approve the following 2023/2024 Substitute Bus Driver, on an as needed basis, at a rate of \$25.00 per run: (11-000-270-160-099-16)

	Name
A	Lewis, Anthony

**On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Personnel Report is granted. Exceptions: \_\_\_\_\_**

**Roll Call:**

_____ Mr. Askew	_____ Mr. Shaw
_____ Ms. Dredden	_____ Ms. Thomas
_____ Ms. Martin	_____ Mr. Thomas
_____ Ms. Nieves	_____ Ms. Pitts
_____ Ms. Peterson	