

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting Agenda**  
**Winslow Township Middle School – Cafeteria**  
**Wednesday, January 24, 2024**  
**7:00 p.m.**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/05/2024**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

**II. MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Lorraine Dredden  
Rita Martin  
Rebecca Nieves  
Julie A. Peterson  
John Shaw, Jr.  
Kelly Thomas

Joe Thomas, Vice President  
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Admin./Board Secretary  
Howard Long, Jr. Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. 2023-2024 DISTRICT GOALS**

1. ***Student Achievement*** - Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
  - a. Develop plans to increase the graduation rate
  - b. Decrease chronic absenteeism
  - c. Increase in benchmark scores in 4<sup>th</sup> Grade ELA (end of year)
  - d. Accountability for all district staff and stakeholders
2. ***Increase Parent/Caregiver engagement in education:***
  - a. Provide opportunities for two-way communication with district stakeholders
  - b. Implement the culture/climate survey
3. ***Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:***
  - a. Work with communications consortium
  - b. Continue with our public relations/marketing plan
  - c. Continue to work with the various advisory committees in the district
  - d. Focus on refining our communication methods and messages to better market our school district

**VI. AWARDS/PRESENTATIONS**

1. Middle School Presentation

**VII. CORRESPONDENCE**

**VIII. MINUTES**

**None at this time.**

**IX. BOARD COMMITTEE REPORTS**

**X. SUPERINTENDENT’S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Security/Fire Drills

Approve Security/Fire Drills for the month of December 2023 as listed below:

<i>School</i>	<i>Date</i>	<i>Elapsed Time</i>	<i>Type of Drill</i>	<i>A.M./P.M.</i>
School #1	12/19/23	6 min. 37 sec.	Shelter in Place	2:44 PM
	12/20/23	4 min. 48 sec.	Fire	9:33 AM
School #2	12/15/23	6 min. 54 sec.	Fire	2:41 PM
	12/20/23	5 min.	Lockout Drill	1:53 PM
School #3	12/15/23	9 min.	Lockout Drill	10:36 AM
	12/21/23	10 min.	Fire	10:15 AM
School #4	12/1/23	4 min. 44 sec.	Fire	10:47 AM
	12/19/23	5 min. 30 sec.	Lockdown Drill	3:00 PM
School #5	12/19/23	4 min. 16 sec.	Fire	1:37 PM
	12/21/23	6 min.	Lockout Drill	10:41 AM
School #6	12/20/23	3 min. 54 sec.	Fire	1:28 PM
	12/22/23	4 min. 39 sec.	Non-Fire Evacuation	9:28 AM
Winslow Twp. M.S.	12/1/23	9 min.	Shelter in Place	1:52 PM
	12/4/23	22 min.	Fire	1:21 PM
	12/14/23	5 min.	Fire	1:39 PM
	12/21/23	31 min.	Lockdown to Shelter in Place	9:17 AM
Winslow Twp. H.S.	12/5/23	15 min.	Fire	8:30 AM
	12/15/23	15 min.	Shelter in Place	12:15 PM

4. Professional Development/Workshops & Conferences **Exhibit X A: 4**

Approve Professional Development/Workshop as listed in the attached exhibit.

5. Field Trip(s) **Exhibit X A: 5**

Approve Field Trip(s) as listed in the attached exhibit.

6. Tuition Students **Exhibit X A: 6**

Approve the placement of Tuition Students, for the 2023/2024 school year, as listed in the attached exhibit.

7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**  
Approve to terminate out-of-district placements, for the 2023/2024 school year, as listed in the attached exhibit.

8. Homeless Student(s) **Exhibit X A: 8**  
Approve the placement of Homeless Student as listed in the attached exhibit.

9. Division of Child Protection & Permanency (DCP&P) **Exhibit X A: 9**  
Approve the placement of DCP&P Students as listed in the attached exhibit.

10. Fundraiser(s) **Exhibit X A: 10**  
Approve Fundraisers as listed below and in the attached exhibit:

School 6

- Dine Out – Chick Fil-A, (1/29/24), H.S.A.
- Friendship and Kindness Grams, (2/5/24 – 2/15/24), Spirit Committee

High School

- Pretzel Rod Sale, (2/1/24 – 2/29/24), Marching Band
- Chocolate Covered Pretzel Rods, (2/5/24 – 2/29/24), Choir
- Dine and Donate at Chipotle, (3/20/24), Class of 2026

11. School 2 – Black History Month Program  
Approval requested for School 2 to hold a Black History Month Program on February 29, 2024 from 6:30 PM – 8:00 PM. The title of the program is School 2 Spoken Word Café which aims to celebrate the rich literacy contributions of African American poets, authors, musicians, and dancers. The event will provide a platform for students to explore and appreciate the diverse African American voices and artistry throughout history. There is no cost for this program.

12. School 2 – Spring Concert  
Approval requested to hold the School 2 2<sup>nd</sup> Grade Spring Concert on April 23, 2024 from 6:30 – 7:30 PM.

13. School 5 – Financial Literacy Presentation  
Approval requested for School 5 to host a financial literacy presentation with 4<sup>th</sup> grade students on the following dates:

- March 4, 2024
- March 11, 2024
- March 18, 2024

Presentations will be given by representatives from Republic Bank and will be held from 9:30 – 10:30 and 1:30 – 2:20.

14. School 5 – Literacy Night

Approval requested for School 5 to host a Literacy Night for students and parents on March 5, 2024 from 6:30 PM – 8:00 PM.

15. School 5 – Black History Month Presentation

Approval requested for School 5 to host a Key Arts Productions presentation in honor of Black History Month on Friday, February 23, 2024 from 1:00 PM – 3:00 PM. The educational live multimedia presentation teaches kids about the people, experiences, and events that shaped African American history. This presentation will be paid for by the Home and School Association.

16. School 6 – Anti-Bullying Assembly

Approval requested for School 6 to hold an Anti-Bullying Assembly on March 7, 2024 during the school day. The presenters will be Dina Zuckerberg, Director of Family Programs for myFace.org and Elyse Bittner Pekarchik, volunteer speaker for myFace.org.

17. School 6 – Spring into Math Night

Approval requested for School 6 to host a Spring into Math Night on March 14, 2024 at 6:00 PM - 8:00 PM.

Purposes:

- A way to engage students in various math, literacy, science, music, and technology activities using the New Jersey Students Learning Standards (NJSLA).
- To show parents, guardians, and students that math is fun and isn't reserved for just school or homework, math connects to everyday life.

18. Professional Development

Approval requested for DeltaMath Solutions, Inc. to provide one 2-hour virtual professional development training for High School math teachers on February 16, 2024, at a cost of \$800.00, to be paid from Title II, Account: 20-274-200-300-000-00.

19. Educational Services and Independent Evaluations Providers

Approve the following provider to provide educational services and Independent Evaluations to Winslow Township students on an as needed basis for the 2023-2024 School year.

Salem County Special Services School District, 880 Rt. 45, Woodstown, NJ 08098

<b>Services</b>	<b>Cost/per eval</b>
Psychological Evaluation	\$475
Learning Evaluation	\$475
Augmentative Alternative Communication (AAC Evaluation)	\$1,000
AAC Consult and training following Evaluation	\$300
PT/OT/ Speech and Language Evaluation	\$475
Speech Evaluation (only)	\$300
Bilingual Psychological Evaluation	\$550
Bilingual Psycho-Educational Evaluation (2 days)	\$1,000
Bilingual Learning Evaluation	\$550
Bilingual Social History	\$475
Speech Therapy	\$98/hour

20. Out of District Students applied to the IDEA Grant

Approval requested for the following Out of District students to be applied to the IDEA Grant for the 2023-2024 school year

**Account No.** 20-256-100-500-000-00

<b>Student #</b>	<b>School</b>	<b>Tuition</b>	<b>ESY</b>	<b>Notes</b>
#4193	Pineland Learning Center	\$ 33,635.68	n/a -	New placement
#4194	Durand	\$ 35,264.35	n/a	New placement

21. Course Changes

Approve the following course changes:

Remove: 3D Design and Production

Add: Digital Imaging II

Name change:

From	To
Digital Art Photography Credits 5.0	Introduction to Photography Credit 2.5
Television Production/ Radio Broadcasting I (CP) Credits 5.0	Television Production/ Radio Broadcasting I (CP) Credits 2.5
Marketing I Credits 2.5	Marketing I Credits 5.0

**B. Principal's Update**

1. Harassment, Intimidation & Bullying Report (January 1-15, 2024)
2. Suspension Report
3. Ethnicity Report
4. School Highlights

**Exhibit X B: 1**  
**Exhibit X B: 2**  
**Exhibit X B: 3**  
**Exhibit X B: 4**

**On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Superintendent's Report is granted.**

**Exceptions:** \_\_\_\_\_

***Roll Call:***

\_\_\_\_\_ Ms. Dredden  
 \_\_\_\_\_ Ms. Martin  
 \_\_\_\_\_ Ms. Nieves  
 \_\_\_\_\_ Ms. Peterson

\_\_\_\_\_ Mr. Shaw  
 \_\_\_\_\_ Ms. Thomas  
 \_\_\_\_\_ Mr. Thomas  
 \_\_\_\_\_ Ms. Pitts

**XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A. REPORTS**

1. Transportation Update **Exhibit XI A: 1**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line-Item Transfers **Exhibit XI B: 1**

Approve the Line Item Transfers, for the month of November 2023, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report **Exhibit XI B: 2**

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of November 2023. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report **Exhibit XI B: 3**

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of November 2023. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of November 2023.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit XI B: 6**

a. Approve the Vendor Bill List in the amount of \$1,360,378.27 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$1,157,793.47 as per attached exhibit.

7. Payroll **None at this time.**
8. Disposal of School Property and Textbooks **None at this time.**
9. Use of Facilities **None at this time.**
10. New Jersey School Boards Association – Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rebecca Nieves	Hunterdon County SBA Virtual Meeting – Current Issues Roundtable	January 25, 2024	NC
	Essex county SBA Virtual Meeting – Family Engagement/Parental Involvement	January 31, 2024	NC
Kelly Thomas Rebecca Nieves	Passaic County School Board’s Association (SBA) Winter Virtual Meeting - Roundtables	February 1, 2024	NC
Rebecca Nieves	Governance III	February 3, 2024	NC
Kelly Thomas Rebecca Nieves	Bergen County SBA Winter Virtual Meeting – NJ Education Topics	February 6, 2024	NC
Kelly Thomas Rebecca Nieves	Hudson County SBA Virtual Meeting – How to Promote Your School District	February 7, 2024	NC
Kelly Thomas	Camden/Gloucester SBA Virtual Meeting	February 8, 2024	NC
	Cape May County SBA Virtual Meeting	February 13, 2024	NC
	Middlesex County SBA Virtual Meeting – Teacher Shortages	March 6, 2024	NC
	Legislative Committee Meeting – Virtual	March 9, 2024	NC
	Somerset County SBA Virtual Meeting – Celebrations and County Teacher of the Year	April 15, 2024	NC

11. Health and Safety Evaluation of School Buildings Checklist and Statement of Assurance (SOA) 2023-2024 **Exhibit XI B: 11**

Approve the submission of the Health and Safety Evaluation of School Buildings Checklist SOA to the County Office providing assurance that checklists have been completed for every school building per the attached exhibit.

12. Purchase – State Contract Vendor

Approve the following purchase, in the following amount from the following approved State Contract Vendor:

**Items charged to 11-000-262-610**

W.W. Grainger Inc. – State Contract # 19-Fleet-00566

Maintenance Supplies	General Supplies	\$8,513.96
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<p><b>On a motion made by _____, seconded by _____, approval of Board Secretary's Report is granted. Exceptions: _____</b></p> <p><i>Roll Call:</i></p> <p><b>Roll Call:</b></p>	
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Nieves	_____ Mr. Thomas
_____ Ms. Peterson	_____ Ms. Pitts

**XII. PERSONNEL**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. 2023/2024 New Hires

Approve the following New Hire for the 2023/2024 school year:

	Name	Location	Position	Pro-rated Salary	Effective
A	Klein, Dawn	Transportation	Bus Driver	\$32,800.00 Step 3	2/1/2024

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	4268	Medical *Extended Dates	1/10/2024	2/22/2024	Paid
B	5734	FMLA *Intermittent	1/12/2024	6/30/2024	Unpaid
C	5842	FMLA *Intermittent	1/24/2024	1/23/2025	Unpaid
D	6061	FMLA	1/16/2024	3/1/2024	Unpaid

3. Resignations

Approve the following Resignation for the 2023/2024 school year:

	Name	Location	Position	Effective
A	Elly, Shabana	School No. 3	Special Education Teacher	3/12/2024

4. Education Job Fair- TCNJ

Approve Mr. Dion M. Davis, Human Resources Director, to attend the Education Interview Job Fair at The College of New Jersey on March 6, 2024. The cost for the day will be \$100.00 (11-000-251-580-000-13)

5. 2022/2023 Spring Coaches

a. Approve the following Middle School Spring Coaches for the 2023/2024 school year: (11-402-100-100-402-07)

	<b>Coach</b>	<b>Coach Position</b>	<b>Stipend</b>	<b>Step</b>
A	Cox, Steven	Assistant Baseball Coach	\$1,903.00	3
B	Donohue, Carol	Head Softball Coach	\$2,972.00	3
C	Ferrari, Sarah	Assistant Softball Coach	\$1,829.00	2
D	Jones, Vince	Assistant Track & Field Coach	\$1,903.00	3
E	Martin, Gregg	Head Track & Field Coach	\$2,972.00	3
F	Rankin, Kecia	Assistant Track & Field Coach	\$1,903.00	3
G	Watson, Jeff	Head Baseball Coach	\$2,972.00	3

b. Approve the following High School Spring Coaches for the 2023/2024 school year: (11-402-100-100-402-08)

	<b>Coach</b>	<b>Coach Position</b>	<b>Stipend</b>	<b>Step</b>
A	Arnett, Gregory	Assistant Girls' Track Coach	\$5,410.00	3
B	Bayley, Tyler	Head Baseball Coach	\$7,372.00	3
C	Belton, William	Strength Training	\$2,402.00	2
D	Brown-Self, Shawnnika	Head Girls' Track Coach	\$7,372.00	3
E	Collins, Aaron	Assistant Girls' Track Coach	\$5,410.00	3
F	Crowe, Gary	Assistant Boys' Track Coach	\$5,202.00	2
G	Custis, Curtis	Head Boys' Track Coach	\$7,372.00	3
H	Forry, McKenna	Assistant Softball Coach	\$5,001.00	1
I	Guzman, Jeovanni	Head Softball Coach	\$7,090.00	2
J	Hawn, Andrea	Head Boys' Tennis Coach	\$5,709.00	3
K	Marshall, Deborah	Head Girls' Lacrosse Coach	\$6,815.00	1
L	Mullin, Erica	Assistant Girls' Lacrosse Coach	\$5,410.00	3
M	Nicoletto, Tyler	Assistant Baseball Coach	\$5,202.00	2
N	Piraino, Anthony	Head Boys' Lacrosse Coach	\$7,372.00	3
O	Rossi, Ronald	Assistant Baseball Coach	\$5,410.00	3
P	Sanders, Robert	Assistant Boys' Tennis Coach	\$3,805.00	3
Q	Shaw, Timothy	Assistant Boys' Lacrosse Coach	\$5,001.00	1

6. 2023/2024 Lateral Movements

Approve the following Lateral Movement requests for the 2023/2024 school year, effective February 1, 2024:

	Name	School	From	Step	Salary	To	Step	Pro-rated Salary
A	Butler, Taylor	School No. 3	BA+30	4	\$60,180.00	MA	4	\$60,980.00
B	Dodd, Alison	School No. 5	BA+30	10	\$73,705.00	MA	10	\$74,505.00
C	Sayell, Amy	School No. 6	BA	12	\$83,305.00	BA+15	12	\$84,105.00
D	Sipple, Lauren	School No. 2	BA+15	4	\$59,380.00	BA+30	4	\$60,180.00
E	Wepler, Michael	Middle School	MA+30	9	\$70,455.00	MA+45	9	71,255.00

7. 2023/2024 School Security for Extra-Curricular Activities/Sports

Approve the following School Security Officers for 2023/2024 Extra- Curricular Activities/Sports, on an as needed basis, at a rate of \$22.00/hour: (11-401-100-100-401-07, 11-402-100-100-402-07)

	Name
A	Spears, Kenneth
B	Speights, Brian

8. 2023/2024 Volunteers

Approve the following 2023/2024 High School Volunteer:

	Name	Activity/Sport
A	Cubbage, Michael	Boys' Basketball Coach

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Personnel Report is granted.  
 Exceptions: \_\_\_\_\_  
 Roll Call:  
**Roll Call:**  
 \_\_\_\_\_ Ms. Dredden  
 \_\_\_\_\_ Ms. Martin  
 \_\_\_\_\_ Ms. Nieves  
 \_\_\_\_\_ Ms. Peterson  
 \_\_\_\_\_ Mr. Shaw  
 \_\_\_\_\_ Ms. Thomas  
 \_\_\_\_\_ Mr. Thomas  
 \_\_\_\_\_ Ms. Pitts

**XIII. ADDENDUM**

**XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST**

1. The Winslow Board of Education responded to the following OPRA Request between January 5, 2024 and January 18, 2024:

Received	Requested by	Document Requested	Approved	Denied
1	<b>Jeremy Heim</b> Research Support Analyst Deltek, Inc.	Bid tabulations and contract documents related to Bid # 2024-01 for Blended Online Literacy Learning Program.	✓  RFP 2024-01	

**XV. INFORMATIONAL ITEMS**

**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS**

**XVIII. PUBLIC COMMENTS (Time Limited)**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p><b>On a motion made by _____, seconded by _____, approval of Public Comments is granted.</b></p> <p>Exceptions: _____</p> <p>Voice Vote: _____</p>
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**XIX. ADJOURNMENT OF PUBLIC COMMENTS**

<p><b>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.</b></p> <p>Exceptions: _____</p> <p>Voice Vote: _____</p>
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**XX. EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on January 24, 2024 at \_\_\_ p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and \_\_\_\_\_;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are \_\_\_\_\_

\_\_\_\_\_ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: \_\_\_\_\_;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

**WHEREAS**, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
Roll Call:	
<b>Roll Call:</b>	_____ Mr. Shaw
_____ Ms. Dredden	_____ Ms. Thomas
_____ Ms. Martin	_____ Mr. Thomas
_____ Ms. Nieves	_____ Ms. Pitts
_____ Ms. Peterson	

**XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: \_\_\_\_\_**

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.
Exceptions: _____
Voice Vote: _____

**XXII. ADJOURNMENT Time: \_\_\_\_\_**

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
Voice Vote: _____